

The City of Woodway presents the

Woodway  
*Roadrunner*  
Festival



Memorial Day Weekend  
May 27 & 28, 2016



[www.WoodwayRRFest.com](http://www.WoodwayRRFest.com)

FY2015-16 ANNUAL BUDGET AND PROGRAM OF SERVICE

Adopted by the  
Honorable Mayor and City Council  
August 24, 2015  
Yousry A. Zakhary, City Manager

**CITY OF WOODWAY  
 FY 2015-16 ANNUAL BUDGET  
 AND PROGRAM OF SERVICES  
 AUGUST 24, 2015**

This budget will raise more revenue from property taxes than last year's budget by an amount of \$114,077, which is a 2.62 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$151,405.

The record vote of each member of the governing body by name voting on the adoption of the budget is as follows:

FOR: Jane Kittner, Scott A. Giddings, Gil Lillard, Barbara Grandy, Mike Tamberella

AGAINST: None

PRESENT and not voting: None

ABSENT: Donald J. Baker, Bob Howard

The municipal property tax rates for the preceding fiscal year, and each municipal property tax rate that has been adopted or calculated for the current fiscal year, include:

	<u>Adopted FY 2015-16</u>	<u>Adopted FY 2014-15</u>
Property Tax Rate:	\$0.470000/100	\$0.470000/100
Effective Tax Rate	\$0.473463/100	\$0.432073/100
Effective Maintenance & Operations Tax Rate	\$0.430659/100	\$0.387667/100
Rollback Tax Rate	\$0.509437/100	\$0.470238/100
Debt Rate	\$0.037968/100	\$0.045257/100

The total amount of outstanding municipal debt obligations secured by property taxes, including principal and interest, is \$10,611,546. This includes \$9,641,646 of outstanding municipal debt obligations considered self-supporting. Self-supporting debt is currently secured by water and wastewater revenues and special revenues. In an event that such amounts are insufficient to pay debt service, the City will be required to assess an ad valorem tax to pay such obligations.

Fiscal Year 2015-16 Principal & Interest Requirements for Debt Service are:

Property Tax Supported Debt: \$410,587

Self-Supporting Debt: \$1,289,434



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Woodway  
Texas**

For the Fiscal Year Beginning

**October 1, 2014**

Executive Director

**The Government  
Finance Officers Association  
of the United States and Canada (GFOA)  
presented a Distinguished Budget Presentation Award to City of Woodway, Texas  
for its annual budget  
for the fiscal year  
beginning October 1, 2014.**

**In order to receive this award, a governmental unit must publish a budget document  
that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a  
communications device.**

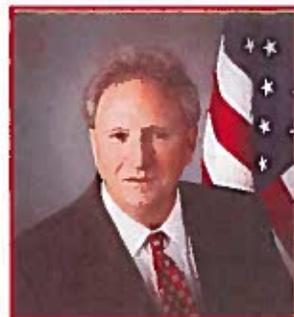
**This award is valid for a period of one year only. We believe our current budget continues to conform to  
program requirements, and we are submitting it to GFOA to determine its eligibility  
for another award.**

# CITY OF WOODWAY KEY OFFICIALS 2015/2016



**DONALD J. BAKER, MAYOR**  
(Ward 1, Place 2)

Mayor Baker has served on the Planning & Zoning Commission and City Council. His first appointment was to P&Z in 1985. He was elected to the City Council in 1991 and has served since that time. He served as Mayor from 1994 to 2010 and from 2011 to the present time. Mayor Baker is an attorney with Baker, Hancock and Pollard.



**GIL LILLARD, COUNCILMEMBER**  
(Ward 3, Place 1)

Councilmember Lillard was first elected to the City Council in 2010, and he was re-elected in 2012 and 2015. Councilmember Lillard is the owner of Gil Lillard Financial and Insurance Services.



**SCOTT A. GIDDINGS, COUNCILMEMBER**  
(Ward 2, Place 2)

Councilmember Giddings has served on the Planning & Zoning Commission and City Council. His first appointment was to the P&Z Commission in May 2009. He was appointed to the City Council in September 2009 and was subsequently elected in 2011 and 2013. Councilmember Giddings is a sales manager for GM Wholesale.



**JANE KITTNER, MAYOR PRO TEM**  
(Ward 3, Place 2)

Councilmember Kittner has served on the Planning & Zoning Commission and City Council. Her first appointment was to P&Z in 1991, and she has served on the City Council since 1995. Mayor Pro Tem Kittner is an architect with Kittner & Pate Design Associates.



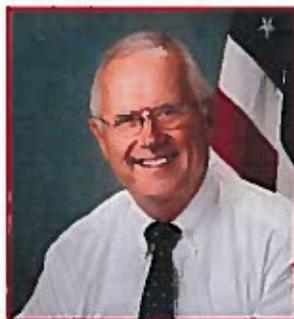
**BOB HOWARD, COUNCILMEMBER**  
(Ward 1, Place 1)

Councilmember Howard has served on the Parks & Recreation Commission and City Council. His first appointment was to the Parks & Recreation Commission in 2006. He was elected to the City Council in 2012 and re-elected in 2014. Councilmember Howard is managing partner of 855bugs.com of Central Texas.



**BARBARA GRANDY, COUNCILMEMBER**  
(Councilmember at Large)

Councilmember Grandy was appointed to the City Council in December 2011 and was subsequently elected in 2012 and 2014. Prior to her Council service, she served on the Woodway Beautiful Commission, Carleen Bright Arboretum Board, and Parks and Recreation Commission. Her first appointment was in 1995. Councilmember Grandy is an investor.



**MIKE TAMBERELLA, COUNCILMEMBER**  
(Ward 2, Place 1)

Councilmember Tamberella has served on the Community Development Board, Carleen Bright Arboretum Board and City Council. His first appointment was to the Community Development Board in 2002, and he was elected to the City Council in 2012 and re-elected in 2015. Councilmember Tamberella is retired.

**YOUSRY A. ZAKHARY, CITY MANAGER/PUBLIC SAFETY DIRECTOR**  
Education: M.P.P.A., Baylor University 1993 / B.B.A. (Management), Baylor University 1983  
Employment with City of Woodway - 1980 to Present

**WILLIAM KLUMP, FINANCE DIRECTOR**  
Education: B.B.A. (Accounting), Baylor University 1981      Employment with City of Woodway - 2002 to Present

## **CITY OF WOODWAY** **MISSION STATEMENT**

*As a high quality community of quiet neighborhoods and unique natural beauty, the City of Woodway is committed to being a leader among cities in delivering outstanding quality services to all of its citizens through innovative and efficient use of resources.*

### **STRATEGIES**

*We will achieve this through:*

- ❖ *providing the most responsive services possible by focusing on the citizen as the customer;*
  - ❖ *recruiting, developing and retaining highly qualified staff;*
  - ❖ *practicing a well established conservative fiscal policy;*
  - ❖ *planning and providing for a strong infrastructure;*
- ❖ *maintaining highly effective equipment resources for delivery of services;*
- ❖ *remaining a "city of choice" by providing a model environment in which to live through enhancing and preserving the city's existing neighborhoods, unique beauty and quality of life*
  - ❖ *providing leadership and cooperation in addressing regional programs and issues;*
  - ❖ *supporting our school system by working with local districts to maintain our high quality of public education;*
  - ❖ *continuing to place a high priority on public safety by providing superior police, fire and emergency services; and*
- ❖ *fostering a healthy city economy through encouraging high quality residential and retail development.*

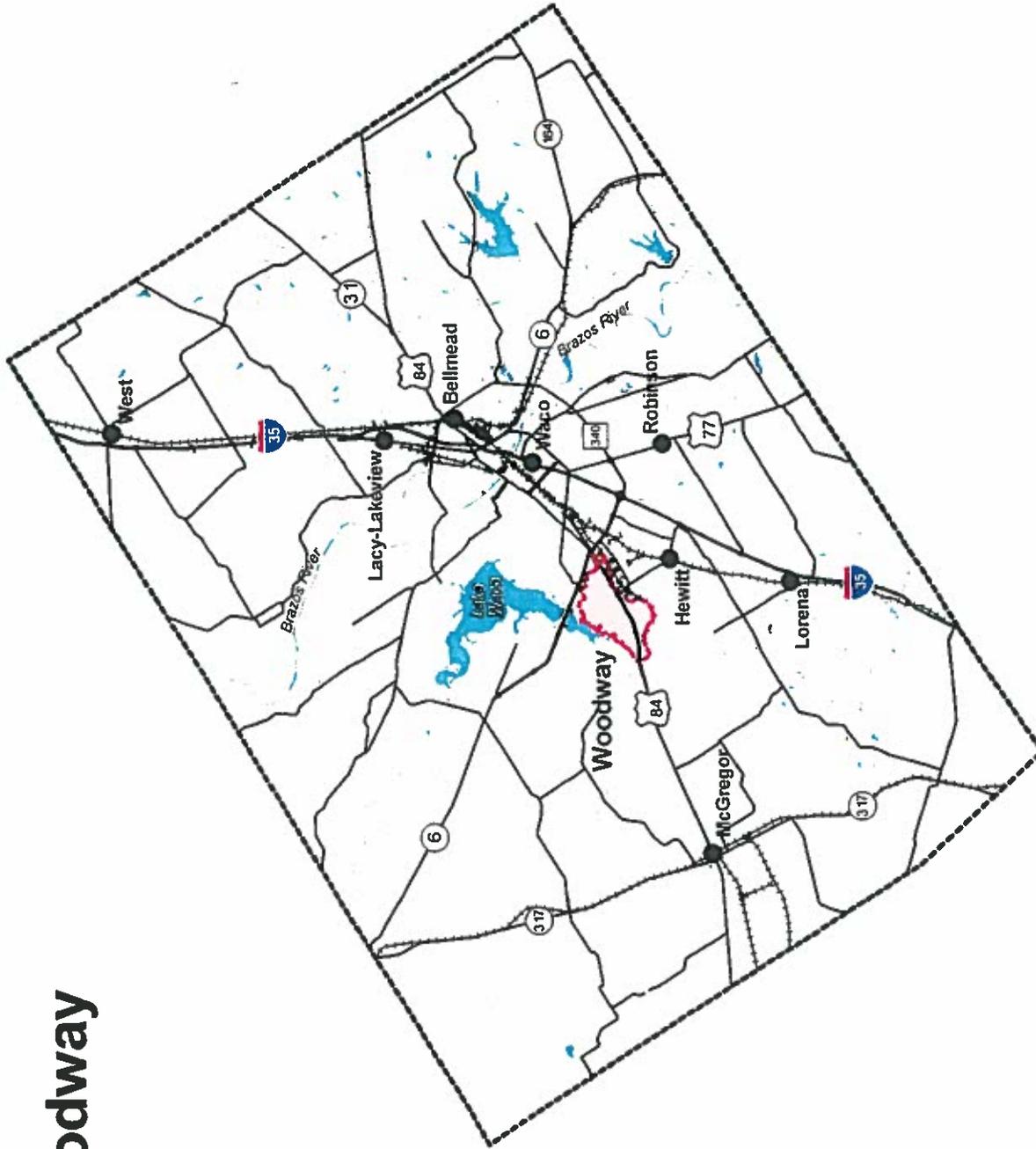
### **GOALS**

*We will respectively measure our achievement of the above by:*

- ❖ *high citizen satisfaction;*
- ❖ *improved employee productivity;*
- ❖ *strong fiscal health and favorable financial audits and bond ratings;*
- ❖ *ongoing development of a capital improvement program (CIP) and subsequent successful bond elections;*
  - ❖ *ability to continue to control costs;*
- ❖ *appreciation of existing property values and regional, state and national recognition for quality of life efforts;*
- ❖ *continued active involvement in successful regional economic development efforts;*
  - ❖ *a high quality public education system;*
  - ❖ *low crime and favorable property insurance ratings; and*
- ❖ *growth in the city's property tax base and retail sales tax receipts.*

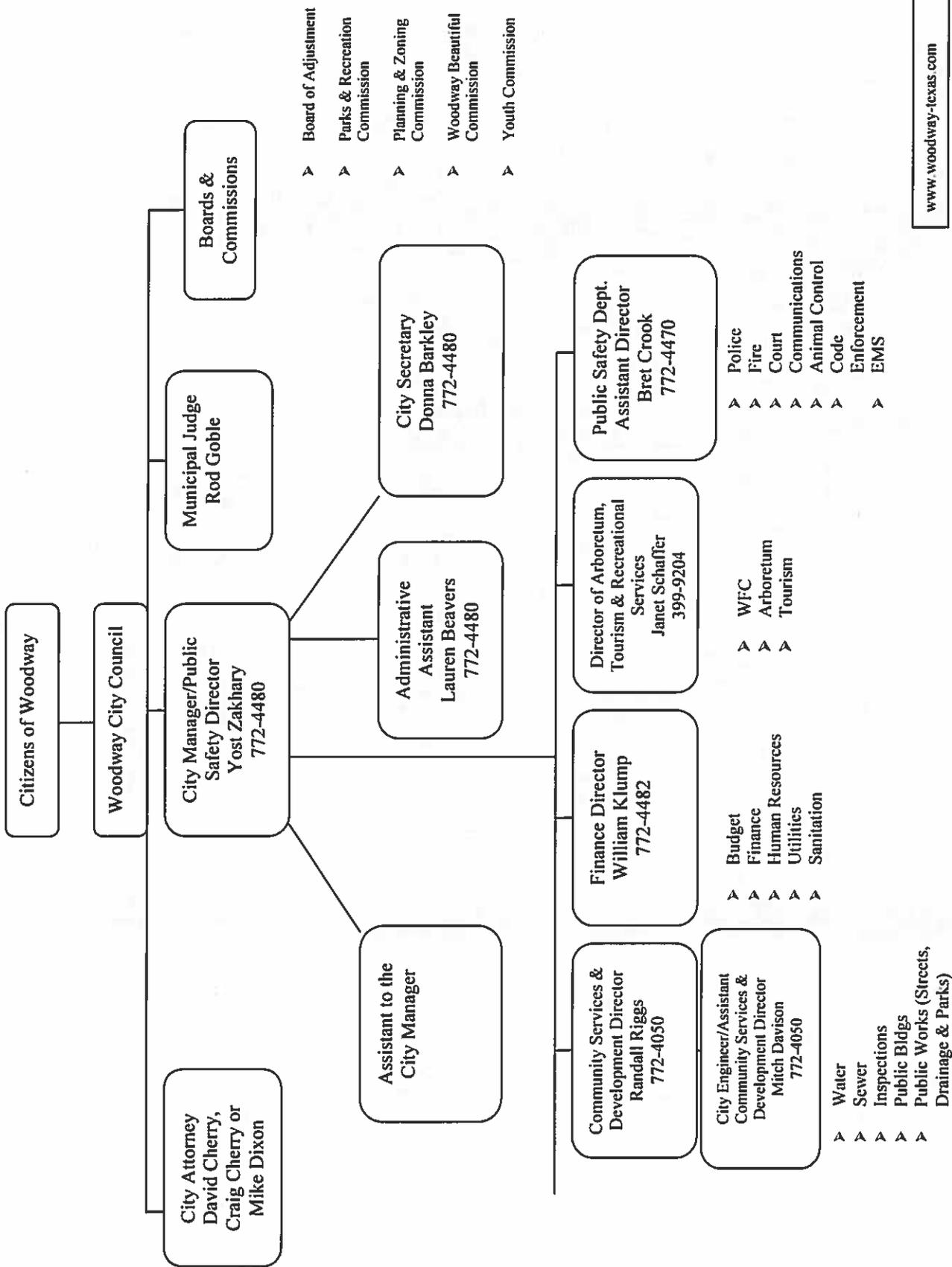
***"WELCOME HOME TO WOODWAY"***

# City of Woodway



City of Woodway





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# READER'S GUIDE



WOODWAY, TEXAS

CITY OF WOODWAY  
2015-2016 BUDGET SCHEDULE

March 2	Budget Kickoff - Begin Preparing Capital Requests, Dept. Summaries, Perf. Measures, and Base Budget Worksheets
March 16	<b>Regular Council Meeting</b>
March 31	Capital Requests, Dept. Summaries, Perf. Measures, and Base Budget Worksheets Due
April 13	<b>Regular Council Meeting</b>
April 27	<b>Regular Council Meeting</b>
April 29	Preliminary Appraisal Roll Received
May 11	<b>Regular Council Meeting</b>
May 18	<b>Regular Council Meeting</b>
May 25	Memorial Day Holiday (Monday)
June 22	Proposed Budget Delivered to City Council
June 22	<b>Regular Council Meeting</b> Presentation of Proposed Budget Schedule Proposed Budget Public Hearing for August 21, 2015
July 20	<b>Regular Council Meeting</b> Follow-up Discussion on Proposed Budget
July 24	Received Certified Appraisal Roll
July 25	Deadline for chief appraiser to certify rolls to taxing units. Calculation of Effective and Rollback Tax Rates
August 6	<u>Publish Notice of Public Hearing on Proposed Budget</u>
August 10	<b>Regular Council Meeting</b> Follow-up Discussion on Proposed Budget and Tax Rate Record Vote Taken to Place Item on Future Agenda for Voting on Tax Rate Schedule Proposed Tax Rate Public Hearing for August 21, 2015
August 13	<u>Publish Notice of 2015 Tax Year Proposed Property Tax Rate</u>
August 21	<b>Special Council Meeting</b> Public Hearing on Proposed Budget Public hearing on proposed tax rate Council schedules and announces meeting of August 24 to adopt proposed tax rate
August 24	<b>Regular Council Meeting</b> Final Adoption of Budget Final Adoption of Tax Rate

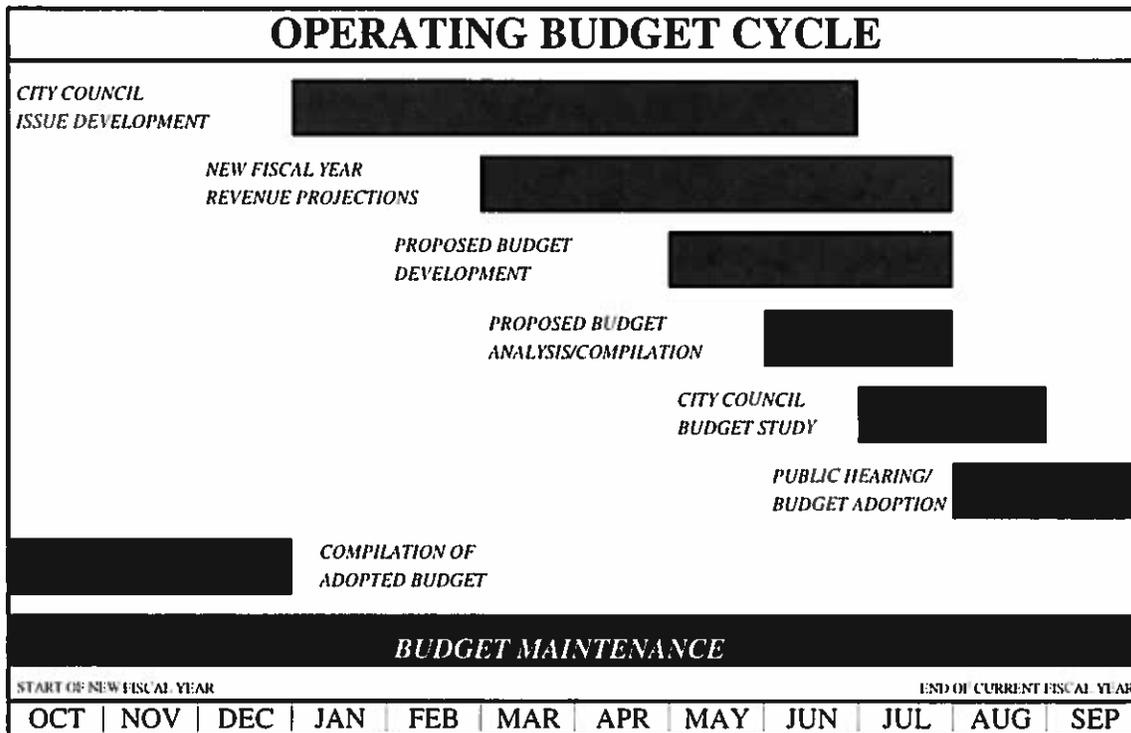
WOODWAY, TEXAS

September 7	Labor Day Holiday (Monday)
September 14	<b>Regular Council Meeting</b>
September 28	<b>Regular Council Meeting</b>
October 1	New Fiscal Year Begins

**READER'S GUIDE TO THE  
BUDGET  
AND  
PROGRAM OF SERVICES**

The Reader's Guide provides an overview of the City of Woodway's budget process. City financial policies related to budgeting are published in the "Manager's Message" of this document, and a glossary of budget terms is published in the "Statistical Information" of this document.

The City of Woodway has prepared a budget designed to meet the highest standards of performance in municipal budgeting. The budget presentation format of division/department summaries include program goals and performance measures. Various financial summaries, statistical information, and detailed revenue data are provided to help define the City's goals, purposes, and assumptions for projections. The budget process and organization of the budget itself are described below.



## THE BUDGET PROCESS

---

### 1. City Council Issue Development

Early in the budget process, the City Council is requested to provide Staff with budget priorities. Also, initial capital improvements are discussed for later inclusion in the budget and five (5) year capital improvement plan. Council response and feedback from discussions are then later incorporated and considered during budget review and analysis of budget requests. Major issues are fully addressed in the "Manager's Message" of this document.

### 2. Revenue Projection

The budget revenue projection for the new fiscal year begins mid-year of the current fiscal year. This projection is made by the City's Budget Committee (comprised of the City Manager and Finance Director) with the help of department directors and division managers. Projections are based upon consultations with state and local agencies, trend analysis, anticipated changes in the local and regional economy, and discussions with directly associated Staff. Although beginning earlier, the budget revenue projection occurs concurrently with departmental budget development and extends until the budget is adopted based upon the receipt of any new information.

### 3. Proposed Budget Development

During budget development at the division and department level, the City's Budget Committee works with division/department managers to analyze requests, provide advice and lend assistance. Staff work sessions are held to discuss and develop goals and performance measures, as are one-on-one consultations for the development of cost estimates. Department/division budget requests are based upon a baseline funding level of 5% less than appropriated in the prior year, and any additional funding requests are made in the form of supplemental budget "packages".

### 4. Proposed Budget Analysis/Compilation

Once division and departmental budget requests are completed, the Budget Committee reviews and compiles a preliminary draft of the proposed budget in the form of detailed work papers. These work papers are then referenced during staff budget hearings.

After each department head provides a summary budget presentation and answers questions from the Budget Committee during staff budget hearings, funding requests are reviewed and discussed. Given revenue projections and funding requirements, requests are proposed for funding according to ranking received by the City Manager. At this time, funding level is weighed against available resources, and a tax rate adjustment may or may not be recommended depending upon Council program priorities and issues/concerns expressed during budget development.

5. City Council Budget Study

Several budget work sessions are held with the City Council to review and discuss the proposed budget. First, the City Manager reviews major issues as expressed in the "Manager's Message." Second, department directors again present funding requests, then discussions and study follow at subsequent work sessions up until budget adoption.

6. Public Hearing/Budget Adoption

A public hearing on the budget is held in August prior to final budget consideration. At said hearing, citizens or any other individual may make formal comment either for or against the proposed budget. The public also has the opportunity to attend City Council budget work sessions scheduled in July and August.

Budget adoption occurs in September after City Council deliberations and the public hearing. City Council may take action to modify the proposed budget per its discretion. The City Council also adopts a tax rate to support adopted funding levels.

7. Compilation of Adopted Budget/Budget Maintenance

An adopted budget is compiled and published during the first months of the new fiscal year. The adopted budget in the form of an amended proposed budget is available for public inspection in late September. Ledger accounts are prepared for the new fiscal year prior to October 1.

Budget maintenance is a year-round activity of division/department directors and the Budget Committee. Spending control mechanisms include monthly review of expenditures by the Budget Committee and authorization to purchase from the City's purchasing office. Beginning with the month of January, monthly budget analysis reports are prepared to present budget versus estimated expenditure variances. These reports are reviewed by Staff and presented to City Council to identify and communicate any major expenditure variances. If necessary, a budget adjustment ordinance is prepared and adopted in the fourth quarter of the fiscal year.

Finally, program goals, objectives and measures are evaluated during budget development to determine effectiveness of program activities and levels of appropriate funding.

## **DEPARTMENT/DIVISION PROGRAM SUMMARIES**

---

Department/Division programs summaries are presented in a program-oriented format. Each division within a department is described by narrative information displayed facing an opposite page of resource and expenditure information in order to give the City Council and public a well rounded presentation of each division. Program summaries include the following information.

**Program Description** - This section outlines the function and responsibilities performed by each division or operation. It is provided to enable the reader to understand the program elements included in each particular division budget.

**Major Goals and Objectives** - Goals describe the purpose or benefit of the division/department and associated plans to provide services to the community and/or organizations it serves. Goals also identify the end result the division/department desires to achieve with its activities. Objectives are quantifiable steps toward accomplishing stated goals. They should have a specific time frame and be capable of measurement. Objectives should be able to be reached or completed within the current fiscal year. Objective statements are not required for every activity performed, but should focus on the major steps necessary for achieving established goals.

**Performance Measures** - Performance measures include workload indicators which reflect major activities of each division or operation. Workload indicators also indicate the amount of work that has been done in the past and projected workload levels for the current and following fiscal years. These indicators should require only a reasonable amount of time and effort to track. Performance measures may also include productivity indicators. Productivity indicators reflect how well a program is performing activities to meet the needs of the public. While workload indicators indicate "how much" activity the division/department is performing, productivity indicators identify "how well" the division/department is performing.

**Resources** - The summary of resources identified by division highlights revenues which are generated as a result of division activities. In many divisions, a change in level of activity will have an impact on associated revenues.

**Expenditures** - The summary of expenditures identified by division shows the category of expenses for each of the division's programs as compared from year to year.

**Personnel Summary** - The Personnel summary section shows the positions or personnel resources budgeted to carry out services. Personnel are stated in worker years, or full-time equivalents, job family.

**Major Budget Changes** - The summary of major budget changes identifies significant changes in funding levels and organizational alignment. This section also details major new programs and items proposed for funding.

## **BUDGETARY POLICIES**

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The City of Woodway practices administrative and fiscal policies which govern the formulation and administration of the annual budget. These policies are published in the "Manager's Message" of this document.

## **BUDGET BASIS**

Formal budgetary accounting is employed for all funds of the City. Annual operating budgets are adopted each fiscal year through passage of a budget ordinance. All unencumbered budget appropriations lapse at the end of each fiscal year.

The budget for governmental fund types is prepared on a modified accrual basis with certain exceptions. Under this basis of accounting, revenues are recognized when they are both "measurable" and "available".

Those revenues subject to accrual are franchise taxes, interest revenue and charges for services. Sales tax collected and held by the State at year-end on behalf of the City is also recognized as revenue. Expenditures are recognized when the related fund liability is incurred, except for 1) inventories of material and supplies which may be considered expenditures either when purchased or used; 2) prepaid insurance and similar items which need not be reported; 3) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period; 4) principal and interest on long-term debts which are generally recognized when due. The exceptions to the modified accrual basis of accounting are:

- Budgetary amounts do not include provisions for adjustment in accrued compensated absences.
- Interest on general long-term debt is recognized when due.

On the other hand, budgets for the proprietary funds are prepared on the accrual basis of accounting, with certain exceptions, under which revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The following exceptions apply:

- Budgetary amounts do not include provisions for adjustments in accrued compensated absences.
- Interest on long-term debt is recognized when due.
- Capital expenses are budgeted, but not depreciation.
- Budgetary amounts include principal for long-term debt.

## **FINANCIAL STRUCTURE**

The financial structure of the Budget is organized by funds. The two types of Funds which are utilized in this budget are Governmental and Proprietary. The specific funds which make up the Governmental Fund type are: General Fund, General Emergency Reserve Fund, General Equipment Replacement Fund, General Debt Service Fund, Tourism Fund, Unclaimed Money Fund, Drug Seizure/Forfeiture Fund, Law Enforcement Officer Continued Education Fund, Municipal Court Building Security Fund, Municipal Court Technology Fund, Municipal Court Child Safety Fund, Asset Forfeiture Fund, Park Projects Fund, Park Dedication Fund, General Projects Fund, Future Capital Street Improvement Fund, Arboretum Construction Fund, Development Fund, Family Center Construction Fund, and Long-Term Capital Projects Fund. On the other hand, the Utility Fund, Utility Debt Service Fund, Utility Emergency Reserve Fund, Utility Equipment Replacement Fund, Utility Projects Fund, Utility Impact Improvements Fund, and 2007 Utility Improvement Bond Fund, are all Proprietary Funds.

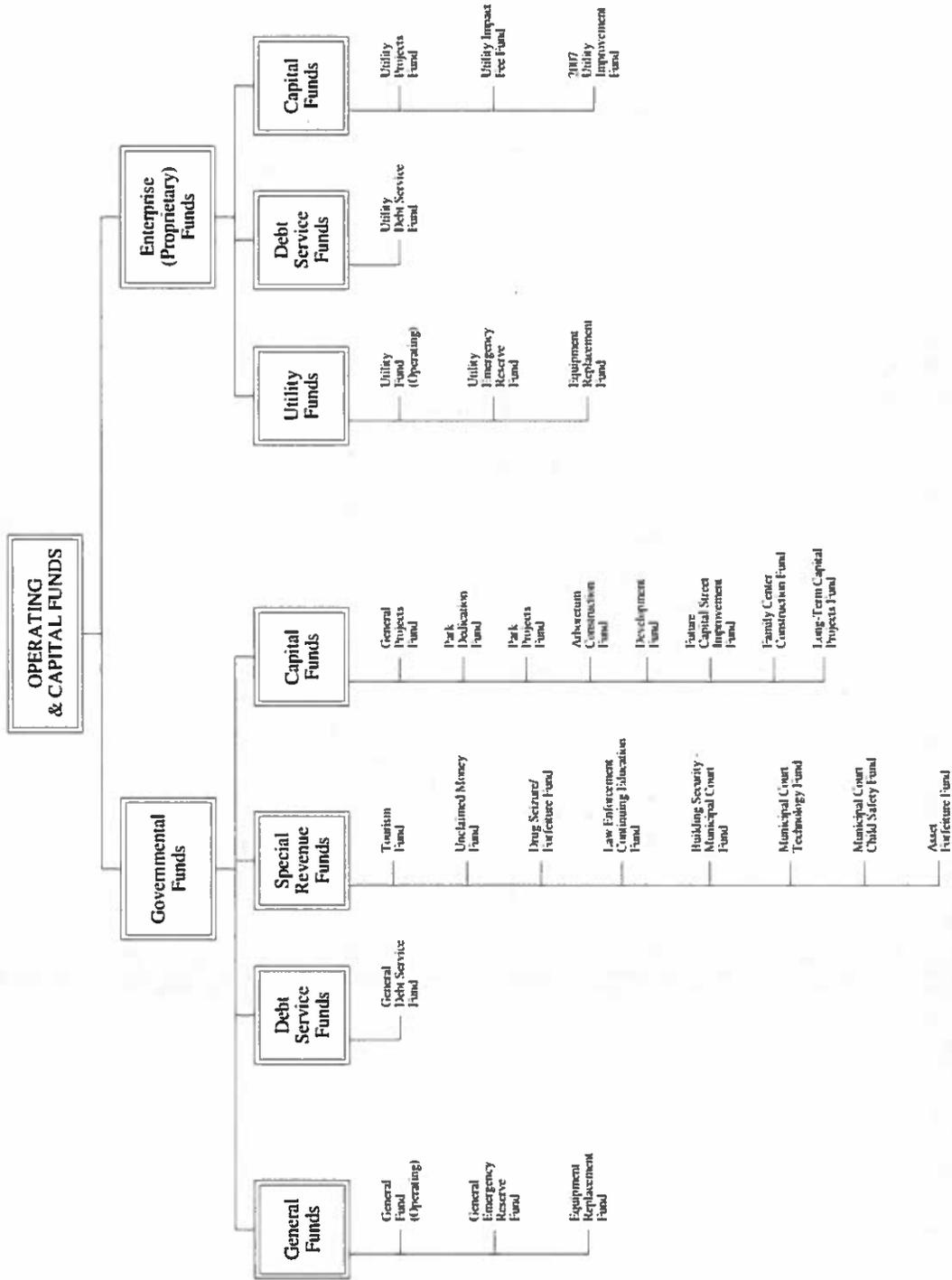
Funds operate separately and independently from one another; therefore, they are budgeted separately and include separate financial statements. A fund is generally defined as a fiscal and accounting entity which has its own self-balancing set of accounts recording cash and other financial resources, as well as any liabilities or residual equities or balances. Normally funds are segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. Refer to The Chart of Accounts in the Statistical Information section for more details.

### **ORGANIZATIONAL RELATIONSHIPS**

---

A department is a major administrative segment of the City which indicates overall management responsibility for an operation or a group of related operations within a functional area (e.g., Public Safety Department, Community Services Department, etc.). The smallest organizational unit budgeted is the division. When divisions are aligned by similar type of activities or designation of management responsibility, broader operational responsibility is created and a department is established. For example, the Community Services Department is comprised of the Streets Division, Sanitation Division, Parks Division, Public Buildings Division, and Administration/Inspections Division.

# CITY OF WOODWAY FUND STRUCTURE



WOODWAY, TEXAS  
CITY OF WOODWAY  
OPERATING & CAPITAL FUNDS

**Governmental Funds**

**General Funds**

**General** - includes general government activities, public safety, streets, parks, etc. These services are financed by taxes, charges for services, fines, and interest.

**General Emergency Reserve** - maintains an emergency reserve balance for General Fund operations as required by Finance Policy #200.10.

**General Equipment Replacement** - accounts for routine equipment replacement purchases on a payback basis from the General Fund.

**Debt Service Funds**

**General Debt Service** - accounts for ad valorem tax revenues and expenditures for general debt service.

**Special Revenue Funds**

**Tourism** - accounts for hotel occupancy tax revenue and expenditures authorized by State law.

**Unclaimed Money** - accounts for unclaimed property under \$100 as required by Chapter 76 of the Texas Property Code.

**Drug Seizure/Forfeiture** - accounts for money seized in drug related incidents as well as the forfeiture of these funds and authorized expenditures.

**Law Enforcement Continuing Education** - accounts for funds received from the state for the sole purpose of law enforcement officer education.

**Building Security - Municipal Court** - accounts for court fees authorized by ordinance and the Code of Criminal Procedure for the sole purpose of improving municipal court building security.

**Municipal Court Technology** - accounts for court fees authorized by ordinance and the Code of Criminal Procedure for the sole purpose of financing the purchase of technological enhancements for a municipal court

**Municipal Court - Child Safety** - established in September 2001 this fund accounts for court fees assessed for the offense of Passing a School Bus Loading or Unloading. Funds are restricted to expenses related to enhancing child safety, health, or nutrition, including child abuse prevention and intervention and drug and alcohol abuse prevention.

**Asset Forfeiture** - accounts for money received from the sale of seized assets.

**Capital Funds**

**General Capital Projects** - provides a funding source for general City projects typically significant in cost. Revenue sources for this fund include surplus funds transferred from the General Fund and interest.

**Park Dedication** - accounts for funds collected in lieu of parkland dedications to be used for park development within specified zones of the City.

**Park Projects** - accounts for park improvements as approved by the City Parks & Recreation Commission. Projects are funded by annual transfers from the General Fund.

**Arboretum Construction** - accounts for construction and capital needs of the Carleen Bright Arboretum. Financing sources include bond proceeds, donations, and internal transfers.

**Development** - established in FY2001 to account for new Economic Development and Community Development initiatives. Programs are funded by internal transfers.

**Future Capital Street Improvements** - established in FY2002 to account for the proceeds of an incremental property tax increase. These proceeds shall only be used for future capital street improvements in order to offset debt issues and payment of such debt requirements.

**Family Center Construction** - accounts for construction and capital needs of the Family Center. Financing sources include donations, and internal transfers.

**Long-Term Capital Projects** - established in FY2015 to account for the proceeds of a property tax increase. These proceeds shall only be used for long-term capital projects in order to offset debt issues and payment of such debt requirements.

**Enterprise Funds**

**Utility Funds**

**Utility** - accounts for water and sewer services that are self-supporting and operate much like a private business.

**Utility Emergency Reserve** - maintains an emergency reserve balance for Utility Fund operations as required by Finance Policy #200.10.

**Utility Equipment Replacement** - accounts for routine equipment replacement purchases on a payback basis from the Utility Fund.

**Debt Service Funds**

**Revenue Debt Service** - accounts for debt service related to water and sewer activities. Funds are provided as transfers from the Utility Fund.

**Capital Funds**

**Utility Capital Projects** - provides a funding source for water and sewer related projects typically significant in cost. Revenue sources for this fund include transfers from the Utility Fund and interest.

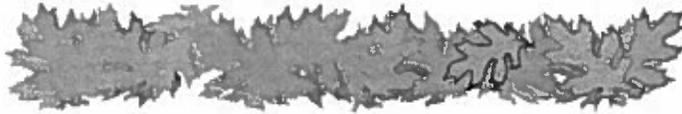
**Utility Impact Improvements** - accounts for impact fee revenues received for future water and sewer capital improvements resulting from economic growth as provided for in the City's impact fee program.

**07 Utility Improvements** - accounts for bond funds issued in 2007 for sewer utility improvements.

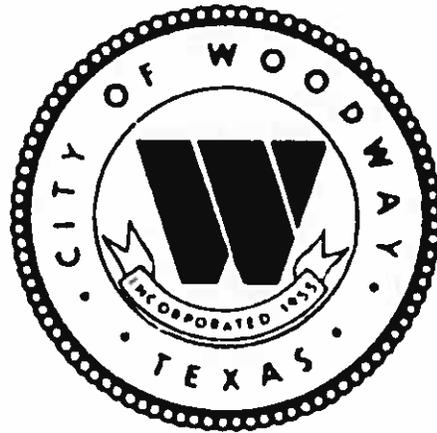
WOODWAY, TEXAS



# MANAGER'S MESSAGE



WOODWAY, TEXAS





922 ESTATES DRIVE • WOODWAY, TEXAS 76712-3432 • 254/772-4480 • FAX 254/772-0695

*August 21, 2015*

**TO THE HONORABLE MAYOR, COUNCILMEMBERS AND CITIZENS:**

I am pleased to present the FY 2015-16 Budget for your consideration. This document represents my recommendations and projections for the coming year and beyond, and incorporates the priorities of the City Council as expressed in the City's mission statement, and strategies. As has been the practice in the past, abundant opportunities for additional input from the Council and the public are provided by way of several scheduled Council meetings and a public hearing.

While attempting to “live within our means,” we are also programming more aggressive pursuit of major development/redevelopment initiatives already underway. As discussed with the Council, the following wage adjustments were made. A 2% consumer price index has been calculated into the budget for employees receiving a meets standards evaluation or better, along with an additional increase of 2% for an above standards evaluation, and an additional 4% for a significantly above standards evaluation, until reaching the maximum of their pay ranges. Once an employee reaches the maximum of their pay ranges, which are market adjusted annually, the employee only receives additional vacation time based on their evaluation. Retention pay, which compensates employees with two or more years of service with the City, was increased from \$7.00 per month to \$7.50 per month. Also, certificate/education pay, which compensates employees with applicable certificates or degrees, was increased for the first time since it began in October of 2001. All other benefits will remain the same as in past years. Adjustments in our annual salary survey indicate and reinforce the already apparent need to improve our wage rate competitiveness in a very tight labor market.

The Staff fully anticipates receiving the Distinguished Budget Presentation Award, bestowed by the Government Finance Officers Association, for a twenty first consecutive year. Each year we seek to improve the quality of the annual budget document for frequent use as a fiscal policy manual, operations guide, financial plan and communications device.

A discussion of major budget issues, followed by an overview of projected revenues and proposed expenditures for each separate fund, is provided on the following report.

**FY 2015-16**  
**MAJOR BUDGET ISSUES**

The following is an outline of major budget issues for FY 2015-2016.

**COMMUNITY DEVELOPMENT**

*Supporting City Strategies:*

- (1) *Providing the most responsive possible services, by focusing on the citizens as the customer*
- (4) *Planning and providing for a strong infrastructure; and,*
- (6) *Remaining a "city of choice" by providing a model environment in which to live through enhancing and preserving the City's existing neighborhoods, unique beauty and quality of life.*

As part of a holistic approach to community development, a conservative neighborhood revitalization effort is now under formation. Recognizing that streets, drainage and utility improvements are a large part of any effort to enhance neighborhoods, other on-going community development strategies programmed are the continued infrastructure improvements and continuation of our very popular slurry seal program.

With regard to other major infrastructure maintenance that impacts community development, we are also reprogramming a full year of our very popular slurry seal program for FY 2015-16.

As part of the concept of getting and providing each excellent quality service, several initiatives are under way. We are in the fifteenth year of our customer service work order tracking system. This continues to insure that all customer service orders are processed in a timely manner. Heavy customer service input will be obtained by customer feedback through surveys and feedback. Many requests for service come through the City web site and are processed daily.

**WORKFORCE DEVELOPMENT**

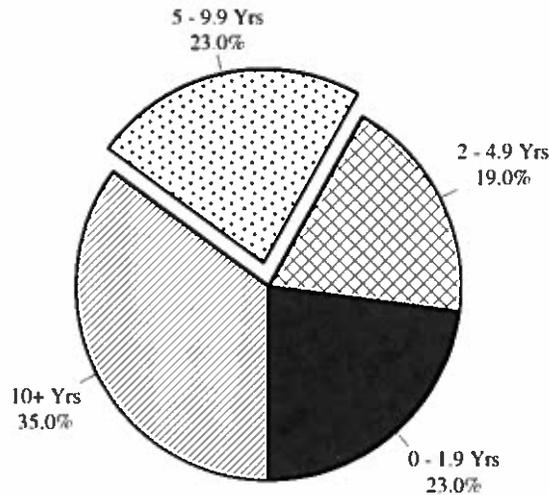
*Supporting City Strategy:*

- (2) *Recruiting, developing and retaining highly qualified staff.*

To borrow sentiments, which have been repeatedly expressed and discussed by the Council, "an organization is only as good as its people." Employees make the difference in any service organization. Highly qualified and productive staff members reduce the need for additional employees, improve service delivery and afford more efficient and innovative use of other resources. In the last year, turnover has improved in many areas but remains a significant problem in some operations. The average length of service for employees at the end of FY 2014-15 was 8.02 years, and turnover for the year was 12% (which may include more than one new employee in a single position - such as a maintenance worker, clerk or dispatcher.)

EMPLOYEE TENURE

(Average 8.02 Yrs)



Like all other employers in Texas and the U.S., we are dealing with the universal challenge of a more competitive labor market and associated recruiting and retention problems. In order to retain the excellent workforce we currently have in place, market adjustments as well as consumer price index and performance pay raises have been implemented.

**Market Based Pay Plan Adjustments** – Our pay-for-performance compensation program includes a potential annual market adjustment based upon an annual market survey conducted by the Texas Municipal League. Based upon a statewide survey of like positions across the state, our plan uses survey ranges to establish the mid-point of our own pay plan ranges. When the pay range is adjusted based upon the market survey, only employees with wage rates falling below the entry level receive an increase. Eighteen employees are impacted by this market increase for FY 2015-16.

**Consumer Price Index Adjustments** – After eight years of consumer price index increases, a consumer price index increase was not included in the budget for a few years, due to poor economic conditions. However, for the last three years and this year we were able to budget a 2% CPI increase for all employees receiving a meets standards or better performance evaluation.

**Performance Adjustments** – After fourteen years of performance based increases, FY 2010-11 was the first year that a pay-for-performance compensation program was not included in the budget, due to poor economic conditions. However, for the last four years and this year we were able to budget a 3% across the board increase, while employees are eligible for a 0%, 2%, or 4% increase depending upon their annual performance evaluation.

**FY 2015-16**  
**PROPOSED BUDGET**  
**OVERVIEW**

**GENERAL FUND**

In accordance with City Charter, a balanced General Fund operating budget is presented for your consideration. A tax rate of \$0.4700 is recommended, which is the same as last year.

In recognition of limited resources and the need to address aforementioned major budget issues, other operating needs have been restrained as much as possible. With regard to new positions, three new positions have been added in this budget year.

