

CITY OF  
WOODWAY  
SUMMARY  
BUDGET  
2018/2019



ADOPTED BY THE CITY COUNCIL  
AUGUST 30, 2018

**CITY OF WOODWAY  
 FY 2018-19 ANNUAL BUDGET  
 AND PROGRAM OF SERVICES  
 AUGUST 30, 2018**

This budget will raise more revenue from property taxes than last year’s budget by an amount of \$194,518, which is a 3.87 percent increase from last year’s budget. The property tax revenue to be raised from new property added to the tax roll this year is \$57,980.

The record vote of each member of the governing body by name voting on the adoption of the budget is as follows:

FOR: Bob Howard, Scott A. Giddings, Jane Kittner, Barbara Grandy, Vic Sober

AGAINST: None

PRESENT and not voting: None

ABSENT: Donald J. Baker, Keven Kehlenbach

The municipal property tax rates for the preceding fiscal year, and each municipal property tax rate that has been adopted or calculated for the current fiscal year, include:

	<u>Adopted FY 2018-19</u>	<u>Adopted FY 2017-18</u>
Property Tax Rate:	\$0.450000/100	\$0.470000/100
Effective Tax Rate	\$0.437280/100	\$0.443508/100
Effective Maintenance & Operations Tax Rate	\$0.429306/100	\$0.415270/100
Rollback Tax Rate	\$0.469634/100	\$0.463904/100
Debt Rate	\$0.000000/100	\$0.009472/100

The total amount of outstanding municipal debt obligations secured by property taxes, including principal and interest, is \$23,074,900. This includes \$23,074,900 of outstanding municipal debt obligations considered self-supporting. Self-supporting debt is currently secured by water and wastewater revenues and special revenues. In an event that such amounts are insufficient to pay debt service, the City will be required to assess an ad valorem tax to pay such obligations.

Fiscal Year 2018-19 Principal & Interest Requirements for Debt Service are:

Property Tax Supported Debt: \$0

Self-Supporting Debt: \$1,564,863

**2018-2019  
COMBINED FUNDS SUMMARY  
TOTAL REVENUES AND EXPENDITURES BY FUND**

<b>REVENUES</b>	<b>2016-2017 ACTUAL</b>	<b>2017-2018 BUDGET</b>	<b>2017-2018 ESTIMATED</b>	<b>2018-2019 BUDGET</b>
GENERAL FUND	\$9,660,346	\$10,153,879	\$10,178,645	\$10,410,512
GENERAL DEBT SERVICE FUND	313,179	105,750	103,251	0
UTILITY FUND	5,430,984	5,322,300	5,581,700	5,480,800
UTILITY DEBT SERVICE FUND	1,268,839	1,378,861	1,383,891	1,442,313
CAPITAL PROJECT FUNDS	2,223,198	736,869	11,032,605	1,273,926
OTHER FUNDS *	1,383,910	1,304,500	1,488,156	1,437,400
<b>SUBTOTAL</b>	<b>\$20,280,456</b>	<b>\$19,002,159</b>	<b>\$29,768,248</b>	<b>\$20,044,951</b>
INTERFUND TRANSFERS	(3,488,349)	(2,246,696)	(2,778,115)	(2,643,758)
<b>TOTAL</b>	<b>\$16,792,107</b>	<b>\$16,755,463</b>	<b>\$26,990,133</b>	<b>\$17,401,193</b>

<b>EXPENDITURES</b>	<b>2016-2017 ACTUAL</b>	<b>2017-2018 BUDGET</b>	<b>2017-2018 ESTIMATED</b>	<b>2018-2019 BUDGET</b>
GENERAL FUND	\$9,617,652	\$10,153,879	\$9,058,256	\$10,410,512
GENERAL DEBT SERVICE FUND	408,963	151,250	151,250	0
UTILITY FUND	5,352,538	5,322,300	5,578,793	5,480,800
UTILITY DEBT SERVICE FUND	1,271,175	1,373,861	1,373,861	1,435,313
CAPITAL PROJECT FUNDS	1,028,147	5,990,000	3,843,934	12,076,585
OTHER FUNDS *	1,219,089	1,211,249	857,104	2,185,683
<b>SUBTOTAL</b>	<b>\$18,897,564</b>	<b>\$24,202,539</b>	<b>\$20,863,198</b>	<b>\$31,588,893</b>
INTERFUND TRANSFERS	(3,488,349)	(2,246,696)	(2,778,115)	(2,643,758)
<b>TOTAL</b>	<b>\$15,409,215</b>	<b>\$21,955,843</b>	<b>\$18,085,083</b>	<b>\$28,945,135</b>

