



GRADING/SITE PREPARATION Permit Application

PERMIT #

THIS SECTION FOR STAFF USE ONLY

CITY OF WOODWAY
Community Services Dept.
924 Estates Drive
Woodway, Texas 76712
phone: (254) 772-4050
fax: (254) 399-6518
permits@woodwaymail.org

RECEIVED BY: DATE/TIME: APP COMPLETE? Y N (explain)

NOTE:

1st REVIEW DATE: BY:
2nd REVIEW (if needed) DATE: BY:
APPROVED DENIED

PERMIT FEES
TOTAL FEE: \$
CASH CK CC
DATE PD: RCPT:

OWNER/TENANT INFORMATION

PROJECT ADDRESS:
PROPERTY OWNER:
MAILING ADDRESS: CITY/ST/ZIP:
PHONE: ALT PHONE: EMAIL:

CONTRACTOR INFORMATION

COMPANY: CONTACT:
ADDRESS: CITY/ST/ZIP:
PHONE: ALT PHONE: FAX:
EMAIL:

PROJECT INFORMATION

RESIDENTIAL COMMERCIAL VALUATION OF WORK TO BE PERFORMED: \$

LOT SIZE: CONSTRUCTION SITE NOTICE PROVIDED: LARGE SMALL N/A

DESCRIPTION OF WORK:

IMPORTANT INFORMATION REGARDING YOUR PERMIT/APPLICATION

- Allow three (3) - five (5) business days for your application to be processed.
Upon approval, permit fees must be paid within 180 calendar days or the application may be considered void and require resubmittal.
Upon approval and payment, permit is valid for 180 days.
Issuance of a grading/site preparation permit is not permissive of any construction or development work beyond the scope of this permit.
Sites greater than or equal to one (1) acre require permit for grading.
Applicant agrees to maintain appropriate site control measures, as determined by the City Inspector, at all times.

APPLICANT SIGNATURE: DATE:

REVIEW NOTES (FOR STAFF USE)