In the FY 2001-02 budget a 1.83 cent tax rate increase was dedicated to street repairs, and an additional 1.17 cents in the FY 2002-03 budget, and an additional 1.50 cents in the FY 2003-04 budget, bringing the total to 4.50 cents, which calculates to approximately \$410,068 for FY 2015-16. This was an optimistic goal that was established by Council and it will remain at 4.50 cents in the FY 2015-16 budget, and every effort will be made to maintain it in future years.

In the FY 2014-15 budget a 1.31 cent tax rate increase was dedicated to long-term capital projects and an additional .19 cents in the FY 2015-16 budget, bringing the total to 1.50 cents. This calculates to approximately \$142,633 for FY 2015-16. This was an optimistic goal that was established by Council and every effort will be made to maintain it in future years.

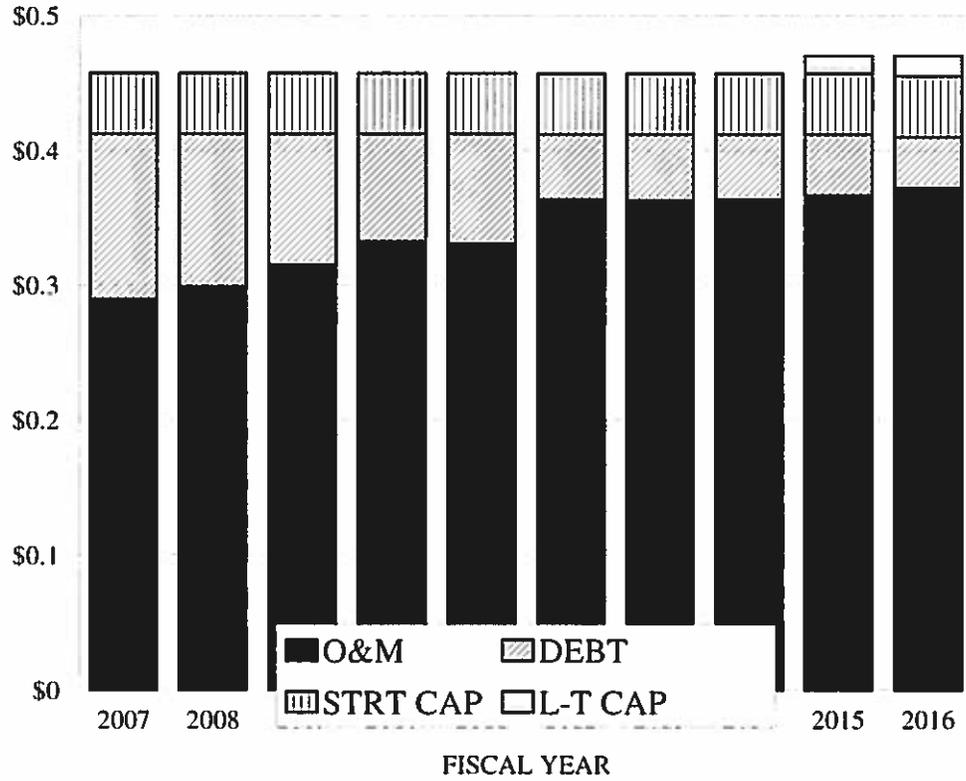
The following is an overview of General Fund revenues and expenditures in more detail.

**GENERAL FUND REVENUES**

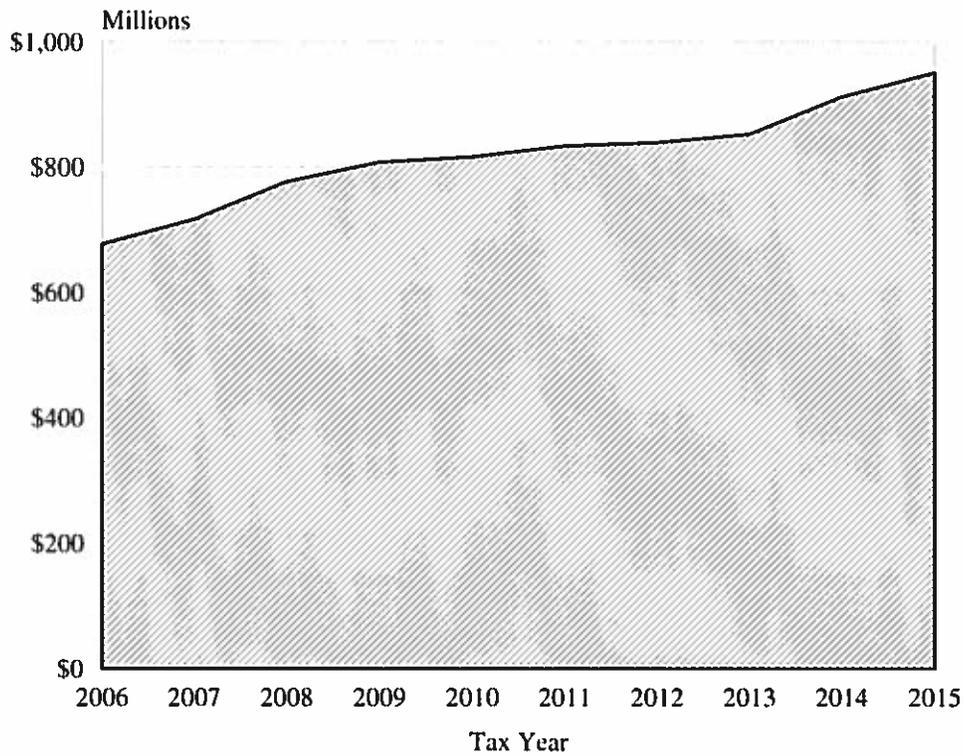
*Ad Valorem (Property) Tax* - Ad valorem tax revenue continues to remain a primary source of revenue for the General Fund in FY 2015-16, with property tax receipts projected at 38% of total projected revenues. The certified roll prepared by the McLennan County Appraisal District states our assessed values as of January 1, at \$950,886,030. This equates to a 4.27% increase in valuations, compared to a 6.97% growth in taxable values a year ago. Using the new valuations, the City generates approximately \$95,089 for every 1 cent on the tax rate. As noted in the graphics on the following page, the City's historical property tax rate, which is earmarked for operation & maintenance, debt service, street capital, and long-term capital projects, has remained fairly level over the last 10 years. As also noted in the graphics on the following page, the City's historical property valuations have steadily increased over the last 10 years.

WOODWAY, TEXAS

HISTORICAL PROPERTY TAX RATE



HISTORICAL PROPERTY VALUATIONS

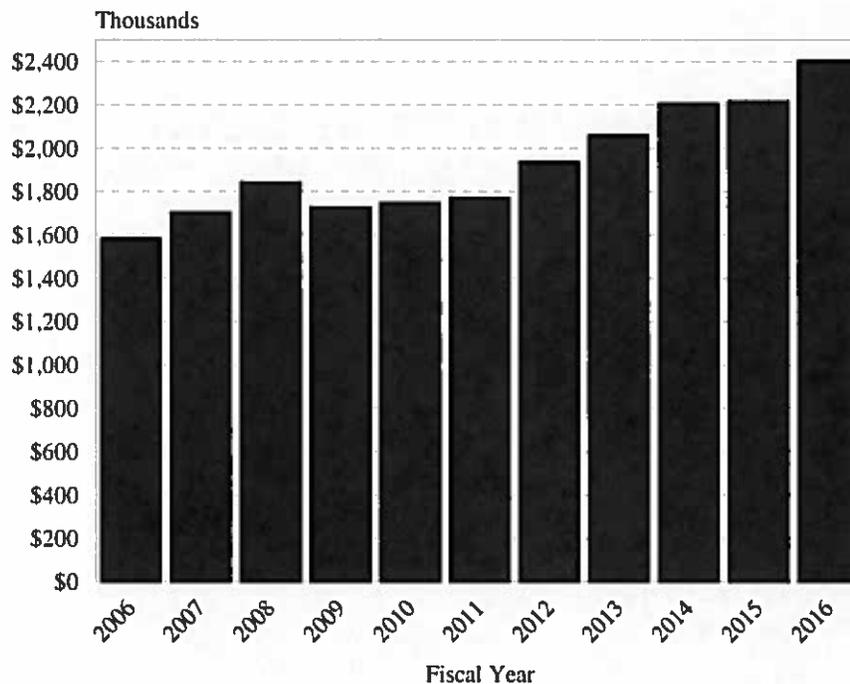


## WOODWAY, TEXAS

**Sales Tax** – Sales tax revenue continues to remain the second largest General Fund revenue source in FY 2015-16, with sales tax receipts projected at 26% of total projected revenues. Current year receipts are on the increase and are projected to be \$146,060 over last year's actual. As noted in the graphic below, sales tax receipts had been on the increase until 2009, when poor economic conditions caused a drop. Since then they have been steadily on the increase.

### SALES TAX RECEIPTS

(10 Years Actual and Budget)



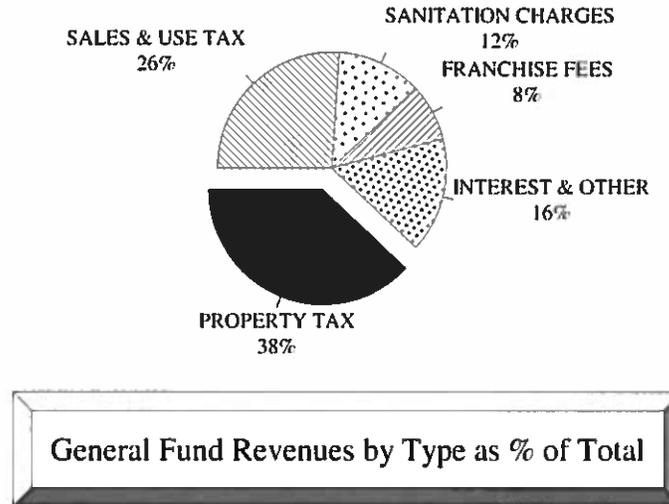
**Franchise & Road/Easement Rental Fees** - Franchise and road/easement rental fee revenue is anticipated to increase by 2.5% as compared to last year's budget figures. This is primarily due to an increase in natural gas usage. As the Council is already aware, the State Legislature has basically determined no need for provision of franchises for telecommunications, and this fee is now based upon a standard formula applied to the City's number of access lines. In summary, franchise and road/easement rental fees as a percentage of total General Fund revenue are 8%.

**Service Charges (Administrative Transfer from Utility Fund)** - Service charges billed to the Utility Fund for internal support services (administration, personnel, communications, purchasing, etc.) have increased by \$45,523. This "reimbursement" is calculated based upon current year General Fund budgeted expenses (see calculation provided in statistical section).

**Sanitation Charges** - Sanitation charges are budgeted to increase by approximately 2.4% as compared to last year's budget figures. This is due to a CPI increase in the City's contract with Progressive Waste Solutions for commercial sanitation, and a CPI increase in the City's contract with the City of Waco for landfill usage.

## WOODWAY, TEXAS

*Other Revenues* - The balance of revenues, such as fines, interest, fees and permits, are budgeted to increase by 4.9% for FY 2015-16 as compared to last year's budget figures. The majority of this increase relates to increases in lease revenue for a cell phone tower, Family Center program fees for youth sports, and a Tourism Fund transfer for Arboretum expenditures.



### GENERAL FUND EXPENDITURES

#### SALARIES AND WAGES

General Fund salary/wages and benefits increased by \$321,663. This is an overall increase of 5.7% for full year funding of existing positions, three new positions, and related benefit adjustments.

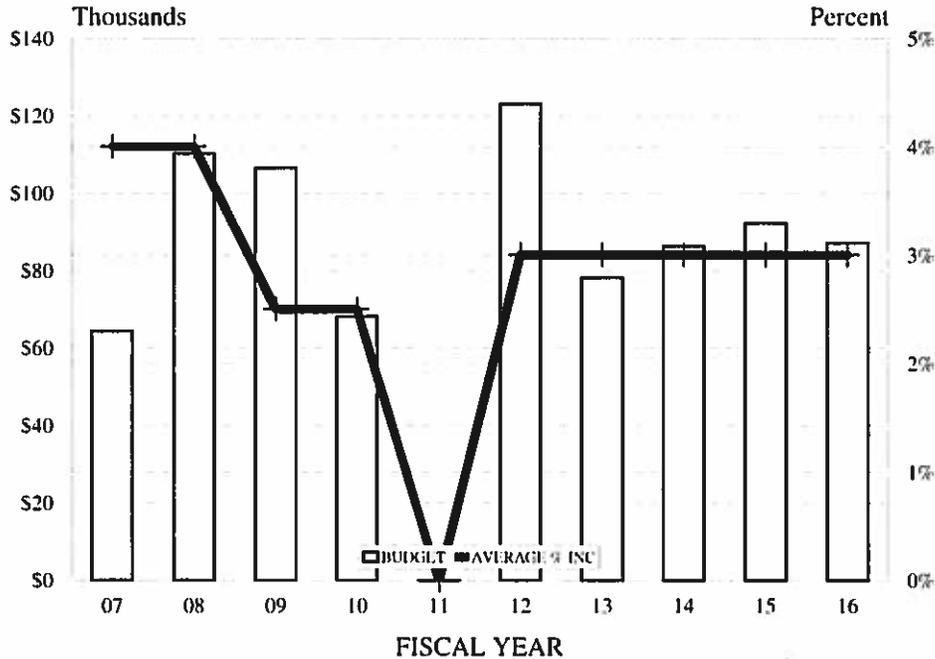
As mentioned under major budget issues, the City's *Pay-for-Performance* compensation program is comprised of the following two components:

\* *Market Adjustments* (effective October 1) - Each position is annually surveyed to determine a competitive market rate. The competitive rate establishes the mid-point of each pay range. The rate of pay for positions falling below entry level on a respective pay range is incorporated as pay plan adjustments.

\* *Performance Increases* (effective beginning Nov. 1, through Dec. 1) - Each employee will be eligible for an increase based upon performance as determined by an annual performance evaluation. Performance increases range from 0%-4% depending upon the employee's performance rating.

WOODWAY, TEXAS

GENERAL FUND  
HISTORICAL PAY PLAN ADJUSTMENTS  
(Market and Performance Based)



The combined cost of General Fund market adjustments and performance increases is approximately \$87,181 (\$17,514 for market increases and \$69,667 for performance adjustments). As noted in the above graph, there are large increases in several of the years, which are attributed to large market adjustments in those years. The performance increases are fairly constant from year to year, while the market adjustments will fluctuate from year to year with market conditions.

**Benefits** – The City changed from The Texas Municipal League Group Benefits Risk Pool to Blue Cross/Blue Shield for our health/medical and dental insurance in FY 2006-2007. This is our tenth year to use Blue Cross/Blue Shield for our health/medical insurance. The City changed from Blue Cross/Blue Shield for our dental insurance in FY 2010-2011 because their rates were less competitive. Over the past few years the City has used Aetna and Guardian for our dental insurance because their rates were more competitive. This year we returned to Blue Cross/Blue Shield for dental insurance due to their more favorable rates. Our health/medical insurance rates increased by 5% and our dental insurance rates decreased by 6% in FY 2015-16. Our Texas Municipal Retirement System rate will decrease from 16.12% to 15.83%, effective January 1, 2016.

NEW EMPLOYEES

Two new Public Safety Officer positions and one new Dispatcher position are funded in the FY 2015-16 budget.

NEW & EXISTING PROGRAM ENHANCEMENTS

Proposed new programs and program enhancements, most of which have already been mentioned under major budget issues, are limited to the following:

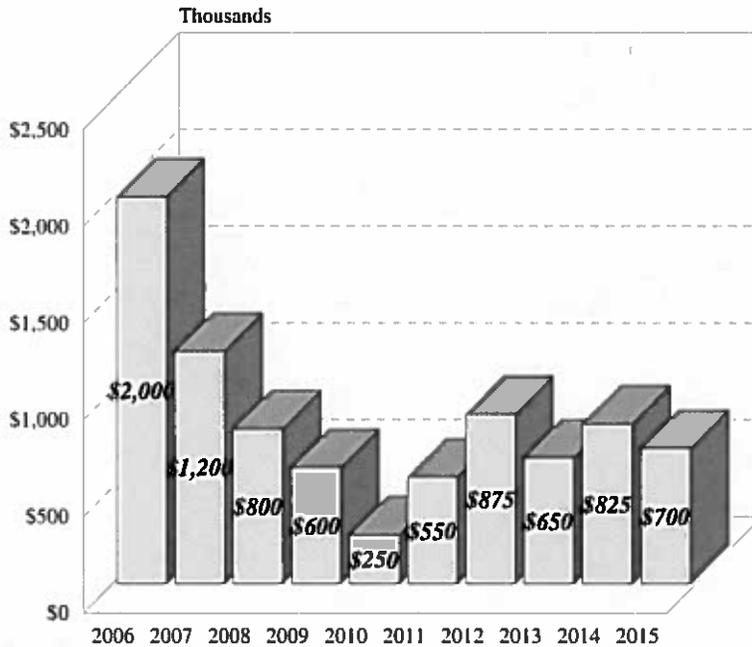
General Rate Increase	\$66,576
Retention Pay	60,685
Certificate/Education Pay	<u>41,400</u>
Total	\$168,661

**CAPITAL EXPENDITURES**

Total capital outlay, including transfers, is \$389,150 vs. last year of \$343,500 as detailed below.

**Capital Transfers** - A "budgeted" capital transfer as a source of revenue for the General Projects Fund is omitted due to funding constraints. However, an estimated projected \$700,000 surplus is available for transfer to the General Projects Fund at the end of the current year.

**HISTORICAL YEAR END CAPITAL TRANSFERS FROM  
GENERAL FUND**



Note: The 2006 year end capital transfer includes \$1,055,786 for prior years' surpluses not transferred until 2006.

**Equipment Replacement Transfers** - The General Fund budget proposes \$366,200 in equipment replacement transfers for purchases made in prior years. This represents a \$33,500 increase compared to last year's budget. Equipment purchased out of this fund has been set up for "payout" over the equipment's anticipated useful life. Equal annual payments are made into the Equipment Replacement Fund until such time that the original purchase price is recovered. Funds accumulated on each piece of equipment may then be used to purchase replacement equipment.

**Miscellaneous Capital Outlay** - Representing a \$12,150 increase in miscellaneous capital funding, direct purchase of these types of items from the General Fund is limited to the following:

**WOODWAY, TEXAS**

<u>Item</u>	<u>Cost</u>	<u>Division</u>
1 - Computer	\$2,500.00	Administration
5 - iPads	2,500.00	Administration
1 - Water Fountain	6,000.00	Arboretum
1 - Dispatch Monitor/TV Screen	500.00	Public Safety
6 - SCBA Air Cylinders	5,100.00	Public Safety
1 - Handheld Laser Speed Detector	4,000.00	Public Safety
1 - Plasma Cutter	<u>2,350.00</u>	Streets
Total	\$22,950.00	

**GENERAL FUND SUMMARY**

The total proposed increase in General Fund expenditures, as compared to the FY 2014-15 budget (after backing out miscellaneous capital items), is \$502,836 (or 6%). Below is a summary of the items which account for the majority of the increase:

Pay-for Performance Adjustment	\$69,667
General Rate Increase	66,576
New Public Safety Officer Positions	137,068
New Dispatcher Position	43,679
Community Programs Increase for Roadrunner Festival	29,000
Additional Equipment Replacement Transfers	<u>33,500</u>
	\$379,490

Even after an anticipated current year-end surplus transfer out of \$700,000, fund balance is estimated to be \$2,766,071. This allows the City to maintain its goal of approximately 90 days working capital reserve in undesignated fund balance.

**UTILITY FUND**

The Utility Fund operating budget for FY 2015-16 is also balanced as presented. Water and sewer rate adjustments are required this year. As illustrated below, we will continue to offer some of the most competitive utility rates in the area.

**AREA WATER RATE COMPARISON**

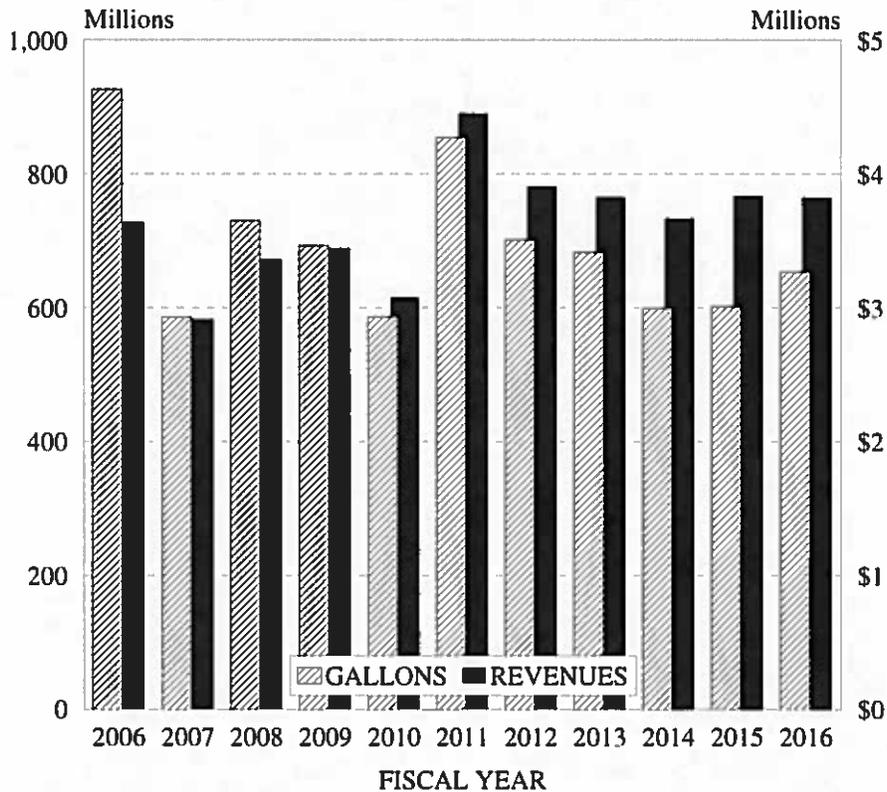
USAGE (GALLONS)	LACY							WOODWAY
	BELLMEAD	HEWITT	LAKEVIEW	LORENA	McGREGOR	ROBINSON	WACO	
10,000	\$45.00	\$65.60	\$66.95	\$76.49	\$84.10	\$87.73	\$41.78	\$58.40
20,000	\$80.00	\$123.20	\$114.25	\$145.09	\$142.10	\$135.23	\$69.68	\$101.40
30,000	\$115.00	\$181.70	\$162.35	\$213.69	\$204.00	\$182.73	\$104.03	\$149.40
40,000	\$150.00	\$240.20	\$210.45	\$282.29	\$269.80	\$230.23	\$142.63	\$203.15
80,000	\$290.00	\$474.20	\$402.85	\$556.69	\$559.40	\$420.23	\$297.03	\$441.15

Data as of October 2015

**UTILITY FUND REVENUES**

*Water Sales* - Taking into account water sales through the end of September, FY 2014-2015 residential and commercial water sales are estimated to amount to approximately \$137,473 less than programmed for FY 2014-15. As noted in the graphic below, historical water usage varies from year to year, depending on weather conditions. FY 2006 and FY 2011 were dry years. FY 2007, FY 2010, FY 2014, and FY 2015 were wet years. FY 2008, FY 2009, FY 2012, and FY 2013 were average years and FY 2016 water sales are estimated to be average. Also, historical water rates were increased in FY 2005 to fund increased wholesale water rates. Water rates were increased again in FY 2006 to help fund a water improvement bond issue, and increased again in FY 2007, FY 2008, FY 2009, FY 2010, FY 2011, FY 2012, FY 2013, FY 2015, and FY 2016 to fund increased wholesale water purchases and water rates.

**HISTORICAL AND PROJECTED WATER SALES  
(GALLONS SOLD VS. REVENUES)**



*Sewer Sales* - Due to below average water consumption during the winter months used to calculate sewer rates, sewer revenues for FY 2014-15 are estimated at \$24,268 below budget.

*Other Revenue* - Other Utility Fund revenues for FY 2014-15 (such as tap and connection fees, interest income and miscellaneous income) are estimated at \$25,076 above budget. This is primarily due to an increase in water taps for new commercial buildings, and an increase in our reconnect and transfers. In FY 2015-16 other revenue is projected conservatively to remain about the same as the FY 2014-15 budget.

**UTILITY FUND EXPENDITURES**

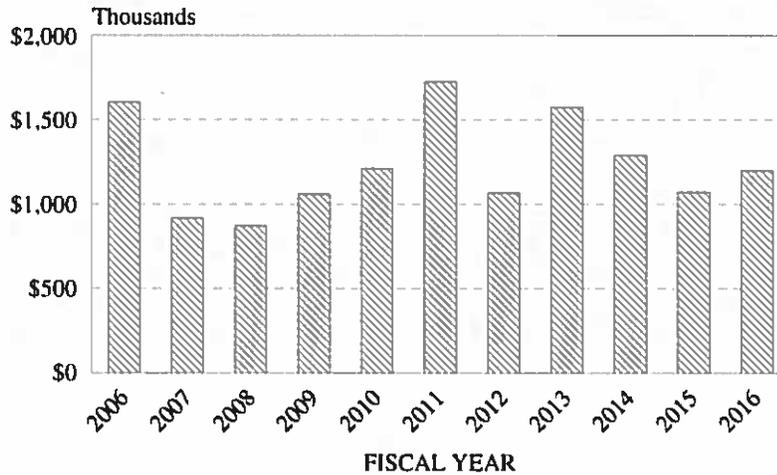
**SALARIES AND WAGES**

Salaries and wages (including benefits) in the Utility Fund are budgeted to increase by \$5,823 as compared to the current year budget. This is an overall increase of .7% for full year funding of existing positions and related benefit adjustments. The increase is small due to an employee with 30 years of service retiring in FY 2014-15.

**OTHER MAJOR EXPENDITURES**

**Purchase of Wholesale Water** - Bluebonnet W.S.C. has finalized its budget and wholesale water rates for FY 2015-16 have remained at \$3.00/thousand, which by contract is the same rate that the City of Waco charges Woodway for wholesale water. The City's minimum annual take or pay from Bluebonnet has remained at \$108,000. The dollar amount of water purchases from the City of Waco is budgeted to decrease as compared to the current year budget. We are estimating water purchases to be well below the budget this year, so we reduced the budget for water purchases next year.

**HISTORICAL WHOLESALE WATER COSTS**



Note 1: Figures for FY2015 & FY2016 represent projections, while prior years are actual.  
 Note 2: Woodway became a member of Bluebonnet WSC in 1997.

In summary, total wholesale water cost has been budgeted to decrease for FY 2015-16.

**Sewer Treatment** - Sewer treatment costs allocated to Woodway for FY2015-16 are \$330,036, which is \$82,536 more than the current year.

**Capital Expenditures** - A budgeted capital transfer as a source of revenue to the Utility Projects Fund is omitted from FY 2015-16 due to funding constraints. However, a projected \$400,000 surplus is available for transfer to the Utility Projects Fund at the end of the current year primarily due to decreased water purchases as well as decreases in other expenditures.

A few routine miscellaneous capital items are also budgeted in the Utility Fund for miscellaneous machinery and equipment (\$4,100). Finally, a transfer to the Equipment Replacement Fund in the amount of \$89,500 is budgeted utilizing the same methodology described in presentation of the operating General Fund.

**Services** - As mentioned under a discussion of General Fund revenues, the reimbursement for services performed by General Fund operations to support utility operations have increased by \$45,523 pursuant to an "in-house" cost allocation of administrative services, finance, street repair, and communications. This "reimbursement" is calculated based upon current year General Fund budgeted expenses (see calculation provided in statistical section).

**UTILITY FUND SUMMARY**

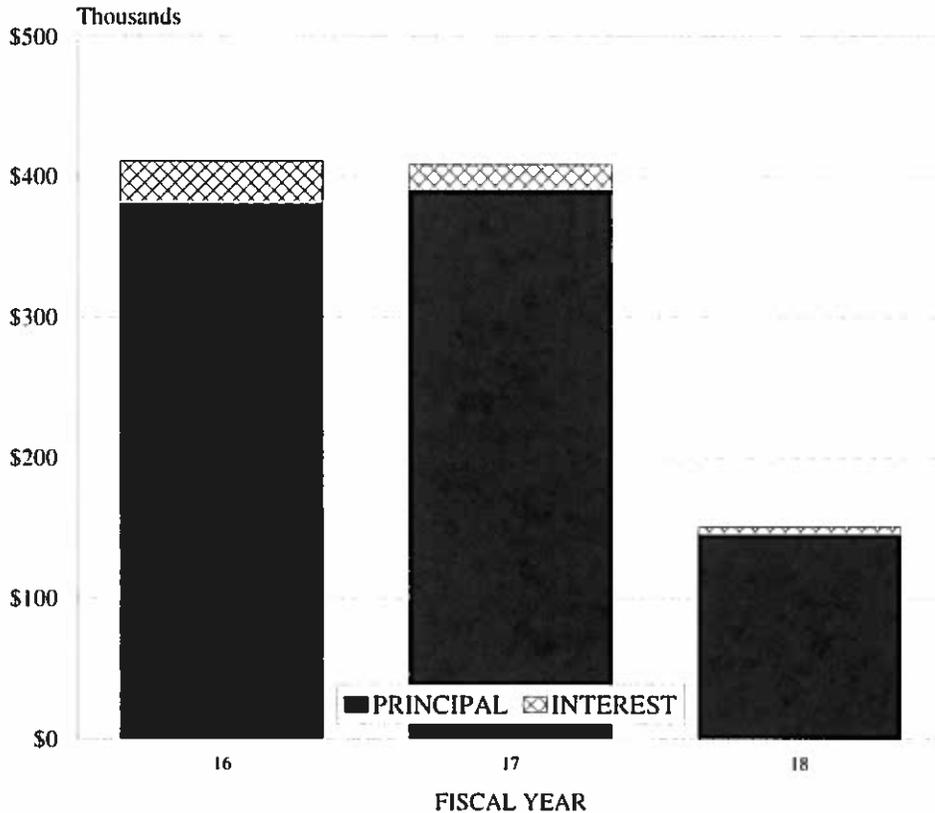
Utility Fund expenditures in the budget as compared to the prior year budget are \$161,800 less. The majority of this decrease is due to budgeting in the prior year for a transfer to the Emergency Reserve Fund to reimburse the fund for emergency well repairs. This was reimbursed last year and was not needed in the FY 2015-16 budget.

**OTHER FUNDS**

**DEBT SERVICE FUNDS**

*General Debt Service Fund* - As compared to FY 2014-15, debt service funding is decreased by only \$1,700, or .4%. This change is due to small variances in our debt structure from year to year. The debt service tax rate for FY2015-16 will be \$0.037968 as compared to \$0.045257 for the prior year.

**GENERAL LONG TERM DEBT**



*Utility Debt Service Fund* – With regard to Utility debt service requirements, funding has decreased by \$73,600 as compared to the prior year. This change is due to small variances in our debt structure from year to year, in addition to retiring some debt this year.

**CAPITAL PROJECT FUNDS**

*General Projects Fund* - This Fund begins FY 2015-16 with a projected fund balance of \$1,617,271. With additional interest earnings and miscellaneous income of \$10,000 brings the total projected resources to \$1,627,271. General Projects Fund expenditures include: Slurry Seal Program for \$300,000, and Public Safety Building A/C for \$65,000.

Total programmed expenses equaling \$365,000 will leave a projected fund balance of \$1,262,271.

## WOODWAY, TEXAS

**Utility Projects Fund** - This fund is projected to begin FY 2015-16 with a fund balance of \$82,830, which includes an estimated \$400,000 year end surplus transfer. With additional interest earnings of \$0 brings the total projected resources to \$82,830. Utility Projects Fund expenditures include Miscellaneous Pump/Well Repairs for \$100,000, Pressure Tank Rehabs for \$19,850, Tater Hill Storage Tank Rehab for \$143,078, Water Master Plan Update for \$60,000, Highway 84 Storage Tank Rehab for \$300,000, and Brentwood Circle Water Line Replacement for \$180,000.

Total programmed expenses equaling \$802,928 will leave a projected fund balance of (\$720,098). All of the projects were budgeted in anticipation of a higher than estimated year end surplus transfer. Some of the projects will need to be postponed until funding becomes available.

**2007 Utility Improvement Fund** - This fund accounts for \$5,500,000 in certificates of obligation sold for sewer utility improvements which correspond to the aforementioned bond program. This fund is projected to begin FY 2015-16 with a fund balance of \$298,000. With additional interest earnings of \$2,000 brings the total projected resources to \$300,000. A total of \$300,000 is programmed for utility related work, leaving a balance in this fund of \$0.

**Future Capital Street Improvement Fund** - This fund was established in FY 2002 to account for the proceeds of an incremental property tax increase. These proceeds shall only be used for future capital street improvements to offset debt issues and payment of such debt requirements. This fund is projected to begin FY 2015-16 with a fund balance of \$856,052. With additional tax revenues of \$429,199, interest and penalties of \$2,000 and interest earnings of \$5,000 brings the total projected resources to \$1,292,251. A total of \$0 is programmed for street projects, leaving a balance in this fund of \$1,292,251.

**Arboretum Construction Fund** - This capital fund was established to better account for Arboretum related capital improvements, particularly since City funding continues to be so leveraged by private donations and sponsorships. Miscellaneous improvements programmed for FY 2015-16 are: Pond Feasibility Study for \$20,000, Pavilion Backup Generator for \$80,000, and Designated Memorial/Honorarium items yet to be determined by respective donors and the Arboretum Board for \$6,000.

**Family Center Construction Fund** - This capital fund was established to better account for Family Center related capital improvements, particularly since City funding continues to be so leveraged by private donations and sponsorships. Miscellaneous improvements programmed for FY 2015-16 are: a Master Plan for the facility for \$15,000.

**Park Projects Fund** - This fund was established for projects associated with the City's park lands as considered by the Park Board. Projects are funded by internal transfers from the General Fund. Projects programmed for FY 2015-16 are: Miscellaneous Parks Board Projects for \$10,000 leaving a balance in this fund of \$16,901.

**Long - Term Capital Projects Fund** - This fund was established in FY 2015 to account for the proceeds of a property tax increase. These proceeds shall only be used for long-term capital projects in order to offset debt issues and payment of such debt requirements. This fund is projected to begin FY 2015-16 with a fund balance of \$120,606. With additional tax revenues of \$143,033, interest and penalties of \$700 and interest earnings of \$1,000 brings the total projected resources to \$265,339. A total of \$0 is programmed for street projects, leaving a balance in this fund of \$265,339.

OTHER FUNDS

**Equipment Replacement Funds** - The Equipment Replacement Funds begin FY 2015-16 with an estimated fund balance of \$1,415,135 and an additional \$464,700 is budgeted as new revenue from operating transfers and interest earnings. Budgeted expenditures amount to \$1,302,040 for routine replacement items such as patrol and staff cars, machinery & equipment and work trucks. Again, revenue transfers are based upon prior purchases, calculating payments for equipment purchased in equal installments over the equipment's useful life. This fund, established in 1994 for the purchase of large equipment, also levels the "peaks" and "valleys" in operating funds when the level of equipment purchased is not consistent from year to year.

**Emergency Reserve Funds** - These two separate reserve funds for general and utility operations are recommended to be retained at \$150,000 and \$250,000 respectively.

**Tourism Fund** - FY 2015-16 revenues are not projected to increase, as activity has started to level off in the City's six hotels.

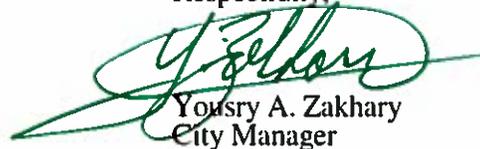
As the Council is well aware, these funds are very restricted with regard to how they might be used for bonifide tourism related activities. After year end tourism transfers, this fund is anticipated to end FY 2015-16 with a fund balance of \$783,138, which will be used for future tourism improvements like the event pavilion.

CONCLUSION

The total combined operating budget (General Fund and Utility Fund) for FY 2015-16 is \$14,290,529, which includes transfers to other funds for capital expenditures and reimbursement for services, performed by General Fund operations. The total combined capital expenditures budget for FY 2015-16 for all funds is \$2,922,018.

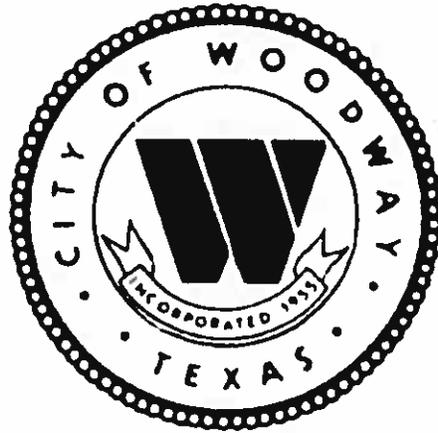
I would like to congratulate William Klump, Director of Finance, for his efforts on this budget. The City was honored again by receiving the Government Finance Officer's Association Distinguished Budget Presentation Award for fiscal year 2015. The staff looks forward to a very productive year.

Respectfully,



Yousry A. Zakhary  
City Manager

WOODWAY, TEXAS



# ADOPTING INSTRUMENTS



ORDINANCE 15-03

**AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF WOODWAY, TEXAS, FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2015, AND ENDING ON SEPTEMBER 30, 2016; PROVIDING FOR A SAVINGS CLAUSE; DECLARING AN EFFECTIVE DATE; AND FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS ADOPTED WAS NOTICED AND HAS BEEN OPEN TO THE PUBLIC AS REQUIRED BY LAW.**

**WHEREAS**, notice of a public hearing on the budget for the City of Woodway, Texas, for the fiscal year 2015-2016 was heretofore published at least fifteen (15) days in advance of said public hearing; and

**WHEREAS**, a public hearing on the said budget was duly held on the 21<sup>st</sup> day of August 2015, and all interested persons were given an opportunity to be heard for or against any item thereof;

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WOODWAY, TEXAS:**

**SECTION 1:** That the City Council hereby adopts and approves the revised proposed budget as filed with the City Secretary for the fiscal year beginning October 1, 2015, through September 30, 2016, and hereby appropriates the amounts as specified therein.

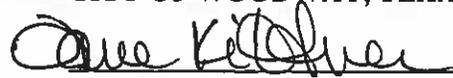
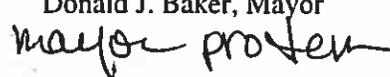
**SECTION 2:** That the City Manager shall cause copies of the budget to be filed with the City Secretary and the County Clerk of McLennan County.

**SECTION 3:** That all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict only.

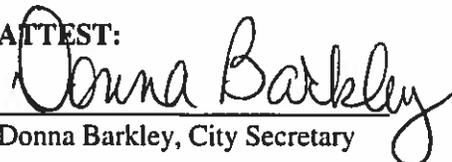
**SECTION 4:** That it is hereby officially found and determined that the meeting at which this Ordinance is adopted was noticed and has been open to the public as required by law.

**PASSED AND APPROVED** this the 24<sup>th</sup> day of August 2015.

CITY OF WOODWAY, TEXAS

  
Donald J. Baker, Mayor  


**ATTEST:**

  
Donna Barkley, City Secretary

**APPROVED AS TO FORM & LEGALITY:**

  
David Cherry, City Attorney

WOODWAY, TEXAS

ORDINANCE 15-04

AN ORDINANCE LEVYING TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF WOODWAY, TEXAS, FOR THE YEAR 2015

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WOODWAY, TEXAS:

**SECTION 1:** THAT there shall be levied and collected and hereby levied for the support of the municipal government of the City of Woodway, Texas, for year 2015 upon all taxable real and personal property within the corporate limits of the city subject to taxation, a rate of .4700 on each \$100.00 of assessed valuation of property.

Each one hundred dollar valuation, to wit:

For the purposes of maintenance and operations	.432032*
For the payment of principal and interest on the debt of this City	.037968

\* .372032 general, .045000 capital street improvements, and .015000 long-term capital projects

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 0.32 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$7.29.

**SECTION 2:** THAT all receipts appropriated by this Ordinance are hereby made to the above funds.

**SECTION 3:** THAT all 2015 ad valorem taxes shall be paid before February 1, 2016, and taxes not paid by that time shall be increased by such penalty and interest as provided by law.

**SECTION 4:** THAT this Ordinance shall be in full force and effective immediately upon passage by the City Council.

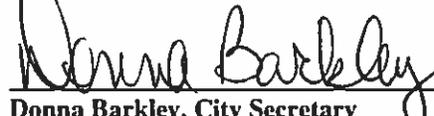
**SECTION 5:** THAT it is hereby officially found and determined that the meeting at which this Ordinance is passed was noticed and has been open to the public as required by law.

PASSED AND APPROVED this the 24<sup>th</sup> day of August 2015.

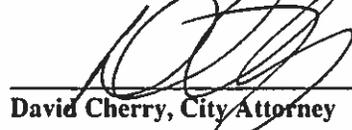
CITY OF WOODWAY, TEXAS

  
 \_\_\_\_\_  
 Donald J. Baker, Mayor  
 mayor pro tem

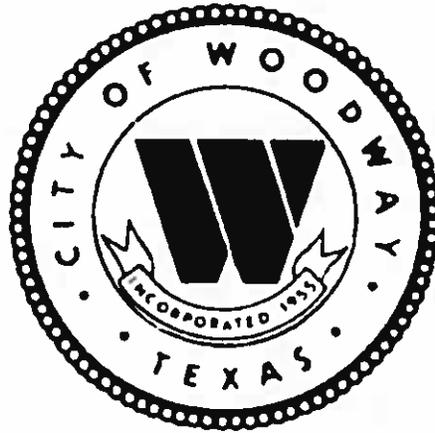
ATTEST:

  
 \_\_\_\_\_  
 Donna Barkley, City Secretary

APPROVED AS TO FORM & LEGALITY:

  
 \_\_\_\_\_  
 David Cherry, City Attorney

WOODWAY, TEXAS



# FINANCE POLICIES



CITY OF WOODWAY  
POLICY/ADMINISTRATIVE PROCEDURE  
ADMINISTRATIVE DIRECTIVE

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SECTION: FINANCE POLICIES

NUMBER: 200.01

SUBJECT: BUDGET ADMINISTRATION  
AND DEVELOPMENT

TITLE: BUDGET PERIOD

PAGE 1 OF 1

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The fiscal year of the City shall begin on October 1st of each calendar year and will end on September 30th of the following calendar year. The fiscal year will also be the accounting and budget year. All funds collected by the City during any fiscal year including both current and delinquent revenue shall belong to such fiscal year and, except funds derived to pay interest and create a sinking fund on any indebtedness of the City, may be applied to the payment of the expenses incurred during such fiscal year. Any revenues uncollected at the end of any fiscal year, and any unencumbered funds actually on hand, shall become resources of the next succeeding fiscal year.

CITY OF WOODWAY  
POLICY/ADMINISTRATIVE PROCEDURE  
ADMINISTRATIVE DIRECTIVE

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SECTION: FINANCE POLICIES

NUMBER: 200.02

SUBJECT: BUDGET ADMINISTRATION  
AND DEVELOPMENT

TITLE: BUDGET SUBMISSION

PAGE 1 OF 1

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The City Manager, prior to August 1st of each year, shall prepare and submit a proposed budget, covering the next fiscal year, to the Council which shall contain the following information:

- (a) The proposed financial policies for the next year with explanations of any change from previous years in expenditures and any major changes of policy and a complete statement regarding the financial condition of the City;
- (b) An estimate of all revenue from taxes and other sources, including the present tax structure rates and property valuation for the ensuing year, together with tax levies and collections for the last five (5) years;
- (c) A carefully itemized list of proposed expenses by office, department, agency, employee, project and an unallocated reserve fund for the budget year, as compared to actual expenses of the last ended fiscal year, and the present year-to-day;
- (d) A description of all outstanding bond indebtedness, showing amount, purchaser, date of issue, rate of interest, and maturity date, as well as any other indebtedness which the City has incurred and which has not been paid.
- (e) A statement proposing any capital expenditures deemed necessary during the next budget year and recommended provisions for financing;
- (f) A projected list of capital projects which should be undertaken within the five (5) next succeeding years; and
- (g) Such other information as may be requested by the Council.