\* OTHER FUNDS: GENERAL EMERGENCY RESERVE, UTILITY EMERGENCY RESERVE, TOURISM, EQUIPMENT REPLACEMENT, UNCLAIMED MONEY, DRUG SEIZURE/FORFEITURE, ASSET FORFEITURE, LAW ENFORCEMENT OFFICER CONTINUING EDUCATION, MUNICIPAL COURT BUILDING SECURITY, MUNICIPAL COURT TECHNOLOGY, MUNICIPAL COURT CHILD SAFETY.

**2018-2019  
COMBINED FUNDS SUMMARY  
REVENUES AND EXPENDITURES BY CATEGORY**

<b>REVENUES</b>	<b>2016-2017 ACTUAL</b>	<b>2017-2018 BUDGET</b>	<b>2017-2018 ESTIMATED</b>	<b>2018-2019 BUDGET</b>
PROPERTY TAX	\$4,677,110	\$4,994,172	\$4,946,382	\$5,199,923
CITY SALES & USE TAX	2,442,895	2,631,549	2,622,387	2,640,000
HOTEL OCCUPANCY TAX	680,495	600,000	700,000	700,000
FRANCHISE FEES	768,888	756,000	754,660	756,000
CHARGES FOR SERVICES	6,486,231	6,350,300	6,655,631	6,546,300
BOND PROCEEDS	0	0	9,500,000	0
INTEREST AND OTHER	1,736,488	1,423,442	1,811,073	1,558,970
INTERFUND TRANSFERS	3,488,349	2,246,696	2,778,115	2,643,758
<b>TOTAL REVENUES</b>	<b>\$20,280,456</b>	<b>\$19,002,159</b>	<b>\$29,768,248</b>	<b>\$20,044,951</b>

<b>EXPENDITURES</b>	<b>2016-2017 ACTUAL</b>	<b>2017-2018 BUDGET</b>	<b>2017-2018 ESTIMATED</b>	<b>2018-2019 BUDGET</b>
SALARIES & BENEFITS	\$6,759,321	\$7,953,147	\$7,046,604	\$7,909,918
SUPPLIES & MATERIALS	430,348	520,260	445,248	514,160
REPAIRS & MAINTENANCE	510,728	571,576	487,745	576,576
OTHER SERVICES & CHARGES	3,987,638	4,447,349	4,104,517	4,550,940
DEBT SERVICE	1,810,838	1,659,611	1,659,611	2,266,148
CAPITAL	1,910,342	6,803,900	4,341,358	13,127,393
INTERFUND TRANSFERS	3,488,349	2,246,696	2,778,115	2,643,758
<b>TOTAL EXPENDITURES</b>	<b>\$18,897,564</b>	<b>\$24,202,539</b>	<b>\$20,863,198</b>	<b>\$31,588,893</b>

**2018-2019**  
**COMBINED FUNDS BY FUND TYPE**  
**REVENUES AND EXPENDITURES BY CATEGORY**

REVENUES	GENERAL * GOVERNMENT	UTILITY ** SYSTEM	SPECIAL *** REVENUE	TOTAL
PROPERTY TAX	\$5,199,923	\$0	\$0	\$5,199,923
CITY SALES & USE TAX	2,640,000	0	0	2,640,000
HOTEL OCCUPANCY TAX	0	0	700,000	700,000
FRANCHISE FEES	756,000	0	0	756,000
CHARGES FOR SERVICES	1,123,000	5,423,300	0	6,546,300
BOND PROCEEDS	0	0	0	0
INTEREST AND OTHER	1,320,270	197,000	41,700	1,558,970
INTERFUND TRANSFERS	1,040,645	1,603,113	0	2,643,758
<b>TOTAL REVENUES</b>	<b>\$12,079,838</b>	<b>\$7,223,413</b>	<b>\$741,700</b>	<b>\$20,044,951</b>

