
JOB TITLE: MAINTENANCE WORKER
DIVISION: STREETS
DEPARTMENT: COMMUNITY SERVICES CLASS CODE: _____

EXEMPT: _____ NON-EXEMPT: X EMPLOYEE: _____
FULL TIME: X PART TIME: _____ SUPERVISOR: _____
DIRECTOR: _____
DATE: _____

DESCRIPTION OF WORK

General Definition: Constructs, repairs and maintains streets, sidewalks, curbs screening walls, and signs; monitors, repairs and performs other duties as assigned by the department head, or designee.

Supervision Received: Work is performed under the lead of the Street Crew Leader and general supervision of the Parks and Streets Superintendent.

Supervision Exercised: None.

Examples of Duties: Constructs, repairs and maintains streets, sidewalks, curbs, gutters and screening walls using concrete, asphalt, reinforcing steel, sand, sandy loam, gravel, and patching compounds. Operates dump truck, roller, mowing tractor, push mower, jackhammer, chainsaw, grinder, shovel, weed eater, and related power/hand tools. Cuts, collects and disposes of dead trees, limbs, grass, trash, and debris found along City streets, sidewalks, alleyways, drainage system and other city facilities. Assists in properly securing worksites according to safety standards by setting up barricades in and around construction/maintenance projects. Cleans and maintains assigned vehicles, tools and equipment. Installs and repairs traffic signs and markings.

MINIMUM QUALIFICATIONS

Knowledge: Knowledge of the basic construction methods and a wide variety of equipment used in the construction/repair of streets, sidewalks, curbs and screening walls; knowledge of the methods and procedures in the use of concrete and asphalt; knowledge of basic safety standards.

Skills: Skill in performing work requiring strength and agility in all weather conditions; skill in frequently lifting heavy objects; skill in driving a light truck; skill in using hand tools to perform routine manual labor tasks; skill in performing simple masonry tasks; skill in performing minor repairs on small engines and equipment; skill in operating a

variety of equipment including a front-end loader, roller, jackhammer, chainsaw, and backhoe; skill in the use of concrete and asphalt in street construction/repair.

Abilities: Ability to follow oral and written direction; ability to identify and correct potential safety hazards; ability to physically work hard for long periods of time; ability to coordinate hand and foot movements; ability to push, shove, lift, pull, physically handle, and throw heavy objects; ability to perform strenuous work in hazardous traffic conditions; ability to establish and maintain effective working relationships; ability to communicate effectively with the public; ability to work in an outdoor environment, subject to changing weather conditions. Climbs, crawls, stoops, kneels, squats, stands, walks and twists for extended periods of time while working to perform repairs to streets, curbs, drainage structures and channels, tree trimming and other related job duties as needed. Works indoors and outdoors in extreme temperature including heat, cold, temperature swings and inclement weather. Some exposure to mechanical, electrical and explosive hazards using proper safety standards and procedures. Weekend, late hours, holiday work may be required. Operate motor vehicle and other motorized equipment safely. Read and understand verbal and written job instructions and warning signs, labels and devices. Lift and carry up to 80 pounds, and pull, push, and drag up to 150 pounds while performing street and drainage construction and repair, tree trimming, mowing and minor building repair and construction. Participate in all phases of street, drainage and road maintenance. Use hand saw, skill saw, chain saw, drill press, vibrator, bolt cutter, pick, axe, air compressor, jackhammer and various weight hammers, using proper safety precautions. Climb onto and off of construction equipment, stairs, steep slopes, and navigate wooded areas. Be capable of performing all duties alone, safely and without assistance due to small workforce environment and limited personnel manning. Works in trenches and confined spaces, using proper safety gear and procedures. Hear clearly when working around equipment or in street traffic, using proper safety precautions. Works in constant and extreme noise levels routinely encountered in concrete repair and demolition, the operation of large industrial vehicles and equipment, gas powered motors, engines, vibrators and other equipment related to street, drainage and building repair maintenance activities indicated herein.

Education: High school graduate or GED.

Experience: None required.

Any work related experience resulting in proficiency levels in the above minimum qualifications is an acceptable substitute for the above specified education and experience requirements.

Licenses and Certificates: Texas Class C driver's license and driving history acceptable to the City. A CDL must be acquired within six months of hire.

THE ABOVE STATEMENTS ARE INTENDED TO DESCRIBE THE GENERAL NATURE AND LEVEL OF WORK BEING PERFORMED AND ARE NOT INTENDED TO BE AN EXHAUSTIVE LIST OF ALL RESPONSIBILITIES, DUTIES, AND SKILL WHICH MAY BE REQUIRED. ALL EMPLOYEES ARE EXPECTED TO PERFORM TASKS AS ASSIGNED BY SUPERVISOR.