CITY OF WOODWAY  
POLICY/ADMINISTRATIVE PROCEDURE  
ADMINISTRATIVE DIRECTIVE

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SECTION: FINANCE POLICIES

NUMBER: 200.03

SUBJECT: BUDGET ADMINISTRATION  
AND DEVELOPMENT

TITLE: PUBLIC RECORD

PAGE 1 OF 1

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The budget and all supporting schedules shall be filed with the person performing the duties of City Secretary, submitted to the City Council and shall be a public record. The City Manger shall provide copies for distribution to all interested persons.

CITY OF WOODWAY  
POLICY/ADMINISTRATIVE PROCEDURE  
ADMINISTRATIVE DIRECTIVE

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SECTION: FINANCE POLICIES

NUMBER: 200.04

SUBJECT: BUDGET ADMINISTRATION  
AND DEVELOPMENT

TITLE: PUBLIC HEARING

PAGE 1 OF 1

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At the Council meeting at which the proposed budget is submitted the Council shall name the date and place of a public hearing to be held thereon and shall cause to be published in the official newspaper of the City the time and place of such hearing, which will be not less than fifteen (15) days after the date of the notice. At this hearing, interested citizens may express their opinions concerning the proposed budget.

CITY OF WOODWAY  
POLICY/ADMINISTRATIVE PROCEDURE  
ADMINISTRATIVE DIRECTIVE

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SECTION: FINANCE POLICIES

NUMBER: 200.05

SUBJECT: BUDGET ADMINISTRATION  
AND DEVELOPMENT

TITLE: BUDGET ADOPTION

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After public hearing, the Council shall analyze the proposed budget, making any additions or deletions which it feels appropriate, and shall, at least ten (10) days prior to the beginning of the next fiscal year, adopt a budget by a majority vote. Should the Council take no final action on or prior to such date, the then existing budget, together with its tax-levying ordinance and its appropriation ordinance shall be deemed to have been finally adopted by the Council. No budget shall be adopted or appropriations made unless the total of estimated income and funds available shall be equal to or in excess of such budget or appropriations, except as otherwise provided in this article.

CITY OF WOODWAY  
POLICY/ADMINISTRATIVE PROCEDURE  
ADMINISTRATIVE DIRECTIVE

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SECTION: FINANCE POLICIES

NUMBER: 200.06

SUBJECT: BUDGET ADMINISTRATION  
AND DEVELOPMENT

TITLE: APPROPRIATION

PAGE 1 OF 1

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From the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the several objects and purposes named therein. Except as provided in this Article, no funds of the City shall be expended nor shall any obligation for the expenditure of money be incurred, except pursuant to the annual appropriation ordinance provided by this article. At the close of each fiscal year any unencumbered balance of an appropriation shall revert to the fund from which appropriated and become available for reappropriation for the next fiscal year. The Council may transfer any unencumbered appropriation balance or portion thereof from one office, department, or agency to another, at any time. The City Manager shall have authority, without Council approval, to transfer appropriation balances from one expenditure account to another within a single office, department, or agency of the City.

CITY OF WOODWAY  
POLICY/ADMINISTRATIVE PROCEDURE  
ADMINISTRATIVE DIRECTIVE

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SECTION: FINANCE POLICIES

NUMBER: 200.07

SUBJECT: BUDGET ADMINISTRATION  
AND DEVELOPMENT

TITLE: BALANCED BUDGET REQUIREMENT

PAGE 1 OF 1

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The total estimated expenditures of the general fund and debt service fund shall not exceed the total estimated resources of each fund (prospective income plus cash on hand). The classification of revenue and expenditure accounts shall conform as nearly as local conditions will permit to the uniform classification as promulgated by the National Committee on Governmental Accounting or some other nationally accepted classification.

The summary, the City of Woodway will develop balanced budgets in which current resources (current revenues plus fund balance) will equal or exceed current expenditures. The City will avoid budgetary procedures that balance the budget at the expense of meeting future years expenses, such as: postponing expenditures, accruing future years revenues, or rolling over short-term debt. The budget will provide for adequate maintenance and replacement of capital plant and equipment.

CITY OF WOODWAY  
POLICY/ADMINISTRATIVE PROCEDURE  
ADMINISTRATIVE DIRECTIVE

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SECTION: FINANCE POLICIES

NUMBER: 200.08

SUBJECT: BUDGET ADMINISTRATION  
AND DEVELOPMENT

TITLE: EMERGENCY APPROPRIATION

PAGE 1 OF 1

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At any time in any fiscal year, the Council may make emergency appropriations to meet a pressing need for public expenditure, for other than regular or recurring requirements, to protect the public health, safety or welfare. Such appropriation shall be by ordinance adopted by the favorable votes of three-fourths of the Council members qualified and serving. The total amount of all emergency appropriations made in any fiscal year shall not exceed two and one-half (2½) percent of the tax levy for that fiscal year. Should the unappropriated and unencumbered revenues, income and available funds of the City for such fiscal year be insufficient to meet the expenditures under the appropriation authorized by this section, thereby creating a deficit, the Council shall include the amount of such deficit in its budget for the following fiscal year, during which such deficit shall be paid off and discharged.

In the absence of unappropriated available revenues or other funds to meet emergency appropriations under the provisions of the next preceding section, the Council may by resolution authorize the borrowing of money to meet such deficit by the issuance of notes, each of which shall be designated "Emergency Note" and may be renewed but all such notes and any renewals thereof shall mature and be payable not later than the last day of the fiscal year next succeeding the fiscal year in which the emergency appropriation was made, as provided in the last preceding section.

CITY OF WOODWAY  
POLICY/ADMINISTRATIVE PROCEDURE  
ADMINISTRATIVE DIRECTIVE

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SECTION: FINANCE POLICIES

NUMBER: 200.9

SUBJECT: BUDGET ADMINISTRATION  
AND DEVELOPMENT

TITLE: REVENUE POLICIES

PAGE 1 OF 2

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1. Revenue Goal. The City shall attempt to maintain a diversified and stable revenue system to shelter it from short run fluctuations in any one revenue source.
2. Development of Revenue Projection. The City will estimate its annual revenues using an objective analytical process. The City will project revenues for the next two years and five years; and, these projections will be updated annually. Each existing and potential revenue source will be examined annually.
3. User Charges and Fees Required. User charges and fees will be established at a level related to the cost of providing the services. The City will recalculate a full cost of activities supported by user fees to identify the impact of inflation and other cost increases.

Enterprises Funds: The City shall establish user fees and charges that fully support the total direct and indirect cost of the activity. Indirect costs include the cost of administration borne by other operating funds.

The City Council shall periodically set water rates so that there will be no deficit spending; and the water system budget will be balanced and all costs and expenses of the City water system expansion (including, but not limited to, ownership, acquisition, expansion, operation and maintenance) shall be paid from water system funds.

In order to prevent ad valorem property tax increases, no ad valorem property tax funds collected or received by the City shall be used to pay or subsidize any costs or expense of the City water system.

General Fund: The City shall establish and maintain fees for activities that are supported by the user. For each supported activity, the City shall establish the rate or fee necessary. Fees shall be reviewed annually and adjusted when necessary to maintain the proper level.

CITY OF WOODWAY  
POLICY/ADMINISTRATIVE PROCEDURE  
ADMINISTRATIVE DIRECTIVE

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SECTION: FINANCE POLICIES

NUMBER: 200.9

SUBJECT: BUDGET ADMINISTRATION  
AND DEVELOPMENT

TITLE: REVENUE POLICIES

PAGE 2 OF 2

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4. Tax Collection. The City will follow an aggressive policy of collecting property tax revenues.
5. Tax Assessment. The City will monitor the appraisal procedures of the McLennan County Tax Appraisal District and provide necessary input to assure that sound appraisal procedures are maintained.

CITY OF WOODWAY  
POLICY/ADMINISTRATIVE PROCEDURE  
ADMINISTRATIVE DIRECTIVE

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SECTION: FINANCE POLICIES

NUMBER: 200.10

SUBJECT: BUDGET ADMINISTRATION  
AND DEVELOPMENT

TITLE: RESERVE POLICIES

PAGE 1 OF 1

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Undesignated Emergency Reserve Fund Balances. In addition to maintaining operating contingency funds of 1% of total budgeted fund expenditures, the City will establish operating reserves to provide for unanticipated expenditures or revenue shortfalls of a nonrecurring nature. These reserves will be maintained at \$150,000 for General Fund operations and \$250,000 for Utility Fund operations.

Working Capital. End of year fund balances will be sufficient to provide working capital for the various funds that will assure a positive cash balance at all times during the year; and/or the fund balances will provide for ninety (90) days working capital.

CITY OF WOODWAY  
POLICY/ADMINISTRATIVE PROCEDURE  
ADMINISTRATIVE DIRECTIVE

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SECTION: FINANCE POLICIES

NUMBER: 200.11

SUBJECT: BUDGET ADMINISTRATION  
AND DEVELOPMENT

TITLE: LONG-TERM DEBT

PAGE 1 OF 1

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General Obligation Debt. The City is a Home Rule Charter City with a maximum authorized property tax rate for all purposes of \$2.50 per \$100 assessed valuation. This maximum tax rate is imposed by the Constitution of the State of Texas. Under the rules of the Texas Attorney General, the City may issue general obligation debt in an amount no greater than that which can be serviced by a debt service tax of \$1.50 per assessed valuation, based on 90% collections. It is the policy of the City to maintain the debt service tax rate at a fairly constant level while not exceeding the industry median.

Combination Tax and Revenue Debt. It is the City's policy to fund as many projects as possible from Capital Project Funds and to incur new debt only when necessary for larger projects. All Combination Tax and Revenue Debt is 100% self-supporting. In determining the timing for issuance of new debt, the objective is to minimize the overall debt service; therefore, new debt issuance is usually timed to coincide with a decrease in current debt service.

CITY OF WOODWAY  
POLICY/ADMINISTRATIVE PROCEDURE  
ADMINISTRATIVE DIRECTIVE

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SECTION: FINANCE POLICIES

NUMBER: 201.01

SUBJECT: INVESTMENT

TITLE: INVESTMENT POLICIES

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I. OVERVIEW

This policy is created to comply with all current requirements of the Texas Public Funds Investment Act, Section 2256 of the Texas Government Code. It is the policy of the City of Woodway (City) to invest public funds in a manner which will provide for safety of principal and a market rate of interest while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds. The City's investment policy, as approved by the City Council, is adopted to provide investment policy guidelines for use by City Staff.

II. SCOPE

This policy applies to all investment activities of the City's funds except those subject to other investment covenants, or excluded by contract. All funds covered by this policy shall be invested in accordance with the Public Funds Investment Act (Section 2256 of the Texas Government Code), as amended. These funds are accounted for in the City's annual financial report and include:

- A. General Fund
- B. Utility Fund
- C. Debt Service Funds
- D. Capital Projects Funds
- E. Emergency Reserve Fund
- F. Special Revenue Funds
- G. Equipment Replacement Fund

III. OBJECTIVES

The primary objectives, in priority order, of investment activities shall be:

A. Safety

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective shall be to mitigate credit risk and interest rate risk.

I. Credit Risk

CITY OF WOODWAY  
POLICY/ADMINISTRATIVE PROCEDURE  
ADMINISTRATIVE DIRECTIVE

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SECTION: FINANCE POLICIES

NUMBER: 201.01

SUBJECT: INVESTMENTS

TITLE: INVESTMENT POLICIES

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Credit risk is the risk of loss due to the failure of the security issuer or backer. Credit risk may be mitigated by:

- a. Limiting investments to the safest types of securities;
- b. Pre-qualifying the financial institutions, brokers/dealers, intermediaries, and advisors with which the City will do business; and,
- c. Diversifying the investment portfolio so that potential losses on individual securities will be minimized.

2. Interest Rate Risk

Interest rate risk is the risk that the market value of securities in the portfolio will fall due to changes in general interest rates. Interest rate risk may be mitigated by:

- a. Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity; and,
- b. By investing operating funds primarily in shorter-term securities.

B. Liquidity

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands.

C. Yield

The investment portfolio shall be designed with the objective of attaining a market rate of interest throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of least importance compared to the safety and liquidity objectives described above. The core of investments are limited to relatively low risk securities in anticipation of earning a fair rate of interest relative to the risk being assumed. Securities shall not be sold prior to maturity with the following exceptions:

1. A declining credit security could be sold early to minimize loss of principal;
2. A security swap could be used to adjust average portfolio maturity or improve the quality or yield of the portfolio; or,
3. Liquidity needs of the portfolio require that the security be sold.

CITY OF WOODWAY  
POLICY/ADMINISTRATIVE PROCEDURE  
ADMINISTRATIVE DIRECTIVE

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SECTION: FINANCE POLICIES

NUMBER: 201.01

SUBJECT: INVESTMENTS

TITLE: INVESTMENT POLICIES

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IV. STANDARDS OF CARE

A. Prudence

The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with the investment policy and written procedures and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

Investments shall be made with judgement and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

B. Ethics and Conflicts

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Investment officers shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Investment officers shall refrain from undertaking personal investment transactions with the same individual person with whom business is conducted on behalf of the City.

An investment officer of the City who has a personal business relationship with a business organization offering to engage in an investment transaction with the entity shall file a statement disclosing that personal business interest. An investment officer who is related within the second degree by affinity or consanguinity, as determined under Chapter 573, to an individual seeking to sell an investment to the investment officer shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the City Council. For purposes of this subsection, an investment officer has a personal business relationship with a business organization if:

1. The investment officer owns 10 percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization;

CITY OF WOODWAY  
POLICY/ADMINISTRATIVE PROCEDURE  
ADMINISTRATIVE DIRECTIVE

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SECTION: FINANCE POLICIES

NUMBER: 201.01

SUBJECT: INVESTMENTS

TITLE: INVESTMENT POLICIES

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2. Funds received by the investment officer from the business organization exceed 10 percent of the investment officer's gross income for the previous year; or
3. The investment officer has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the investment officer.

C. Investment Officer

Authority to manage the City's investment program is derived from Texas Local Government Code, Chapter 104. Management responsibility for the investment program is vested in the City Manager, and may be delegated to the Finance Director. Written procedures for the operation of the investment program consistent with this investment policy shall be established. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the established procedures.

D. Required Training

The City Manager and/or Finance Director shall attend at least one training session relating to the responsibilities of maintaining the investment portfolio within 12 months after taking office or assuming duties; and shall attend a training session not less than once every two years and receive not less than ten (10) hours of training. Such training, from an independent source as approved by City Council, shall include education in investment controls, security risks, strategy risks, market risks, and compliance with the Public Funds Investment Act.

V. INVESTMENT STRATEGIES

The City's investment portfolio shall be designed with the objective of obtaining a market rate of interest throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow needs.

A. Market Yield Benchmark

The City's investment strategy is conservative. Given this strategy, the basis used by the Finance Director to determine whether market yields are being achieved shall be the 91-day T-bill rate.

CITY OF WOODWAY  
POLICY/ADMINISTRATIVE PROCEDURE  
ADMINISTRATIVE DIRECTIVE

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SECTION: FINANCE POLICIES

NUMBER: 201.01

SUBJECT: INVESTMENTS

TITLE: INVESTMENT POLICIES

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B. Maximum Maturities

To the extent possible, the City will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest operating funds in securities maturing more than 12 months from the date of purchase, unless approved by the City Council.

Capital Projects funds may be invested in securities exceeding 12 months if the maturity of such investments are made to coincide as nearly as practicable with the expected use of the funds. Reserve funds may be invested in securities exceeding 12 months provided that the maturity of such investments do not exceed the initial call date on the related bond issue.

C. Diversification

The City will seek to diversify investments in order to avoid incurring unreasonable risks.

VI. SAFEKEEPING AND CUSTODY

A. Authorized Financial Dealer and Institution

The Finance Director shall maintain a list of financial institutions authorized to provide investment services. In addition, a list will also be maintained of approved security broker/dealers selected by credit worthiness who are authorized to provide investment services in the State of Texas. These may include "primary" dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (uniform net capital rule).

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the Finance Director with the following:

1. Audited financial statements;
2. Proof of Financial Industry Regulatory (FINRA) certification;
3. Proof of state registration;
4. Completed broker/dealer questionnaire; and,
5. Certification of having read the City's investment policy, and acknowledgment that they have implemented reasonable procedures and controls in an effort to preclude imprudent investment activities with the City, except to the extent that this authorization is dependent on an analysis of the makeup of the City's entire portfolio or requires an interpretation of subjective investment standards. The City will not enter into an investment transaction with a financial institution prior to receiving the written instrument described above.

CITY OF WOODWAY  
POLICY/ADMINISTRATIVE PROCEDURE  
ADMINISTRATIVE DIRECTIVE

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SECTION: FINANCE POLICIES

NUMBER: 201.01

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TITLE: INVESTMENT POLICIES

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A current audited financial statement is required to be on file for each financial institution and broker/dealer in which the City invests. An annual review of the financial condition and registrations of qualified bidders will be conducted by the Finance Director.

B. Collateralization

The City, in accordance with State Statute, requires all City funds held by financial institutions above the Federal Deposit Insurance Corporation (FDIC) insurance limit to be collateralized with securities whose market value is pledged at 102% of principal and accrued interest by that institution with the City's custodial bank. Private insurance coverage is not an acceptable collateralization form. Securities which are acceptable for collateralization purposes are as follows:

1. FDIC insurance coverage.
2. Obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of the United States or its agencies and instrumentalities. This shall include letters of credit issued by U.S. government agencies.
3. Obligations, the principal and interest on which, are unconditionally guaranteed or insured by the State of Texas.
4. Obligations of the State of Texas or debt obligations of a county, city or other political subdivision of the State of Texas having been rated no less than AAA and insured AAA or its equivalent by a nationally recognized rating agency with a remaining maturity of ten years or less.

C. Custody - Delivery Vs. Payment

All security transactions entered into by the City shall be conducted on a delivery-versus-payment (DVP) basis. Securities will be held by the City's custodial bank and evidenced by safekeeping receipts.

D. Safekeeping of Securities

Securities purchased for the City's portfolios will be delivered in book entry form and will be held in third party safekeeping by a Federal Reserve member financial institution designated as the City's safekeeping and custodian bank.

The City will execute Safekeeping Agreements prior to utilizing the custodian's safekeeping services. The safekeeping agreement must provide that the safekeeping agent will immediately record and promptly issue and deliver a safekeeping receipt showing the receipt

CITY OF WOODWAY  
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and the identification of the security, as well as the City's interest. All securities owned by the City will be held in a Customer Account naming the City as the owner.

**VII. AUTHORIZED AND SUITABLE INVESTMENTS**

The investment of City funds will be made using only those investment types approved by the City Council and which are in accordance with State of Texas Government Code, Chapter 2256. The approved investment types will be limited to the following:

- A. U.S. Treasury and Federal Agency issues, not to exceed 75% of the total investment portfolio, including any investment insured by the Federal Deposit Insurance Corporation (FDIC) or backed by the full faith and credit of the United States government.
- B. Certificates of Deposit or demand deposits of state and national banks that are fully guaranteed or insured by the Federal Deposit Insurance Corporation (FDIC), or its successor; or, secured by obligations described in section A above, which are intended to include Treasuries as well as all direct federal agency securities that have a market value of not less than the principal amount of the certificates or in any other manner and amount provided by law for deposits of a City. These deposits shall be governed by a Depository Contract that complies with federal and state regulation to properly secure a pledged security interest.
- C. Repurchase Agreements secured by any combination of cash and U.S. Treasury or Federal Agency issues as collateral with a market value which equals or exceeds 102% of the City's investment plus accrued interest and are pledged and held with the City's custodial bank. Repurchase agreements can only be entered with primary dealers and banks within the State of Texas in accordance with State law. Maximum term for repurchase agreements is 90 days from delivery unless the repurchase agreement is associated with the investment of bond proceeds; and
- D. Local government investment pools, e.g., Texpool, TexSTAR, Logic, which are AAA-rated by a nationally recognized bond rating company, e.g., Moody's, S&P, Fitch, and which participation in any particular investment pool(s) has been authorized by resolution of the City Council, not to exceed 50% of the total investment portfolio less bond funds. Bond funds may be invested at 100%.

**VIII. REPORTING AND REVIEW**

**A. Reporting**

The Finance Director shall prepare an investment report quarterly, including a summary that provides a clear picture of the status of the current investment portfolio and transactions made over the last quarter. The report should be provided to the City Manager and City Council. The report shall include the following:

CITY OF WOODWAY  
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1. The investment position of the City on the date of the report.
2. Signature of all investment officers.
3. Summary for each fund stating:
  - a. Beginning market value;
  - b. Additions and changes; and
  - c. Ending market value.
4. Ending book value and market value for each investment along with fully accrued interest for the reporting period.
5. Maturity date of each investment.
6. Description of the account or fund for which the investments were made.
7. Statement that the investment portfolio is in compliance with the City's investment policy and strategies.

**B. Security Pricing**

Current market value of securities may be obtained by independent market pricing sources including, but not limited to, the Wall Street Journal, broker dealers and banks other than those who originally sold the security to the City as well as the City's safekeeping agent.

**C. Review**

If the City places funds in any investment other than registered investment pools or accounts offered by its depository bank, the above reports shall be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the City Council.

In addition, the City's external auditors shall conduct a compliance audit of management controls on investments and adherence to the Investment Policy.

**D. Downgrade Provision for Investment Ratings**

An Investment that requires a minimum rating does not qualify as an authorized investment during the period the investment does not have a minimum rating. The City shall take all prudent measures that are consistent with its Investment Policy to liquidate an investment that does not have the required minimum rating. The City shall also monitor the credit ratings on securities that require minimum ratings. This may be accomplished through research, or with the assistance of broker dealers, banks or safekeeping agents.

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IX. POLICY

A. Exemption

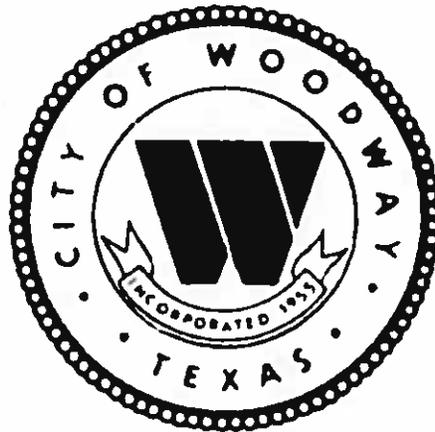
Any investment purchased prior to a change in policy, which subsequently does not meet the amended guidelines may be held to maturity provided that it does not pose a default risk to the portfolio or conflict with State law.

B. Amendment

The City shall review the Investment Policy annually. An annual review of the Investment Policy shall be conducted by the City Council's Investment/Audit Committee, City Manager, and Finance Director. The City Council shall consider for adoption as necessary the changes recommended by the City Council's Investment/Audit Committee, City Manager, and Finance Director.

# BUDGET SUMMARIES





# WOODWAY, TEXAS

## 2015-2016 COMBINED FUNDS SUMMARY

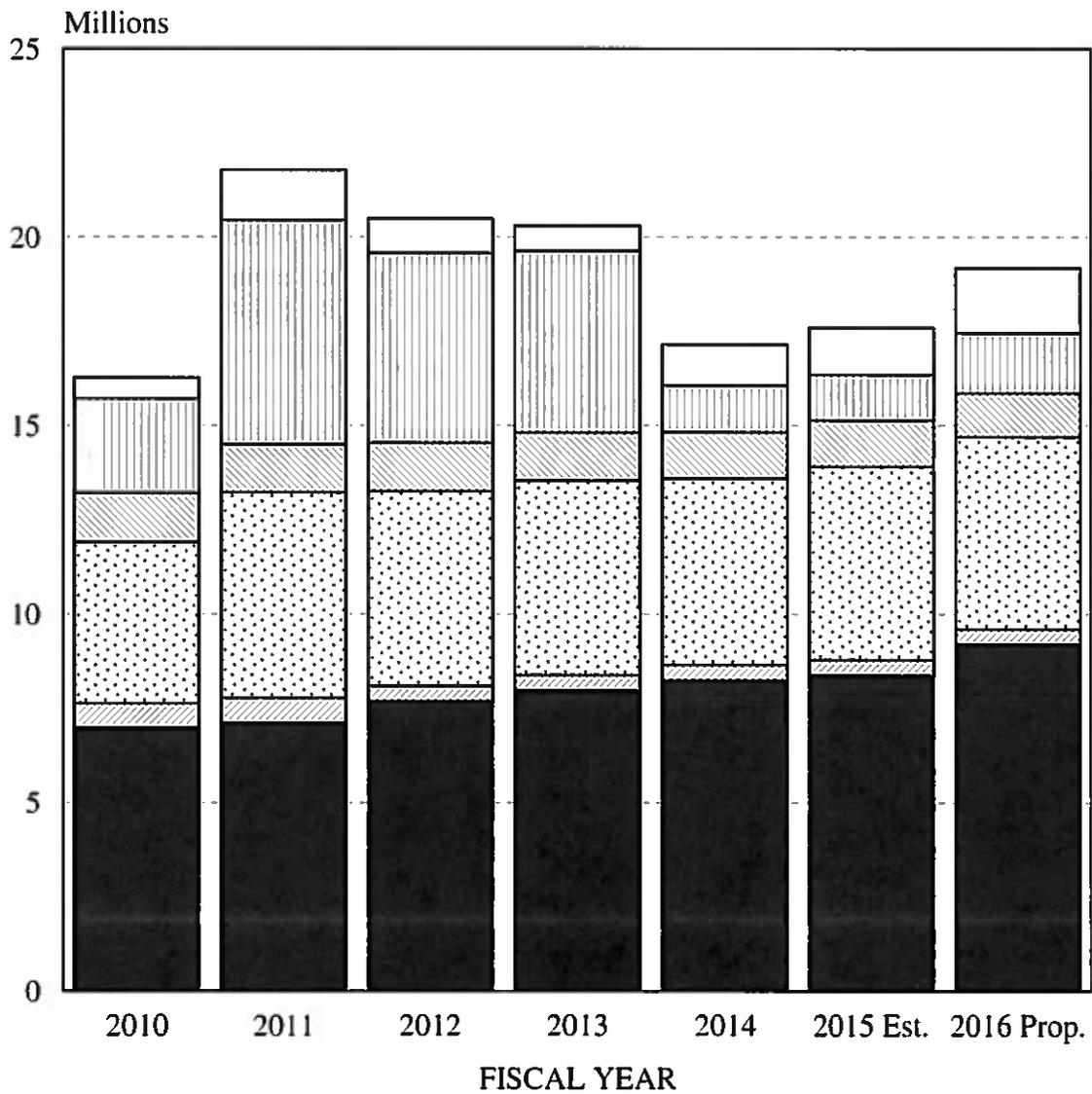
FUND #	FUND NAME	TYPE *	2014-2015 FUND BALANCE	2015-2016 REVENUES	2015-2016 EXPENDITURES	2015-2016 FUND BALANCE
- 100 -	GENERAL FUND	Operating	\$2,766,071	\$9,192,929	(\$9,192,929)	\$2,766,071
- 500 -	UTILITY FUND	Operating	316,677	5,097,600	(5,097,600)	316,677
- 101 -	GENERAL EMERGENCY RESERVE FUND	Designated	150,000	0	0	150,000
- 502 -	UTILITY EMERGENCY RESERVE FUND	Designated	250,000	0	0	250,000
- 103 -	GENERAL EQUIPMENT REPLACEMENT FUND	Designated	1,062,525	372,700	(697,500)	737,725
- 503 -	UTILITY EQUIPMENT REPLACEMENT FUND	Designated	352,610	92,000	(604,540)	(159,930)
- 200 -	TOURISM FUND	Restricted	621,737	578,500	(417,099)	783,138
- 203 -	UNCLAIMED MONEY FUND	Restricted	171	0	0	171
- 210 -	DRUG SEIZURE/FORFEITURE FUND	Restricted	24,865	125	0	24,990
- 211 -	LAW ENFORCEMENT OFFICER CONTINUING EDUCATION	Restricted	20,246	2,325	(2,300)	20,271
- 212 -	MUNICIPAL COURT BUILDING SECURITY FUND	Restricted	48,485	5,050	0	53,535
- 213 -	MUNICIPAL COURT TECHNOLOGY FUND	Restricted	37,936	6,400	0	44,336
- 214 -	MUNICIPAL COURT CHILD SAFETY FUND	Restricted	20,737	8,150	0	28,887
- 215 -	ASSET FORFEITURE FUND	Restricted	6,233	50	0	6,283
- 300 -	PARK PROJECTS FUND	Capital	25,776	1,125	(10,000)	16,901
- 301 -	PARK DEDICATION FUND	Capital	12,022	80	0	12,102
- 302 -	GENERAL PROJECTS FUND	Capital	1,617,271	10,000	(365,000)	1,262,271
- 306 -	FUTURE CAPITAL STREET IMPROVEMENT FUND	Capital	856,052	436,199	0	1,292,251
- 308 -	ARBORETUM CONSTRUCTION FUND	Capital	143,834	17,000	(106,000)	54,834
- 309 -	DEVELOPMENT FUND	Capital	126,767	800	0	127,567
- 310 -	FAMILY CENTER CONSTRUCTION FUND	Capital	67,042	8,000	(15,000)	60,042
- 311 -	LONG - TERM CAPITAL PROJECTS FUND	Capital	120,606	144,733	0	265,339
- 400 -	GENERAL DEBT SERVICE FUND	Restricted	217,470	367,737	(411,037)	174,170
- 501 -	UTILITY DEBT SERVICE FUND	Restricted	377,041	1,164,134	(1,159,134)	382,041
- 504 -	UTILITY PROJECTS FUND	Capital	82,830	0	(802,928)	(720,098)
- 507 -	UTILITY IMPACT IMPROVEMENTS	Restricted	37,806	0	0	37,806
- 511 -	2007 UTILITY IMPROVEMENT FUND	Capital	298,000	2,000	(300,000)	0
<b>TOTALS</b>			<b>\$9,660,810</b>	<b>\$17,507,637</b>	<b>(\$19,181,067)</b>	<b>\$7,987,380</b>

- \* Operating - Funds are used to support daily activities of the City
- Capital - Funds are used to support capital projects of the City, usually significant in value
- Designated - Funds have been designated by the City for a specific purpose
- Restricted - Funds are legally restricted for a specific purpose

# COMBINED FUNDS SUMMARY EXPENDITURE BY FUND

(Five Years Actual, Estimate, & Proposed)

■ GENERAL   ▨ GEN DEBT   ▩ UTILITY   ▪ UTIL DEBT   ▫ CAPITAL   □ OTHER



WOODWAY, TEXAS

2015-2016  
**COMBINED FUNDS SUMMARY**  
**TOTAL REVENUES AND EXPENDITURES BY FUND**

<b>REVENUES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
GENERAL FUND	\$8,322,576	\$8,677,943	\$9,026,172	\$9,192,929
GENERAL DEBT SERVICE FUND	415,741	419,237	419,066	367,737
UTILITY FUND	5,057,195	5,259,400	5,119,135	5,097,600
UTILITY DEBT SERVICE FUND	1,233,840	1,237,734	1,238,246	1,164,134
CAPITAL PROJECT FUNDS	1,770,193	591,605	1,822,350	619,937
OTHER FUNDS *	1,128,277	1,210,462	1,261,008	1,065,300
<b>SUBTOTAL</b>	<b>\$17,927,822</b>	<b>\$17,396,381</b>	<b>\$18,885,977</b>	<b>\$17,507,637</b>
INTERFUND TRANSFERS	(3,099,983)	(2,019,986)	(3,192,543)	(1,817,290)
<b>TOTAL</b>	<b>\$14,827,839</b>	<b>\$15,376,395</b>	<b>\$15,693,434</b>	<b>\$15,690,347</b>

<b>EXPENDITURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
GENERAL FUND	\$8,240,849	\$8,677,943	\$8,372,213	\$9,192,929
GENERAL DEBT SERVICE FUND	413,588	412,737	412,737	411,037
UTILITY FUND	4,942,621	5,259,400	5,120,387	5,097,600
UTILITY DEBT SERVICE FUND	1,223,936	1,232,734	1,232,734	1,159,134
CAPITAL PROJECT FUNDS	1,241,185	1,738,000	1,211,347	1,598,928
OTHER FUNDS *	1,091,915	1,450,483	1,238,406	1,721,439
<b>SUBTOTAL</b>	<b>\$17,154,094</b>	<b>\$18,771,297</b>	<b>\$17,587,824</b>	<b>\$19,181,067</b>
INTERFUND TRANSFERS	(3,099,983)	(2,019,986)	(3,192,543)	(1,817,290)
<b>TOTAL</b>	<b>\$14,054,111</b>	<b>\$16,751,311</b>	<b>\$14,395,281</b>	<b>\$17,363,777</b>

\* OTHER FUNDS: GENERAL EMERGENCY RESERVE, UTILITY EMERGENCY RESERVE, TOURISM, EQUIPMENT REPLACEMENT, UNCLAIMED MONEY, DRUG SEIZURE/FORFEITURE, ASSET FORFEITURE, LAW ENFORCEMENT OFFICER CONTINUING EDUCATION, MUNICIPAL COURT BUILDING SECURITY, MUNICIPAL COURT TECHNOLOGY, MUNICIPAL COURT CHILD SAFETY.

WOODWAY, TEXAS

2015-2016  
 COMBINED FUNDS SUMMARY  
 REVENUES AND EXPENDITURES BY CATEGORY

REVENUES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
PROPERTY TAX	\$3,879,745	\$4,273,398	\$4,332,476	\$4,449,472
CITY SALES & USE TAX	2,205,034	2,217,000	2,351,094	2,403,600
HOTEL OCCUPANCY TAX	577,734	575,000	586,385	575,000
FRANCHISE FEES	736,295	693,000	797,664	710,000
CHARGES FOR SERVICES	6,062,739	6,270,400	6,154,511	6,134,600
BOND PROCEEDS	0	0	0	0
INTEREST AND OTHER	1,366,292	1,347,597	1,471,304	1,417,675
INTERFUND TRANSFERS	3,099,983	2,019,986	3,192,543	1,817,290
<b>TOTAL REVENUES</b>	<b>\$17,927,822</b>	<b>\$17,396,381</b>	<b>\$18,885,977</b>	<b>\$17,507,637</b>

EXPENDITURES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
SALARIES & BENEFITS	\$5,418,593	\$6,515,523	\$5,682,059	\$6,843,009
SUPPLIES & MATERIALS	517,022	650,684	519,132	652,717
REPAIRS & MAINTENANCE	474,243	551,200	520,212	589,905
OTHER SERVICES & CHARGES	3,957,756	4,476,469	3,989,329	4,647,457
DEBT SERVICE	1,767,624	1,779,471	1,779,471	1,702,671
CAPITAL	1,918,873	2,777,964	1,905,078	2,928,018
INTERFUND TRANSFERS	3,099,983	2,019,986	3,192,543	1,817,290
<b>TOTAL EXPENDITURES</b>	<b>\$17,154,094</b>	<b>\$18,771,297</b>	<b>\$17,587,824</b>	<b>\$19,181,067</b>

WOODWAY, TEXAS

2015-2016  
**COMBINED FUNDS BY FUND TYPE**  
**REVENUES AND EXPENDITURES BY CATEGORY**

REVENUES	GENERAL * GOVERNMENT	UTILITY ** SYSTEM	SPECIAL *** REVENUE	TOTAL
PROPERTY TAX	\$4,449,472	\$0	\$0	\$4,449,472
CITY SALES & USE TAX	2,403,600	0	0	2,403,600
HOTEL OCCUPANCY TAX	0	0	575,000	575,000
FRANCHISE FEES	710,000	0	0	710,000
CHARGES FOR SERVICES	1,073,000	5,061,600	0	6,134,600
BOND PROCEEDS	0	0	0	0
INTEREST AND OTHER	1,346,575	45,500	25,600	1,417,675
INTERFUND TRANSFERS	568,656	1,248,634	0	1,817,290
<b>TOTAL REVENUES</b>	<b>\$10,551,303</b>	<b>\$6,355,734</b>	<b>\$600,600</b>	<b>\$17,507,637</b>

EXPENDITURES	GENERAL * GOVERNMENT	UTILITY ** SYSTEM	SPECIAL *** REVENUE	TOTAL
SALARIES & BENEFITS	\$6,012,730	\$830,279	\$0	\$6,843,009
SUPPLIES & MATERIALS	463,717	189,000	0	652,717
REPAIRS & MAINTENANCE	325,105	264,800	0	589,905
OTHER SERVICES & CHARGES	2,002,227	2,560,787	84,443	4,647,457
DEBT SERVICE	411,037	1,159,134	132,500	1,702,671
CAPITAL	1,216,450	1,711,568	0	2,928,018
INTERFUND TRANSFERS	366,200	1,248,634	202,456	1,817,290
<b>TOTAL EXPENDITURES</b>	<b>\$10,797,466</b>	<b>\$7,964,202</b>	<b>\$419,399</b>	<b>\$19,181,067</b>

THIS SCHEDULE REFLECTS TOTAL PROPOSED REVENUES AND EXPENDITURES FOR THE CITY AS A WHOLE.

\* GENERAL GOVERNMENT FUNDS: GENERAL FUND, GENERAL EMERGENCY RESERVE, GENERAL EQUIPMENT REPLACEMENT, GENERAL DEBT SERVICE, PARK PROJECTS, PARK DEDICATION, GENERAL PROJECTS, LONG-TERM CAPITAL PROJECTS, FUTURE CAPITAL, STREET IMPROVEMENT, ARBORETUM CONSTRUCTION, DEVELOPMENT, FAMILY CENTER CONSTRUCTION.

\*\* UTILITY SYSTEM FUNDS: UTILITY FUND, UTILITY EMERGENCY RESERVE, UTILITY EQUIPMENT REPLACEMENT, UTILITY DEBT SERVICE, UTILITY PROJECTS, UTILITY IMPACT IMPROVEMENTS, 2007 UTILITY IMPROVEMENT BOND.

\*\*\* SPECIAL REVENUE FUNDS: TOURISM, UNCLAIMED MONEY, DRUG SEIZURE/FORFEITURE, ASSET FORFEITURE, LAW ENFORCEMENT OFFICER CONTINUING EDUCATION, MUNICIPAL COURT BUILDING SECURITY, MUNICIPAL COURT TECHNOLOGY, MUNICIPAL COURT CHILD SAFETY.