EXPENDITURES	GENERAL * GOVERNMENT	UTILITY ** SYSTEM	SPECIAL *** REVENUE	TOTAL
SALARIES & BENEFITS	\$6,959,568	\$950,350	\$0	\$7,909,918
SUPPLIES & MATERIALS	348,510	165,650	0	514,160
REPAIRS & MAINTENANCE	334,276	242,300	0	576,576
OTHER SERVICES & CHARGES	1,931,153	2,516,787	103,000	4,550,940
DEBT SERVICE	0	1,435,313	830,835	2,266,148
CAPITAL	2,312,751	10,593,057	0	12,905,808
INTERFUND TRANSFERS	1,044,570	1,603,113	217,660	2,865,343
<b>TOTAL EXPENDITURES</b>	<b>\$12,930,828</b>	<b>\$17,506,570</b>	<b>\$1,151,495</b>	<b>\$31,588,893</b>

THIS SCHEDULE REFLECTS TOTAL PROPOSED REVENUES AND EXPENDITURES FOR THE CITY AS A WHOLE.

\* GENERAL GOVERNMENT FUNDS: GENERAL FUND, GENERAL EMERGENCY RESERVE, GENERAL EQUIPMENT REPLACEMENT, GENERAL DEBT SERVICE, PARK PROJECTS, PARK DEDICATION, GENERAL PROJECTS, LONG-TERM CAPITAL PROJECTS, FUTURE CAPITAL STREET IMPROVEMENT, ARBORETUM CONSTRUCTION, DEVELOPMENT, FAMILY CENTER CONSTRUCTION.

\*\* UTILITY SYSTEM FUNDS: UTILITY FUND, UTILITY EMERGENCY RESERVE, UTILITY EQUIPMENT REPLACEMENT, UTILITY DEBT SERVICE, UTILITY PROJECTS, UTILITY IMPACT IMPROVEMENTS, 2016 UTILITY IMPROVEMENT BOND, 2017 UTILITY IMPROVEMENT BOND.

\*\*\* SPECIAL REVENUE FUNDS: TOURISM, UNCLAIMED MONEY, DRUG SEIZURE/FORFEITURE, ASSET FORFEITURE, LAW ENFORCEMENT OFFICER CONTINUING EDUCATION, MUNICIPAL COURT BUILDING SECURITY, MUNICIPAL COURT TECHNOLOGY, MUNICIPAL COURT CHILD SAFETY.

**2018-2019  
COMBINED PERSONNEL SUMMARY BY DEPARTMENT**

<b>GENERAL FUND</b>	<b>2016-2017 ACTUAL</b>	<b>2017-2018 BUDGET</b>	<b>2017-2018 ESTIMATED</b>	<b>2018-2019 BUDGET</b>
CITY SECRETARY'S OFFICE	1.00	1.00	1.00	1.00
ADMINISTRATION	3.70	3.70	3.70	3.70
FINANCE	2.50	2.50	2.50	2.50
POLICE/FIRE/ANIMAL CONTROL	43.25	46.25	46.25	46.25
MUNICIPAL COURT	1.75	1.75	1.75	1.75
STREETS	4.60	4.60	4.60	4.60
SANITATION	0.00	0.00	0.00	0.00
PARKS	4.60	4.60	4.60	4.60
PUBLIC BUILDINGS	0.50	0.50	0.50	0.50
COMM. SVCS ADMIN/INSPECTIONS	2.60	2.60	2.60	2.60
COMMUNITY DEVELOPMENT	0.00	0.00	0.00	0.00
ECONOMIC DEVELOPMENT	0.00	0.00	0.00	0.00
WOODWAY BEAUTIFUL	0.00	0.00	0.00	0.00
YOUTH COMMISSION	0.00	0.00	0.00	0.00
CARLEEN BRIGHT ARBORETUM *	4.60	5.70	4.70	5.20
WOODWAY FAMILY CENTER	2.40	2.30	2.30	2.30
<b>TOTAL GENERAL FUND</b>	<b>71.50</b>	<b>75.50</b>	<b>74.50</b>	<b>75.00</b>