WOODWAY, TEXAS

2015-2016  
COMBINED PERSONNEL SUMMARY BY DEPARTMENT

GENERAL FUND	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
CITY SECRETARY'S OFFICE	1.00	1.00	1.00	1.00
ADMINISTRATION	3.70	3.70	3.70	3.70
FINANCE	2.50	2.50	2.50	2.50
POLICE/FIRE/ANIMAL CONTROL *	38.25	41.25	40.25	44.25
MUNICIPAL COURT	1.75	1.75	1.75	1.75
STREETS	4.60	4.60	4.60	4.60
SANITATION	0.00	0.00	0.00	0.00
PARKS	4.60	4.60	4.60	4.60
PUBLIC BUILDINGS	0.50	0.50	0.50	0.50
COMM. SVCS ADMIN/INSPECTIONS	2.60	2.60	2.60	2.60
COMMUNITY DEVELOPMENT	0.00	0.00	0.00	0.00
ECONOMIC DEVELOPMENT	0.00	0.00	0.00	0.00
WOODWAY BEAUTIFUL	0.00	0.00	0.00	0.00
YOUTH COMMISSION	0.00	0.00	0.00	0.00
CARLEEN BRIGHT ARBORETUM	4.60	5.70	4.70	5.70
WOODWAY FAMILY CENTER	2.40	2.30	2.30	2.30
<b>TOTAL GENERAL FUND</b>	<b>66.50</b>	<b>70.50</b>	<b>68.50</b>	<b>73.50</b>

- \* Two new Public Safety Officer positions are budgeted in FY 16. (+2.00)
- \* One new Dispatcher position is budgeted in FY 16. (+1.00)

UTILITY FUND	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
WATER SERVICES	6.30	6.30	6.30	6.30
SEWER SERVICES	3.90	3.90	3.90	3.90
CUSTOMER SERVICE	3.80	3.80	3.80	3.80
<b>TOTAL UTILITY FUND</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>
<b>TOTAL ALL FUNDS</b>	<b>80.50</b>	<b>84.50</b>	<b>82.50</b>	<b>87.50</b>

POPULATION (2010 CENSUS)	8,452
GENERAL FUND EMPLOYEES	73.50
UTILITY FUND EMPLOYEES	14.00
TOTAL EMPLOYEES	87.50
% CHANGE FROM PRIOR YEAR	3.55%

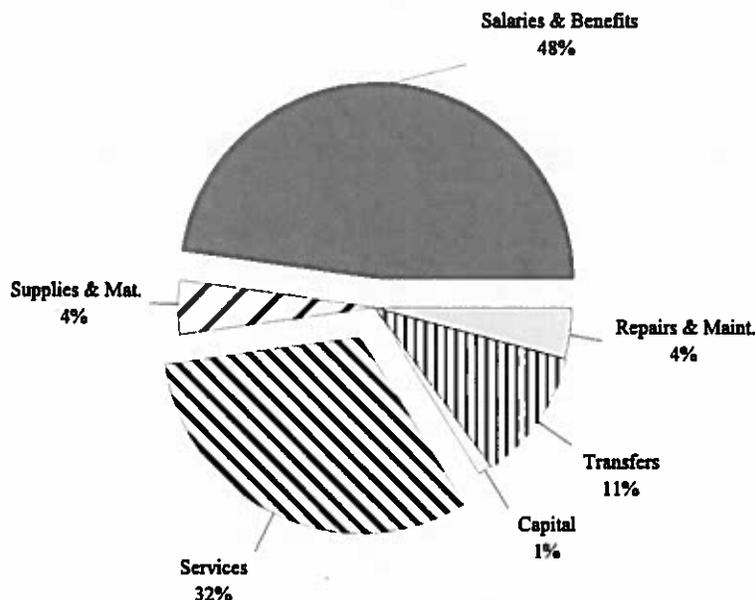
PERSONNEL NUMBERS ARE STATED AS FULL-TIME EQUIVALENTS AND INCLUDE BOTH REGULAR FULL-TIME EMPLOYEES AND TEMPORARY EMPLOYEES

WOODWAY, TEXAS

2015-2016  
COMBINED OPERATING FUNDS SUMMARY

REVENUES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
General Fund Revenues	\$8,322,576	\$8,677,943	\$9,026,172	\$9,192,929
Utility Operating Revenues	5,057,195	5,259,400	5,119,135	5,097,600
<b>Total Operating Revenue</b>	<b>\$13,379,771</b>	<b>\$13,937,343</b>	<b>\$14,145,307</b>	<b>\$14,290,529</b>

EXPENDITURES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
Salaries & Benefits	\$5,418,593	\$6,515,523	\$5,682,059	\$6,843,009
Supplies & Materials	517,022	650,684	519,132	652,717
Repairs & Maintenance	474,243	551,200	520,212	589,905
Other Services & Charges	3,890,653	4,367,826	3,820,045	4,563,014
Capital	9,050	12,364	12,376	27,050
Transfers				
To Utility Debt Service	1,228,709	1,232,734	1,232,734	1,159,134
To General Capital Projects Fund	950,000	0	700,000	0
To Emergency Reserve Fund	0	214,512	213,542	0
To Utility Projects Fund	225,000	0	400,000	0
To Park Reserve Fund	0	0	0	0
To Equipment Replacement	470,200	392,500	392,500	455,700
<b>Total Expenditures</b>	<b>\$13,183,470</b>	<b>\$13,937,343</b>	<b>\$13,492,600</b>	<b>\$14,290,529</b>



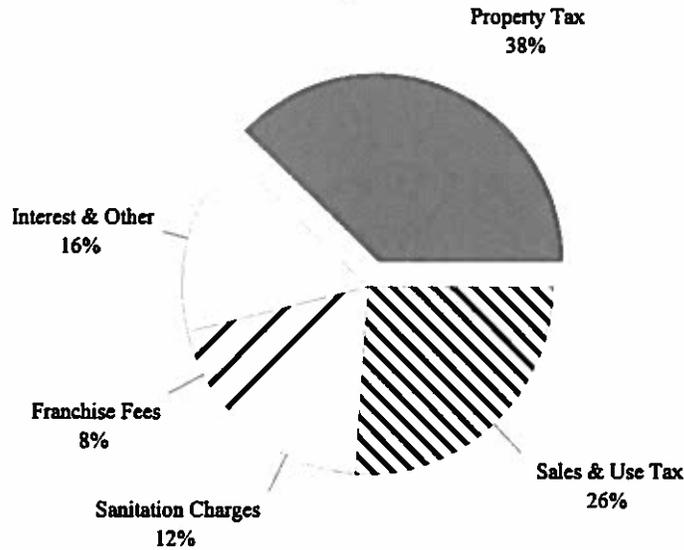
WOODWAY, TEXAS

GENERAL FUND  
REVENUES BY CATEGORY

REVENUES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
Property Tax	\$3,090,830	\$3,330,806	\$3,391,734	\$3,517,903
City Sales & Use Tax	2,205,034	2,217,000	2,351,094	2,403,600
Franchise Fees	736,295	693,000	797,664	710,000
Sanitation Services	1,061,802	1,048,000	1,071,997	1,073,000
Interest & Other	1,228,615	1,389,137	1,413,683	1,488,426
<b>TOTAL GENERAL FUND</b>	<b>\$8,322,576</b>	<b>\$8,677,943</b>	<b>\$9,026,172</b>	<b>\$9,192,929</b>

GENERAL FUND REVENUES BY TYPE

(As % of Total)



WOODWAY, TEXAS

GENERAL FUND  
EXPENDITURES BY CATEGORY

EXPENDITURES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
Salaries & Benefits	\$4,689,782	\$5,691,067	\$4,958,523	\$6,012,730
Supplies & Materials	341,369	460,684	379,849	463,717
Repairs & Maintenance	266,788	303,400	285,650	325,105
Other Services & Charges	1,618,537	1,879,292	1,704,491	2,002,227
Capital	7,673	10,800	11,000	22,950
Interfund Transfers				
Capital Projects Fund	950,000	0	700,000	0
Emergency Reserve Fund	0	0	0	0
Legal Contingency Fund	0	0	0	0
Park Project Fund	0	0	0	0
Equipment Replacement	366,700	332,700	332,700	366,200
<b>TOTAL GENERAL FUND</b>	<b>\$8,240,849</b>	<b>\$8,677,943</b>	<b>\$8,372,213</b>	<b>\$9,192,929</b>

PERSONNEL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
Service/Maintenance	10.50	11.50	10.50	11.50
Office/Clerical	4.90	4.90	4.90	4.90
Technical	8.00	8.00	8.00	9.00
Sworn Personnel	18.00	20.00	20.00	22.00
Professional	2.70	2.70	2.70	2.70
Management/Supervision	19.40	20.40	19.40	20.40
Temporary/Seasonal	3.00	3.00	3.00	3.00
<b>TOTAL GENERAL FUND</b>	<b>66.50</b>	<b>70.50</b>	<b>68.50</b>	<b>73.50</b>

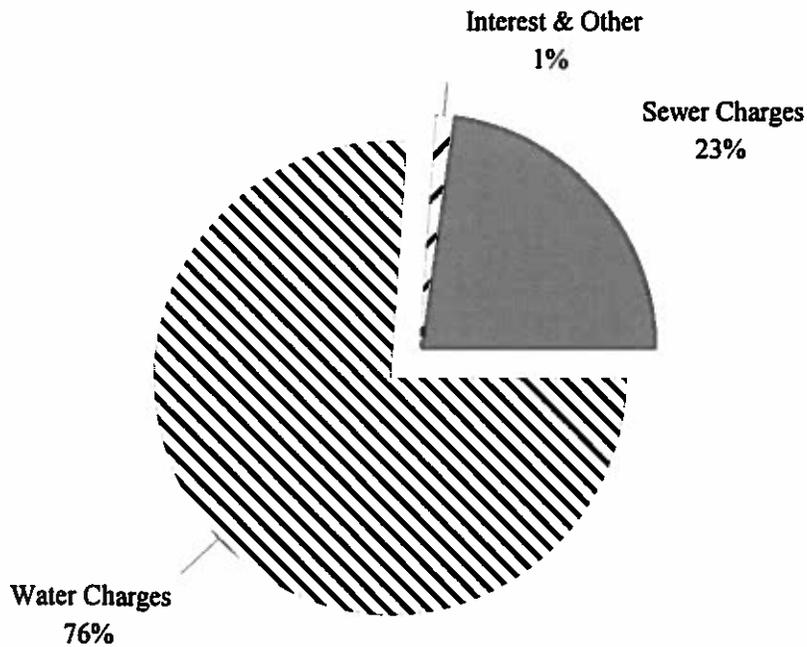
WOODWAY, TEXAS

UTILITY FUND  
REVENUES BY CATEGORY

REVENUES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
Water Service Charges	\$3,796,665	\$4,044,400	\$3,928,332	\$3,901,600
Sewer Service Charges	1,204,272	1,178,000	1,154,182	1,160,000
Interest & Other	56,258	37,000	36,621	36,000
<b>TOTAL UTILITY FUND</b>	<b>\$5,057,195</b>	<b>\$5,259,400</b>	<b>\$5,119,135</b>	<b>\$5,097,600</b>

UTILITY FUND REVENUES BY TYPE

(As % of Total)



WOODWAY, TEXAS

UTILITY FUND  
EXPENDITURES BY CATEGORY

EXPENDITURES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
Salaries & Benefits	\$728,811	\$824,456	\$723,536	\$830,279
Supplies & Materials	175,653	190,000	139,283	189,000
Repairs & Maintenance	207,455	247,800	234,562	264,800
Other Services & Charges	2,272,116	2,488,534	2,115,554	2,560,787
Capital	1,377	1,564	1,376	4,100
Interfund Transfers				
Utility Debt Service Fund	1,228,709	1,232,734	1,232,734	1,159,134
Utility Project Fund	225,000	0	400,000	0
Equipment Replacement	103,500	59,800	59,800	89,500
Emergency Reserve Fund	0	214,512	213,542	0
<b>TOTAL UTILITY FUND</b>	<b>\$4,942,621</b>	<b>\$5,259,400</b>	<b>\$5,120,387</b>	<b>\$5,097,600</b>

PERSONNEL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
Service/Maintenance	6.00	6.00	6.00	6.00
Office/Clerical	4.10	4.10	4.10	4.10
Technical	2.00	2.00	2.00	2.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.30	0.30	0.30	0.30
Management/Supervision	1.60	1.60	1.60	1.60
Temporary/Seasonal	0.00	0.00	0.00	0.00
<b>TOTAL UTILITY FUND</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>

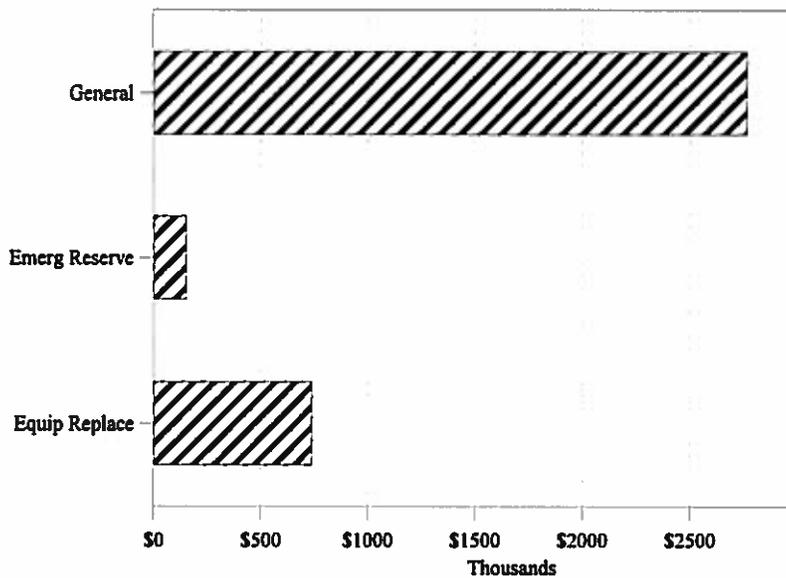
WOODWAY, TEXAS

GENERAL GOVERNMENTAL FUND TYPES  
PROJECTED FUND BALANCE

FUND	PROJECTED FUND BALANCE @ 09/30/2015	BUDGET REVENUES	BUDGET EXPENDITURES	PROJECTED FUND BALANCE @ 09/30/2016
100 - GENERAL FUND	\$2,766,071	\$9,192,929	(\$9,192,929)	\$2,766,071
101 - GENERAL EMERGENCY RESERVE	150,000	0	0	150,000
103 - EQUIPMENT REPLACEMENT FUND *	1,062,525	372,700	(697,500)	737,725
<b>TOTAL GENERAL GOVERNMENTAL FUNDS</b>	<b>\$3,978,596</b>	<b>\$9,565,629</b>	<b>(\$9,890,429)</b>	<b>\$3,653,796</b>
* DESIGNATED FUNDS				
 400 - DEBT SERVICE FUNDS	 \$217,470	 \$367,737	 (\$411,037)	 \$174,170

PROJECTED FUND BALANCES

@ September 30, 2016



WOODWAY, TEXAS

PROPRIETARY FUND TYPES  
PROJECTED CASH BALANCE

FUND	PROJECTED CASH BALANCE @ 09/30/2015	BUDGET REVENUES	BUDGET EXPENDITURES	PROJECTED CASH BALANCE @ 09/30/2016
500 - UTILITY FUND **	\$316,677	\$5,097,600	(\$5,097,600)	\$316,677
501 - UTILITY DEBT SERVICE FUND *	377,041	1,164,134	(1,159,134)	382,041
502 - UTILITY EMERGENCY RESERVE	250,000	0	0	250,000
503 - EQUIPMENT REPLACEMENT ****	352,610	92,000	(604,540)	(159,930)
504 - UTILITY PROJECTS FUND ***	82,830	0	(802,928)	(720,098)
507 - UTILITY IMPACT IMPROVEMENTS	37,806	0	0	37,806
511 - 2007 UTILITY IMPROVEMENT BOND FUND *	298,000	2,000	(300,000)	0
<b>TOTAL PROPRIETARY FUNDS</b>	<b>\$1,714,964</b>	<b>\$6,355,734</b>	<b>(\$7,964,202)</b>	<b>\$106,496</b>

\* DESIGNATED FUNDS

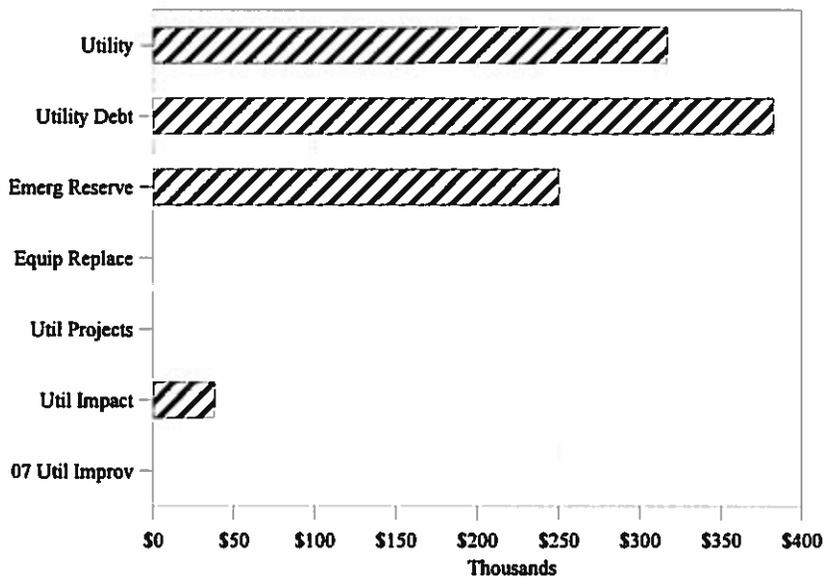
\*\* UTILITY FUND REFLECTS CASH BALANCE PORTION OF RETAINED EARNINGS

\*\*\* UTILITY PROJECTS FUND INCLUDES SOME BUDGETED PROJECTS THAT WILL BE POSTPONED UNTIL FUNDING BECOMES AVAILABLE

\*\*\*\* EQUIPMENT REPLACEMENT INCLUDES SOME BUDGETED ITEMS THAT WILL BE POSTPONED UNTIL FUNDING BECOMES AVAILABLE

PROJECTED CASH BALANCES

@ September 30, 2016



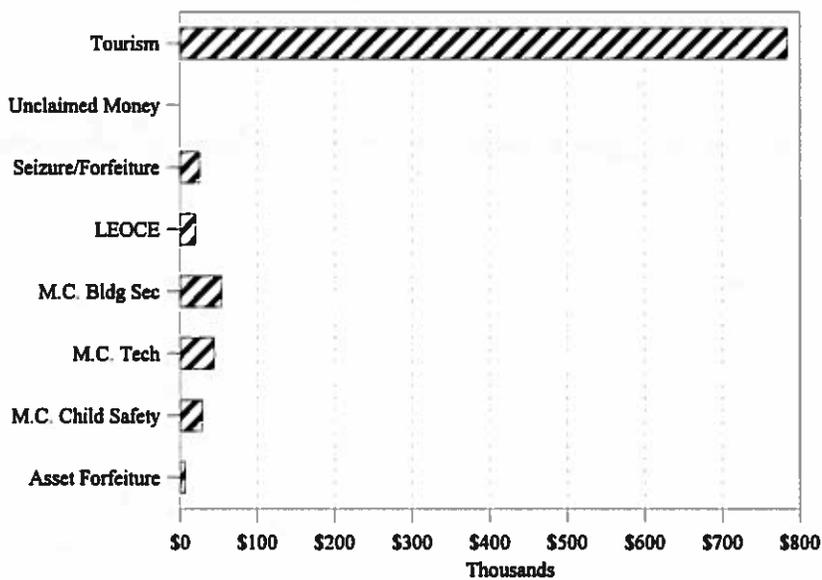
WOODWAY, TEXAS

SPECIAL REVENUE GOVERNMENTAL FUND TYPES  
PROJECTED FUND BALANCE

FUND	PROJECTED FUND BALANCE @ 09/30/2015	BUDGET REVENUES	BUDGET EXPENDITURES	PROJECTED FUND BALANCE @ 09/30/2016
200 - TOURISM FUND	\$621,737	\$578,500	(\$417,099)	\$783,138
203 - UNCLAIMED MONEY FUND	171	0	0	171
210 - DRUG SEIZURE/FORFEITURE FUND	24,865	125	0	24,990
211 - LAW ENFORCEMENT OFFICER CONT EDUC	20,246	2,325	(2,300)	20,271
212 - MUNICIPAL COURT BUILDING SECURITY	48,485	5,050	0	53,535
213 - MUNICIPAL COURT TECHNOLOGY FUND	37,936	6,400	0	44,336
214 - MUNICIPAL COURT CHILD SAFETY FUND	20,737	8,150	0	28,887
215 - ASSET FORFEITURE FUND	6,233	50	0	6,283
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>\$780,410</b>	<b>\$600,600</b>	<b>(\$419,399)</b>	<b>\$961,611</b>

PROJECTED FUND BALANCES

@ September 30, 2016



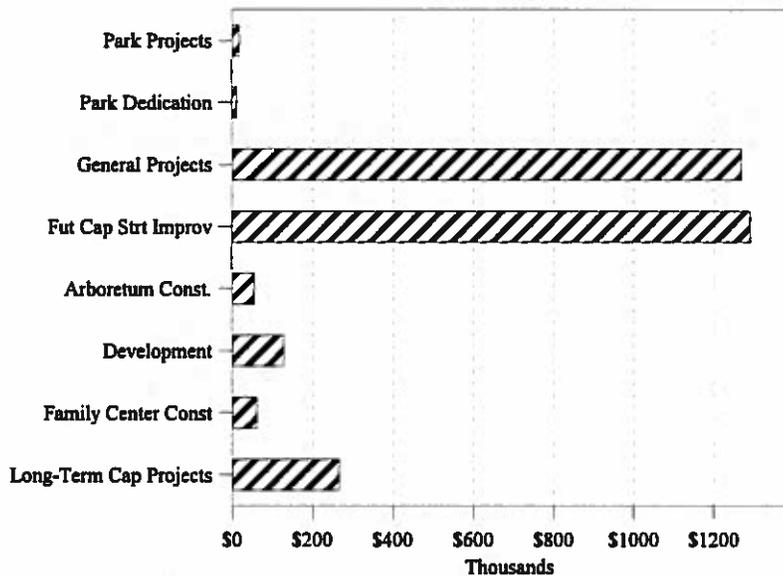
WOODWAY, TEXAS

CAPITAL PROJECT GOVERNMENTAL FUND TYPES  
PROJECTED FUND BALANCE

FUND	PROJECTED FUND BALANCE @ 09/30/2015	BUDGET REVENUES	BUDGET EXPENDITURES	PROJECTED FUND BALANCE @ 09/30/2016
300 - PARK PROJECTS FUND	\$25,776	\$1,125	(\$10,000)	\$16,901
301 - PARK DEDICATION FUND	12,022	80	0	12,102
302 - GENERAL PROJECTS FUND	1,625,072	10,000	(365,000)	1,270,072
306 - FUTURE CAPITAL STREET IMPROVEMENT FUND	856,052	436,199	0	1,292,251
308 - ARBORETUM CONSTRUCTION FUND	143,834	17,000	(106,000)	54,834
309 - DEVELOPMENT FUND	126,767	800	0	127,567
310 - FAMILY CENTER CONSTRUCTION FUND	67,042	8,000	(15,000)	60,042
311 - LONG-TERM CAPITAL PROJECTS FUND	120,606	144,733	0	265,339
<b>TOTAL CAPITAL PROJECT FUNDS</b>	<b>\$2,977,171</b>	<b>\$617,937</b>	<b>(\$496,000)</b>	<b>\$3,099,108</b>

PROJECTED FUND BALANCES

@ September 30, 2016



WOODWAY, TEXAS

2015-2016  
**CAPITAL PROJECT FUNDS SUMMARY**  
 (combines Governmental & Proprietary Funds)

<b>RESOURCES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
<b>Fund Balance</b>	\$2,255,796	\$2,784,804	\$2,784,804	\$3,395,807
<b>Revenues</b>				
300 - Park Projects Revenue	414	400	1,074	1,125
301 - Park Dedication Revenue	79	100	79	80
302 - General Projects Revenue	979,303	30,000	33,364	10,000
306 - Future Capital Street Improvement Rev	385,001	416,887	418,586	436,199
308 - Arboretum Construction Revenue	145,203	14,500	136,684	17,000
309 - Development Revenue	832	750	829	800
310 - Family Center Construction Revenue	9,631	8,000	9,034	8,000
311 - Long-Term Capital Projects	0	119,468	120,606	144,733
504 - Utility Projects Revenue	247,400	0	1,100,000	0
507 - Utility Impact Improvement Revenue	0	0	0	0
511 - 2007 Utility Improvement Revenue	2,330	1,500	2,094	2,000
512 - 2009 Utility Improvement Revenue	0	0	0	0
<b>Total Revenues</b>	<b>\$1,770,193</b>	<b>\$591,605</b>	<b>\$1,822,350</b>	<b>\$619,937</b>
<b>Total Resources</b>	<b>\$4,025,989</b>	<b>\$3,376,409</b>	<b>\$4,607,154</b>	<b>\$4,015,744</b>

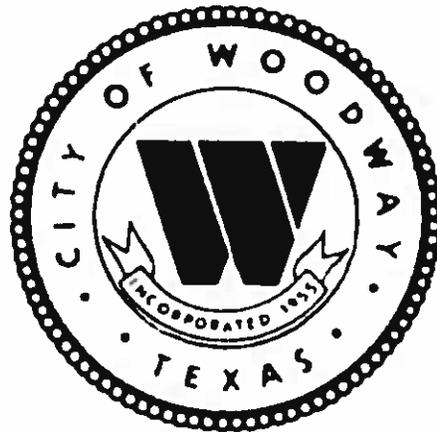
<b>EXPENDITURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Administration	\$0	\$0	\$0	\$0
Facilities	73,187	45,000	23,317	80,000
Drainage	0	0	0	0
Streets	929,538	425,000	412,775	300,000
Park Projects	33,461	303,000	320,648	116,000
Development Projects	0	0	0	0
Water Projects	141,402	390,000	170,971	802,928
Sewer Projects	63,597	575,000	283,636	300,000
Transfers	0	0	0	0
<b>Total Expenditures</b>	<b>\$1,241,185</b>	<b>\$1,738,000</b>	<b>\$1,211,347</b>	<b>\$1,598,928</b>
<b>Ending Fund Balance</b>	<b>\$2,784,804</b>	<b>\$1,638,409</b>	<b>\$3,395,807</b>	<b>\$2,416,816</b>

WOODWAY, TEXAS

OVERALL  
DEBT SERVICE SCHEDULE

DATE	FISCAL GENERAL GOVERNMENT		FISCAL UTILITY SYSTEM		FISCAL SPECIAL REVENUE			FISCAL GRAND TOTALS				
	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL
2015-2016	380,000	30,587	410,587	910,000	247,234	1,157,234	75,000	57,200	132,200	1,365,000	335,021	1,700,021
2016-2017	390,000	18,513	408,513	800,000	214,534	1,014,534	75,000	55,700	130,700	1,265,000	288,747	1,553,747
2017-2018	145,000	5,800	150,800	705,000	185,115	890,115	80,000	54,200	134,200	930,000	245,115	1,175,115
2018-2019				735,000	157,465	892,465	80,000	51,800	131,800	815,000	209,265	1,024,265
2019-2020				395,000	128,435	523,435	80,000	49,400	129,400	475,000	177,835	652,835
2020-2021				420,000	112,035	532,035	85,000	46,200	131,200	505,000	158,235	663,235
2021-2022				325,000	94,447	419,447	90,000	42,800	132,800	415,000	137,247	552,247
2022-2023				340,000	80,635	420,635	95,000	39,200	134,200	435,000	119,835	554,835
2023-2024				355,000	66,015	421,015	95,000	35,400	130,400	450,000	101,415	551,415
2024-2025				370,000	50,750	420,750	100,000	31,600	131,600	470,000	82,350	552,350
2025-2026				385,000	34,562	419,562	105,000	27,600	132,600	490,000	62,162	552,162
2026-2027				405,000	17,719	422,719	110,000	23,400	133,400	515,000	41,119	556,119
2027-2028							115,000	19,000	134,000	115,000	19,000	134,000
2028-2029							115,000	14,400	129,400	115,000	14,400	129,400
2029-2030							120,000	9,800	129,800	120,000	9,800	129,800
2030-2031							125,000	5,000	130,000	125,000	5,000	130,000
<b>TOTAL</b>	<b>\$915,000</b>	<b>\$54,900</b>	<b>\$969,900</b>	<b>\$6,145,000</b>	<b>\$1,388,946</b>	<b>\$7,533,946</b>	<b>\$1,545,000</b>	<b>\$562,700</b>	<b>\$2,107,700</b>	<b>\$8,605,000</b>	<b>\$2,006,546</b>	<b>\$10,611,546</b>

This schedule reflects principal and interest, but does not include paying agent fees.



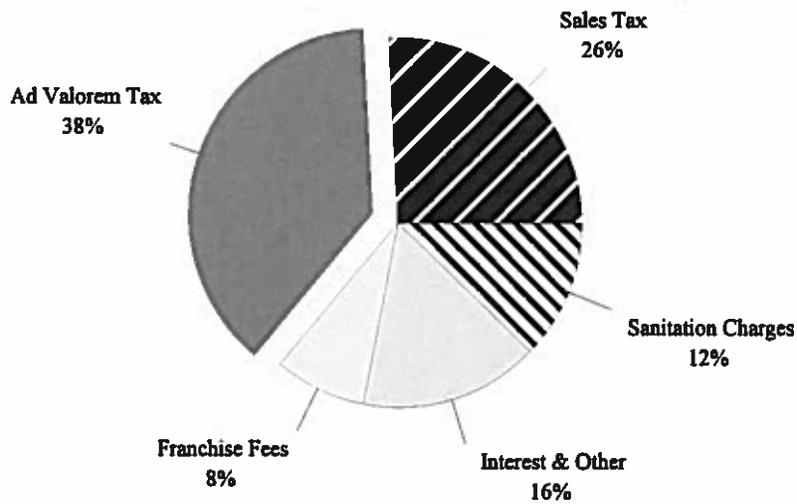
# GENERAL FUND



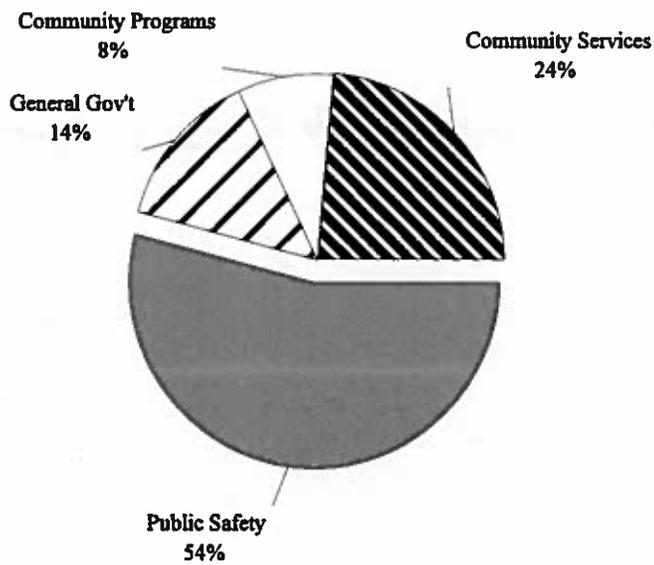
## GENERAL FUND REVENUES VS. EXPENDITURES

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### GENERAL FUND REVENUES



### GENERAL FUND EXPENDITURES



WOODWAY, TEXAS  
2015-2016  
GENERAL FUND BUDGET SUMMARY

REVENUES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Fund Balance</b>	\$2,030,385	\$2,112,112	\$2,112,112	\$2,766,071
<b>Revenues</b>				
Ad Valorem Tax	\$3,090,830	\$3,330,806	\$3,391,734	\$3,517,903
Sales Tax	2,205,034	2,217,000	2,351,094	2,403,600
Franchise Fees	736,295	693,000	797,664	710,000
Sanitation Services	1,061,802	1,048,000	1,071,997	1,073,000
Interest and Other	1,228,615	1,389,137	1,413,683	1,488,426
<b>Total Revenues</b>	\$8,322,576	\$8,677,943	\$9,026,172	\$9,192,929
<b>Total Resources</b>	\$10,352,961	\$10,790,055	\$11,138,284	\$11,959,000
EXPENDITURES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>General Government</b>				
City Secretary's Office	\$160,980	\$196,286	\$172,104	\$180,900
Administration	459,242	543,490	464,274	562,299
Finance	258,084	275,351	256,076	315,444
Non-Departmental	991,488	186,000	756,000	193,650
<b>Public Safety</b>				
Police/Fire/Animal Control	3,681,035	4,467,674	3,884,139	4,820,714
Municipal Court	157,327	161,711	160,849	170,003
<b>Community Services</b>				
Streets	372,604	422,528	392,362	424,256
Sanitation	924,329	939,895	933,935	943,925
Parks	275,490	350,533	305,937	359,965
Public Buildings	168,769	185,767	168,018	191,447
C.S. Admin/Inspections	269,250	300,193	282,431	309,545
<b>Community Programs</b>				
Community Development	0	9,900	8,600	38,850
Economic Development	0	4,500	2,500	4,350
Woodway Beautiful	5,546	9,675	9,435	14,675
Youth Commission	181	5,250	5,250	5,250
Carleen Bright Arboretum	328,305	404,740	376,671	427,456
Woodway Family Center	188,219	214,450	193,632	230,200
<b>Total Expenditures</b>	\$8,240,849	\$8,677,943	\$8,372,213	\$9,192,929
<b>Ending Fund Balance</b>	\$2,112,112	\$2,112,112	\$2,766,071	\$2,766,071

**GENERAL FUND**  
**MAJOR REVENUE SOURCES**

(Page 1 of 2)

**Ad Valorem Tax (38%)**

The Ad Valorem Tax, or property tax, accounts for \$4,424,472 in revenues. This represents a \$120,662, or 2.8%, increase over estimated FY 2015 collections. \$361,037 of this is dedicated to pay toward the City's General Obligation Debt, \$427,899 will be dedicated to the payment of future capital street improvements, and \$142,633 will be dedicated to the payment of long-term capital projects. Also, the City will receive approximately \$10,000 in delinquent tax payments and \$15,000 in penalties and interest in FY 2016; therefore, the contribution to the General Fund (operating) is \$3,517,903, or 38%.

The FY 2015 tax rate was \$0.4700 per \$100 of assessed value, and the proposed tax rate for FY 2016 is \$0.4700.

Estimated Ad Valorem Tax collections are budgeted as 99% of the Operation & Maintenance portion of taxes levied. Delinquent tax and penalty/interest payments are estimated based on historical data.

**Sales Tax (26%)**

The State of Texas authorizes municipalities to collect a 1% sales tax for general operating purposes. In addition, the City of Woodway collects an additional 0.5% sales tax for the reduction of ad valorem (property) taxes.

The FY 2016 collections are projected at \$2,403,600, or 26% of the General Fund operating budget. Sales tax collections are generally conservatively estimated based on past collections only. Anticipated economic growth is not considered as sales tax is regarded as a very volatile source of revenue.

**Franchise Fees (8%)**

Utility companies, such as Oncor Electric, Southwestern Bell Telephone, Atmos Gas, and Time Warner Entertainment Company, use the City's right-of-ways and easements to conduct their business. In exchange for the right to use public right-of-ways and easements, the companies pay a franchise, or rental use fee. For the first time in FY 1998-99, a road use fee was added to the City's contract for refuse collection. In FY 2016 these fees will represent a projected \$710,000 (representing 8% of general operating revenues).

Franchise fees are estimated based on prior year data with a very marginal allowance for growth and an allowance for anticipated new franchise agreements.

**GENERAL FUND**  
**MAJOR REVENUE SOURCES**  
(Page 2 of 2)

**Sanitation Service Charges (12%)**

The City of Woodway contracts with Progressive Waste Solutions for refuse collection services and with the City of Waco for refuse disposal services. The General Fund charges residential and commercial sanitation fees based on the cost of collection services, disposal services, and the City's administrative services. Sanitation charges will represent 12% of the general operating revenues, or \$1,073,000 in FY 2016.

Sanitation service charges are budgeted based on current user levels.

**Interest and Other Income (16%)**

This revenue source includes several fee revenues such as permits, court fines, mixed beverage tax, park reservations, animal control fees, and miscellaneous income, as well as, interest income on investments and service charges - utility fund (an administrative reimbursement of service costs from the Utility Fund). Interest and other income is projected for FY 2016 at \$1,488,426, or 16%.

Interest and other sources of income are estimated using historical data in conjunction with projections for the upcoming year.

WOODWAY, TEXAS

GENERAL FUND PROJECTED REVENUES

REVENUES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Ad Valorem Taxes</b>				
Current Ad Valorem Taxes	\$3,854,887	\$4,243,398	\$4,303,810	\$4,424,472
* Interest & Sinking Fund	(409,248)	(412,737)	(411,754)	(361,037)
Future Capital Street Improvements	(379,667)	(410,387)	(410,068)	(427,899)
Long-Term Capital Projects	0	(119,468)	(118,920)	(142,633)
Delinquent Ad Valorem Taxes	10,249	12,000	10,538	10,000
Interest and Penalties	14,609	18,000	18,128	15,000
	<b>\$3,090,830</b>	<b>\$3,330,806</b>	<b>\$3,391,734</b>	<b>\$3,517,903</b>
<b>Sales &amp; Use Taxes</b>				
Sales Tax (1%)	\$1,470,023	\$1,478,000	\$1,567,396	\$1,602,400
Sales Tax (.5%)	735,011	739,000	783,698	801,200
Sales Tax Rebates	0	0	0	0
	<b>\$2,205,034</b>	<b>\$2,217,000</b>	<b>\$2,351,094</b>	<b>\$2,403,600</b>
<b>Franchise Fees</b>				
Oncor Electric	\$376,904	\$355,000	\$365,000	\$357,000
Telecommunications	53,284	52,000	52,356	52,000
Atmos Gas	126,816	110,000	191,155	120,000
Cable Television	143,109	140,000	152,508	145,000
Collection Road Use Fees	36,182	36,000	36,645	36,000
	<b>\$736,295</b>	<b>\$693,000</b>	<b>\$797,664</b>	<b>\$710,000</b>
<b>Sanitation Services</b>				
Sanitation - Residential	\$660,616	\$660,000	\$672,161	\$670,000
Sanitation - Commercial	398,186	385,000	396,836	400,000
Landfill Permits	0	0	0	0
Recycling Revenue	3,000	3,000	3,000	3,000
	<b>\$1,061,802</b>	<b>\$1,048,000</b>	<b>\$1,071,997</b>	<b>\$1,073,000</b>

\* The \$361,037 consists of \$330,000 in principal, \$30,587 in interest, and \$450 in trustee fees.

WOODWAY, TEXAS

GENERAL FUND PROJECTED REVENUES

REVENUES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Interest and Other</b>				
Permits - Building	\$98,091	\$80,000	\$90,271	\$80,000
Permits - Miscellaneous	5,776	4,500	5,808	5,000
Platting/Zoning Fees	3,706	4,000	5,166	4,000
Grant Proceeds	150	0	0	0
Court Fines	99,101	110,000	96,431	100,000
Miscellaneous Court Fees	73,103	65,000	71,782	70,000
State Service Fees	9,539	9,500	8,585	8,600
Time Payment Fees	0	0	0	0
Interest Income	19,652	20,000	20,313	20,000
Mixed Beverage Tax	1,003	500	1,113	800
Park Reservations	15,083	11,000	14,423	12,000
Arboretum Rentals	216,344	220,000	222,274	220,000
Animal Control Fees	2,150	1,500	2,750	2,000
* Service Charges - Utility Fund	278,332	300,847	300,847	346,370
Alarm Monitoring	20,132	19,000	18,360	19,000
Dispatch Services	23,385	23,000	23,725	23,000
School Resource Officer	58,680	110,000	116,245	115,000
Miscellaneous Income	9,344	7,500	7,050	7,000
Lease Revenue	3,600	3,600	18,000	18,000
Arboretum Attendant/Security	6,665	4,500	6,665	5,000
Arboretum Equipment Rental	3,955	0	3,765	0
Arboretum Catering	267	0	200	0
Festival Admissions	0	0	7,293	0
Festival Vendor Fees	0	0	7,000	0
Festival Sponsorships	0	0	39,000	0
Family Center Program Fees	140,035	177,450	145,565	194,200
Family Center Rentals	10,335	9,000	11,902	10,000
Family Center Sponsorships	17,750	18,000	15,050	16,000
Family Center Concessions	11,363	10,000	10,333	10,000
Transfer from Tourism Fund	101,074	180,240	143,767	202,456
	<b>\$1,228,615</b>	<b>\$1,389,137</b>	<b>\$1,413,683</b>	<b>\$1,488,426</b>
<b>Total Revenues</b>	<b>\$8,322,576</b>	<b>\$8,677,943</b>	<b>\$9,026,172</b>	<b>\$9,192,929</b>

\* The \$346,370 consists of \$259,778 in the Water Services Department and \$86,592 in the Sewer Services Department.

**WOODWAY, TEXAS**

**ESTIMATED AD VALOREM TAX COLLECTION & PROPOSED DISTRIBUTION  
FISCAL YEAR 2015-2016**

Assessed Valuation for 2015	\$950,886,030
Tax Rate Per \$100 Valuation	0.4700
Revenue from 2015 Tax Roll	4,469,164
Estimated Collections	<u>99%</u>
<b>TOTAL FUNDS AVAILABLE</b>	<u><u>\$4,424,472</u></u>

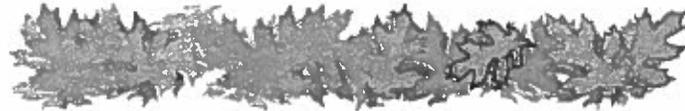
**SCHEDULE OF TAX LEVY AND COLLECTION RATE**

TAX YEAR	TOTAL ASSESSED VALUATION	TAX RATE	TAX LEVY	CURRENT TAX COLLECTION	% COLLECTION TO LEVY
2005	633,410,222	0.45720	2,895,952	2,865,705	98.956%
2006	677,180,549	0.45720	3,096,069	3,062,547	98.917%
2007	716,386,792	0.45720	3,275,320	3,247,593	99.153%
2008	776,590,751	0.45720	3,550,573	3,516,857	99.050%
2009	807,392,339	0.45720	3,691,398	3,651,754	98.926%
2010	816,065,003	0.45720	3,731,049	3,686,509	98.806%
2011	833,545,416	0.45690	3,808,469	3,765,524	98.872%
2012	838,949,841	0.45690	3,833,162	3,796,907	99.054%
2013	852,548,069	0.45690	3,895,292	3,854,888	98.963%
2014	911,970,360	0.47000	4,286,261	4,329,685	101.013%
2015	950,886,030	0.47000	4,469,164		

**TAX RATE PER \$100**

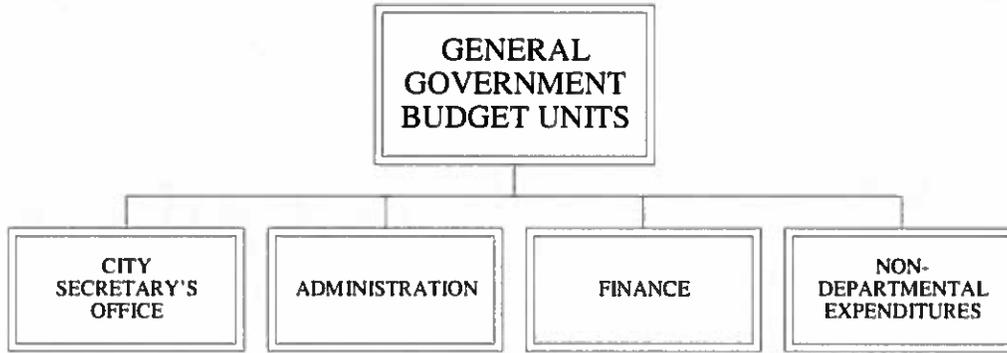
PROPOSED DISTRIBUTION	2014-2015	2015-2016	AMOUNT 2015-2016	%
General	0.366643	0.372032	3,492,903	78.945%
Future Capital Street Improvements	0.045000	0.045000	427,899	9.671%
Long-Term Capital Projects	0.013100	0.015000	142,633	3.224%
Interest and Sinking	0.045257	0.037968	361,037	8.160%
<b>Total</b>	<u>0.470000</u>	<u>0.470000</u>	<u>4,424,472</u>	<u>100.000%</u>

# GENERAL FUND DETAIL



WOODWAY, TEXAS

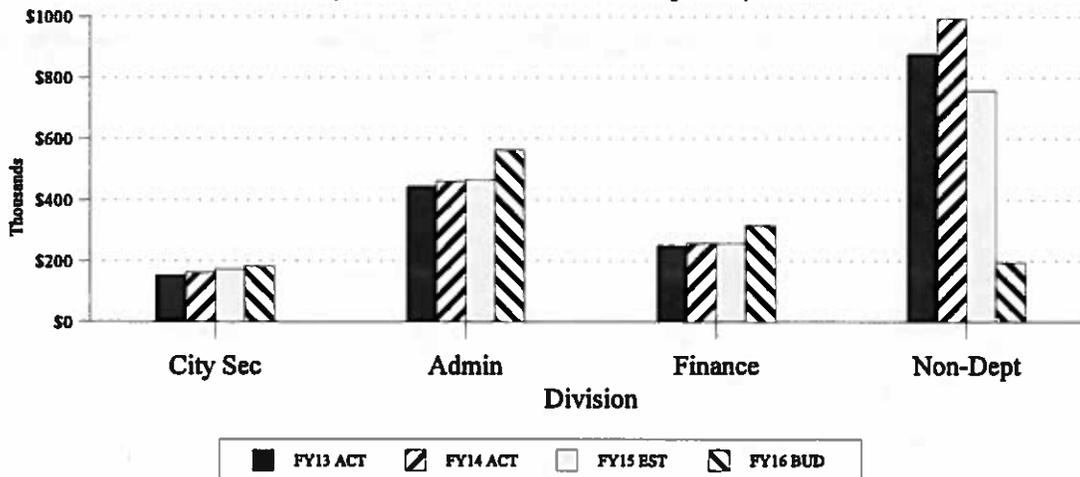
GENERAL GOVERNMENT SUMMARY  
2015-2016



City Manager - Yousry Zakhary (772-4480)  
 Director of Finance - William Klump (772-4482)  
 City Secretary - Donna Barkley (772-4480)

ACTIVITY	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
City Secretary's Office	\$160,980	\$196,286	\$172,104	\$180,900
Administration	459,242	543,490	464,274	562,299
Finance	258,084	275,351	256,076	315,444
Non-Departmental	991,488	186,000	756,000	193,650
<b>TOTALS</b>	<b>\$1,869,794</b>	<b>\$1,201,127</b>	<b>\$1,648,454</b>	<b>\$1,252,293</b>

THREE YEARS AND PROPOSED  
(Actual to Estimated to Proposed)



WOODWAY, TEXAS

GENERAL GOVERNMENT SUMMARY  
2015-2016

<b>RESOURCES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
General Resources	\$1,850,142	\$1,181,127	\$1,628,141	\$1,232,293
Interest Income	19,652	20,000	20,313	20,000
<b>Total Resources</b>	<b>\$1,869,794</b>	<b>\$1,201,127</b>	<b>\$1,648,454</b>	<b>\$1,252,293</b>

<b>EXPENDITURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Salaries & Benefits	\$717,120	\$800,712	\$709,273	\$792,905
Supplies & Materials	29,407	50,860	37,521	51,375
Repairs & Maintenance	11,966	15,100	13,050	15,100
Other Services & Charges	157,921	329,455	186,110	387,913
Capital	3,380	5,000	2,500	5,000
Operating Transfers	950,000	0	700,000	0
<b>Total Expenditures</b>	<b>\$1,869,794</b>	<b>\$1,201,127</b>	<b>\$1,648,454</b>	<b>\$1,252,293</b>

<b>PERSONNEL</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.50	0.50	0.50	0.50
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	2.70	2.70	2.70	2.70
Management/Supervision	4.00	4.00	4.00	4.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>7.20</b>	<b>7.20</b>	<b>7.20</b>	<b>7.20</b>

**WOODWAY, TEXAS**

**GENERAL GOVERNMENT  
CITY SECRETARY'S OFFICE - 4101**

**PROGRAM DESCRIPTION**

The City Secretary coordinates the City Council agenda process, attends meetings of the City Council, and prepares the official minutes. The City Secretary prepares and distributes all board and commission meeting packets, coordinates the appointment process, and monitors terms and attendance. The City Secretary is responsible for posting all open meetings and events, and publishes and distributes public hearing notices as required by law. The City Secretary administers all municipal elections and coordinates the joint use of equipment and facilities with the Midway ISD. The City Secretary is the clerk of record for the City, responsible for documenting, publishing, and archiving official records. The City Secretary administers the organization-wide records management program with the assistance of an outside consultant, provides record retrieval, and processes requests for public information. The City Secretary is responsible for the annual ordinance codification process. The City Secretary coordinates the bidding process for all City departments when sealed bids are required. The City Secretary is responsible for editing the City of Woodway web site where it pertains to her area of responsibility. The City Secretary prepares written materials including, but not limited to, general correspondence, reports and policies, and conducts research and performs special projects as assigned by the City Manager.

**GOALS AND OBJECTIVES FOR 2015-2016**

1. Continue up to date administration of record retention program through annual assistance from outside services.
2. Prepare information regarding board/commission member vacancies and attendance records for City Council Nominating Committee by April of each year.
3. Prepare board/commission packets for mailing one week prior to each meeting; distribute City Council packets on the Friday before each meeting. Post meetings as required by law.
4. Complete all tasks necessary to efficiently conduct City elections as required by law; oversee the conduct of early voting for City and MISD elections.
5. File all plats with County Clerk in a timely fashion.
6. Transcribe City Council minutes within 48 hours of each meeting.
7. Publish, post and mail public hearing notices as required by law.
8. Mail letters to holders of expiring Special Use Permits and process all special use permits in a timely fashion.
9. File final ordinance, resolution and bid documents as soon as possible after finalization, and publish as required by law.
10. Respond to requests for open records in a timely fashion and as required by law.
11. Add next months calendar items to web site by the 15th of each month and update other pages in a timely manner.

<b>PERFORMANCE MEASURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
1. Boxes of Inactive Records	218	218	247	247
Cubic Feet of Records Purged	115	115	66	66
2. Number of Board/Commission Attendance Records Maintained	42	50	43	54
3. Number of Meeting Packets Prepared - Council, Boards, & Comm.	62	67	62	62
4. Number of Meetings & Events Posted	96	82	96	96
5. Number of Early Voters Processed - City	0	300	0	300
6. Number of Election Day Voters Processed - City	0	400	0	400
7. Number of Plats Filed	7	7	7	7
8. Number of Council Minutes Transcribed	25	26	25	25
- Number of Total Pages	97	96	97	97
9. Number of Public Hearing Notices Posted	16	6	16	16
10. Number of SUP Renewal Letters Mailed	5	4	3	3
Number of SUP Approval Letters Mailed	5	4	5	5
11. Number of Ordinances/Resolutions/Bids Processed	28	29	28	28
12. Number of Bids Published and Opened	2	4	2	2

WOODWAY, TEXAS

GENERAL GOVERNMENT  
CITY SECRETARY'S OFFICE - 4101

<b>RESOURCES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
General Resources	\$160,980	\$196,286	\$172,104	\$180,900
<b>Total Resources</b>	<b>\$160,980</b>	<b>\$196,286</b>	<b>\$172,104</b>	<b>\$180,900</b>

<b>EXPENDITURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Salaries & Benefits	\$95,691	\$104,799	\$90,238	\$93,720
Supplies & Materials	4,762	17,710	8,332	18,025
Repairs & Maintenance	0	600	600	600
Other Services & Charges	60,527	73,177	72,934	68,555
Capital	0	0	0	0
Operating Transfers	0	0	0	0
<b>Total Expenditures</b>	<b>\$160,980</b>	<b>\$196,286</b>	<b>\$172,104</b>	<b>\$180,900</b>

<b>PERSONNEL</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	1.00	1.00	1.00	1.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

**MAJOR BUDGET CHANGES**

No major changes are budgeted.

WOODWAY, TEXAS

CITY SECRETARY'S OFFICE - 4101

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Salaries &amp; Benefits</b>				
Professional	\$71,308	\$74,662	\$67,529	\$65,264
Overtime	60	3,500	500	3,500
Insurance	9,755	10,627	8,055	10,456
FICA/Medicare Tax	1,051	1,158	1,011	1,027
Retirement	11,910	12,947	11,289	11,259
Workers' Compensation	149	185	149	178
Incentive Pay	1,458	1,720	1,705	2,036
<b>Total Salaries &amp; Benefits</b>	<b>\$95,691</b>	<b>\$104,799</b>	<b>\$90,238</b>	<b>\$93,720</b>
<b>Supplies &amp; Materials</b>				
Printing	\$2,125	\$3,000	\$3,000	\$3,000
Computer Supplies	226	210	310	310
Office Supplies	378	800	800	800
Postage	440	1,000	1,000	1,000
Supplies - Motor Vehicles	0	0	215	215
Supplies - Election	319	10,000	307	10,000
Service Awards/Banquet	1,274	2,700	2,700	2,700
<b>Total Supplies &amp; Materials</b>	<b>\$4,762</b>	<b>\$17,710</b>	<b>\$8,332</b>	<b>\$18,025</b>
<b>Repairs &amp; Maintenance</b>				
Maintenance - Office Equipment	\$0	\$600	\$600	\$600
<b>Total Repairs &amp; Maintenance</b>	<b>\$0</b>	<b>\$600</b>	<b>\$600</b>	<b>\$600</b>

WOODWAY, TEXAS

CITY SECRETARY'S OFFICE - 4101

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Other Services &amp; Charges</b>				
Special Studies	\$2,711	\$2,700	\$2,700	\$2,700
Contract Labor	0	0	0	0
Tax Collection Fee	10,002	11,041	10,478	11,041
Appraisal District Fees	43,588	55,000	55,536	49,000
Schools/Conferences	2,244	1,462	1,462	2,300
Employment Screening	0	0	0	0
Property/Liability Insurance	1,029	1,132	916	1,008
Newspaper Notices	776	1,536	1,536	2,200
Subscriptions/Memberships	177	306	306	306
<b>Total Other Services &amp; Charges</b>	<b>\$60,527</b>	<b>\$73,177</b>	<b>\$72,934</b>	<b>\$68,555</b>
<b>Capital Outlay</b>				
Office Equipment	\$0	\$0	\$0	\$0
<b>Total Capital Outlay</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers</b>				
Equipment Replacement Transfer	\$0	\$0	\$0	\$0
<b>Total Operating Transfers</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures</b>	<b>\$160,980</b>	<b>\$196,286</b>	<b>\$172,104</b>	<b>\$180,900</b>

**GENERAL GOVERNMENT  
ADMINISTRATION - 4103**

**PROGRAM DESCRIPTION**

The Administration Division is responsible for general management of the City's affairs as determined by policy established by the City Council. This Division includes the City Manager, the Assistant to the City Manager, and an Administrative Assistant. The City Manager serves as the chief executive officer of the City, responsible for personnel management, financial management, and all operational oversight. Administration also accepts responsibility for coordinating various City events and communications. The Division serves as a primary point of contact and liaison to the City Council, the community, the press, boards and commissions, and area agencies.

**GOALS AND OBJECTIVES FOR 2015-2016**

1. Achieve Distinguished Budget Presentation Award from GFOA for 21st consecutive year.
2. Enhance communication with citizenry through continuing to publish an attractive and informative newsletter at least 6 times per year, maintaining an enhanced web site, and coordinating neighborhood meetings prior to public improvements.
3. Maintain active participation in community and intergovernmental matters through providing leadership on various planning committees (i.e. Waco MPO, HOTCOG, Hewitt Chamber of Commerce, Greater Waco Chamber, etc.).
4. Provide support for the City's Boards and Commissions.
5. Implement Year 21 of Pay-For-Performance.
6. Implement year 18 of the Toward 2000 Task Force capital improvement program initiative.
7. Actively promote quality commercial/retail development along Hwy. 84.
8. Continue to provide effective leadership for Waco/McLennan County Public Health District.
9. Nurture professional development of management team.
10. Further motivate and foster employee productivity through implementation of various workforce programs (i.e. Team Incentives, etc.)

PERFORMANCE MEASURES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
1. Newsletters published	6	6	6	6
2. Citizen calls (average daily)	50	50	50	50
3. Special events coordinated	15	15	15	15
4. Employees per Capita	1:105	1:100	1:102	1:97
5. General Obligation Bond Rating:				
A. Moody's Investors Service	Aa2	Aa2	Aa2	Aa2
B. Standard & Poor's	AA+	AA+	AA+	AA+
6. Bonds Sold (\$Million)	\$0.0	\$0.0	\$0.0	\$0.0
7. Ad Valorem Tax Rate:	0.456900	0.470000	0.470000	0.470000
A. Operation & Maintenance	0.363394	0.366643	0.366643	0.372032
B. Future Capital Street Improvements	0.045000	0.045000	0.045000	0.045000
C. Long-Term Capital Projects	0.000000	0.013100	0.013100	0.015000
D. Interest & Sinking	0.048506	0.045257	0.045257	0.037968

WOODWAY, TEXAS

ADMINISTRATION - 4103

<b>RESOURCES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
General Resources	\$459,242	\$543,490	\$464,274	\$562,299
<b>Total Resources</b>	<b>\$459,242</b>	<b>\$543,490</b>	<b>\$464,274</b>	<b>\$562,299</b>

<b>EXPENDITURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Salaries & Benefits	\$408,835	\$466,658	\$403,364	\$429,767
Supplies & Materials	18,436	26,200	23,100	26,400
Repairs & Maintenance	319	2,500	2,000	2,500
Other Services & Charges	29,234	43,132	33,310	98,632
Capital	2,418	5,000	2,500	5,000
Operating Transfers	0	0	0	0
<b>Total Expenditures</b>	<b>\$459,242</b>	<b>\$543,490</b>	<b>\$464,274</b>	<b>\$562,299</b>

<b>PERSONNEL</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	1.70	1.70	1.70	1.70
Management/Supervision	2.00	2.00	2.00	2.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>3.70</b>	<b>3.70</b>	<b>3.70</b>	<b>3.70</b>

**MAJOR BUDGET CHANGES**

No major changes are budgeted.

WOODWAY, TEXAS

ADMINISTRATION - 4103

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Salaries &amp; Benefits</b>				
Office/Clerical	\$0	\$0	\$0	\$0
Professional	93,697	95,537	88,703	76,950
Management/Supervision	213,210	238,770	210,852	226,957
Temporary	0	12,480	0	12,480
Overtime	201	2,000	250	2,000
Insurance	39,262	45,533	39,511	44,912
FICA/Medicare Tax	1,985	5,931	4,438	5,488
Retirement	51,157	55,626	49,618	49,714
Workers' Compensation	3,376	3,879	3,699	4,557
Car Allowance	0	0	0	0
Incentive Pay	5,947	6,902	6,293	6,709
<b>Total Salaries &amp; Benefits</b>	<b>\$408,835</b>	<b>\$466,658</b>	<b>\$403,364</b>	<b>\$429,767</b>
<b>Supplies &amp; Materials</b>				
Office Supplies	\$1,976	\$2,500	\$2,500	\$2,500
Computer Supplies	1,339	1,500	1,600	1,500
Postage	5,169	5,000	5,000	5,200
Film and Developing	0	0	0	0
Printing	260	2,000	2,000	2,000
Supplies - Motor Vehicles	57	2,000	1,000	2,000
Minor Tools & Equipment	332	1,200	700	1,200
Food/Memorials	3,788	6,000	4,500	6,000
Service Awards/Banquet	5,515	6,000	5,800	6,000
<b>Total Supplies &amp; Materials</b>	<b>\$18,436</b>	<b>\$26,200</b>	<b>\$23,100</b>	<b>\$26,400</b>
<b>Repairs &amp; Maintenance</b>				
Maintenance - Motor Vehicles	\$319	\$1,500	\$1,500	\$1,500
Maintenance - Office Equipment	0	1,000	500	1,000
<b>Total Repairs &amp; Maintenance</b>	<b>\$319</b>	<b>\$2,500</b>	<b>\$2,000</b>	<b>\$2,500</b>

WOODWAY, TEXAS

ADMINISTRATION - 4103

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Other Services &amp; Charges</b>				
Special Studies	\$3,100	\$7,000	\$4,000	\$50,000
Contract labor	0	2,000	100	5,000
Schools/Conferences	2,763	9,500	4,300	10,500
Employment Screening	89	500	0	500
Recruiting	0	0	0	2,000
Newsletter	13,243	12,000	14,000	14,000
Newspaper Notices	498	500	498	500
Property/Liability Insurance	1,029	1,132	912	1,132
Community Programs	1,478	1,000	2,000	2,500
Subscriptions/Memberships	7,034	7,500	7,000	7,500
Boards & Commissions	0	2,000	500	5,000
Contingency/Emergency Expenditure	0	0	0	0
<b>Total Other Services &amp; Charges</b>	<b>\$29,234</b>	<b>\$43,132</b>	<b>\$33,310</b>	<b>\$98,632</b>
<b>Capital Outlay</b>				
Office Equipment	\$2,418	\$5,000	\$2,500	\$5,000
<b>Total Capital Outlay</b>	<b>\$2,418</b>	<b>\$5,000</b>	<b>\$2,500</b>	<b>\$5,000</b>
<b>Operating Transfers</b>				
Equipment Replacement	\$0	\$0	\$0	\$0
<b>Total Operating Transfers</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures</b>	<b>\$459,242</b>	<b>\$543,490</b>	<b>\$464,274</b>	<b>\$562,299</b>

**GENERAL GOVERNMENT  
FINANCE - 4105**

**PROGRAM DESCRIPTION**

The Finance Division is responsible for recording all financial transactions, preparing internal reports, and coordinating the external audit. The Division prepares and implements the annual budget and prepares monthly budgetary reports, as well as maintains the City's cash and investment portfolio. Finance is also responsible for purchasing by maintaining a purchase order system, enforcing purchasing internal controls, and the related encumbrance accounting. The Finance Division is also responsible for Risk Management duties by maintaining and updating Property & Liability, Errors & Omissions and Workers' Compensation insurance and processing claims. The Finance Division is responsible for coordinating the City's personnel function including processing new hires, terminations, and promotions; maintaining personnel records; and administering personnel benefits. Finally, the Finance Division is also responsible for the Utility Billing/Customer Service functions.

**GOALS AND OBJECTIVES FOR 2015-2016**

1. Prepare and present quarterly financial reports for City Council by 2nd Council meeting following the quarter.
2. Prepare and distribute monthly budget reports for Staff by 10th of month.
3. Complete cross training for personnel on departmental operations and implement periodic temporary reassignments.
4. Complete full training for existing staff in order to reorganize employee duties to streamline operations.
5. Continue to develop all employees' PC abilities in Word and Excel in order to provide efficiency & automate manual duties.
6. Perform reconciliation of general ledger accounts by 10th of month with 99% accuracy.
7. Cross train all department personnel on utility operations.
8. Continue to improve interdepartmental relations.

<b>PERFORMANCE MEASURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
1. Quarterly Financial Reports Compiled/Presented	4	4	4	4
2. Budget Reports Issued to Department Heads by 10th month	92%	92%	92%	92%
3. Investment Portfolio Maintained (million \$)	\$9.0	\$9.0	\$10.0	\$10.0
4. Payroll Prepared				
- Checks	66	75	67	75
- Direct Deposit	2,158	2,200	2,210	2,200
5. Accounts Payable Checks Prepared	3,408	3,450	3,529	3,550
6. Purchase Orders Issued	296	300	347	350
7. Journal Entries Processed	2,063	2,075	2,148	2,150
8. Property & Liability Claims Processed	5	10	6	10
9. Workers' Comp Claims Processed	7	10	10	10
10. Employment Applications Processed	218	220	219	220
11. New Hires Processed	15	15	13	15
12. Employee Terminations Processed	14	15	11	15
13. Rate of Employee Turnover (%)	13.00%	15.00%	12.00%	15.00%
14. Park Reservations Processed	258	250	259	260
15. Number of Regular Employees Served	83	88	83	90

WOODWAY, TEXAS

GENERAL GOVERNMENT  
FINANCE - 4105

RESOURCES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
General Resources	\$238,432	\$255,351	\$235,763	\$295,444
Interest Income	19,652	20,000	20,313	20,000
<b>Total Resources</b>	<b>\$258,084</b>	<b>\$275,351</b>	<b>\$256,076</b>	<b>\$315,444</b>

EXPENDITURES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
Salaries & Benefits	\$212,594	\$227,255	\$213,671	\$267,418
Supplies & Materials	6,209	6,950	6,089	6,950
Repairs & Maintenance	11,647	12,000	10,450	12,000
Other Services & Charges	26,672	29,146	25,866	29,076
Capital	962	0	0	0
Operating Transfers	0	0	0	0
<b>Total Expenditures</b>	<b>\$258,084</b>	<b>\$275,351</b>	<b>\$256,076</b>	<b>\$315,444</b>

PERSONNEL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.50	0.50	0.50	0.50
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	2.00	2.00	2.00	2.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>

**MAJOR BUDGET CHANGES**

No major changes are budgeted.

WOODWAY, TEXAS

FINANCE - 4105

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Salaries &amp; Benefits</b>				
Office/Clerical	\$19,213	\$20,103	\$20,282	\$21,065
Professional	0	0	0	0
Management/Supervision	140,585	146,582	142,434	178,164
Temporary	0	0	0	0
Overtime	263	1,000	500	1,000
Insurance	20,779	26,515	17,645	26,239
FICA/Medicare Tax	2,348	2,469	2,412	2,974
Retirement	26,606	27,600	26,897	32,615
Unemployment	0	0	0	0
Workers' Compensation	334	380	358	494
Car Allowance	0	0	0	0
Incentive Pay	2,466	2,606	3,143	4,867
<b>Total Salaries &amp; Benefits</b>	<b>\$212,594</b>	<b>\$227,255</b>	<b>\$213,671</b>	<b>\$267,418</b>
<b>Supplies &amp; Materials</b>				
Printing	\$1,216	\$1,000	\$1,000	\$1,000
Office Supplies	1,526	2,000	2,000	2,000
Computer Supplies	1,821	1,500	1,335	1,500
Postage	1,646	1,800	1,686	1,800
Supplies - Motor Vehicles	0	350	0	350
Risk Mgmt Supplies	0	0	0	0
Food/Memorials	0	300	68	300
<b>Total Supplies &amp; Materials</b>	<b>\$6,209</b>	<b>\$6,950</b>	<b>\$6,089</b>	<b>\$6,950</b>
<b>Repairs &amp; Maintenance</b>				
Maintenance - Office Equipment	\$11,647	\$12,000	\$10,450	\$12,000
<b>Total Repairs &amp; Maintenance</b>	<b>\$11,647</b>	<b>\$12,000</b>	<b>\$10,450</b>	<b>\$12,000</b>

WOODWAY, TEXAS

FINANCE - 4105

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Other Services &amp; Charges</b>				
Special Studies	\$1,525	\$1,525	\$1,525	\$1,525
Contract Labor	0	0	0	0
Audit Services	12,350	13,000	12,519	13,000
Schools/Conferences	640	1,000	1,000	1,000
Employment Screening	0	200	0	200
Unemployment Filing Fees	0	0	0	0
Office Equipment Rental	8,950	9,500	8,675	9,500
Property/Liability Insurance	1,029	1,121	916	1,051
Surety Bond	938	1,000	731	1,000
Newspaper Notices	0	500	0	500
Subscriptions/Memberships	1,240	1,300	500	1,300
<b>Total Other Services &amp; Charges</b>	<b>\$26,672</b>	<b>\$29,146</b>	<b>\$25,866</b>	<b>\$29,076</b>
<b>Capital Outlay</b>				
Office Equipment	\$962	\$0	\$0	\$0
<b>Total Capital Outlay</b>	<b>\$962</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers</b>				
Equipment Replacement	\$0	\$0	\$0	\$0
<b>Total Operating Transfers</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures</b>	<b>\$258,084</b>	<b>\$275,351</b>	<b>\$256,076</b>	<b>\$315,444</b>

WOODWAY, TEXAS

**GENERAL GOVERNMENT  
NON-DEPARTMENTAL - 4109**

**PROGRAM DESCRIPTION**

This budget unit accounts for non-departmental General Fund expenditures (or may include expenditures which support various General Fund departments).

RESOURCES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
General Resources	\$991,488	\$186,000	\$756,000	\$193,650
<b>Total Resources</b>	<b>\$991,488</b>	<b>\$186,000</b>	<b>\$756,000</b>	<b>\$193,650</b>

EXPENDITURES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
Salaries & Benefits	\$0	\$2,000	\$2,000	\$2,000
Supplies & Materials	0	0	0	0
Repairs & Maintenance	0	0	0	0
Other Services & Charges	41,488	184,000	54,000	191,650
Capital	0	0	0	0
Operating Transfers	950,000	0	700,000	0
<b>Total Expenditures</b>	<b>\$991,488</b>	<b>\$186,000</b>	<b>\$756,000</b>	<b>\$193,650</b>

PERSONNEL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**MAJOR BUDGET CHANGES**

No major changes are budgeted.

WOODWAY, TEXAS

NON-DEPARTMENTAL - 4109

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Salaries &amp; Benefits</b>				
Team Incentives	\$0	\$2,000	\$2,000	\$2,000
<b>Total Salaries &amp; Benefits</b>	<b>\$0</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>
<b>Other Services &amp; Charges</b>				
Legal Services	\$13,445	\$100,000	\$18,000	\$100,000
Engineering Services	0	10,000	2,000	10,000
Public Health District	12,881	14,000	14,000	14,000
Contingency/Emergency Expenditures	15,162	60,000	20,000	67,650
<b>Total Other Services &amp; Charges</b>	<b>\$41,488</b>	<b>\$184,000</b>	<b>\$54,000</b>	<b>\$191,650</b>
<b>Operating Transfers</b>				
Legal Contingency Transfer	\$0	\$0	\$0	\$0
Equipment Replacement	0	0	0	0
Park Project Transfer	0	0	0	0
Capital Project Transfer	950,000	0	700,000	0
Emergency Reserve Fund Transfer	0	0	0	0
<b>Total Operating Transfers</b>	<b>\$950,000</b>	<b>\$0</b>	<b>\$700,000</b>	<b>\$0</b>
<b>Total Expenditures</b>	<b>\$991,488</b>	<b>\$186,000</b>	<b>\$756,000</b>	<b>\$193,650</b>

WOODWAY, TEXAS

**PUBLIC SAFETY SUMMARY  
2015-2016**

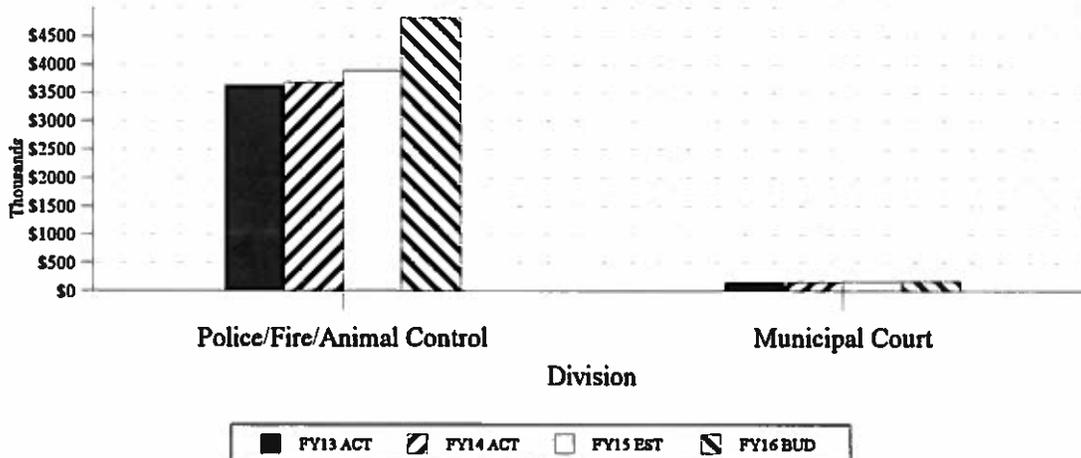


**Director of Public Safety - Yousry Zakhary (772-4470)**

<b>ACTIVITY</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Police/Fire/Animal Control	\$3,681,035	\$4,467,674	\$3,884,139	\$4,820,714
Municipal Court	157,327	161,711	160,849	170,003
<b>TOTALS</b>	<b>\$3,838,362</b>	<b>\$4,629,385</b>	<b>\$4,044,988</b>	<b>\$4,990,717</b>

**THREE YEARS AND PROPOSED**

(Actual to Estimated to Proposed)



WOODWAY, TEXAS

PUBLIC SAFETY SUMMARY  
2015-2016

<b>RESOURCES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
General Resources	\$3,634,337	\$4,424,385	\$3,847,080	\$4,791,117
Court Fines	99,101	110,000	96,431	100,000
Miscellaneous Court Fees	73,103	65,000	71,782	70,000
State Service Fees	9,539	9,500	8,585	8,600
Time Payment Fees	0	0	0	0
Animal Control	2,150	1,500	2,750	2,000
Alarm Monitoring	20,132	19,000	18,360	19,000
<b>Total Resources</b>	<b>\$3,838,362</b>	<b>\$4,629,385</b>	<b>\$4,044,988</b>	<b>\$4,990,717</b>

<b>EXPENDITURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Salaries & Benefits	\$2,993,745	\$3,703,741	\$3,182,046	\$3,975,003
Supplies & Materials	202,754	251,746	201,846	251,146
Repairs & Maintenance	132,114	159,000	159,000	179,655
Other Services & Charges	183,994	204,598	191,896	227,213
Capital	3,355	3,900	3,800	9,600
Operating Transfers	322,400	306,400	306,400	348,100
<b>Total Expenditures</b>	<b>\$3,838,362</b>	<b>\$4,629,385</b>	<b>\$4,044,988</b>	<b>\$4,990,717</b>

<b>PERSONNEL</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Service/Maintenance	0.50	0.50	0.50	0.50
Office/Clerical	3.00	3.00	3.00	3.00
Technical	7.00	7.00	7.00	8.00
Sworn Personnel	18.00	20.00	20.00	22.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	10.00	11.00	10.00	11.00
Temporary/Seasonal	1.50	1.50	1.50	1.50
<b>Total Personnel</b>	<b>40.00</b>	<b>43.00</b>	<b>42.00</b>	<b>46.00</b>

# WOODWAY, TEXAS

## PUBLIC SAFETY ADMINISTRATION/COMMUNICATIONS - 4201

### PROGRAM DESCRIPTION

This Division includes general public safety administration, personnel and training, and communications operations. Personnel and Training hires Department personnel, provides training (including in-house training) and maintains records of each employee. The Communications section handles all emergency and non-emergency telephone calls, all radio traffic and processes all reports for the department. This section also monitors inclement weather, operates the City's emergency warning system, and monitors the Alarm Direct System.

### GOALS AND OBJECTIVES FOR 2015-2016

1. Increase Volunteer Fire Fighter force to 20 or more and continue to train for maximum effectiveness.
2. Maintain attrition rate of 10% or lower.
3. Insure that all department personnel receive mandated and relevant training during the coming year.
4. Continue to answer all radio traffic as a top priority.
5. Maintain percentage of 911 calls answered in 20 seconds or less at or above 90%.
6. Reduce sick time in dispatch by at least 20%.
7. Continue to audit all electronic records for accuracy and completeness and maintain a NIBRS error rate of 0.00%.
8. Insure all personnel have good equipment to perform their duties properly, and replace broken & worn equipment ASAP.

PERFORMANCE MEASURES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
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#### PERSONNEL & TRAINING:

1. Applications processed-Dispatch, Sworn	60	115	100	100
2. Personnel hired	3	2	6	2
3. Background Invest. (Sworn, Civilian, Temp)	15	10	15	5
4. Physical Agility Tests administered	30	30	30	30
5. Written Officer Test administered	20	20	20	20
6. Dispatch tests admin. (Aptitude/Typing)	40	40	40	40
7. Total # of Volunteers	20	20	27	27
8. Persons who apply to be Volunteers	10	10	15	10
9. Vol. Fire Trng Academies Hrs (#hrs x #vols.)	500	500	500	500
10. Volunteer Academy Graduates	5	5	7	7
11. Volunteer Fire Fighter Drill Hrs.	500	500	500	500
12. In-Service Training Hours				
a. Police	1,160	1,160	1,160	1,160
b. Fire	350	350	350	350

Priority 1 - Emergency response to life threat situation.

Priority 2 - Immediate response to property threat situation.

Priority 3 - Routine response calls.

#### COMMUNICATIONS:

1. 911 Calls answered in 20 seconds or less	100.000%	100.000%	100.000%	100.000%
2. Number of Calls by Type				
Priority 1	526	600	600	600
Priority 2	3,418	4,000	4,000	4,000
Priority 3	1,168	1,700	1,700	1,700
3. Number of Traffic Calls into Dispatch	8,053	11,000	11,000	11,000
4. Number of CAD Calls into Dispatch	19,987	23,000	23,000	23,000
5. Number of Direct Alarms Monitored	103	100	103	103
6. Number of Calls Dispatched	3,558	4,200	4,200	4,200
7. NIBRS error rate	0.00%	0.00%	0.00%	0.00%

**PUBLIC SAFETY  
ANIMAL CONTROL - 4201**

**PROGRAM DESCRIPTION**

Animal Control operations consist of one certified Animal Control Officer who responds to all calls for lost, stray, vicious, injured, or wild animals.

**GOALS AND OBJECTIVES FOR 2015-2016**

1. Continue more active implementation of new animal ordinances.
2. Initiate a better program to handle skunk and wild animal calls.
3. Review ordinances to clarify some parts.

<b>PERFORMANCE MEASURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
1. Number of Animal Related Calls				
A. Vicious Dogs	6	8	4	8
B. Bite	26	20	10	20
C. Cruelty to Animals	10	2	1	2
D. Animal Calls - Hewitt	3	20	10	20
E. VCO Cat	41	20	2	20
F. VCO Dog	392	275	260	275
G. Other Animal	192	130	100	130
2. Class C citations Issued	7	20	15	20
3. Number of complaints filed	18	20	15	20
4. Animals taken to shelter	59	100	90	100
A. Euthanized / Died Naturally	9	50	40	50
B. Reclaimed	5	30	35	30
C. Adopted	26	0	0	0
5. Rabies testing	1	5	4	5
Central TX Pest Control (since 8/1/00)				
A. Skunk calls	1	0	0	2
B. Other calls	28	0	0	0

**PROGRAM DESCRIPTION**

In addition to structure fires, the fire department responds to a variety of calls including smoke scares, suspicious odors, electrical malfunctions, and mutual aid assistance. Vehicle extrication or rescue from car accidents is performed within the City and our department is frequently called to other jurisdictions to aid in extrication. Two "Jaws of Life" are in operation within the fire department. Fire operations are currently supported by 24 paid and 12 volunteer firefighters. Department apparatus include a Pierce 100 foot platform truck, two 1250 gpm engine companies, one rescue vehicle, and one wild land grass rig. Fire inspections on public establishments are performed to reduce the number of fire hazards and enhance life safety on existing structures. Plan review of new businesses insure fire code regulations are incorporated into the final construction to enhance both the safety of the public and firefighters. The fire department is also called upon to inspect homes for child placement and advise on home safety matters. The fire department installs smoke detectors at no cost to residents. As required under Texas law, all fire engines and some selected equipment must undergo annual testing to verify performance meets minimum standards. When the cause of a fire is not immediately recognized, fire cause and determination investigations are completed to best determine the cause.

**GOALS AND OBJECTIVES FOR 2015-2016**

1. Insure all apparatus and required equipment are tested to insure function at the fire scene.
2. Inspect each business annually to reduce accidental ignitions.
3. Review construction plans for compliance with fire codes to enhance life safety.
4. Investigate and determine as near as possible the cause on all fires within the City.
5. To assist citizens with any fire related safety issued in their residences.

PERFORMANCE MEASURES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
1. Plans Reviewed	12	20	15	15
2. Business Inspections	183	200	150	150
% of businesses Inspected	75%	100%	100%	100%
Reinspections	122	50	50	75
3. Fire Calls responded to:				
1st Responder time to fire (minutes)	2.48	3.00	3.00	3.00
Number of calls responded to:				
- Structure	2	15	10	10
- Grass	2	12	10	10
- Vehicle	2	5	5	5
- Other	6	15	15	15
4. Hydrants Inspected	292	450	300	300
5. Fire Apparatus Tested	100%	100%	100%	100%
6. Volunteer Fire Fighter Hours	1,260	1,100	1,200	1,200

**WOODWAY, TEXAS**

**PUBLIC SAFETY  
INVESTIGATIONS - 4201**

**PROGRAM DESCRIPTION**

The Criminal Investigation Unit of the Department is responsible for processing all written reports that come into the department. They assign cases that need follow up and process all evidence/property taken in by patrol, by citizens, or by seizure during search warrants. Investigators file cases with the District Attorney's Office, Juvenile Detention, or U.S. Attorney as needed. The Code Enforcement Officer also works under this section and is responsible for taking care of any violations of ordinances that deal with the uncontrolled growth of grass and weeds, accumulation of brush or trash, illegal signs, general nuisances, any illegal or improper parking/storing of vehicles, answers animal calls, and captures and transports animals to the shelter.

**GOALS AND OBJECTIVES FOR 2015-2016**

1. Achieve and maintain at least a 40% clearance rate for Investigations.
2. Follow up on all initially assigned cases within 24 hours, at least 90% of the time.
3. Increase efforts to promote community programs to better reach the citizens and get them more involved.
4. Contact persons in violation of grass, nuisance, trash, or parking ordinances within 24 hours of the reported violation, at least 90% of the time.
5. Continue to educate the citizens on our grass, nuisance, trash, and parking ordinances.
6. Successfully upgrade the computer workstations so that minimal worktime is lost due to computer failure.
7. Ensure that all Patrol officers know the proper fingerprinting techniques to help recover physical evidence at scenes.
8. Increase our working ability in the identification of high crime areas, potential suspects, and communicate data to the Patrol Section.

<b>PERFORMANCE MEASURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
<b><u>INVESTIGATION DUTIES:</u></b>				
1. Number of cases referred	221	300	300	300
2. Cases cleared (%)	36%	20%	20%	20%
3. Number of persons contacted	2,500	2,500	2,500	2,500
4. Number of Hours on follow ups	2,200	2,200	2,200	2,200
5. Number of Crimes against persons	28	40	40	40
6. Number of Crimes against property	259	170	200	200
7. Number of violation of city ordinances	602	375	375	375
8. Number of code inspections	209	300	300	300
9. Number of parking violations	30	30	30	30
<b><u>ADMINISTRATIVE DUTIES:</u></b>				
1 Case administration hours	2,000	2,000	2,000	2,000

**PROGRAM DESCRIPTION**

The Patrol Division is the largest section within the department. It is staffed with sixteen Public Safety Officers, four Sergeants, a Captain, and a School Resource Officer. The officers work 12 hour shifts, and provide professional community based policing. Their duties cover a wide range of responsibilities. They answer calls for service, enforce the traffic laws, city ordinances, and state laws. They are the first responders to medical emergencies and fire or rescue calls, motor vehicle accidents also require the officers' attention. They give tours of the department; teach in the Citizens Police Academy and other community based programs. They also have duties as bicycle patrol officers and are members of the Special Response Team, which among other duties include Dignitary Protection detail when requested by the United States Secret Service. Also working under the section Captain is the C.P.A., Neighborhood Watch, Crime Prevention, and other community programs.

**GOALS AND OBJECTIVES FOR 2015-2016**

1. Continue to give the citizens of the City of Woodway the up most professional quality of response to any call we receive, and rectify the problem as best as possible, with courtesy and promptness.
2. Continue the traffic enforcement program to reduce property damage and physical injury.
3. Continue the K-9 program and increase the number of drug arrests, seizures, and forfeitures filed.
4. Continue the number of bike patrol hours.
5. Maintain a responsible and reasonable ration of traffic stops to citations.
6. Maintain the excellent response time to priority one emergency calls, in a safe, courteous, and professional manner.
7. Continue to maintain a high rate of patrol officers off duty response to fire and rescue calls.
8. Maintain CAD / RMS / mobile computer data terminals.
9. Continue to increase the number of households involved in the Neighborhood Watch Program.
10. Have a bike safety camp for the youth of Woodway.
11. Continue a wide variety of community events related to Public Safety Department.
12. Improve school police presence.

PERFORMANCE MEASURES	2013-2014	2014-2015	2014-2015	2015-2016
	ACTUAL	BUDGET	ESTIMATED	BUDGET
1. Patrol hours	39,312	48,000	48,000	48,000
2. Patrol Mileage	361,088	400,000	400,000	400,000
3. Daily traffic on Hwy 84 (TXDOT)	50,000	52,000	50,000	50,000
4. Number of traffic stops	8,053	9,000	9,000	9,000
5. Number of traffic warnings	5,776	5,200	6,000	6,000
6. Number of citations issued	2,277	2,500	2,300	2,500
7. % of stops resulting in citations	28%	30%	27%	30%
8. Number of directed patrol hours	36	50	48	50
9. Number of vehicle accidents	120	120	140	120
10. Number of arrests	608	600	550	600
11. Number of house watches	16,963	18,000	18,000	18,000
12. Number of EMS First Responder calls	333	270	320	300
13. Off duty response rate **	95%	80%	88%	80%
14. Response to priority I calls (min)	02:48	03:00	02:47	03:00
15. Drug related k-9 searches	75	170	125	170
16. Warrant Service hours	48	250	50	250
17. Computer update hours	20	50	20	50
18. Number of National Night Out gatherings	7	0	10	10

\*\* All amounts are estimates only.

WOODWAY, TEXAS

PUBLIC SAFETY  
PUBLIC SAFETY - 4201

RESOURCES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
General Resources	\$3,559,652	\$4,337,174	\$3,766,598	\$4,699,714
Court Fines	99,101	110,000	96,431	100,000
Animal Control Fees	2,150	1,500	2,750	2,000
Alarm Monitoring	20,132	19,000	18,360	19,000
<b>Total Resources</b>	<b>\$3,681,035</b>	<b>\$4,467,674</b>	<b>\$3,884,139</b>	<b>\$4,820,714</b>

EXPENDITURES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
Salaries & Benefits	\$2,892,492	\$3,593,508	\$3,075,361	\$3,859,233
Supplies & Materials	198,265	245,700	195,800	245,100
Repairs & Maintenance	125,897	152,500	152,500	173,155
Other Services & Charges	140,926	167,966	152,578	187,826
Capital	3,355	3,900	3,800	9,600
Operating Transfers	320,100	304,100	304,100	345,800
<b>Total Expenditures</b>	<b>\$3,681,035</b>	<b>\$4,467,674</b>	<b>\$3,884,139</b>	<b>\$4,820,714</b>

PERSONNEL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
Service/Maintenance	0.50	0.50	0.50	0.50
Office/Clerical	2.25	2.25	2.25	2.25
Technical	7.00	7.00	7.00	8.00
Sworn Personnel	18.00	20.00	20.00	22.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	9.00	10.00	9.00	10.00
Temporary/Seasonal	1.50	1.50	1.50	1.50
<b>Total Personnel</b>	<b>38.25</b>	<b>41.25</b>	<b>40.25</b>	<b>44.25</b>

**MAJOR BUDGET CHANGES**

Two new Public Safety Officer positions are budgeted in FY 16. (+2.00)  
One new Dispatcher position is budgeted in FY 16. (+1.00)

WOODWAY, TEXAS

PUBLIC SAFETY - 4201

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Salaries &amp; Benefits</b>				
Service/Maintenance	\$14,010	\$16,336	\$15,471	\$13,954
Office/Clerical	54,703	63,868	66,276	67,366
Technical	198,030	218,647	201,531	263,915
Sworn Personnel	927,376	1,153,414	954,062	1,185,346
Professional	0	0	0	0
Management/Supervision	685,691	808,976	755,755	885,511
Temporary/Seasonal	11,182	46,725	20,781	42,281
Overtime	84,610	120,000	110,000	132,000
Fire Pay	155,901	188,512	155,580	199,737
Insurance	293,765	415,220	303,588	451,090
FICA/Medicare Tax	31,852	42,638	32,873	44,772
Retirement	355,272	422,143	371,942	446,422
Unemployment	0	0	0	0
Workers' Compensation	32,965	45,222	37,647	55,936
Team Incentives	0	0	300	600
Incentive Pay	47,135	51,807	49,555	70,303
<b>Total Salaries &amp; Benefits</b>	<b>\$2,892,492</b>	<b>\$3,593,508</b>	<b>\$3,075,361</b>	<b>\$3,859,233</b>
<b>Supplies &amp; Materials</b>				
Uniform Service	\$23,268	\$29,000	\$29,000	\$29,000
Immunizations	148	1,000	1,000	1,000
Printing	2,568	5,000	5,000	5,000
Office Supplies	3,440	6,000	4,500	6,000
Computer Supplies	5,938	5,500	5,000	5,500
Postage	2,550	4,000	3,700	4,000
Film & Developing	0	600	100	600
Supplies - Motor Vehicles	106,094	145,000	100,000	145,000
Minor Tools & Equipment	11,208	16,000	16,000	16,000
Chemicals	4,116	2,500	2,500	2,500
Fire/Safety Gear	29,394	17,600	17,000	17,000
Food/Memorials	6,511	8,500	8,000	8,500
Service Awards/Banquets	3,030	5,000	4,000	5,000
<b>Total Supplies &amp; Materials</b>	<b>\$198,265</b>	<b>\$245,700</b>	<b>\$195,800</b>	<b>\$245,100</b>
<b>Repairs &amp; Maintenance</b>				
Maintenance - Motor Vehicles	\$37,374	\$44,000	\$44,000	\$44,000
Maintenance - Office Equipment	56,056	71,000	71,000	81,000
Maintenance - Machinery & Equipment	26,501	30,500	30,500	37,155
Maintenance - Buildings & Grounds	5,966	7,000	7,000	11,000
<b>Total Repairs &amp; Maintenance</b>	<b>\$125,897</b>	<b>\$152,500</b>	<b>\$152,500</b>	<b>\$173,155</b>

WOODWAY, TEXAS

PUBLIC SAFETY - 4201

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Other Services &amp; Charges</b>				
Contract Labor	\$0	\$0	\$0	\$0
Record Filing Fees	90	300	300	300
Schools/Conferences	41,675	42,500	42,500	54,500
Animal Control Services	4,648	10,000	10,000	12,000
Employment Screening	3,720	4,000	4,000	4,000
Recruiting	118	200	300	300
Ambulance Charges	650	6,000	6,000	6,000
Office Equipment Rental	3,545	5,500	5,500	5,500
Property/Liability Insurance	38,424	42,266	37,478	46,026
Communications	25,727	39,200	31,500	41,200
Newspaper Notices	5,317	3,000	3,000	3,000
Community Programs	5,246	4,000	2,000	4,000
Subscriptions/Memberships	11,766	11,000	10,000	11,000
<b>Total Other Services &amp; Charges</b>	<b>\$140,926</b>	<b>\$167,966</b>	<b>\$152,578</b>	<b>\$187,826</b>
<b>Capital Outlay</b>				
Land	\$0	\$0	\$0	\$0
Machinery & Equipment	1,567	1,600	1,500	9,100
Office Equipment	1,788	2,300	2,300	500
<b>Total Capital Outlay</b>	<b>\$3,355</b>	<b>\$3,900</b>	<b>\$3,800</b>	<b>\$9,600</b>
<b>Operating Transfers</b>				
Equipment Replacement	\$320,100	\$304,100	\$304,100	\$345,800
<b>Total Operating Transfers</b>	<b>\$320,100</b>	<b>\$304,100</b>	<b>\$304,100</b>	<b>\$345,800</b>
<b>Total Expenditures</b>	<b>\$3,681,035</b>	<b>\$4,467,674</b>	<b>\$3,884,139</b>	<b>\$4,820,714</b>

**PUBLIC SAFETY  
MUNICIPAL COURT - 4203**

**PROGRAM DESCRIPTION**

The Municipal Court handles all Class C Misdemeanor charges originating in the City of Woodway, which are filed by Law Enforcement Personnel, Code Enforcement Personnel, and Citizens. The Court is responsible for the docketing and processing of these charges, including handling complaints, conducting weekly hour-long Court meetings between the judge and violators, and scheduling pretrial hearings, nonjury and jury trials. The Court administrative duties include processing late notices and warrants, daily collection, depositing and reporting of fines/fees to the City Finance Office, preparation of mandatory monthly and quarterly reports, which are filed with the Office of Court Administration, State Comptroller's Office and the Department of Public Safety in Austin, and processing solicitor applications and permits that are filed through the Court office. The Court is staffed with one full time court administrator and one full time deputy court clerk, and is presided over by one regular judge and two alternate judges, who are appointed by the City Council. The City Attorney assigns an attorney to perform duties of prosecuting attorney. An assigned Public Safety Officer performs the Court Bailiff duties.

**GOALS AND OBJECTIVES FOR 2015-2016**

1. Continue to maximize the use of collection agencies (Omnibase Services and American Municipal Services) to collect on delinquent cases. Focus on in-house collections.
2. Continue to utilize the Texas Municipal Court Education Center's training programs and online webinars to ensure employee competence and professionalism.

<b>PERFORMANCE MEASURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
1. Cases filed	3,351	3,480	2,198	2,418
2. Jury Trials	2	2	2	2
3. Non-Jury Trials	5	2	2	2
4. Warrants issued	1,395	1,729	842	926
5. Written warnings	156	176	98	108
6. Average time citation to Trial (days)	60	60	60	60
7. Cases cleared	1,398	3,854	1,060	1,166
8. Deferred Adjudication - dismissed	526	668	512	563
9. Driving Safety Course - dismissed	229	270	182	200
10. Presented Insurance - dismissed	271	371	134	147
11. Dismissed upon compliance - Expired Registration/Inspection/License	656	794	344	378
12. Dismissed by Judge	41	81	36	40

WOODWAY, TEXAS

PUBLIC SAFETY  
MUNICIPAL COURT - 4203

<b>RESOURCES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
General Resources	\$74,685	\$87,211	\$80,482	\$91,403
Miscellaneous Court Fees	73,103	65,000	71,782	70,000
State Service Fees	9,539	9,500	8,585	8,600
Time Payment Fees	0	0	0	0
<b>Total Resources</b>	<b>\$157,327</b>	<b>\$161,711</b>	<b>\$160,849</b>	<b>\$170,003</b>

<b>EXPENDITURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Salaries & Benefits	\$101,253	\$110,233	\$106,685	\$115,770
Supplies & Materials	4,489	6,046	6,046	6,046
Repairs & Maintenance	6,217	6,500	6,500	6,500
Other Services & Charges	43,068	36,632	39,318	39,387
Capital	0	0	0	0
Operating Transfers	2,300	2,300	2,300	2,300
<b>Total Expenditures</b>	<b>\$157,327</b>	<b>\$161,711</b>	<b>\$160,849</b>	<b>\$170,003</b>

<b>PERSONNEL</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.75	0.75	0.75	0.75
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.00	1.00	1.00	1.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>1.75</b>	<b>1.75</b>	<b>1.75</b>	<b>1.75</b>

**MAJOR BUDGET CHANGES**

No major changes are budgeted.