\* A vacant full-time position was deleted and a part-time position was added to the budget in FY 19. (-0.50)

<b>UTILITY FUND</b>	<b>2016-2017 ACTUAL</b>	<b>2017-2018 BUDGET</b>	<b>2017-2018 ESTIMATED</b>	<b>2018-2019 BUDGET</b>
WATER SERVICES	6.30	6.30	6.30	6.30
SEWER SERVICES	3.90	3.90	3.90	3.90
CUSTOMER SERVICE	3.80	3.80	3.80	3.80
<b>TOTAL UTILITY FUND</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>
<b>TOTAL ALL FUNDS</b>	<b>85.50</b>	<b>89.50</b>	<b>88.50</b>	<b>89.00</b>

<b>POPULATION (2010 CENSUS)</b>	<b>8,452</b>
<b>GENERAL FUND EMPLOYEES</b>	<b>75.00</b>
<b>UTILITY FUND EMPLOYEES</b>	<b>14.00</b>
<b>TOTAL EMPLOYEES</b>	<b>89.00</b>
<b>% CHANGE FROM PRIOR YEAR</b>	<b>-0.56%</b>

PERSONNEL NUMBERS ARE STATED AS FULL TIME EQUIVALENTS AND INCLUDE BOTH REGULAR FULL-TIME EMPLOYEES AND TEMPORARY EMPLOYEES

**2018-2019  
COMBINED OPERATING FUNDS SUMMARY**

<b>REVENUES</b>	<b>2016-2017 ACTUAL</b>	<b>2017-2018 BUDGET</b>	<b>2017-2018 ESTIMATED</b>	<b>2018-2019 BUDGET</b>
General Fund Revenues	\$9,660,346	\$10,153,879	\$10,178,645	\$10,410,512
Utility Operating Revenues	5,430,984	5,322,300	5,581,700	5,480,800
<b>Total Operating Revenue</b>	<b>\$15,091,330</b>	<b>\$15,476,179</b>	<b>\$15,760,345</b>	<b>\$15,891,312</b>

<b>EXPENDITURES</b>	<b>2016-2017 ACTUAL</b>	<b>2017-2018 BUDGET</b>	<b>2017-2018 ESTIMATED</b>	<b>2018-2019 BUDGET</b>
Salaries & Benefits	\$6,759,321	\$7,953,147	\$7,046,604	\$7,909,918
Supplies & Materials	425,534	520,260	445,131	514,160
Repairs & Maintenance	510,728	571,576	487,745	576,576
Other Services & Charges	3,918,748	4,359,235	4,002,068	4,447,940
Capital	37,641	33,900	17,440	16,620
Transfers				
To Utility Debt Service	1,263,418	1,373,861	1,373,861	1,435,313
To General Capital Projects Fund	900,000	0	0	115,000
To Emergency Reserve Fund	0	0	0	100,000
To Utility Projects Fund	600,000	0	600,000	0
To Park Reserve Fund	0	0	0	192,585
To Equipment Replacement	554,800	664,200	664,200	583,200
<b>Total Expenditures</b>	<b>\$14,970,190</b>	<b>\$15,476,179</b>	<b>\$14,637,049</b>	<b>\$15,891,312</b>

**GENERAL FUND  
REVENUES BY CATEGORY**

<b>REVENUES</b>	<b>2016-2017 ACTUAL</b>	<b>2017-2018 BUDGET</b>	<b>2017-2018 ESTIMATED</b>	<b>2018-2019 BUDGET</b>
Property Tax	\$3,777,200	\$4,249,833	\$4,217,524	\$4,503,232
City Sales & Use Tax	2,442,895	2,631,549	2,622,387	2,640,000
Franchise Fees	768,888	756,000	754,660	756,000
Sanitation Services	1,099,316	1,068,000	1,131,431	1,123,000
Interest & Other	1,572,047	1,448,497	1,452,643	1,388,280
<b>TOTAL GENERAL FUND</b>	<b>\$9,660,346</b>	<b>\$10,153,879</b>	<b>\$10,178,645</b>	<b>\$10,410,512</b>