WOODWAY, TEXAS

MUNICIPAL COURT - 4203

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Salaries &amp; Benefits</b>				
Office/Clerical	\$23,362	\$24,414	\$24,637	\$25,903
Management/Supervision	48,204	50,471	50,885	53,538
Temporary/Seasonal	0	0	0	0
Overtime	341	1,500	500	1,500
Insurance	15,006	18,435	15,419	18,192
FICA/Medicare Tax	1,055	1,129	1,124	1,203
Retirement	11,960	12,621	12,477	13,196
Workers' Compensation	150	174	166	200
Incentive Pay	1,175	1,489	1,477	2,038
<b>Total Salaries &amp; Benefits</b>	<b>\$101,253</b>	<b>\$110,233</b>	<b>\$106,685</b>	<b>\$115,770</b>
<b>Supplies &amp; Materials</b>				
Printing	\$1,501	\$1,500	\$1,500	\$1,500
Office Supplies	856	1,000	1,000	1,000
Computer Supplies	601	1,200	1,200	1,200
Postage	1,531	2,346	2,346	2,346
<b>Total Supplies &amp; Materials</b>	<b>\$4,489</b>	<b>\$6,046</b>	<b>\$6,046</b>	<b>\$6,046</b>
<b>Repairs &amp; Maintenance</b>				
Maintenance - Office Equipment	\$6,217	\$6,500	\$6,500	\$6,500
<b>Total Repairs &amp; Maintenance</b>	<b>\$6,217</b>	<b>\$6,500</b>	<b>\$6,500</b>	<b>\$6,500</b>

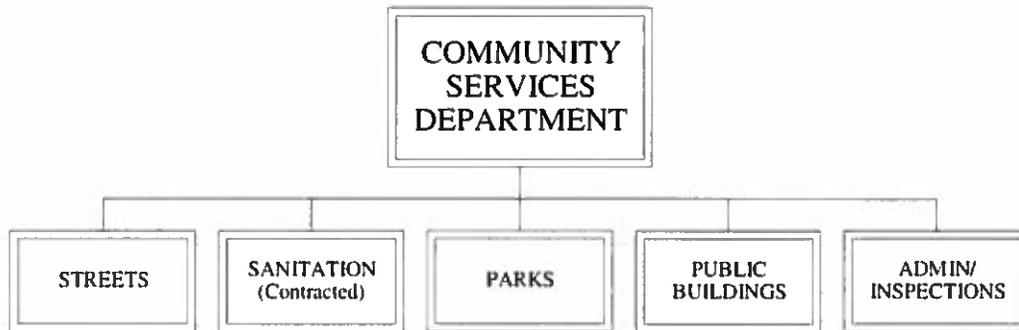
WOODWAY, TEXAS

MUNICIPAL COURT - 4203

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Other Services &amp; Charges</b>				
Legal Services	\$35,072	\$26,000	\$28,255	\$28,255
Jury Services	216	900	900	900
Schools/Conferences	662	1,600	1,600	1,600
Employment Screening	0	100	100	100
Bank Service Charges	2,299	2,700	2,700	2,700
Office Equipment Rental	1,029	1,200	1,200	1,200
Property/Liability Insurance	1,029	1,132	1,132	1,132
Communications	2,431	2,000	2,431	2,500
Subscriptions/Memberships	330	1,000	1,000	1,000
<b>Total Other Services &amp; Charges</b>	<b>\$43,068</b>	<b>\$36,632</b>	<b>\$39,318</b>	<b>\$39,387</b>
<b>Capital Outlay</b>				
Office Equipment	\$0	\$0	\$0	\$0
<b>Total Capital Outlay</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers</b>				
Equipment Replacement	\$2,300	\$2,300	\$2,300	\$2,300
<b>Total Operating Transfers</b>	<b>\$2,300</b>	<b>\$2,300</b>	<b>\$2,300</b>	<b>\$2,300</b>
<b>Total Expenditures</b>	<b>\$157,327</b>	<b>\$161,711</b>	<b>\$160,849</b>	<b>\$170,003</b>

WOODWAY, TEXAS

COMMUNITY SERVICES SUMMARY  
2015-2016

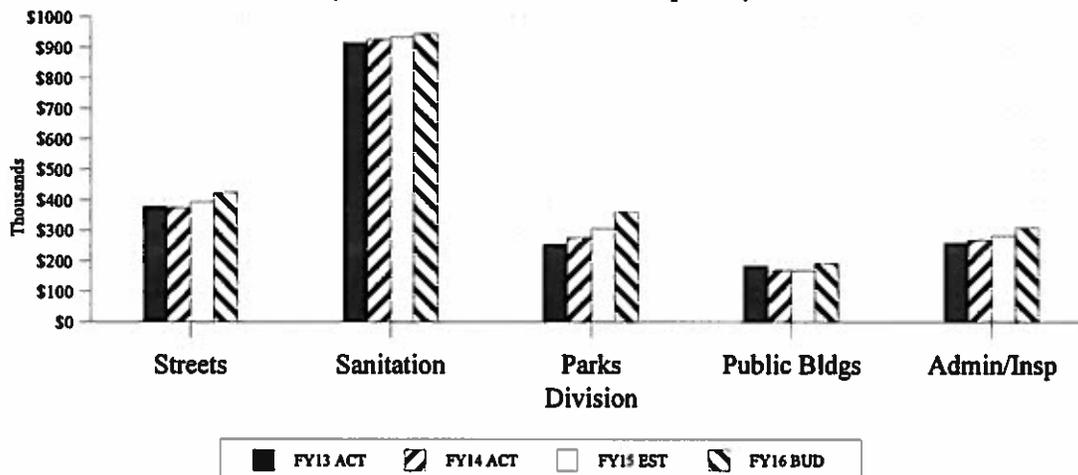


Director of Community Services - Randall Riggs (772-4050)

ACTIVITY	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
Streets	\$372,604	\$422,528	\$392,362	\$424,256
Sanitation	924,329	939,895	933,935	943,925
Parks	275,490	350,533	305,937	359,965
Public Buildings	168,769	185,767	168,018	191,447
Administration/Inspections	269,250	300,193	282,431	309,545
<b>TOTALS</b>	<b>\$2,010,442</b>	<b>\$2,198,916</b>	<b>\$2,082,683</b>	<b>\$2,229,138</b>

THREE YEARS AND PROPOSED

(Actual to Estimated to Proposed)



WOODWAY, TEXAS

COMMUNITY SERVICES SUMMARY  
2015-2016

<b>RESOURCES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
General Resources	\$825,984	\$1,051,416	\$895,018	\$1,055,138
Sanitation - Residential	660,616	660,000	672,161	670,000
Sanitation - Commercial	398,186	385,000	396,836	400,000
Landfill Permits	0	0	0	0
Recycling Revenue	3,000	3,000	3,000	3,000
Park Reservations	15,083	11,000	14,423	12,000
Permits - Buildings	98,091	80,000	90,271	80,000
Permits - Miscellaneous	5,776	4,500	5,808	5,000
Platting/Zoning Fees	3,706	4,000	5,166	4,000
<b>Total Resources</b>	<b>\$2,010,442</b>	<b>\$2,198,916</b>	<b>\$2,082,683</b>	<b>\$2,229,138</b>

<b>EXPENDITURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Salaries & Benefits	\$658,231	\$796,786	\$739,741	\$821,069
Supplies & Materials	62,017	84,350	71,444	84,950
Repairs & Maintenance	97,520	99,800	85,200	101,950
Other Services & Charges	1,152,174	1,195,480	1,163,798	1,204,519
Capital	0	0	0	2,350
Operating Transfers	40,500	22,500	22,500	14,300
<b>Total Expenditures</b>	<b>\$2,010,442</b>	<b>\$2,198,916</b>	<b>\$2,082,683</b>	<b>\$2,229,138</b>

<b>PERSONNEL</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Service/Maintenance	8.00	8.00	8.00	8.00
Office/Clerical	0.40	0.40	0.40	0.40
Technical	1.00	1.00	1.00	1.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	2.40	2.40	2.40	2.40
Temporary/Seasonal	0.50	0.50	0.50	0.50
<b>Total Personnel</b>	<b>12.30</b>	<b>12.30</b>	<b>12.30</b>	<b>12.30</b>

**COMMUNITY SERVICES  
STREETS - 4301**

**PROGRAM DESCRIPTION**

The Street Division is responsible for maintaining and repairing all public streets. This service includes cleaning curb and gutters and repairing street cuts, pot holes, and base failures. The Division is also responsible for maintaining all traffic control devices, painting stop bars at intersections and manufacturing street name signs, stop signs, and yield signs. Street Division personnel also maintain flashing school zone lights, dispose of all dead animals within the City, and trim trees and brush in City right of way.

**GOALS AND OBJECTIVES FOR 2015-2016**

1. Improve efforts to replace and upgrade street signage throughout City.
2. Continue the slurry seal program, repairing an additional 4-5 miles of street per year.
3. Clean major drainage structures at least twice annually.
4. Spray for street weeds throughout the street system at least three annually.
5. Respond to requests for service (potholes, etc.) within 72 hours.
6. Repair street damage resulting from water line brakes within 72 hours.

<b>PERFORMANCE MEASURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
1. Number of stop bars painted or taped annually	100	100	100	100
2. Signs installed or repaired				
- Traffic control signs(stop, yield, etc.)	100	125	100	125
- Street name signs	25	50	25	50
3. Tons of Asphalt applied				
- Base Failures	350	350	350	350
- Utility cuts	150	150	150	150
4. Yards of concrete applied				
- Base failures	250	250	250	250
- Utility cuts	150	150	150	150
5. Lane miles of crack sealant applied	0	0	0	0
6. Street miles slurry sealed	10	10	10	10
7. Man hours trimming overlapping limbs	500	500	500	500
8. Number of drainage structures cleaned at least twice annually	15	15	15	15
9. Street miles inventory	69	69	69	69
10. Street miles/FTE employees	17.25	17.25	17.25	17.25
11. Number of highway miles mowed	21.0	21.0	21.0	21.0
12. Number of miles street sweeping	0	0	0	0

WOODWAY, TEXAS

COMMUNITY SERVICES  
STREETS - 4301

<b>RESOURCES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
General Resources	\$372,604	\$422,528	\$392,362	\$424,256
<b>Total Resources</b>	<b>\$372,604</b>	<b>\$422,528</b>	<b>\$392,362</b>	<b>\$424,256</b>

<b>EXPENDITURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Salaries & Benefits	\$199,332	\$250,390	\$241,053	\$251,744
Supplies & Materials	40,089	46,300	40,348	46,800
Repairs & Maintenance	53,404	50,900	40,000	53,050
Other Services & Charges	57,579	64,038	60,061	64,012
Capital	0	0	0	2,350
Operating Transfers	22,200	10,900	10,900	6,300
<b>Total Expenditures</b>	<b>\$372,604</b>	<b>\$422,528</b>	<b>\$392,362</b>	<b>\$424,256</b>

<b>PERSONNEL</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Service/Maintenance	4.00	4.00	4.00	4.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.60	0.60	0.60	0.60
Temporary/Seasonal	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>4.60</b>	<b>4.60</b>	<b>4.60</b>	<b>4.60</b>

**MAJOR BUDGET CHANGES**

No major changes are budgeted.

WOODWAY, TEXAS

STREETS - 4301

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Salaries &amp; Benefits</b>				
Service/Maintenance	\$100,506	\$120,181	\$122,230	\$119,265
Management/Supervision	33,888	35,462	35,597	37,422
Overtime	1,593	6,500	3,568	6,500
Insurance	31,004	48,354	41,858	47,688
FICA/Medicare Tax	1,996	2,390	2,373	2,412
Retirement	22,615	26,714	26,562	26,456
Unemployment	0	0	0	0
Workers' Compensation	6,145	8,108	6,595	8,824
Incentive Pay	1,585	2,681	2,270	3,177
<b>Total Salaries &amp; Benefits</b>	<b>\$199,332</b>	<b>\$250,390</b>	<b>\$241,053</b>	<b>\$251,744</b>
<b>Supplies &amp; Materials</b>				
Uniform Services	\$2,133	\$1,700	\$2,148	\$2,200
Printing	0	0	0	0
Office Supplies	0	200	200	200
Supplies - Motor Vehicles	26,818	28,000	24,000	28,000
Minor Tools & Equipment	630	3,000	2,500	3,000
Traffic Supplies	10,309	11,900	10,000	11,900
Chemicals	199	1,000	1,000	1,000
Food/Memorials	0	500	500	500
<b>Total Supplies &amp; Materials</b>	<b>\$40,089</b>	<b>\$46,300</b>	<b>\$40,348</b>	<b>\$46,800</b>
<b>Repairs &amp; Maintenance</b>				
Maintenance - Motor Vehicles	\$4,307	\$10,300	\$5,000	\$10,300
Maintenance - Machinery & Equipment	10,149	8,000	5,000	10,150
Maintenance - Streets	38,948	32,600	30,000	32,600
<b>Total Repairs &amp; Maintenance</b>	<b>\$53,404</b>	<b>\$50,900</b>	<b>\$40,000</b>	<b>\$53,050</b>

WOODWAY, TEXAS

STREETS - 4301

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Other Services &amp; Charges</b>				
Contract Labor	\$0	\$0	\$0	\$0
Schools/Conferences	306	500	500	500
Employment Screening	294	400	400	400
Equipment Rental	281	3,500	2,000	3,500
Property/Liability Insurance	5,716	6,288	5,693	6,262
Newspaper Notices	1,779	1,250	500	1,250
Electric Service	49,181	52,000	50,868	52,000
Subscriptions/Memberships	22	100	100	100
<b>Total Other Services &amp; Charges</b>	<b>\$57,579</b>	<b>\$64,038</b>	<b>\$60,061</b>	<b>\$64,012</b>
<b>Capital Outlay</b>				
Machinery & Equipment	\$0	\$0	\$0	\$2,350
Office Equipment	0	0	0	0
<b>Total Capital Outlay</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,350</b>
<b>Operating Transfers</b>				
Equipment Replacement Transfer	\$22,200	\$10,900	\$10,900	\$6,300
<b>Total Operating Transfers</b>	<b>\$22,200</b>	<b>\$10,900</b>	<b>\$10,900</b>	<b>\$6,300</b>
<b>Total Expenditures</b>	<b>\$372,604</b>	<b>\$422,528</b>	<b>\$392,362</b>	<b>\$424,256</b>

**COMMUNITY SERVICES  
SANITATION - 4302**

**PROGRAM DESCRIPTION**

The Sanitation Division is responsible for the collection and disposal of solid waste within the City. This service is provided through contracts with Progressive Waste Solutions for collection through May, 2017, and the City of Waco for disposal through the life of the landfill. The Finance Director (or his designated representative) is the City's contract administrator and liaison with Progressive Waste Solutions and the City of Waco. The City provides residents with twice weekly refuse collections, once weekly recycling collection, and once weekly brush pick-up. In addition, household hazardous waste disposal and large item pick ups are offered once and twice per year respectively. Commercial service is provided at individual levels as determined by individual customer needs.

**GOALS AND OBJECTIVES FOR 2015-2016**

1. Improve customer satisfaction by monitoring contractor's performance and reducing the number of repeat and similar complaints.
2. Implement sixth full year of solid waste collection contract with Progressive Waste Solutions.
3. With assistance from the Woodway Beautiful Commission, reissue holiday pick up schedules and other educational literature prior to January 1, 2016.

<b>PERFORMANCE MEASURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
1. Average # of Commercial Customers per month	198	200	202	200
2. Average # of Residential Customers per month	3,373	3,375	3,388	3,400
3. Recyclables Collected (lbs.)	698,372	700,000	699,186	700,000
4. Hazardous Waste Disposal (households served)	246	250	161	200

WOODWAY, TEXAS

COMMUNITY SERVICES  
SANITATION - 4302

RESOURCES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
General Resources	(\$137,473)	(\$108,105)	(\$138,062)	(\$129,075)
Sanitation - Residential	660,616	660,000	672,161	670,000
Sanitation - Commercial	398,186	385,000	396,836	400,000
Landfill Permits	0	0	0	0
Recycling Revenue	3,000	3,000	3,000	3,000
<b>Total Resources</b>	<b>\$924,329</b>	<b>\$939,895</b>	<b>\$933,935</b>	<b>\$943,925</b>

EXPENDITURES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
Salaries & Benefits	\$0	\$0	\$0	\$0
Supplies & Materials	65	1,000	364	1,000
Repairs & Maintenance	0	0	0	0
Other Services & Charges	924,264	938,895	933,571	942,925
Capital	0	0	0	0
Operating Transfers	0	0	0	0
<b>Total Expenditures</b>	<b>\$924,329</b>	<b>\$939,895</b>	<b>\$933,935</b>	<b>\$943,925</b>

PERSONNEL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**MAJOR BUDGET CHANGES**

No major changes are budgeted.

WOODWAY, TEXAS

SANITATION - 4302

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Salaries &amp; Benefits</b>				
Technical	\$0	\$0	\$0	\$0
Professional	0	0	0	0
Management/Supervision	0	0	0	0
Insurance	0	0	0	0
Overtime	0	0	0	0
FICA/Medicare Tax	0	0	0	0
Retirement	0	0	0	0
Workers' Compensation	0	0	0	0
<b>Total Salaries &amp; Benefits</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Supplies &amp; Materials</b>				
Blue Bags	\$65	\$1,000	\$364	\$1,000
Printing	0	0	0	0
Postage	0	0	0	0
<b>Total Supplies &amp; Materials</b>	<b>\$65</b>	<b>\$1,000</b>	<b>\$364</b>	<b>\$1,000</b>
<b>Repairs &amp; Maintenance</b>				
	\$0	\$0	\$0	\$0
<b>Total Repairs &amp; Maintenance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

WOODWAY, TEXAS

SANITATION - 4302

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Other Services &amp; Charges</b>				
Landfill Disposal	\$184,246	\$187,895	\$187,895	\$190,925
Collection - Residential	465,854	479,000	478,765	480,000
Collection - Commercial	257,794	260,000	254,911	260,000
Collection - Household Hazardous Waste	14,772	12,000	12,000	12,000
Storm Cleanup	0	0	0	0
Uncollectible UB	1,598	0	0	0
<b>Total Other Services &amp; Charges</b>	<b>\$924,264</b>	<b>\$938,895</b>	<b>\$933,571</b>	<b>\$942,925</b>
<b>Capital Outlay</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Capital Outlay</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Transfers</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures</b>	<b>\$924,329</b>	<b>\$939,895</b>	<b>\$933,935</b>	<b>\$943,925</b>

**COMMUNITY SERVICES  
PARKS - 4303**

**PROGRAM DESCRIPTION**

The Parks Division is responsible for maintaining existing parks, landscaped areas, and all public grounds. New park projects that are developed through citizen input, the City Council, the Park Board, Woodway Beautiful, and the Arboretum may also become part of the overall Parks Division maintenance plan. Standards are set to insure safe yet visually attractive areas through regular mowing, watering, cleaning and litter removal. This Division also assumes responsibility for right of way and streetscape maintenance.

**GOALS AND OBJECTIVES FOR 2015-2016**

1. Continue preventative maintenance and repair of all park facilities through weekly inspections.
2. Achieve a 10 day mowing interval for right of way, public grounds, open park lands.
3. Perform annual winter maintenance of walking tracks.
4. Insure completion of parking lot overlay projects.
5. Assist with monitoring effectiveness of contracted mowing and maintenance services.

<b>PERFORMANCE MEASURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
1. Acreage of park turf maintained	172	172	172	172
2. Number of facilities maintained				
- Restrooms	4	4	4	4
- Pavilions and shelters	14	14	14	14
- Play grounds	4	4	4	4
- Irrigation systems	13	13	13	13
3. Gallons of herbicide applied	1,200	1,200	1,200	1,200
4. Pounds of fertilizer applied	1,500	1,500	1,500	1,500

WOODWAY, TEXAS

COMMUNITY SERVICES  
PARKS - 4303

<b>RESOURCES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
General Resources	\$260,407	\$339,533	\$291,514	\$347,965
Park Reservations	15,083	11,000	14,423	12,000
<b>Total Resources</b>	<b>\$275,490</b>	<b>\$350,533</b>	<b>\$305,937</b>	<b>\$359,965</b>

<b>EXPENDITURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Salaries & Benefits	\$213,666	\$273,072	\$242,385	\$283,552
Supplies & Materials	8,409	22,400	16,582	22,500
Repairs & Maintenance	18,568	22,400	18,500	22,400
Other Services & Charges	19,447	23,961	19,770	23,513
Capital	0	0	0	0
Operating Transfers	15,400	8,700	8,700	8,000
<b>Total Expenditures</b>	<b>\$275,490</b>	<b>\$350,533</b>	<b>\$305,937</b>	<b>\$359,965</b>

<b>PERSONNEL</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Service/Maintenance	4.00	4.00	4.00	4.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.60	0.60	0.60	0.60
Temporary/Seasonal	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>4.60</b>	<b>4.60</b>	<b>4.60</b>	<b>4.60</b>

**MAJOR BUDGET CHANGES**

No major changes are budgeted.

WOODWAY, TEXAS

PARKS - 4303

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Salaries &amp; Benefits</b>				
Service/Maintenance	\$107,911	\$120,334	\$119,261	\$126,221
Technical	0	0	0	0
Management/Supervision	33,931	35,462	35,596	37,422
Temporary	3,061	9,600	8,000	9,600
Overtime	1,160	20,000	3,704	20,000
Insurance	36,117	48,391	38,937	47,743
FICA/Medicare Tax	2,322	3,320	2,950	3,456
Retirement	23,787	28,899	27,211	29,851
Unemployment	0	0	0	0
Workers' Compensation	3,354	4,557	4,038	5,189
Incentive Pay	2,023	2,509	2,688	4,070
<b>Total Salaries &amp; Benefits</b>	<b>\$213,666</b>	<b>\$273,072</b>	<b>\$242,385</b>	<b>\$283,552</b>
<b>Supplies &amp; Materials</b>				
Uniform Service	\$1,463	\$1,700	\$1,882	\$1,800
Office Supplies	0	200	200	200
Supplies - Motor Vehicles	5,614	15,000	10,000	15,000
Minor Tools & Equipment	853	2,500	2,500	2,500
Chemicals	479	2,500	1,500	2,500
Food/Memorials	0	500	500	500
<b>Total Supplies &amp; Materials</b>	<b>\$8,409</b>	<b>\$22,400</b>	<b>\$16,582</b>	<b>\$22,500</b>
<b>Repairs &amp; Maintenance</b>				
Maintenance - Motor Vehicles	\$2,354	\$3,500	\$2,500	\$3,500
Maintenance - Machinery & Equipment	4,077	6,000	4,000	6,000
Maintenance - Parks	12,137	12,900	12,000	12,900
<b>Total Repairs &amp; Maintenance</b>	<b>\$18,568</b>	<b>\$22,400</b>	<b>\$18,500</b>	<b>\$22,400</b>

WOODWAY, TEXAS

PARKS - 4303

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Other Services &amp; Charges</b>				
Contract Labor	\$0	\$0	\$0	\$0
Schools/Conferences	510	1,000	800	1,000
Employment Screening	277	500	250	500
Water Service	11,494	15,000	12,181	15,000
Equipment Rental	0	1,200	1,200	1,200
Property/Liability Insurance	5,146	5,661	4,739	5,213
Newspaper Notices	1,861	500	500	500
Electric Service	0	0	0	0
Subscriptions/Memberships	159	100	100	100
<b>Total Other Services &amp; Charges</b>	<b>\$19,447</b>	<b>\$23,961</b>	<b>\$19,770</b>	<b>\$23,513</b>
<b>Capital Outlay</b>				
Machinery & Equipment	\$0	\$0	\$0	\$0
<b>Total Capital Outlay</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers</b>				
Equipment Replacement	\$15,400	\$8,700	\$8,700	\$8,000
<b>Total Operating Transfers</b>	<b>\$15,400</b>	<b>\$8,700</b>	<b>\$8,700</b>	<b>\$8,000</b>
<b>Total Expenditures</b>	<b>\$275,490</b>	<b>\$350,533</b>	<b>\$305,937</b>	<b>\$359,965</b>

**COMMUNITY SERVICES  
PUBLIC BUILDINGS - 4304**

**PROGRAM DESCRIPTION**

The Public Buildings Division provides maintenance and upkeep of most of the City's public buildings, including City Hall, Community Services, the Public Safety Building, and the City Service Center (City Shop). Arboretum/Whitehall Center/Pavilion and Woodway Family Center related costs are included in the Arboretum Department budget and Woodway Family Center Department budget.

**GOALS AND OBJECTIVES FOR 2015-2016**

1. Oversee renovations to Public Buildings.
2. Continue to monitor expenditures for HVAC repair and phone/communications service.
3. Continue to manage janitorial services for all public buildings.

<b>PERFORMANCE MEASURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
1. Annual Cleaning hours	3,625	3,625	3,625	3,625
2. Square feet of buildings maintained	43,805	43,805	43,805	43,805

WOODWAY, TEXAS

COMMUNITY SERVICES  
PUBLIC BUILDINGS - 4304

<b>RESOURCES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
General Resources	\$168,769	\$185,767	\$168,018	\$191,447
<b>Total Resources</b>	<b>\$168,769</b>	<b>\$185,767</b>	<b>\$168,018</b>	<b>\$191,447</b>

<b>EXPENDITURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Salaries & Benefits	\$8,386	\$11,476	\$9,171	\$11,822
Supplies & Materials	5,844	6,000	6,000	6,000
Repairs & Maintenance	20,532	20,000	20,000	20,000
Other Services & Charges	134,007	148,291	132,847	153,625
Capital	0	0	0	0
Operating Transfers	0	0	0	0
<b>Total Expenditures</b>	<b>\$168,769</b>	<b>\$185,767</b>	<b>\$168,018</b>	<b>\$191,447</b>

<b>PERSONNEL</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.50	0.50	0.50	0.50
<b>Total Personnel</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>

**MAJOR BUDGET CHANGES**

No major changes are budgeted.

WOODWAY, TEXAS

PUBLIC BUILDINGS - 4304

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Salaries &amp; Benefits</b>				
Service/Maintenance	\$0	\$0	\$0	\$0
Professional	0	0	0	0
Temporary/Seasonal	7,626	10,422	8,328	10,688
Overtime	0	0	0	0
Insurance	0	0	0	0
FICA/Medicare Tax	581	797	637	818
Retirement	0	0	0	0
Unemployment	0	0	0	0
Workers' Compensation	179	257	206	316
Incentive Pay	0	0	0	0
<b>Total Salaries &amp; Benefits</b>	<b>\$8,386</b>	<b>\$11,476</b>	<b>\$9,171</b>	<b>\$11,822</b>
<b>Supplies &amp; Materials</b>				
Office Supplies	\$0	\$0	\$0	\$0
Janitorial Supplies	5,844	6,000	6,000	6,000
<b>Total Supplies &amp; Materials</b>	<b>\$5,844</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>
<b>Repairs &amp; Maintenance</b>				
Maintenance - Buildings & Grounds	\$20,532	\$20,000	\$20,000	\$20,000
<b>Total Repairs &amp; Maintenance</b>	<b>\$20,532</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>

WOODWAY, TEXAS

PUBLIC BUILDINGS - 4304

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Other Services &amp; Charges</b>				
Contract Labor	\$7,140	\$7,500	\$7,190	\$12,000
Employment Screening	0	300	0	300
Water Service	15,932	20,000	13,042	20,000
Property/Liability Insurance	21,083	23,191	21,841	24,025
Communications	16,359	17,000	16,557	17,000
Newspaper Notices	0	300	0	300
Gas Service	5,045	5,000	5,000	5,000
Electric Service	68,448	75,000	69,217	75,000
<b>Total Other Services &amp; Charges</b>	<b>\$134,007</b>	<b>\$148,291</b>	<b>\$132,847</b>	<b>\$153,625</b>
<b>Capital Outlay</b>				
Buildings	\$0	\$0	\$0	\$0
Office Equipment	0	0	0	0
<b>Total Capital Outlay</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers</b>				
Equipment Replacement	\$0	\$0	\$0	\$0
<b>Total Operating Transfers</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures</b>	<b>\$168,769</b>	<b>\$185,767</b>	<b>\$168,018</b>	<b>\$191,447</b>

**COMMUNITY SERVICES  
ADMINISTRATION/INSPECTIONS - 4401**

**PROGRAM DESCRIPTION**

In addition to performing operations management/support, this Division also insures that land use conforms to the comprehensive land use plan and zoning ordinance, and that new construction meets all applicable codes adopted by the City. With regard to inspections, this Division also provides a variety of direct services which include nonstructural plan review, permit issuance, inspections, code enforcement, and consultation with architects, engineers, contractors, builders, home owners, and citizens planning construction within the City.

**GOALS AND OBJECTIVES FOR 2015-2016**

1. Provide the customer with required inspections within 24 hours of request.
2. Insure that all Department employee training needs are met to address certification, safety and skill requirements.
3. Facilitate and conduct responsive review of all plans to insure compliance with City codes and ordinances.
4. Provide staff assistance to the Planning and Zoning Commission (and its committees), Park Board, and Board of Adjustments.
5. Seek to improve employee retention through improved mentoring, training and good performance recognition.
6. Provide close inspection of major capital projects under construction.

<b>PERFORMANCE MEASURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
1. Building Permits Issued				
- Residential Construction - New	50	50	28	50
- Residential Construction - Alterations	600	600	457	500
- Other Construction - New	10	10	1	10
- Other Construction - Alterations	75	70	67	70
2. Building Plans Reviewed	200	175	180	200
3. Construction Inspections Performed	4,000	4,000	3,900	4,000
4. Percent of Inspections Performed Same Day Requested	99%	99%	99%	99%
5. Plats Reviewed	15	20	15	15
6. Zoning cases reviewed	15	10	15	15
7. Special use permits reviewed	0	5	0	5
8. Planned district applications reviewed	10	10	10	10
9. Value of street, drainage and utility improvements managed/inspected (millions \$)	\$2.5	\$3.0	\$2.5	\$3.0

WOODWAY, TEXAS

COMMUNITY SERVICES  
ADMINISTRATION/INSPECTIONS - 4401

RESOURCES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
General Resources	\$161,677	\$211,693	\$181,186	\$220,545
Permits - Building	98,091	80,000	90,271	80,000
Permits - Miscellaneous	5,776	4,500	5,808	5,000
Platting/Zoning Fees	3,706	4,000	5,166	4,000
<b>Total Resources</b>	<b>\$269,250</b>	<b>\$300,193</b>	<b>\$282,431</b>	<b>\$309,545</b>

EXPENDITURES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
Salaries & Benefits	\$236,847	\$261,848	\$247,132	\$273,951
Supplies & Materials	7,610	8,650	8,150	8,650
Repairs & Maintenance	5,016	6,500	6,700	6,500
Other Services & Charges	16,877	20,295	17,549	20,444
Capital	0	0	0	0
Operating Transfers	2,900	2,900	2,900	0
<b>Total Expenditures</b>	<b>\$269,250</b>	<b>\$300,193</b>	<b>\$282,431</b>	<b>\$309,545</b>

PERSONNEL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.40	0.40	0.40	0.40
Technical	1.00	1.00	1.00	1.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.20	1.20	1.20	1.20
Temporary/Seasonal	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>2.60</b>	<b>2.60</b>	<b>2.60</b>	<b>2.60</b>

**MAJOR BUDGET CHANGES**

No major changes are budgeted.

WOODWAY, TEXAS

ADMINISTRATION/INSPECTIONS - 4401

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Salaries &amp; Benefits</b>				
Office/Clerical	\$10,285	\$10,736	\$11,775	\$12,757
Technical	44,428	46,485	46,910	49,320
Management/Supervision	117,675	122,981	122,819	126,283
Temporary	0	12,000	0	12,000
Overtime	180	500	200	500
Insurance	25,202	27,596	24,531	27,240
FICA/Medicare Tax	2,538	3,577	2,673	3,707
Retirement	28,761	29,722	30,007	30,588
Unemployment	0	0	0	0
Workers' Compensation	668	771	744	870
Car Allowance	4,800	4,800	4,800	7,200
Incentive Pay	2,310	2,680	2,673	3,486
<b>Total Salaries &amp; Benefits</b>	<b>\$236,847</b>	<b>\$261,848</b>	<b>\$247,132</b>	<b>\$273,951</b>
<b>Supplies &amp; Materials</b>				
Uniform Service	\$2,523	\$2,800	\$2,800	\$2,800
Printing	315	350	350	350
Office Supplies	1,640	1,500	1,500	1,500
Computer Supplies	499	1,000	500	1,000
Postage	675	500	500	500
Supplies - Motor Vehicles	1,517	2,000	2,000	2,000
Food/Memorials	441	500	500	500
<b>Total Supplies &amp; Materials</b>	<b>\$7,610</b>	<b>\$8,650</b>	<b>\$8,150</b>	<b>\$8,650</b>
<b>Repairs &amp; Maintenance</b>				
Maintenance - Motor Vehicles	\$2,013	\$2,500	\$2,500	\$2,500
Maintenance - Office Equipment	3,003	4,000	4,200	4,000
<b>Total Repairs &amp; Maintenance</b>	<b>\$5,016</b>	<b>\$6,500</b>	<b>\$6,700</b>	<b>\$6,500</b>

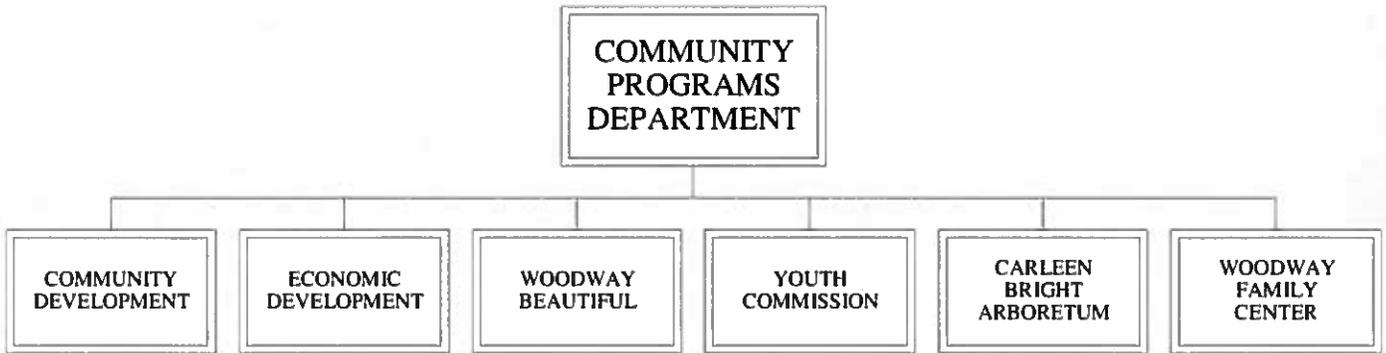
WOODWAY, TEXAS

ADMINISTRATION/INSPECTIONS - 4401

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Other Services &amp; Charges</b>				
Contract Labor	\$0	\$0	\$0	\$0
Engineering Fees	5,171	4,500	4,000	4,500
Record Filing Fees	284	800	500	800
Schools/Conferences	4,320	5,800	5,000	5,800
Employment Screening	0	150	0	150
Bank Service Charges	901	1,000	1,175	1,200
Office Equipment Rental	2,199	2,300	2,152	2,300
Property/Liability Insurance	2,268	2,495	2,222	2,444
Communications	0	0	0	0
Newspaper Notices	0	750	500	750
Subscriptions/Memberships	1,734	2,500	2,000	2,500
<b>Total Other Services &amp; Charges</b>	<b>\$16,877</b>	<b>\$20,295</b>	<b>\$17,549</b>	<b>\$20,444</b>
<b>Capital Outlay</b>				
Office Equipment	\$0	\$0	\$0	\$0
<b>Total Capital Outlay</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers</b>				
Equipment Replacement	\$2,900	\$2,900	\$2,900	\$0
<b>Total Operating Transfers</b>	<b>\$2,900</b>	<b>\$2,900</b>	<b>\$2,900</b>	<b>\$0</b>
<b>Total Expenditures</b>	<b>\$269,250</b>	<b>\$300,193</b>	<b>\$282,431</b>	<b>\$309,545</b>

WOODWAY, TEXAS

COMMUNITY PROGRAMS SUMMARY  
2015-2016

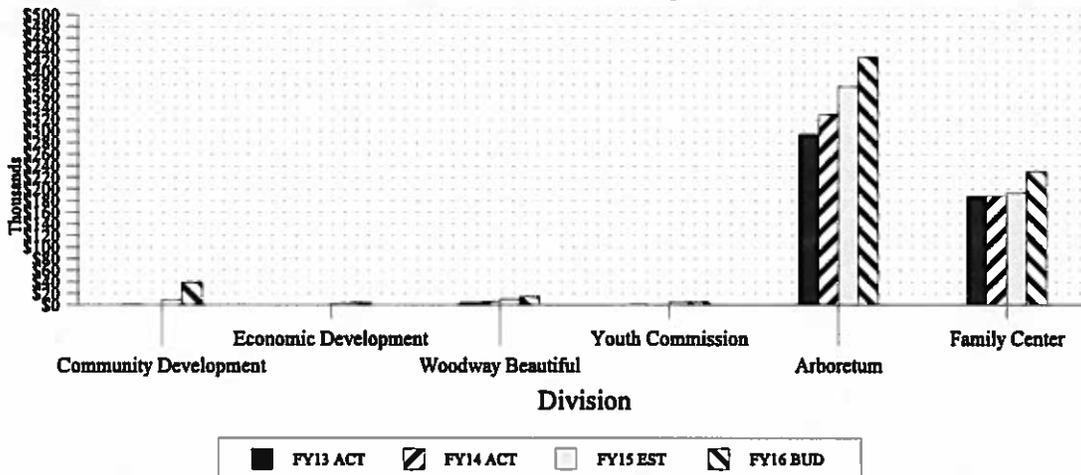


City Manager - Yousry Zakhary (772-4480)  
 Arboretum Manager - Janet Schaffer (399-9204)  
 Family Center Manager - Janet Schaffer (772-7491)

ACTIVITY	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
Community Development	\$0	\$9,900	\$8,600	\$38,850
Economic Development	0	4,500	2,500	4,350
Woodway Beautiful	5,546	9,675	9,435	14,675
Youth Commission	181	5,250	5,250	5,250
Carleen Bright Arboretum	328,305	404,740	376,671	427,456
Woodway Family Center	188,219	214,450	193,632	230,200
<b>TOTALS</b>	<b>\$522,251</b>	<b>\$648,515</b>	<b>\$596,088</b>	<b>\$720,781</b>

THREE YEARS AND PROPOSED

(Actual to Estimated to Proposed)



WOODWAY, TEXAS

COMMUNITY PROGRAMS SUMMARY  
2015-2016

<b>RESOURCES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
General Resources	\$14,463	\$29,325	\$36,567	\$63,125
Arboretum Rentals	216,344	220,000	222,274	220,000
Attendant/Security	6,665	4,500	6,665	5,000
Equipment Rental - CBA	3,955	0	3,765	0
Woodway Beautiful Donations	267	0	200	0
Family Center Program Fees	140,035	177,450	145,565	194,200
Family Center Rentals	10,335	9,000	11,902	10,000
Family Center Sponsorships	17,750	18,000	15,050	16,000
Family Center Concessions	11,363	10,000	10,333	10,000
Transfer from Tourism Fund	101,074	180,240	143,767	202,456
<b>Total Resources</b>	<b>\$522,251</b>	<b>\$648,515</b>	<b>\$596,088</b>	<b>\$720,781</b>

<b>EXPENDITURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Salaries & Benefits	\$320,686	\$389,828	\$327,463	\$423,753
Supplies & Materials	47,191	73,728	69,038	76,246
Repairs & Maintenance	25,188	29,500	28,400	28,400
Other Services & Charges	124,448	149,759	162,687	182,582
Capital	938	1,900	4,700	6,000
Operating Transfers	3,800	3,800	3,800	3,800
<b>Total Expenditures</b>	<b>\$522,251</b>	<b>\$648,515</b>	<b>\$596,088</b>	<b>\$720,781</b>

<b>PERSONNEL</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Service/Maintenance	2.00	3.00	2.00	3.00
Office/Clerical	1.00	1.00	1.00	1.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	3.00	3.00	3.00	3.00
Temporary/Seasonal	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>7.00</b>	<b>8.00</b>	<b>7.00</b>	<b>8.00</b>

**COMMUNITY PROGRAMS  
COMMUNITY DEVELOPMENT - 4604**

**PROGRAM DESCRIPTION**

The Community Development Board was dissolved in the 2003 budget year. However, staff currently is responsible for advising the City Council on residential development and neighborhood revitalization initiatives/programs. Staff works to develop and facilitate funding alternatives for neighborhood revitalization, market residential property, and promote home ownership.

**GOALS AND OBJECTIVES FOR 2015-2016**

1. Establish programs that encourage home structural and landscape improvements.
2. Enhance use of neighborhood matching fund for streetscaping improvements.
3. Increase number of neighborhood matching grants awarded.

<b>PERFORMANCE MEASURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
1. Increase in property values (millions)	\$13.6	\$59.4	\$59.4	\$38.9
2. Number of new residential building permits issued	50	50	28	50
3. Number of residential renovation permits issued (remodels, electrical, roofing, irrigation, etc.)	600	600	457	500
4. Number of Woodway maps distributed	500	1,500	500	1,500

<b>RESOURCES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
General Resources	\$0	\$9,900	\$8,600	\$38,850
<b>Total Resources</b>	<b>\$0</b>	<b>\$9,900</b>	<b>\$8,600</b>	<b>\$38,850</b>

<b>EXPENDITURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Salaries & Benefits	\$0	\$0	\$0	\$0
Supplies & Materials	0	3,100	2,300	3,050
Repairs & Maintenance	0	0	0	0
Other Services & Charges	0	6,800	6,300	35,800
Capital	0	0	0	0
Operating Transfers	0	0	0	0
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$9,900</b>	<b>\$8,600</b>	<b>\$38,850</b>

WOODWAY, TEXAS

COMMUNITY DEVELOPMENT - 4604

PERSONNEL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**MAJOR BUDGET CHANGES**

The FY 16 budget includes \$29,000 for our Roadrunner Festival.

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Salaries &amp; Benefits</b>				
Management/Supervision	\$0	\$0	\$0	\$0
Insurance	0	0	0	0
FICA/Medicare Tax	0	0	0	0
Retirement	0	0	0	0
Workers' Compensation	0	0	0	0
<b>Total Salaries &amp; Benefits</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Supplies &amp; Materials</b>				
Printing	\$0	\$2,000	\$2,000	\$2,000
Office Supplies	0	450	200	450
Postage	0	150	100	100
Food/Memorials	0	500	0	500
<b>Total Supplies &amp; Materials</b>	<b>\$0</b>	<b>\$3,100</b>	<b>\$2,300</b>	<b>\$3,050</b>
<b>Other Services &amp; Charges</b>				
Schools/Conferences	\$0	\$500	\$0	\$500
Newspaper Notices	0	300	300	300
Community Programs	0	6,000	6,000	35,000
Subscriptions/Memberships	0	0	0	0
<b>Total Other Services &amp; Charges</b>	<b>\$0</b>	<b>\$6,800</b>	<b>\$6,300</b>	<b>\$35,800</b>
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$9,900</b>	<b>\$8,600</b>	<b>\$38,850</b>

**WOODWAY, TEXAS**

**COMMUNITY PROGRAMS  
ECONOMIC DEVELOPMENT - 4605**

**PROGRAM DESCRIPTION**

The City's economic development program is committed to the promotion of high quality retail/commercial development within the City, as well as the Greater Waco area. This budget unit accounts for expenditures related to economic development programs, as well as membership in area Chambers of Commerce.

**GOALS AND OBJECTIVES FOR 2015-2016**

1. Continue with the implementation of the retail market master plan for Woodway.
2. Work with the Midway Independent School District and local developers to capitalize on development opportunities along Highway 84.
3. Maintain participation in the Greater Hewitt Chamber through organizational membership.

<b>PERFORMANCE MEASURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
1. Total sales tax revenues increase vs. Prior Year actual	\$144,767	\$46,683	\$146,060	\$52,506
2. Commercial tax levy	\$903,769	\$1,026,240	\$1,026,240	\$1,154,087
3. Average # of business water accounts per month	266	270	273	275
4. Number of new commercial building permits issued	10	10	1	10

<b>RESOURCES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
General Resources	\$0	\$4,500	\$2,500	\$4,350
<b>Total Resources</b>	<b>\$0</b>	<b>\$4,500</b>	<b>\$2,500</b>	<b>\$4,350</b>

<b>EXPENDITURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Salaries & Benefits	\$0	\$0	\$0	\$0
Supplies & Materials	0	4,000	2,500	4,000
Repairs & Maintenance	0	0	0	0
Other Services & Charges	0	500	0	350
Capital	0	0	0	0
Operating Transfers	0	0	0	0
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$4,500</b>	<b>\$2,500</b>	<b>\$4,350</b>

WOODWAY, TEXAS

ECONOMIC DEVELOPMENT - 4605

PERSONNEL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**MAJOR BUDGET CHANGES**

No major changes are budgeted.

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Salaries &amp; Benefits</b>				
Management/Supervision	\$0	\$0	\$0	\$0
Insurance	0	0	0	0
FICA/Medicare Tax	0	0	0	0
Retirement	0	0	0	0
Workers' Compensation	0	0	0	0
<b>Total Salaries &amp; Benefits</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Supplies &amp; Materials</b>				
Printing	\$0	\$2,500	\$1,000	\$2,500
Office Supplies	0	0	0	0
Food/Memorials	0	1,500	1,500	1,500
<b>Total Supplies &amp; Materials</b>	<b>\$0</b>	<b>\$4,000</b>	<b>\$2,500</b>	<b>\$4,000</b>
<b>Other Services &amp; Charges</b>				
Contract Labor	\$0	\$0	\$0	\$0
Schools/Conferences	0	350	0	350
Newspaper Notices	0	0	0	0
Community Programs	0	0	0	0
Subscriptions/Memberships	0	150	0	0
<b>Total Other Services &amp; Charges</b>	<b>\$0</b>	<b>\$500</b>	<b>\$0</b>	<b>\$350</b>
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$4,500</b>	<b>\$2,500</b>	<b>\$4,350</b>

**COMMUNITY PROGRAMS  
WOODWAY BEAUTIFUL - 4606**

**PROGRAM DESCRIPTION**

This Commission serves to assist in enhancing and preserving the City's natural beauty through its various programs promoting litter abatement, solid waste reduction, environmental education and community-wide beautification.

**GOALS AND OBJECTIVES FOR 2015-2016**

1. Provide recognition to residents/businesses for beautification efforts.
2. Increase participation in the Great American Clean-up events.
3. Promote educational opportunities regarding reuse and recycling.
4. Hold one gardening educational event.

<b>PERFORMANCE MEASURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
1. Great American Clean-up volunteers	3	25	20	25
2. Miles of roadway cleaned	0	3	4	5
3. Pounds of litter/debris collected (1 bag = 20 lbs)	0	500	300	400
4. Household Hazardous Waste Day participants	246	250	161	200
5. Yard-of-the-Month Awards (residential & business)	30	30	30	30
6. Volunteer hours	400	400	400	400

**WOODWAY, TEXAS**

**COMMUNITY PROGRAMS  
WOODWAY BEAUTIFUL - 4606**

<b>RESOURCES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
General Resources	\$5,279	\$9,675	\$9,235	\$14,675
Woodway Beautiful Donations	267	0	200	0
<b>Total Resources</b>	<b>\$5,546</b>	<b>\$9,675</b>	<b>\$9,435</b>	<b>\$14,675</b>

<b>EXPENDITURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Salaries & Benefits	\$0	\$0	\$0	\$0
Supplies & Materials	1,956	5,450	5,460	10,450
Repairs & Maintenance	0	0	0	0
Other Services & Charges	3,590	4,225	3,975	4,225
Capital	0	0	0	0
Operating Transfers	0	0	0	0
<b>Total Expenditures</b>	<b>\$5,546</b>	<b>\$9,675</b>	<b>\$9,435</b>	<b>\$14,675</b>

<b>PERSONNEL</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**MAJOR BUDGET CHANGES**

No major changes are budgeted.

WOODWAY, TEXAS

WOODWAY BEAUTIFUL - 4606

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Salaries &amp; Benefits</b>				
Management/Supervision	\$0	\$0	\$0	\$0
Insurance	0	0	0	0
FICA/Medicare Tax	0	0	0	0
Retirement	0	0	0	0
Workers' Compensation	0	0	0	0
<b>Total Salaries &amp; Benefits</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Supplies &amp; Materials</b>				
Uniform Service	\$0	\$0	\$0	\$0
Printing	0	500	500	500
Office Supplies	0	0	0	0
Postage	96	100	100	100
Film & Developing	0	0	0	0
Botanical Supplies	1,471	4,500	4,500	9,500
Minor Tools & Equipment	0	0	0	0
Food/Memorials	389	350	360	350
<b>Total Supplies &amp; Materials</b>	<b>\$1,956</b>	<b>\$5,450</b>	<b>\$5,460</b>	<b>\$10,450</b>
<b>Other Services &amp; Charges</b>				
Contract Labor	\$0	\$0	\$0	\$0
Schools/Conferences	0	0	0	0
Newspaper Notices	0	750	500	750
Community Programs	3,590	3,400	3,400	3,400
Subscriptions/Memberships	0	75	75	75
<b>Total Other Services &amp; Charges</b>	<b>\$3,590</b>	<b>\$4,225</b>	<b>\$3,975</b>	<b>\$4,225</b>
<b>Capital Outlay</b>				
Machinery & Equipment	\$0	\$0	\$0	\$0
<b>Total Capital Outlay</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures</b>	<b>\$5,546</b>	<b>\$9,675</b>	<b>\$9,435</b>	<b>\$14,675</b>

WOODWAY, TEXAS

**COMMUNITY PROGRAMS  
YOUTH COMMISSION - 4607**

**PROGRAM DESCRIPTION**

This sixteen (16) member Commission, comprised of 7th-12th grade residents, serves to advise and make recommendations to the City Council on behalf of the youth of the community. They encourage, plan, and participate in drug-free and alcohol-free activities for young people.

**GOALS AND OBJECTIVES FOR 2015-2016**

1. Provide leadership training opportunities to members.
2. Work with municipal judge to continue the teen court.
3. Actively recruit area teens to attend Youth Police Academy.
4. Perform at least six service activities for the community.
5. Work with the Woodway Foundation and area businesses to offset costs of service activities.

<b>PERFORMANCE MEASURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
1. Number of community service hours served by youth	479	592	487	559
2. Number of events sponsored/co-sponsored	8	8	8	9

<b>RESOURCES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
General Resources	\$181	\$5,250	\$5,250	\$5,250
<b>Total Resources</b>	<b>\$181</b>	<b>\$5,250</b>	<b>\$5,250</b>	<b>\$5,250</b>

<b>EXPENDITURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Salaries & Benefits	\$0	\$0	\$0	\$0
Supplies & Materials	0	950	950	950
Repairs & Maintenance	0	0	0	0
Other Services & Charges	181	4,300	4,300	4,300
Capital	0	0	0	0
Operating Transfers	0	0	0	0
<b>Total Expenditures</b>	<b>\$181</b>	<b>\$5,250</b>	<b>\$5,250</b>	<b>\$5,250</b>

WOODWAY, TEXAS

YOUTH COMMISSION - 4607

PERSONNEL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**MAJOR BUDGET CHANGES**

No major changes are budgeted.

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Salaries &amp; Benefits</b>				
Management/Supervision	\$0	\$0	\$0	\$0
Insurance	0	0	0	0
FICA/Medicare Tax	0	0	0	0
Retirement	0	0	0	0
Workers' Compensation	0	0	0	0
<b>Total Salaries &amp; Benefits</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Supplies &amp; Materials</b>				
Uniform Service	\$0	\$300	\$300	\$300
Printing	0	100	100	100
Office Supplies	0	0	0	0
Postage	0	100	100	100
Film Developing	0	100	100	100
Food/Memorials	0	350	350	350
<b>Total Supplies &amp; Materials</b>	<b>\$0</b>	<b>\$950</b>	<b>\$950</b>	<b>\$950</b>
<b>Other Services &amp; Charges</b>				
Schools/Conferences	\$0	\$1,000	\$1,000	\$1,000
Newspaper Notices	0	300	300	300
Community Programs	181	3,000	3,000	3,000
<b>Total Other Services &amp; Charges</b>	<b>\$181</b>	<b>\$4,300</b>	<b>\$4,300</b>	<b>\$4,300</b>
<b>Total Expenditures</b>	<b>\$181</b>	<b>\$5,250</b>	<b>\$5,250</b>	<b>\$5,250</b>

**WOODWAY, TEXAS**

**COMMUNITY PROGRAMS  
CARLEEN BRIGHT ARBORETUM - 4609**

**PROGRAM DESCRIPTION**

This budget unit provides for operation and maintenance of the Arboretum including Whitehall Center and The Pavilion as a regional venue and art center. Development and promotion of the Carleen Bright Arboretum serves to promote tourism, improve environment awareness, and foster community pride and recognition. The Arboretum Director is responsible for supervising and coordinating the work of the staff for both buildings, which includes Event Coordinators, Groundskeepers, all contract labor, and community volunteers.

**GOALS AND OBJECTIVES FOR 2015-2016**

1. Continue partnering with horticultural groups for assistance in planting and maintaining gardens.
2. Continue effort to increase number of membership in the Friends of the Arboretum.
3. Form partnerships to increase educational programs, like Lunch with the Masters, and etc.
4. Maintain efforts to promote regional events for tourism and the community, like the Roadrunner Festival.
5. Remodel Whitehall Center.
6. Continue to expand scarecrow exhibit during Children's Garden Fair.

<b>PERFORMANCE MEASURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
1. Developed acreage maintained	17 acres	17 acres	17 acres	17 acres
2. Number of days of facility use	270	260	150	250
3. Number paid rentals	170	150	140	180
4. Number of city/sponsored hours	96	110	100	105
5. Attendance at art exhibitions	400	400	400	400
6. Attendance at special events	2,627	2,700	2,700	2,700
7. Attendance at educational programs	1,175	1,975	1,500	1,500
8. Number of memberships in Friends	58	300	60	75
9. Designated Memorials	\$13,454	\$7,500	\$19,183	\$10,000
10. Rental income (rent, personnel, equipment)	\$227,231	\$224,500	\$232,904	\$225,000
11. Number of volunteer hours	2,000	2,000	2,000	2,000
12. Number of community events	35	30	35	35
13. Number of tourism events	14	12	14	14

WOODWAY, TEXAS

COMMUNITY PROGRAMS  
CARLEEN BRIGHT ARBORETUM - 4609

RESOURCES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
General Resources	\$0	\$0	\$0	\$0
Arboretum Rentals	216,344	220,000	222,274	220,000
Attendant/Security	6,665	4,500	6,665	5,000
Equipment Rental - CBA	3,955	0	3,765	0
Arboretum Catering	267	0	200	0
Transfer from Tourism Fund	101,074	180,240	143,767	202,456
<b>Total Resources</b>	<b>\$328,305</b>	<b>\$404,740</b>	<b>\$376,671</b>	<b>\$427,456</b>

EXPENDITURES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
Salaries & Benefits	\$209,081	\$268,393	\$224,840	\$283,895
Supplies & Materials	28,794	37,832	36,832	36,500
Repairs & Maintenance	21,051	24,000	22,900	22,900
Other Services & Charges	66,041	72,115	86,899	75,761
Capital	938	0	2,800	6,000
Operating Transfers	2,400	2,400	2,400	2,400
<b>Total Expenditures</b>	<b>\$328,305</b>	<b>\$404,740</b>	<b>\$376,671</b>	<b>\$427,456</b>

PERSONNEL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
Service/Maintenance	2.00	3.00	2.00	3.00
Office/Clerical	1.00	1.00	1.00	1.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.60	0.70	0.70	0.70
Temporary/Seasonal	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>4.60</b>	<b>5.70</b>	<b>4.70</b>	<b>5.70</b>

**MAJOR BUDGET CHANGES**

No major changes are budgeted.

WOODWAY, TEXAS

CARLEEN BRIGHT ARBORETUM - 4609

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Salaries &amp; Benefits</b>				
Service/Maintenance	\$61,535	\$87,737	\$63,856	\$90,812
Office/Clerical	24,592	26,862	28,115	29,675
Management/Supervision	35,145	42,791	43,146	48,638
Temporary/Seasonal	25,134	24,550	23,066	25,289
Overtime	306	1,500	500	1,500
Insurance	34,827	49,385	35,469	49,247
FICA/Medicare Tax	3,691	4,215	3,764	4,456
Retirement	20,139	26,126	22,278	27,650
Unemployment	0	0	0	0
Workers' Compensation	2,042	2,920	2,352	3,383
Incentive Pay	1,670	2,307	2,294	3,245
<b>Total Salaries &amp; Benefits</b>	<b>\$209,081</b>	<b>\$268,393</b>	<b>\$224,840</b>	<b>\$283,895</b>
<b>Supplies &amp; Materials</b>				
Uniform Service	\$567	\$1,232	\$1,232	\$900
Printing	1,552	3,000	2,000	2,000
Office Supplies	1,343	1,500	1,500	1,500
Computer Supplies	1,360	2,000	2,000	2,000
Postage	1,445	2,500	2,500	2,500
Film & Developing	0	0	0	0
Supplies - Motor Vehicle	1,000	1,200	1,200	1,200
Botanical Supplies	11,080	15,000	15,000	15,000
Minor Tools & Equipment	2,968	2,800	2,800	2,800
Janitorial Supplies	4,419	3,600	3,600	3,600
Chemicals	1,117	3,000	3,000	3,000
Food/Memorials	1,943	2,000	2,000	2,000
Service Awards/Banquets	0	0	0	0
<b>Total Supplies &amp; Materials</b>	<b>\$28,794</b>	<b>\$37,832</b>	<b>\$36,832</b>	<b>\$36,500</b>
<b>Repairs &amp; Maintenance</b>				
Maintenance - Office Equipment	\$0	\$1,500	\$400	\$400
Maintenance - Machinery & Equipment	2,114	2,500	2,500	2,500
Maintenance - Buildings & Grounds	18,937	20,000	20,000	20,000
<b>Total Repairs &amp; Maintenance</b>	<b>\$21,051</b>	<b>\$24,000</b>	<b>\$22,900</b>	<b>\$22,900</b>

WOODWAY, TEXAS

CARLEEN BRIGHT ARBORETUM - 4609

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Other Services &amp; Charges</b>				
Contract Labor	\$2,580	\$1,500	\$14,600	\$1,500
Schools/Conferences	1,741	2,500	2,500	2,500
Employment Screening	212	500	500	500
Bank Service Charges	2,148	1,600	2,616	2,700
Water Service	11,137	18,000	18,000	18,000
Office Equipment Rental	1,200	1,200	1,200	1,200
Property/Liability Insurance	6,832	7,515	6,783	7,461
Communications	5,592	5,000	5,600	5,600
Newspaper Notices	2,198	2,000	2,000	2,000
Community Programs	3,160	4,000	4,000	4,000
Gas Service	3,413	2,500	3,300	4,500
Electric Service	24,932	25,000	25,000	25,000
Subscriptions/Memberships	896	800	800	800
<b>Total Other Services &amp; Charges</b>	<b>\$66,041</b>	<b>\$72,115</b>	<b>\$86,899</b>	<b>\$75,761</b>
<b>Capital Outlay</b>				
Machinery & Equipment	\$938	\$0	\$2,800	\$6,000
Office Equipment	0	0	0	0
Buildings	0	0	0	0
<b>Total Capital Outlay</b>	<b>\$938</b>	<b>\$0</b>	<b>\$2,800</b>	<b>\$6,000</b>
<b>Operating Transfers</b>				
Equipment Replacement	\$2,400	\$2,400	\$2,400	\$2,400
<b>Total Operating Transfers</b>	<b>\$2,400</b>	<b>\$2,400</b>	<b>\$2,400</b>	<b>\$2,400</b>
<b>Total Expenditures</b>	<b>\$328,305</b>	<b>\$404,740</b>	<b>\$376,671</b>	<b>\$427,456</b>

**WOODWAY, TEXAS**

**COMMUNITY PROGRAMS  
WOODWAY FAMILY CENTER - 4603**

**PROGRAM DESCRIPTION**

This budget unit includes operation and maintenance of the Woodway Family Center, which provides recreational athletic programs for children aged 4 through 12, and an adult volleyball league in the summer. The Director is responsible for supervising and coordinating the work of staff, which includes 1 full-time manager, 1 full-time center assistant, 1 part-time center assistant, referees, and volunteer coaches. The Manager is responsible for the day to day operations.

**GOALS AND OBJECTIVES FOR 2015-2016**

1. Provide quality programs for children in the program.
2. Increase team sponsorships.
3. Continue soliciting center sponsorships.
4. Continue short-term maintenance and improvement program for building and grounds.
5. Implement a long-term maintenance and improvement program for new fields and additional parking.
6. Expand the concession stand.
7. Begin Master Plan for the Woodway Family Center.

<b>PERFORMANCE MEASURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
1. Number of participants in athletic programs	1,858	1,800	1,850	1,850
2. Number of team sponsorships	66	115	90	90
3. Number of center sponsorships	19	25	22	22
4. Number of paid rentals.	113	120	120	120
5. Income from program.	\$140,035	\$177,450	\$145,565	\$194,200
6. Income from team sponsorships	\$17,750	\$18,000	\$15,050	\$16,000
7. Rental income	\$10,335	\$9,000	\$11,902	\$10,000

WOODWAY, TEXAS

COMMUNITY PROGRAMS  
WOODWAY FAMILY CENTER - 4603

RESOURCES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
General Resources	\$8,736	\$0	\$10,782	\$0
Program Fees	140,035	177,450	145,565	194,200
Rentals	10,335	9,000	11,902	10,000
Sponsorships	17,750	18,000	15,050	16,000
Concessions	11,363	10,000	10,333	10,000
<b>Total Resources</b>	<b>\$188,219</b>	<b>\$214,450</b>	<b>\$193,632</b>	<b>\$230,200</b>

EXPENDITURES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
Salaries & Benefits	\$111,605	\$121,435	\$102,623	\$139,858
Supplies & Materials	16,441	22,396	20,996	21,296
Repairs & Maintenance	4,137	5,500	5,500	5,500
Other Services & Charges	54,636	61,819	61,213	62,146
Capital	0	1,900	1,900	0
Operating Transfers	1,400	1,400	1,400	1,400
<b>Total Expenditures</b>	<b>\$188,219</b>	<b>\$214,450</b>	<b>\$193,632</b>	<b>\$230,200</b>

PERSONNEL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	2.40	2.30	2.30	2.30
Temporary/Seasonal	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>2.40</b>	<b>2.30</b>	<b>2.30</b>	<b>2.30</b>

**MAJOR BUDGET CHANGES**

A Family Center Assistant position was upgraded to a Recreation Manager position in FY 16.

WOODWAY, TEXAS

WOODWAY FAMILY CENTER - 4603

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Salaries &amp; Benefits</b>				
Service/Maintenance	\$0	\$0	\$0	\$0
Office/Clerical	0	0	0	0
Technical	0	0	0	0
Management/Supervision	78,779	76,452	76,819	81,842
Temporary/Seasonal	0	1,000	0	11,000
Overtime	412	3,000	500	3,000
Insurance	16,058	24,172	9,233	23,338
FICA/Medicare Tax	1,153	1,241	1,131	2,103
Retirement	13,066	13,012	12,635	13,835
Workers' Compensation	1,563	1,729	1,606	2,585
Incentive Pay	574	829	699	2,155
<b>Total Salaries &amp; Benefits</b>	<b>\$111,605</b>	<b>\$121,435</b>	<b>\$102,623</b>	<b>\$139,858</b>
<b>Supplies &amp; Materials</b>				
Uniform Service	\$25	\$300	\$0	\$300
Printing	1,297	1,200	1,200	1,200
Office Supplies	1,023	1,000	1,000	1,000
Computer Supplies	1,018	800	1,000	1,000
Postage	1,487	1,500	1,500	1,500
Film & Developing	0	0	0	0
Supplies - Motor Vehicle	417	1,000	800	800
Botanical Supplies	0	0	0	0
Minor Tools & Equipment	1,991	2,000	2,000	2,000
Janitorial Supplies	1,914	1,500	1,500	1,500
Chemicals	522	1,000	1,000	1,000
Food/Memorials	5,547	7,396	7,396	7,396
Service Awards/Banquets	1,200	4,700	3,600	3,600
<b>Total Supplies &amp; Materials</b>	<b>\$16,441</b>	<b>\$22,396</b>	<b>\$20,996</b>	<b>\$21,296</b>
<b>Repairs &amp; Maintenance</b>				
Maintenance - Office Equipment	\$0	\$500	\$500	\$500
Maintenance - Buildings & Grounds	4,137	5,000	5,000	5,000
<b>Total Repairs &amp; Maintenance</b>	<b>\$4,137</b>	<b>\$5,500</b>	<b>\$5,500</b>	<b>\$5,500</b>

WOODWAY, TEXAS

WOODWAY FAMILY CENTER - 4603

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Other Services &amp; Charges</b>				
Contract Labor	\$15,692	\$17,000	\$16,540	\$17,000
Schools/Conferences	100	250	250	250
Employment Screening	456	726	726	726
Bank Service Charges	957	800	1,047	1,200
Water Service	8,219	7,000	7,000	7,000
Property/Liability Insurance	2,874	3,161	2,768	3,088
Communications	2,160	2,700	2,700	2,700
Newspaper Notices	775	1,500	1,500	1,500
Community Programs	13,094	16,582	16,582	16,582
Gas Service	1,590	2,000	2,000	2,000
Electric Service	8,582	10,000	10,000	10,000
Subscriptions/Memberships	137	100	100	100
<b>Total Other Services &amp; Charges</b>	<b>\$54,636</b>	<b>\$61,819</b>	<b>\$61,213</b>	<b>\$62,146</b>
<b>Capital Outlay</b>				
Office Equipment	\$0	\$0	\$0	\$0
Machinery & Equipment	0	0	0	0
Buildings	0	1,900	1,900	0
<b>Total Capital Outlay</b>	<b>\$0</b>	<b>\$1,900</b>	<b>\$1,900</b>	<b>\$0</b>
<b>Operating Transfers</b>				
Equipment Replacement	\$1,400	\$1,400	\$1,400	\$1,400
<b>Total Operating Transfers</b>	<b>\$1,400</b>	<b>\$1,400</b>	<b>\$1,400</b>	<b>\$1,400</b>
<b>Total Expenditures</b>	<b>\$188,219</b>	<b>\$214,450</b>	<b>\$193,632</b>	<b>\$230,200</b>

**GENERAL DEBT  
SERVICE FUND**



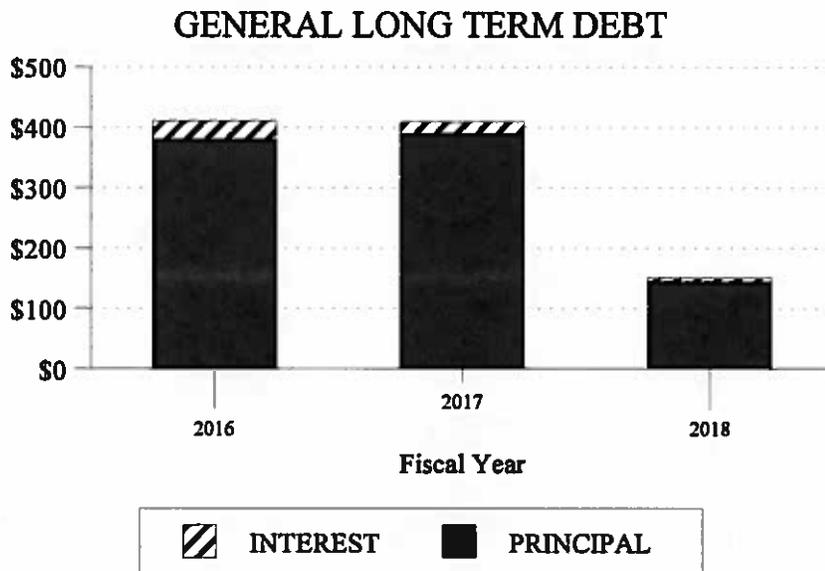
**GENERAL DEBT SERVICE FUND**

The General Debt Service Fund is used for the accumulation of resources to provide for the payment of debt service on the City's General Obligation Bonds and to provide a reserve for such payment. Resources include a portion of the Ad Valorem Tax Levy and earnings from investments of the fund. (The Ad Valorem Tax Levy is pledged as security on all outstanding General Obligation Bonds.)

The portion of the Tax Levy allocated to General Debt Service is based on current year principal and interest requirements. This calculation gives the necessary dollar figure. The debt service portion of the tax rate is then calculated based on a 100% collection rate; therefore, each year, enough current taxes are allocated to the General Debt Service Fund to make the required annual principal and interest payments.

**Tax Rate Limitations.** The City is a Home Rule Charter City with a maximum authorized rate for all purposes of \$2.50 per \$100 assessed valuation. This maximum tax rate is imposed by the Constitution of the State of Texas. Under the rules of the Texas Attorney General, the City may issue general obligation debt in an amount no greater than that which can be serviced by a debt service tax of \$1.50 per \$100 assessed valuation, based on 90% collections. The City's adopted debt service tax rate for FY2016 is \$0.037968 per \$100 assessed valuation. This represents only 2.53%, or \$1.462032 below, the rate allowable by the Attorney General's imposed limit. Debt payments have been scheduled in order to best maintain the debt service tax rate at a fairly constant level.

**Future Requirements.** At current debt levels, the City's debt service requirements are programmed to remain level until a significant decrease in FY 2017-2018. The City does not anticipate issuing additional debt in FY 2016.



**WOODWAY, TEXAS**

**ESTIMATED AD VALOREM TAX COLLECTION & PROPOSED DISTRIBUTION  
FISCAL YEAR 2015-2016**

Assessed Valuation for 2015	\$950,886,030
Tax Rate Per \$100 Valuation	0.4700
Revenue from 2015 Tax Roll	4,469,164
Estimated Collections	99%
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$4,424,472</b>

**SCHEDULE OF TAX LEVY AND COLLECTION RATE**

TAX YEAR	TOTAL ASSESSED VALUATION	TAX RATE	TAX LEVY	CURRENT TAX COLLECTION	% COLLECTION TO LEVY
2005	633,410,222	0.45720	2,895,952	2,865,705	98.956%
2006	677,180,549	0.45720	3,096,069	3,062,547	98.917%
2007	716,386,792	0.45720	3,275,320	3,247,593	99.153%
2008	776,590,751	0.45720	3,550,573	3,516,857	99.050%
2009	807,392,339	0.45720	3,691,398	3,651,754	98.926%
2010	816,065,003	0.45720	3,731,049	3,686,509	98.806%
2011	833,545,416	0.45690	3,808,469	3,765,524	98.872%
2012	838,949,841	0.45690	3,833,162	3,796,907	99.054%
2013	852,548,069	0.45690	3,895,292	3,854,888	98.963%
2014	911,970,360	0.47000	4,286,261	4,329,685	101.013%
2015	950,886,030	0.47000	4,469,164		

**TAX RATE PER \$100**

PROPOSED DISTRIBUTION	2014-2015	2015-2016	AMOUNT 2015-2016	%
General	0.366643	0.372032	3,492,903	78.945%
Future Capital Street Improvements	0.045000	0.045000	427,899	9.671%
Long-Term Capital Projects	0.013100	0.015000	142,633	3.224%
Interest and Sinking	0.045257	0.037968	361,037	8.160%
<b>Total</b>	<b>0.470000</b>	<b>0.470000</b>	<b>4,424,472</b>	<b>100.000%</b>

WOODWAY, TEXAS

2015-2016  
GENERAL DEBT SERVICE FUND  
- 400 -

The General Debt Service Fund accounts for the debt portion of property tax revenues and all general debt payments.

<b>REVENUES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
<b>Fund Balance</b>	\$208,988	\$211,141	\$211,141	\$217,470
<b>Revenues</b>				
Ad Valorem Tax	409,248	412,737	411,754	361,037
Delinquent Ad Valorem Taxes	1,417	1,500	1,731	1,500
Interest and Penalties	2,197	2,500	2,658	2,500
Interest Income	2,879	2,500	2,923	2,700
	<u>\$415,741</u>	<u>\$419,237</u>	<u>\$419,066</u>	<u>\$367,737</u>
<b>Total Resources</b>	<b>\$624,729</b>	<b>\$630,378</b>	<b>\$630,207</b>	<b>\$585,207</b>

<b>EXPENDITURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Principal	\$360,000	\$370,000	\$370,000	\$380,000
Interest	53,138	42,337	42,337	30,587
Paying Agent Fees	450	400	400	450
	<u>\$413,588</u>	<u>\$412,737</u>	<u>\$412,737</u>	<u>\$411,037</u>
<b>Total Expenditures</b>	<b>\$413,588</b>	<b>\$412,737</b>	<b>\$412,737</b>	<b>\$411,037</b>
<b>Ending Fund Balance</b>	<b>\$211,141</b>	<b>\$217,641</b>	<b>\$217,470</b>	<b>\$174,170</b>

WOODWAY, TEXAS

GENERAL OBLIGATION BOND  
DEBT SERVICE SCHEDULE

DATE	2009 REF SERIES FISCAL TOTALS		2011 REF SERIES FISCAL TOTALS		FISCAL GRAND TOTALS		
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	TOTAL
2015-2016	135,000	15,587	245,000	15,000	380,000	30,587	410,587
2016-2017	135,000	10,863	255,000	7,650	390,000	18,513	408,513
2017-2018	145,000	5,800			145,000	5,800	150,800
<b>TOTAL</b>	<b>\$415,000</b>	<b>32,250</b>	<b>\$500,000</b>	<b>22,650</b>	<b>\$915,000</b>	<b>\$54,900</b>	<b>\$969,900</b>

GENERAL DEBT SERVICE FUND  
SCHEDULE OF BONDS OUTSTANDING

GENERAL OBLIGATION ISSUE/NOTE	AMOUNT OF ISSUE	INTEREST RATE	YEAR OF MATURITY	AMOUNT OUTSTANDING @ 10/01/2015	2015-2016		2015-2016 TOTAL DUE
					PRINCIPAL DUE	INTEREST DUE	
G.O. 2009 Refunding (Street Improvements)	\$1,515,000	2.00% - 4.00%	2018	415,000	135,000	15,587	150,587
G.O. 2011 Refunding (Street Improvements)	\$1,675,000	2.00% - 3.00%	2017	500,000	245,000	15,000	260,000
<b>TOTAL ALL ISSUES</b>				<b>\$915,000</b>	<b>\$380,000</b>	<b>\$30,587</b>	<b>\$410,587</b>

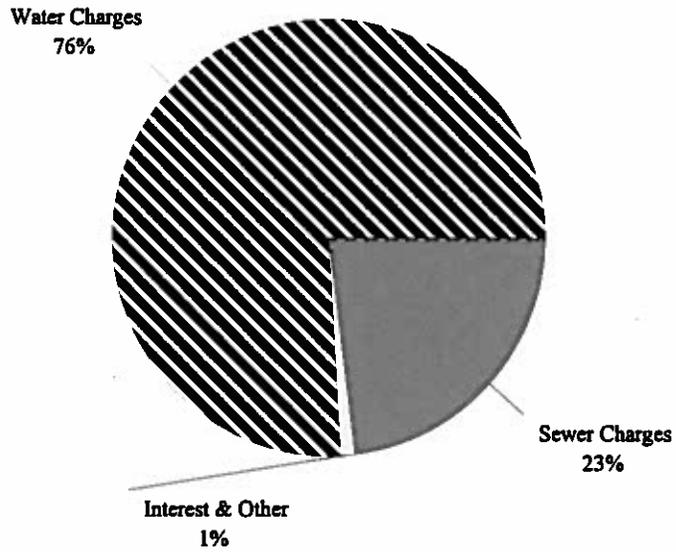
# UTILITY FUND



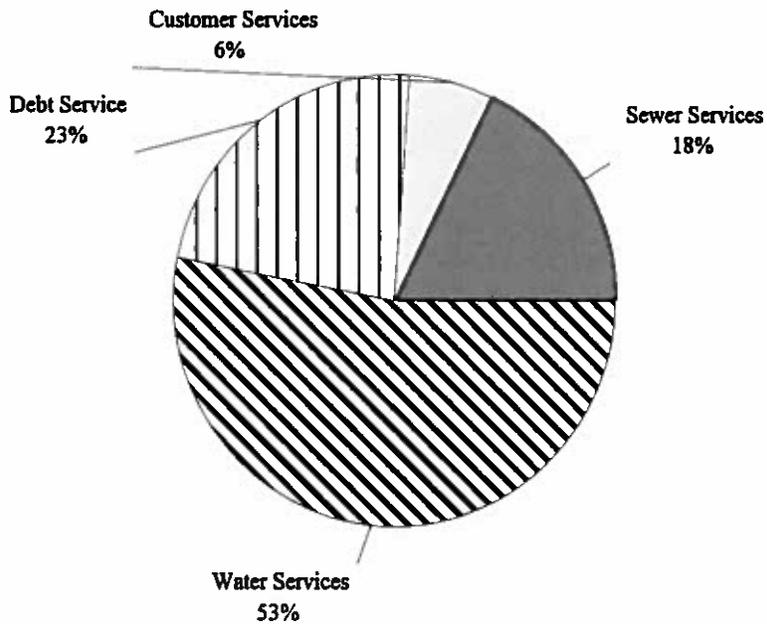
# UTILITY FUND REVENUES VS. EXPENDITURES

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## UTILITY FUND REVENUES



## UTILITY FUND EXPENDITURES



WOODWAY, TEXAS

2015-2016  
UTILITY FUND BUDGET SUMMARY

<b>REVENUES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
<b>Cash Balance</b>	\$203,355	\$317,929	\$317,929	\$316,677
<b>Revenues</b>				
Water Service Charges	\$3,796,665	\$4,044,400	\$3,928,332	\$3,901,600
Sewer System Charges	1,204,272	1,178,000	1,154,182	1,160,000
Interest and Other	56,258	37,000	36,621	36,000
<b>Total Revenues</b>	<b>\$5,057,195</b>	<b>\$5,259,400</b>	<b>\$5,119,135</b>	<b>\$5,097,600</b>
<b>Total Resources</b>	<b>\$5,260,550</b>	<b>\$5,577,329</b>	<b>\$5,437,064</b>	<b>\$5,414,277</b>

<b>EXPENDITURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Water Services	\$2,670,233	\$2,910,177	\$2,849,672	\$2,707,470
Sewer Services	782,616	822,580	765,875	926,266
Customer Service	1,489,772	1,526,643	1,504,840	1,463,864
<b>Total Expenditures</b>	<b>\$4,942,621</b>	<b>\$5,259,400</b>	<b>\$5,120,387</b>	<b>\$5,097,600</b>
<b>Ending Cash Balance</b>	<b>\$317,929</b>	<b>\$317,929</b>	<b>\$316,677</b>	<b>\$316,677</b>

**UTILITY FUND**  
**MAJOR REVENUE SOURCES**

**Water Service Charges (76%)**

Water Service Charges account for \$3,901,600 of revenues. This represents a slight decrease of \$26,732 or 1% from estimated FY 2015 collections. Projected or annually budgeted water sales are conservatively based upon a historical five (5) year average.

**Sewer System Charges (23%)**

Sewer System Charges account for \$1,160,000 of revenues. This represents a slight increase of \$5,818, or 1%, from estimated FY 2015 collections. Monthly customer rates are based on an average of January and February water consumption.

**Interest and Other (1%)**

Interest Income accounts for \$4,000 of revenues. This represents a decrease from estimated FY 2015. Interest rates are low, so to be conservative, the same was budgeted in FY 2016.

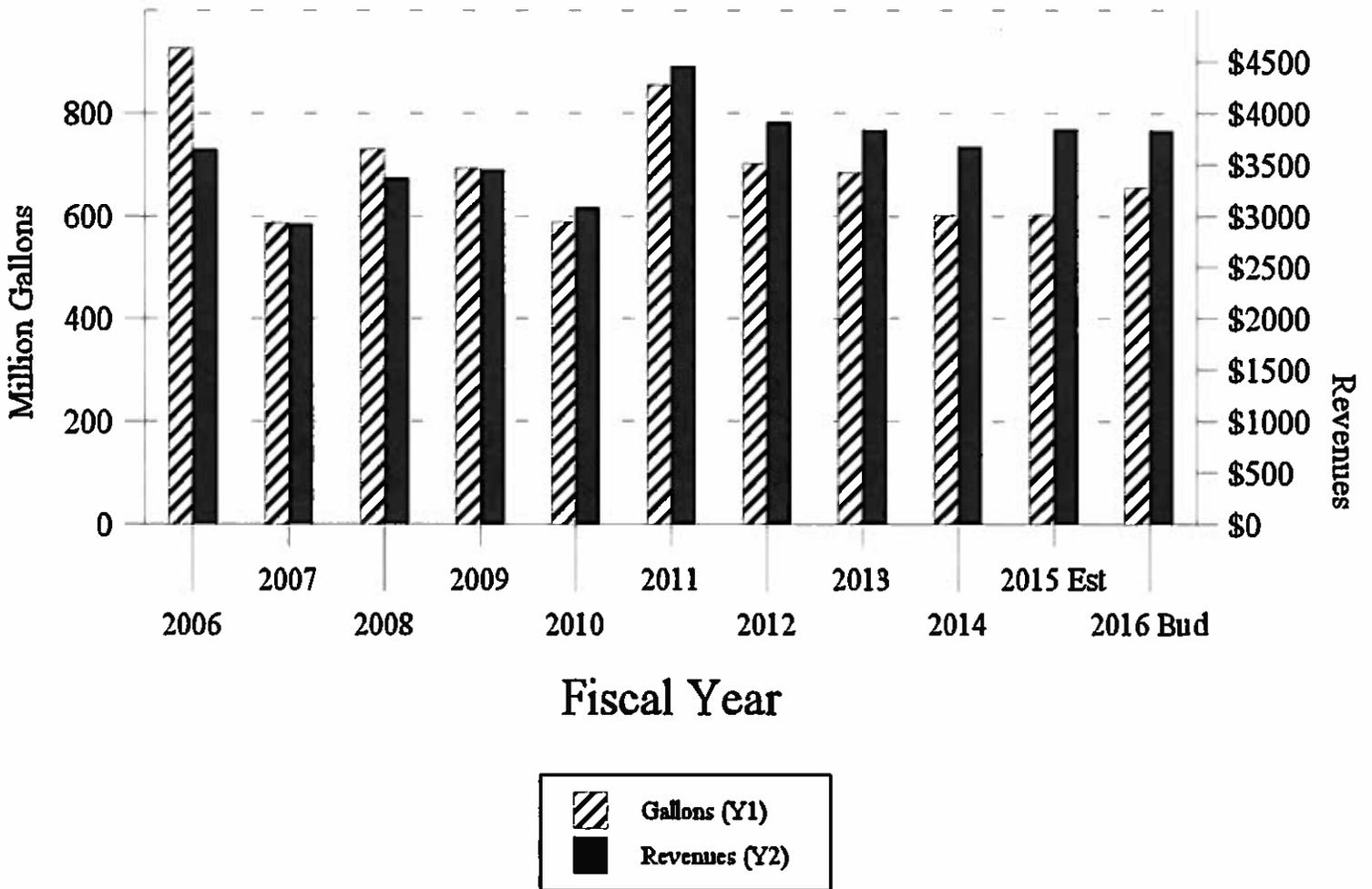
Miscellaneous income is budgeted at \$32,000, which is slightly less than the previous year to primarily allow for treated sewer water sales.

WOODWAY, TEXAS

UTILITY FUND PROJECTED REVENUES

REVENUES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Water Service Charges</b>				
Water Sales - Residential	\$2,945,878	\$3,256,800	\$3,100,985	\$3,100,000
Water Sales - Commercial	620,812	616,000	634,342	620,000
Water Sales - Wholesale	108,000	111,600	108,000	111,600
Water Taps	68,910	20,000	27,000	20,000
Reconnect & Transfers	53,065	40,000	58,005	50,000
	<b>\$3,796,665</b>	<b>\$4,044,400</b>	<b>\$3,928,332</b>	<b>\$3,901,600</b>
<b>Sewer System Charges</b>				
Sewer Charges - Residential	\$1,098,210	\$1,075,000	\$1,040,466	\$1,050,000
Sewer Charges - Commercial	96,312	95,000	105,266	102,000
Sewer Taps	9,750	8,000	8,450	8,000
	<b>\$1,204,272</b>	<b>\$1,178,000</b>	<b>\$1,154,182</b>	<b>\$1,160,000</b>
<b>Interest and Other</b>				
Interest Income	\$4,136	\$4,000	\$4,352	\$4,000
Miscellaneous Income	52,122	33,000	32,269	32,000
	<b>\$56,258</b>	<b>\$37,000</b>	<b>\$36,621</b>	<b>\$36,000</b>
<b>Total Revenues</b>	<b>\$5,057,195</b>	<b>\$5,259,400</b>	<b>\$5,119,135</b>	<b>\$5,097,600</b>

## HISTORICAL & PROJECTED WATER SALES (GALLONS SOLD VS. REVENUES)

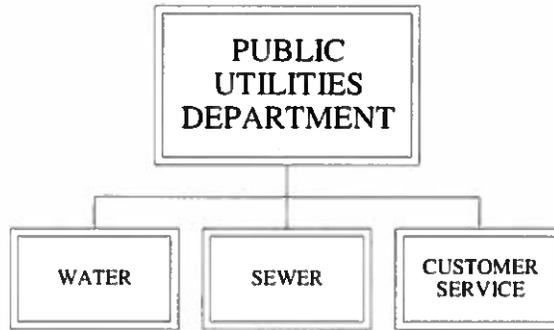


**UTILITY FUND  
DETAIL**



WOODWAY, TEXAS

PUBLIC UTILITIES SUMMARY  
2015-2016

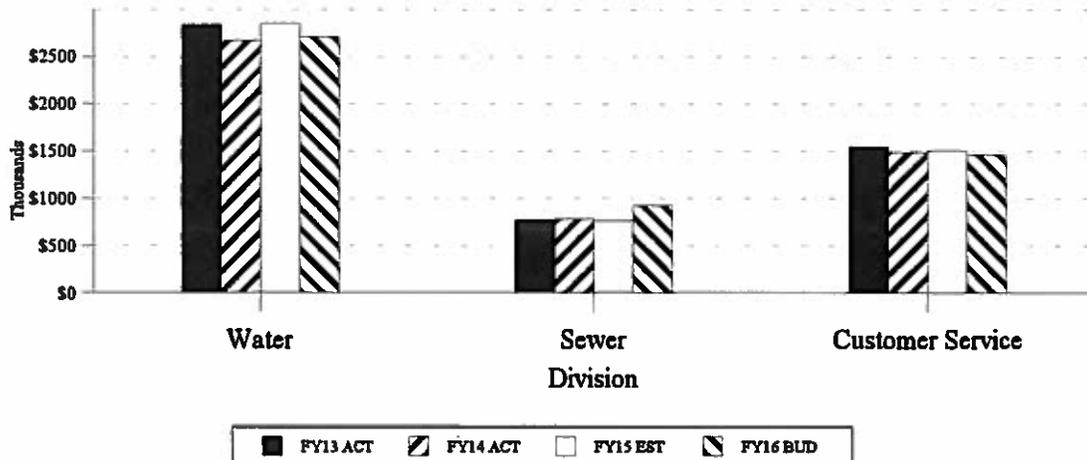


Director of Community Services - Randall Riggs (772-4050)  
Director of Finance - William Klump (772-4482)

ACTIVITY	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
Water Services	\$2,670,233	\$2,910,177	\$2,849,672	\$2,707,470
Sewer Services	782,616	822,580	765,875	926,266
Customer Service	1,489,772	1,526,643	1,504,840	1,463,864
<b>TOTALS</b>	<b>\$4,942,621</b>	<b>\$5,259,400</b>	<b>\$5,120,387</b>	<b>\$5,097,600</b>

THREE YEARS AND PROPOSED

(Actual to Estimated to Proposed)



WOODWAY, TEXAS

PUBLIC UTILITIES SUMMARY  
2015-2016

<b>RESOURCES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Operating Resources	(\$110,438)	\$4,000	\$5,604	\$4,000
Water Sales - Residential	2,945,878	3,256,800	3,100,985	3,100,000
Water Sales - Commercial	620,812	616,000	634,342	620,000
Water Sales - Wholesale	108,000	111,600	108,000	111,600
Water Tap Fees	68,910	20,000	27,000	20,000
Reconnects & Transfers	53,065	40,000	58,005	50,000
Sewer Revenues - Residential	1,098,210	1,075,000	1,040,466	1,050,000
Sewer Revenues - Commercial	96,312	95,000	105,266	102,000
Sewer Tap Fees	9,750	8,000	8,450	8,000
Interest and Other	52,122	33,000	32,269	32,000
<b>Total Resources</b>	<b>\$4,942,621</b>	<b>\$5,259,400</b>	<b>\$5,120,387</b>	<b>\$5,097,600</b>

<b>EXPENDITURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Salaries & Benefits	\$728,811	\$824,456	\$723,536	\$830,279
Supplies & Materials	175,653	190,000	139,283	189,000
Repairs & Maintenance	207,455	247,800	234,562	264,800
Other Services & Charges	2,272,116	2,488,534	2,115,554	2,560,787
Capital	1,377	1,564	1,376	4,100
Operating Transfers	1,557,209	1,507,046	1,906,076	1,248,634
<b>Total Expenditures</b>	<b>\$4,942,621</b>	<b>\$5,259,400</b>	<b>\$5,120,387</b>	<b>\$5,097,600</b>

<b>PERSONNEL</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Service/Maintenance	6.00	6.00	6.00	6.00
Office/Clerical	4.10	4.10	4.10	4.10
Technical	2.00	2.00	2.00	2.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.30	0.30	0.30	0.30
Management/Supervision	1.60	1.60	1.60	1.60
Temporary/Seasonal	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>

**PUBLIC UTILITIES  
WATER SERVICES - 4501**

**PROGRAM DESCRIPTION**

The Water Division processes and distributes potable water from six deep wells. The water supply is supplemented with treated surface water from the City of Waco and Bluebonnet Water Supply Corp. Water is treated and distributed in accordance with rules established by the Texas Commission on Environmental Quality. The City has the capacity to produce 4.09 million gallons per day from City wells and has 7.580 million gallons ground storage capacity. Wholesale supplemental water is contracted for at a minimum take based upon an average of the City's usage over the last three years. This Division is responsible for maintenance and repair of water lines, meters, valves, taps, fire hydrants, wells, pumps, controls, pressure tanks, storage tanks, generators, plant sites, and power equipment such as trucks and back-hoes. The Division responds to water leaks on a 24 hour, 7 day a week basis, ensures water quality to over 3,700 customers.