**GENERAL FUND  
EXPENDITURES BY CATEGORY**

<b>EXPENDITURES</b>	<b>2016-2017 ACTUAL</b>	<b>2017-2018 BUDGET</b>	<b>2017-2018 ESTIMATED</b>	<b>2018-2019 BUDGET</b>
Salaries & Benefits	\$5,894,095	\$7,033,539	\$6,191,094	\$6,959,568
Supplies & Materials	291,494	355,610	304,126	348,510
Repairs & Maintenance	308,835	329,276	276,249	334,276
Other Services & Charges	1,768,706	1,910,054	1,777,847	1,931,153
Capital	36,822	33,900	17,440	14,020
Interfund Transfers				
Capital Projects Fund	900,000	0	0	115,000
Emergency Reserve Fund	0	0	0	100,000
Legal Contingency Fund	0	0	0	0
Park Project Fund	0	0	0	192,585
Equipment Replacement	417,700	491,500	491,500	415,400
<b>TOTAL GENERAL FUND</b>	<b>\$9,617,652</b>	<b>\$10,153,879</b>	<b>\$9,058,256</b>	<b>\$10,410,512</b>

<b>PERSONNEL</b>	<b>2016-2017 ACTUAL</b>	<b>2017-2018 BUDGET</b>	<b>2017-2018 ESTIMATED</b>	<b>2018-2019 BUDGET</b>
Service/Maintenance	10.50	11.50	10.50	10.50
Office/Clerical	4.90	4.90	4.90	4.90
Technical	9.00	9.00	9.00	9.00
Sworn Personnel	22.00	24.00	24.00	24.00
Professional	2.70	2.70	2.70	2.70
Management/Supervision	19.40	20.40	20.40	20.40
Temporary/Seasonal	3.00	3.00	3.00	3.50
<b>TOTAL GENERAL FUND</b>	<b>71.50</b>	<b>75.50</b>	<b>74.50</b>	<b>75.00</b>

**UTILITY FUND  
REVENUES BY CATEGORY**

<b>REVENUES</b>	<b>2016-2017 ACTUAL</b>	<b>2017-2018 BUDGET</b>	<b>2017-2018 ESTIMATED</b>	<b>2018-2019 BUDGET</b>
Water Service Charges	\$4,018,123	\$3,849,800	\$4,097,700	\$3,996,300
Sewer Service Charges	1,368,792	1,432,500	1,426,500	1,427,000
Interest & Other	44,069	40,000	57,500	57,500
<b>TOTAL UTILITY FUND</b>	<b>\$5,430,984</b>	<b>\$5,322,300</b>	<b>\$5,581,700</b>	<b>\$5,480,800</b>

**UTILITY FUND  
EXPENDITURES BY CATEGORY**

<b>EXPENDITURES</b>	<b>2016-2017 ACTUAL</b>	<b>2017-2018 BUDGET</b>	<b>2017-2018 ESTIMATED</b>	<b>2018-2019 BUDGET</b>
Salaries & Benefits	\$865,226	\$919,608	\$855,510	\$950,350
Supplies & Materials	134,040	164,650	141,005	165,650
Repairs & Maintenance	201,893	242,300	211,496	242,300
Other Services & Charges	2,150,042	2,449,181	2,224,221	2,516,787
Capital	819	0	0	2,600
Interfund Transfers				
Utility Debt Service Fund	1,263,418	1,373,861	1,373,861	1,435,313
Utility Project Fund	600,000	0	600,000	0
Equipment Replacement	137,100	172,700	172,700	167,800
Emergency Reserve Fund	0	0	0	0
<b>TOTAL UTILITY FUND</b>	<b>\$5,352,538</b>	<b>\$5,322,300</b>	<b>\$5,578,793</b>	<b>\$5,480,800</b>

<b>PERSONNEL</b>	<b>2016-2017 ACTUAL</b>	<b>2017-2018 BUDGET</b>	<b>2017-2018 ESTIMATED</b>	<b>2018-2019 BUDGET</b>
Service/Maintenance	6.00	6.00	6.00	6.00
Office/Clerical	4.10	4.10	4.10	4.10
Technical	2.00	2.00	2.00	2.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.30	0.30	0.30	0.30
Management/Supervision	1.60	1.60	1.60	1.60
Temporary/Seasonal	0.00	0.00	0.00	0.00
<b>TOTAL UTILITY FUND</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>