**GOALS AND OBJECTIVES FOR 2015-2016**

1. On a daily basis, monitor wells, distribution pressure and chlorine level above 2ppm.
2. Perform bacteriological sampling of water on a monthly basis.
3. Improve pressure plane management through additional valves, training and new Waco water connections.
4. Upgrade all employees to the highest certification possible for this department.
5. Answer all service requests the same day by a phone call, letter, or personal visit.
6. Replace broken valves.
7. Upgrade equipment in chlorine houses.
8. Become more proficient in repairing mains.

<b>PERFORMANCE MEASURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
1. Leaks Repaired				
- Services	350	325	338	350
- Main lines	250	225	237	250
- McGregor line	0	0	0	0
2. Water samples taken	200	200	200	200
3. Well inspections	2,190	2,190	2,190	2,190
4. Meter exchanges	272	350	193	250

**WOODWAY, TEXAS**

**PUBLIC UTILITIES  
WATER SERVICES - 4501**

<b>RESOURCES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Operating Resources	(\$1,073,367)	(\$1,094,223)	(\$1,020,655)	(\$1,144,130)
Water Sales - Residential	2,945,878	3,256,800	3,100,985	3,100,000
Water Sales - Commercial	620,812	616,000	634,342	620,000
Water Sales - Wholesale	108,000	111,600	108,000	111,600
Water Tap Fees	68,910	20,000	27,000	20,000
<b>Total Resources</b>	<b>\$2,670,233</b>	<b>\$2,910,177</b>	<b>\$2,849,672</b>	<b>\$2,707,470</b>

<b>EXPENDITURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Salaries & Benefits	\$345,940	\$381,275	\$336,905	\$378,825
Supplies & Materials	75,646	75,950	55,849	75,950
Repairs & Maintenance	103,717	136,300	106,140	143,300
Other Services & Charges	1,899,330	2,083,940	1,719,036	2,057,495
Capital	500	0	0	4,100
Operating Transfers	245,100	232,712	631,742	47,800
<b>Total Expenditures</b>	<b>\$2,670,233</b>	<b>\$2,910,177</b>	<b>\$2,849,672</b>	<b>\$2,707,470</b>

<b>PERSONNEL</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Service/Maintenance	3.00	3.00	3.00	3.00
Office/Clerical	1.40	1.40	1.40	1.40
Technical	1.00	1.00	1.00	1.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.90	0.90	0.90	0.90
Temporary/Seasonal	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>6.30</b>	<b>6.30</b>	<b>6.30</b>	<b>6.30</b>

**MAJOR BUDGET CHANGES**

No major changes are budgeted.

WOODWAY, TEXAS

WATER SERVICES - 4501

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Salaries &amp; Benefits</b>				
Service/Maintenance	\$90,279	\$88,108	\$86,202	\$90,485
Office/Clerical	42,852	44,771	45,503	48,166
Technical	34,598	36,870	37,061	39,116
Management/Supervision	67,510	70,515	62,619	61,213
Overtime	13,084	18,000	13,098	18,000
Insurance	45,985	66,328	39,424	65,408
FICA/Medicare Tax	3,132	3,825	3,624	3,809
Retirement	40,574	42,749	40,053	41,769
Unemployment	0	0	0	0
Workers' Compensation	3,512	4,610	3,862	5,183
Incentive Pay	4,414	5,499	5,459	5,676
<b>Total Salaries &amp; Benefits</b>	<b>\$345,940</b>	<b>\$381,275</b>	<b>\$336,905</b>	<b>\$378,825</b>
<b>Supplies &amp; Materials</b>				
Uniform Service	\$1,977	\$3,000	\$2,176	\$3,000
Immunizations	0	250	0	250
Printing	0	500	0	500
Office Supplies	62	300	100	300
Postage	0	500	0	500
Supplies - Motor Vehicles	32,899	32,000	20,373	32,000
Minor Tools & Equipment	3,933	3,000	3,000	3,000
Chemicals	36,775	36,000	30,000	36,000
Food/Memorials	0	400	200	400
<b>Total Supplies &amp; Materials</b>	<b>\$75,646</b>	<b>\$75,950</b>	<b>\$55,849</b>	<b>\$75,950</b>
<b>Repairs &amp; Maintenance</b>				
Maintenance - Motor Vehicles	\$13,619	\$8,500	\$9,000	\$8,500
Maintenance - Office Equipment	395	600	0	600
Maintenance - Heavy Equipment	3,629	7,200	5,000	7,200
Maintenance - Pumps & Equipment	13,324	25,000	25,000	25,000
Maintenance - Mainlines	44,622	65,000	45,000	65,000
Maintenance - Storage Tanks	2,269	5,000	0	5,000
Maintenance - Meters	22,237	15,000	21,140	22,000
Maintenance - Fire Hydrants	3,622	10,000	1,000	10,000
<b>Total Repairs &amp; Maintenance</b>	<b>\$103,717</b>	<b>\$136,300</b>	<b>\$106,140</b>	<b>\$143,300</b>

WOODWAY, TEXAS

WATER SERVICES - 4501

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Other Services &amp; Charges</b>				
Legal Services	\$0	\$2,500	\$0	\$2,500
Engineering Services	3,904	2,500	0	2,500
Service Charges - General Fund	208,749	225,635	225,635	259,778
Schools/Conferences	579	3,000	2,000	3,000
Employment Screening	174	500	500	500
Water Purchases	1,289,760	1,300,000	1,072,263	1,200,000
Water System Fee	11,043	15,000	12,704	15,000
Groundwater System Fee	12,027	30,000	12,366	30,000
Equipment Rental	1,178	3,000	3,000	3,000
Property/Liability Insurance	33,914	37,305	33,379	36,717
Communications	2,781	3,500	2,697	3,500
Newspaper Notices	0	500	500	500
Electric Service	334,752	425,000	336,242	425,000
Subscriptions/Memberships	469	1,000	500	1,000
Contingency/Emergency Expenditure	0	34,500	17,250	74,500
<b>Total Other Services &amp; Charges</b>	<b>\$1,899,330</b>	<b>\$2,083,940</b>	<b>\$1,719,036</b>	<b>\$2,057,495</b>
<b>Capital Outlay</b>				
Water Pumps/Wells	\$0	\$0	\$0	\$0
Water Meters	0	0	0	0
Fire Hydrants	0	0	0	0
Machinery & Equipment	500	0	0	4,100
Office Equipment	0	0	0	0
<b>Total Capital Outlay</b>	<b>\$500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,100</b>
<b>Operating Transfers</b>				
Equipment Replacement	\$20,100	\$18,200	\$18,200	\$47,800
Capital Projects Fund	225,000	0	400,000	0
Emergency Reserve Fund Transfer	0	214,512	213,542	0
<b>Total Operating Transfers</b>	<b>\$245,100</b>	<b>\$232,712</b>	<b>\$631,742</b>	<b>\$47,800</b>
<b>Total Expenditures</b>	<b>\$2,670,233</b>	<b>\$2,910,177</b>	<b>\$2,849,672</b>	<b>\$2,707,470</b>

**PUBLIC UTILITIES  
SEWER SERVICES - 4502**

**PROGRAM DESCRIPTION**

The Sewer Division maintains the City's sewer collection system, nine lift stations, and an outfall line that transports effluent to the Regional Wastewater Treatment Plant. The lift stations are closely monitored at least once each day, functionally checking both high volume pumps. Any restriction of sewer lines requires cleaning with a high pressure rodder. Persistent blockage requires line excavation. The collection system is monitored each day to prevent spillage of wastewater, and additional inspections are made after heavy rains to identify any overflow of manholes. Infiltration points are identified and repaired. The Division responds 24 hours a day, 7 days a week to repair lines and/or lift stations.

**GOALS AND OBJECTIVES FOR 2015-2016**

1. Perform ten (10) major trunkline repairs as already identified by contracted camera work.
2. Respond to emergency blockage situations in less than one hour.
3. Answer all requests for service the day received with a phone call, letter or personal visit.
4. Upgrade certification for all employees to the highest certification possible for this department.
5. Perform lift station preventive maintenance on an ongoing basis.
6. Train all employees in the department on the use of the sewer vacor truck.

<b>PERFORMANCE MEASURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
1. Feet of line rodded	70,000	70,000	70,000	70,000
2. Sewer stoppages removed	150	125	138	150
3. Major trunkline repairs	15	15	15	15
4. Miles of sewer line maintained	80	80	80	80
5. Lift stations maintained	10	10	10	10
6. Lift station inspections	2340	2340	2340	2340

WOODWAY, TEXAS

PUBLIC UTILITIES  
SEWER SERVICE - 4502

RESOURCES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
Operating Revenues	(\$421,656)	(\$355,420)	(\$388,307)	(\$233,734)
Sewer Revenues - Residential	1,098,210	1,075,000	1,040,466	1,050,000
Sewer Revenues - Commercial	96,312	95,000	105,266	102,000
Sewer Tap Fees	9,750	8,000	8,450	8,000
<b>Total Resources</b>	<b>\$782,616</b>	<b>\$822,580</b>	<b>\$765,875</b>	<b>\$926,266</b>

EXPENDITURES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
Salaries & Benefits	\$212,772	\$241,233	\$203,033	\$240,452
Supplies & Materials	68,626	76,200	54,611	75,200
Repairs & Maintenance	88,517	96,000	115,000	106,000
Other Services & Charges	332,101	368,783	353,055	462,914
Capital	0	1,564	1,376	0
Operating Transfers	80,600	38,800	38,800	41,700
<b>Total Expenditures</b>	<b>\$782,616</b>	<b>\$822,580</b>	<b>\$765,875</b>	<b>\$926,266</b>

PERSONNEL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
Service/Maintenance	2.00	2.00	2.00	2.00
Office/Clerical	0.20	0.20	0.20	0.20
Technical	1.00	1.00	1.00	1.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.70	0.70	0.70	0.70
Temporary/Seasonal	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>3.90</b>	<b>3.90</b>	<b>3.90</b>	<b>3.90</b>

**MAJOR BUDGET CHANGES**

No major changes are budgeted.

WOODWAY, TEXAS

SEWER SERVICES - 4502

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Salaries &amp; Benefits</b>				
Service/Maintenance	\$46,095	\$53,549	\$43,104	\$60,287
Office/Clerical	\$5,143	\$5,368	\$5,888	\$6,379
Technical	42,585	44,610	44,830	47,314
Management/Supervision	48,382	50,540	42,806	40,429
Overtime	7,804	10,000	8,771	10,000
Insurance	30,554	41,070	25,361	40,504
FICA/Medicare Tax	1,775	2,432	2,163	2,434
Retirement	25,192	27,188	24,074	26,697
Unemployment	0	0	0	0
Worker's Compensation	2,223	2,794	2,233	2,934
Incentive Pay	3,019	3,682	3,803	3,474
<b>Total Salaries &amp; Benefits</b>	<b>\$212,772</b>	<b>\$241,233</b>	<b>\$203,033</b>	<b>\$240,452</b>
<b>Supplies &amp; Materials</b>				
Uniform Service	\$1,232	\$1,700	\$1,611	\$1,700
Immunizations	0	250	0	250
Printing	0	150	0	150
Office Supplies	64	400	0	400
Supplies - Motor Vehicles	28,663	32,000	20,000	32,000
Minor Tools & Equipment	1,905	4,000	3,000	3,000
Chemicals	36,762	37,500	30,000	37,500
Food/Memorials	0	200	0	200
<b>Total Supplies &amp; Materials</b>	<b>\$68,626</b>	<b>\$76,200</b>	<b>\$54,611</b>	<b>\$75,200</b>
<b>Repairs &amp; Maintenance</b>				
Maintenance - Motor Vehicles	\$4,377	\$5,000	\$5,000	\$5,000
Maintenance - Office Equipment	0	0	0	0
Maintenance - Heavy Equipment	29,847	18,000	10,000	18,000
Maintenance - Lift Stations	34,424	33,000	30,000	33,000
Maintenance - Mainlines	19,869	40,000	70,000	50,000
<b>Total Repairs &amp; Maintenance</b>	<b>\$88,517</b>	<b>\$96,000</b>	<b>\$115,000</b>	<b>\$106,000</b>

WOODWAY, TEXAS

SEWER SERVICES - 4502

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Other Services &amp; Charges</b>				
Legal Services	\$0	\$2,000	\$0	\$2,000
Engineering Services	0	5,000	0	5,000
Service Charges - General Fund	69,583	75,212	75,212	86,592
Schools/Conferences	1,189	3,000	1,500	3,000
Employment Screening	12	500	250	500
Sewage Treatment Charges - WMARSS	228,948	247,500	247,500	330,036
Equipment Rental	0	1,000	500	1,000
Property/Liability Insurance	9,383	9,221	8,578	9,436
Communications	1,163	2,500	1,043	2,500
Newspaper Notices	785	500	500	500
Electric Service	20,812	22,000	17,672	22,000
Subscriptions/Memberships	226	350	300	350
<b>Total Other Services &amp; Charges</b>	<b>\$332,101</b>	<b>\$368,783</b>	<b>\$353,055</b>	<b>\$462,914</b>
<b>Capital Outlay</b>				
Sewer Lift Stations	\$0	\$0	\$0	\$0
Machinery & Equipment	0	1,564	1,376	0
Office Equipment	0	0	0	0
<b>Total Capital Outlay</b>	<b>\$0</b>	<b>\$1,564</b>	<b>\$1,376</b>	<b>\$0</b>
<b>Operating Transfers</b>				
Equipment Replacement	\$80,600	\$38,800	\$38,800	\$41,700
Capital Projects Fund	0	0	0	0
<b>Total Operating Transfers</b>	<b>\$80,600</b>	<b>\$38,800</b>	<b>\$38,800</b>	<b>\$41,700</b>
<b>Total Expenditures</b>	<b>\$782,616</b>	<b>\$822,580</b>	<b>\$765,875</b>	<b>\$926,266</b>

**WOODWAY, TEXAS**

**PUBLIC UTILITIES  
CUSTOMER SERVICE - 4503**

**PROGRAM DESCRIPTION**

The Customer Service Division coordinates and performs the reading of meters, maintains computer records for utility customers (in excess of 3,800 accounts), bills utility customers, records payments received from customers, handles customer requests for service, performs meter re-reads, changes dead meters and coordinates major repairs with water crews. Customer Service also provides clerical support for the Finance Division with finance, utility billing, and personnel responsibilities. Customer Service is the "first line" contact with citizens regarding utility services, and is staffed by one each - Customer Service Coordinator, Customer Service Clerk, Meter Reader and one-half of an Accounting/Customer Service Clerk.

**GOALS AND OBJECTIVES FOR 2015-2016**

1. Maintain a "team" focus on the citizen as customer via training, work order tracking, and continuation of customer surveys.
2. Continue to develop all employees' PC abilities in Word and Excel in order to provide efficiency & computerize manual duties.
3. Complete cross training department personnel and implement periodic temporary reassignments.
4. Prepare and mail monthly billings on a timely and efficient basis while maintaining 28-31 day billing cycles.
5. Examine and present recommendations for the use of equalized payment plans.
6. Perform all meter re-reads within 24 hours of request.
7. Replace defective meters within 15 days of identification.
8. Implement a delinquency process for finalled accounts and routine write-offs.

<b>PERFORMANCE MEASURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
<b>Billing</b>				
1. Average Monthly Customer Accounts				
- Water	3,773	3,775	3,806	3,825
- Irrigation	104	105	113	115
- Sewer	3,575	3,575	3,600	3,600
- Refuse	3,571	3,575	3,590	3,600
2. Utility Bills Issued	46,524	46,560	47,028	47,280
3. Utility Payments Processed				
- % Mail	32.0%	32.0%	30.0%	30.0%
- % ACH	12.0%	12.0%	13.0%	13.0%
- % Other (Walk-in, Night drop, Online)	56.0%	56.0%	57.0%	57.0%
4. Delinquent Notices Issued				
- Reminder Cards	6,136	6,150	6,144	6,150
- Yellow Tags	1,589	1,600	1,595	1,600
- Cut-offs for non-pay	177	175	136	150
5. Late Penalties Assessed	3,169	3,175	3,357	3,375
6. Deferred Payment Plans/Extensions Processed	32	50	41	50
7. Work Orders Processed	5,170	5,175	3,840	4,000
8. Service Applications Processed	415	425	433	450
9. Service Terminations Processed	422	425	439	450
10. Billing Adjustments	169	175	172	175
11. Sanitation Service Calls	579	600	541	550
12. Re-reads Processed	1,632	1,650	653	675
13. Water Sold (Millions of Gallons)	600	652	603	654
14. Garage Sale Permits Issued	200	200	190	200
<b>Meter Reading</b>				
15. Meters Read	46,524	46,560	47,028	47,280
16. Meters Repaired	54	50	25	25
17. Defective Meters Replaced	272	350	193	250

WOODWAY, TEXAS

PUBLIC UTILITIES  
CUSTOMER SERVICE - 4503

<b>RESOURCES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Operating Revenues	\$1,432,571	\$1,482,643	\$1,442,483	\$1,409,864
Reconnects & Transfers	53,065	40,000	58,005	50,000
Interest	4,136	4,000	4,352	4,000
<b>Total Resources</b>	<b>\$1,489,772</b>	<b>\$1,526,643</b>	<b>\$1,504,840</b>	<b>\$1,463,864</b>

<b>EXPENDITURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Salaries & Benefits	\$170,099	\$201,948	\$183,598	\$211,002
Supplies & Materials	31,381	37,850	28,823	37,850
Repairs & Maintenance	15,221	15,500	13,422	15,500
Other Services & Charges	40,685	35,811	43,463	40,378
Capital	877	0	0	0
Operating Transfers	1,231,509	1,235,534	1,235,534	1,159,134
<b>Total Expenditures</b>	<b>\$1,489,772</b>	<b>\$1,526,643</b>	<b>\$1,504,840</b>	<b>\$1,463,864</b>

<b>PERSONNEL</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Service/Maintenance	1.00	1.00	1.00	1.00
Office/Clerical	2.50	2.50	2.50	2.50
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.30	0.30	0.30	0.30
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>3.80</b>	<b>3.80</b>	<b>3.80</b>	<b>3.80</b>

**MAJOR BUDGET CHANGES**

No major changes are budgeted.

WOODWAY, TEXAS

CUSTOMER SERVICE - 4503

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Salaries &amp; Benefits</b>				
Service/Maintenance	\$19,912	\$25,608	\$26,252	\$27,712
Office/Clerical	88,204	92,207	92,438	96,876
Professional	14,924	15,585	15,201	15,898
Overtime	433	1,000	500	1,000
Insurance	22,521	39,944	21,839	39,411
FICA/Medicare Tax	1,795	1,973	1,977	2,094
Retirement	20,350	22,057	22,025	22,968
Unemployment	0	0	0	0
Worker's Compensation	677	884	891	1,102
Team Incentives	0	1,000	500	1,000
Incentive Pay	1,283	1,690	1,975	2,941
<b>Total Salaries &amp; Benefits</b>	<b>\$170,099</b>	<b>\$201,948</b>	<b>\$183,598</b>	<b>\$211,002</b>
<b>Supplies &amp; Materials</b>				
Uniform Service	\$160	\$400	\$200	\$400
Printing	3,883	3,500	3,500	3,500
Office Supplies	1,276	1,200	1,200	1,200
Computer Supplies	1,282	1,200	1,200	1,200
Postage	21,676	23,000	20,000	23,000
Supplies - Motor Vehicles	2,815	7,250	2,123	7,250
Minor Tools & Equipment	288	1,000	500	1,000
Food/Memorials	1	300	100	300
<b>Total Supplies &amp; Materials</b>	<b>\$31,381</b>	<b>\$37,850</b>	<b>\$28,823</b>	<b>\$37,850</b>
<b>Repairs &amp; Maintenance</b>				
Maintenance - Motor Vehicles	\$1,690	\$2,000	\$1,000	\$2,000
Maintenance - Office Equipment	13,531	13,500	12,422	13,500
<b>Total Repairs &amp; Maintenance</b>	<b>\$15,221</b>	<b>\$15,500</b>	<b>\$13,422</b>	<b>\$15,500</b>

WOODWAY, TEXAS

CUSTOMER SERVICE - 4503

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Other Services &amp; Charges</b>				
Special Studies	\$975	\$975	\$975	\$975
Contract Labor	0	0	0	0
Audit Services	6,650	7,000	6,685	7,000
Schools/Conferences	0	500	0	500
Employment Screening	420	200	0	200
Bank Service Charges	17,995	20,000	21,742	24,800
Uncollectible UB	8,627	0	8,500	0
Property/Liability Insurance	1,855	2,036	1,786	1,803
Newspaper Notices	758	500	0	500
Mail-Handling	2,671	2,800	2,775	2,800
Community Programs	0	0	0	0
Subscriptions/Memberships	0	300	0	300
Contingency	734	1,500	1,000	1,500
<b>Total Other Services &amp; Charges</b>	<b>\$40,685</b>	<b>\$35,811</b>	<b>\$43,463</b>	<b>\$40,378</b>
<b>Capital Outlay</b>				
Office Equipment	\$877	\$0	\$0	\$0
<b>Total Capital Outlay</b>	<b>\$877</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers</b>				
Equipment Replacement	\$2,800	\$2,800	\$2,800	\$0
Debt Service - Water	805,138	809,738	809,738	737,113
Debt Service - Sewer	423,571	422,996	422,996	422,021
<b>Total Operating Transfers</b>	<b>\$1,231,509</b>	<b>\$1,235,534</b>	<b>\$1,235,534</b>	<b>\$1,159,134</b>
<b>Total Expenditures</b>	<b>\$1,489,772</b>	<b>\$1,526,643</b>	<b>\$1,504,840</b>	<b>\$1,463,864</b>

WOODWAY, TEXAS



**UTILITY DEBT  
SERVICE FUND**



**UTILITY DEBT SERVICE FUND**

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The Utility Debt Service Fund is used for the accumulation of resources to provide for the payment of debt service on the City's Water and Sewer Revenue Bonds and also to provide a reserve as required by the City's bond ordinances. These ordinances currently require the City to maintain a balance equal to the succeeding fiscal year's principal and interest payment.

For FY 2016, the required balance in this fund is \$1,159,134 (the amount of debt service payments to be made in FY 2015-2016). This fund reaches its low balance in August after the yearly principal payments are made. To provide funds for debt service payments, it is necessary for the Utility Fund to transfer \$1,159,134 to this fund in FY 2016.

The debt service on Water and Sewer Bonds, i.e., the amount transferred from the Utility Fund, is provided by water and sewer fees. Issuance of additional bonds may impact Water and Sewer fees, but will have no impact on property tax rates.

It is the City's policy to fund as many projects as possible from the Utility Projects Fund and to incur new debt only when necessary for larger projects. In determining the timing for issuance of new debt, the objective is to minimize the overall debt service; therefore, new debt issuance is usually timed to coincide with a decrease in current debt service.

The following pages contain the current budget for the Utility Debt Service Fund and schedule reflecting current debt service obligations.

WOODWAY, TEXAS

2015-2016  
 UTILITY DEBT SERVICE FUND  
 - 501 -

The Utility Debt Service Fund accounts for all debt payments associated with utility projects. The debt payments are funded by internal transfers from the Utility Fund.

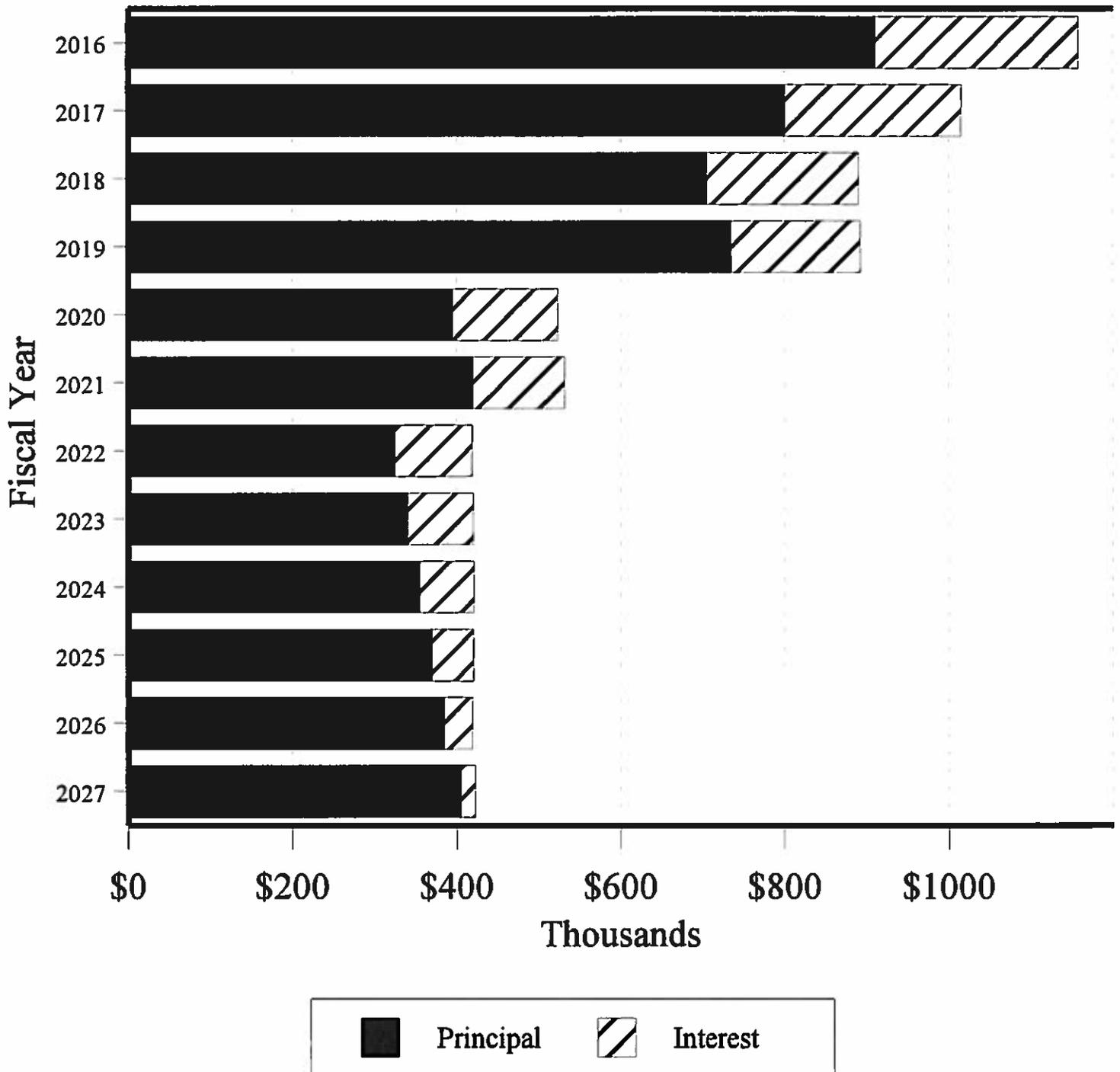
<b>REVENUES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
<b>Fund Balance</b>	\$361,625	\$371,529	\$371,529	\$377,041
<b>Revenues</b>				
Transfer from Utility Fund	1,228,709	1,232,734	1,232,734	1,159,134
Interest Income	5,131	5,000	5,512	5,000
	<u>\$1,233,840</u>	<u>\$1,237,734</u>	<u>\$1,238,246</u>	<u>\$1,164,134</u>
<b>Total Resources</b>	<b>\$1,595,465</b>	<b>\$1,609,263</b>	<b>\$1,609,775</b>	<b>\$1,541,175</b>

<b>EXPENDITURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Principal	\$915,000	\$950,000	\$950,000	\$910,000
Interest	308,036	280,934	280,934	247,234
Paying Agent Fees	900	1,800	1,800	1,900
	<u>\$1,223,936</u>	<u>\$1,232,734</u>	<u>\$1,232,734</u>	<u>\$1,159,134</u>
<b>Total Expenditures</b>	<b>\$1,223,936</b>	<b>\$1,232,734</b>	<b>\$1,232,734</b>	<b>\$1,159,134</b>
<b>Ending Fund Balance</b>	<b>\$371,529</b>	<b>\$376,529</b>	<b>\$377,041</b>	<b>\$382,041</b>

**WATER WORKS & SEWER SYSTEM  
DEBT SERVICE SCHEDULE**

DATE	2007 SERIES		2009 SERIES		2011 REF SERIES		FISCAL GRAND TOTALS		
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	TOTAL
2015-2016	255,000	166,571	315,000	50,613	340,000	30,050	910,000	247,234	1,157,234
2016-2017	265,000	155,097	325,000	39,587	210,000	19,850	800,000	214,534	1,014,534
2017-2018	280,000	144,165	335,000	27,400	90,000	13,550	705,000	185,115	890,115
2018-2019	290,000	132,615	350,000	14,000	95,000	10,850	735,000	157,465	892,465
2019-2020	300,000	120,435			95,000	8,000	395,000	128,435	523,435
2020-2021	315,000	107,835			105,000	4,200	420,000	112,035	532,035
2021-2022	325,000	94,447					325,000	94,447	419,447
2022-2023	340,000	80,635					340,000	80,635	420,635
2023-2024	355,000	66,015					355,000	66,015	421,015
2024-2025	370,000	50,750					370,000	50,750	420,750
2025-2026	385,000	34,562					385,000	34,562	419,562
2026-2027	405,000	17,719					405,000	17,719	422,719
<b>TOTAL</b>	<b>\$3,885,000</b>	<b>\$1,170,846</b>	<b>\$1,325,000</b>	<b>\$131,600</b>	<b>\$935,000</b>	<b>\$86,500</b>	<b>\$6,145,000</b>	<b>\$1,388,946</b>	<b>\$7,533,946</b>

# UTILITY LONG-TERM DEBT



UTILITY DEBT SERVICE FUND  
SCHEDULE OF BONDS OUTSTANDING

REVENUE BOND ISSUE/NOTE	AMOUNT OF ISSUE	INTEREST RATE	YEAR OF MATURITY	AMOUNT OUTSTANDING @ 10/01/2015	2015-2016 PRINCIPAL DUE	2015-2016 INTEREST DUE	2015-2016 TOTAL DUE
C.O. 2007 (Sewer Improvements)	\$5,600,000	4.125% - 4.500%	2027	\$3,885,000	\$255,000	\$166,571	\$421,571
C.O. 2009 (Water Improvements)	\$2,995,000	2.00% - 4.00%	2019	1,325,000	\$315,000	\$50,613	365,613
G.O. 2011 Refunding (Water Improvements)	\$2,705,000	2.00% - 4.00%	2021	935,000	340,000	30,050	370,050
<b>TOTAL ALL ISSUES</b>				<b>\$6,145,000</b>	<b>\$910,000</b>	<b>\$247,234</b>	<b>\$1,157,234</b>

# CAPITAL PROJECT FUNDS



WOODWAY, TEXAS

2015-2016  
PARK PROJECTS FUND  
- 300 -

The Park Projects Fund is used for projects associated with the City's park lands as considered by the Parks Board. Projects are funded by internal transfers from the General Fund.

REVENUES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Fund Balance</b>	\$62,220	\$62,634	\$62,634	\$25,776
<b>Revenues</b>				
Interest Income	414	400	420	425
Miscellaneous Income	0	0	0	0
Park Memberships	0	0	654	700
Transfer from General Fund	0	0	0	0
Transfer from General Projects Fund	0	0	0	0
	\$414	\$400	\$1,074	\$1,125
<b>Total Resources</b>	<b>\$62,634</b>	<b>\$63,034</b>	<b>\$63,708</b>	<b>\$26,901</b>

EXPENDITURES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Parks:</b>				
<u>Contract Labor</u>	\$0	\$0	\$0	\$0
<u>Capital - Bldgs &amp; Improv</u>				
30014 - Resurface Whitehall Park Parking Lot	0	42,000	38,209	0
30015 - Miscellaneous Parks Board Projects	0	10,000	(277)	10,000
Transfer to General Projects Fund	0	0	0	0
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$52,000</b>	<b>\$37,932</b>	<b>\$10,000</b>
<b>Ending Fund Balance</b>	<b>\$62,634</b>	<b>\$11,034</b>	<b>\$25,776</b>	<b>\$16,901</b>

WOODWAY, TEXAS

2015-2016  
 PARK DEDICATION FUND  
 - 301 -

The Park Dedication Fund was established to account for funds received from Developers for the purpose of making park improvements in new development areas.

<b>REVENUES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
<b>Fund Balance</b>	\$11,864	\$11,943	\$11,943	\$12,022
<b>Revenues</b>				
Interest Income	79	100	79	80
Transfer from General Fund	0	0	0	0
Park Fund Dedications	0	0	0	0
	\$79	\$100	\$79	\$80
<b>Total Resources</b>	<b>\$11,943</b>	<b>\$12,043</b>	<b>\$12,022</b>	<b>\$12,102</b>

<b>EXPENDITURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Park Improvements	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Fund Balance</b>	<b>\$11,943</b>	<b>\$12,043</b>	<b>\$12,022</b>	<b>\$12,102</b>

**GENERAL PROJECTS FUND**

The General Projects Fund provides funding for a wide range of general City projects. The majority of these projects are significant in cost, but do not require the use of debt as a funding source. This fund was created in FY 1994-95 by transfer of surplus funds from the General Fund. The major sources of revenue in this fund are year end surplus transfers from the General Fund and interest income.

**Major Projects for FY 2016**

**Slurry Seal Program (\$300,000)**

The slurry seal program has been budgeted in the Capital Projects Fund due to the total cost of the program being a large amount. In past years, this program was budgeted in the General Fund as a streets maintenance line item. Each year the City identifies streets in need of repair then a bid is prepared for the entire year's program. Approximately 1/5 of the City's streets can be slurry sealed annually with the \$300,000. We budgeted \$200,000 prior to FY 2010, but have found it to be more economical to budget \$300,000. This allows for substantially more streets to be done due to not duplicating engineering and set up costs.

**Public Safety Building A/C (\$65,000)**

The Public Safety Building was built in 1993 so it is 22 years old now. The air conditioning units are old and need to be replaced this year. The units are old and inefficient and are costly to maintain.

**Overall Impact on Operating Budget**

**Slurry Seal Program**

The slurry seal program reduces future maintenance costs and extends the overall life of the City's streets. This will reduce labor and material costs associated with future street repairs as well as improve the current condition of the streets.

**Public Safety Building A/C**

The Public Safety Building air conditioning units are old and need to be replaced. New units will reduce electricity costs due to being more energy efficient. The new units will also reduce the ongoing repair and maintenance costs associated with the old units.

WOODWAY, TEXAS

2015-2016  
GENERAL PROJECTS FUND  
- 302 -

The General Projects Fund provides funding for non-routine general City projects. These projects are typically significant in cost. The projects are funded through year-end excess transfers from the General Fund.

<b>REVENUES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
<b>Fund Balance</b>	\$1,991,224	\$2,027,604	\$2,027,604	\$1,617,271
<b>Revenues</b>				
Interest Income	9,303	10,000	13,364	10,000
Miscellaneous Income	20,000	20,000	20,000	0
Transfer from General Fund	950,000	0	0	0
Transfer from Park Projects Fund	0	0	0	0
	<u>\$979,303</u>	<u>\$30,000</u>	<u>\$33,364</u>	<u>\$10,000</u>
<b>Total Resources</b>	<b>\$2,970,527</b>	<b>\$2,057,604</b>	<b>\$2,060,968</b>	<b>\$1,627,271</b>

<b>EXPENDITURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
<b>Public Safety:</b>				
<u>Capital - Machinery &amp; Equipment</u>				
30255 - Digital Radio Conversion	39,980	0	0	0
<b>Streets:</b>				
<u>Capital - Buildings &amp; Improvements</u>				
30230 - Slurry Seal Program	278,318	300,000	300,000	300,000
30261 - Poage Drive Cape Seal	0	125,000	120,576	0
30603 - West Fairway Improvements	591,418	0	0	0
<b>Public Buildings:</b>				
<u>Capital - Buildings &amp; Improvements</u>				
30250 - Public Safety Remodel	0	0	0	0
30259 - Highway 84 Beautification	33,207	0	11,771	0
30260 - Public Safety Building Exterior Repairs	0	30,000	11,350	0
30262 - Public Safety Building A/C	0	0	0	65,000
	<u>\$942,923</u>	<u>\$455,000</u>	<u>\$443,697</u>	<u>\$365,000</u>
<b>Total Expenditures</b>	<b>\$942,923</b>	<b>\$455,000</b>	<b>\$443,697</b>	<b>\$365,000</b>
<b>Ending Fund Balance</b>	<b>\$2,027,604</b>	<b>\$1,602,604</b>	<b>\$1,617,271</b>	<b>\$1,262,271</b>

WOODWAY, TEXAS

2015-2016  
**FUTURE CAPITAL STREET IMPROVEMENT FUND**  
 - 306 -

The Future Capital Street Improvements Fund was established in FY 2002 to account for the proceeds of an incremental property tax increase. These proceeds shall only be used for future capital street improvements in order to offset debt issues and payment of such debt requirements. FY 2002 includes a 0.0183 rate increase. FY 2003 includes a 0.0117 rate increase, for a total FY 2003 rate of .0300. FY 2004 includes a 0.0150 rate increase, for a total FY 2004 rate of .0450. This rate will remain the same for future years.

<b>REVENUES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
<b>Fund Balance</b>	\$112,267	\$437,466	\$437,466	\$856,052
<b>Revenues</b>				
Ad Valorem Tax	379,667	410,387	410,068	427,899
Delinquent Ad Valorem Taxes	1,269	1,500	1,297	1,300
Interest and Penalties	1,809	2,000	2,232	2,000
Interest Income	2,256	3,000	4,989	5,000
	<u>\$385,001</u>	<u>\$416,887</u>	<u>\$418,586</u>	<u>\$436,199</u>
<b>Total Resources</b>	<b>\$497,268</b>	<b>\$854,353</b>	<b>\$856,052</b>	<b>\$1,292,251</b>

<b>EXPENDITURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
<b>Streets:</b>				
<u>Capital - Bldgs &amp; Improv.</u>				
Future Capital Projects	59,802	0	0	0
<b>Total Expenditures</b>	<b>\$59,802</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Fund Balance</b>	<b>\$437,466</b>	<b>\$854,353</b>	<b>\$856,052</b>	<b>\$1,292,251</b>

WOODWAY, TEXAS

2015-2016  
ARBORETUM CONSTRUCTION FUND  
- 308 -

The Arboretum Construction Fund accounts for major capital/construction expenditures at the Carleen Bright Arboretum. Expenditures are funded mainly from donations and internal transfers.

REVENUES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Fund Balance</b>	\$178,124	\$289,866	\$289,866	\$143,834
<b>Revenues</b>				
Interest Income	1,122	1,000	1,905	1,000
Sponsorships/Donations	0	0	0	0
Event Sponsorships	0	0	0	0
Designated Memorials/Honorariums	13,454	7,500	19,183	10,000
Arboretum Memberships	5,627	6,000	5,596	6,000
Transfer from General Capital Projects Fund	0	0	0	0
Transfer from Tourism Fund	125,000	0	110,000	0
Bond Proceeds	0	0	0	0
	\$145,203	\$14,500	\$136,684	\$17,000
<b>Total Resources</b>	<b>\$323,327</b>	<b>\$304,366</b>	<b>\$426,550</b>	<b>\$160,834</b>

EXPENDITURES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>MISCELLANEOUS CAPITAL IMPROVEMENTS</b>				
Security Camera System	0	0	9,969	0
Whitehall Renovations	0	225,000	265,260	0
Pond Feasibility Study	0	20,000	0	20,000
Pavilion Curbs	14,514	0	0	0
Pavilion Backup Generator	0	0	0	80,000
<b>DESIGNATED MEMORIALS/HONORARIUMS</b>	<b>18,947</b>	<b>6,000</b>	<b>7,487</b>	<b>6,000</b>
<b>Total Expenditures</b>	<b>\$33,461</b>	<b>\$251,000</b>	<b>\$282,716</b>	<b>\$106,000</b>
<b>Ending Fund Balance</b>	<b>\$289,866</b>	<b>\$53,366</b>	<b>\$143,834</b>	<b>\$54,834</b>
less Designated Fund Balance	36,067	37,567	47,763	51,763
<b>Ending Undesignated Fund Balance</b>	<b>\$253,799</b>	<b>\$15,799</b>	<b>\$96,071</b>	<b>\$3,071</b>

WOODWAY, TEXAS

2015-2016  
DEVELOPMENT FUND  
- 309 -

The Development Fund was created in FY 2001 to provide funds for both the Community Development Board and the Economic Development Board. Funds are provided as internal general and utility fund transfers.

<b>REVENUES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
<b>Fund Balance</b>	\$125,106	\$125,938	\$125,938	\$126,767
<b>Revenues</b>				
Interest Income	832	750	829	800
Transfer from General Fund	0	0	0	0
Transfer from Utility Fund	0	0	0	0
Transfer from Utility Projects Fund	0	0	0	0
	\$832	\$750	\$829	\$800
<b>Total Resources</b>	<b>\$125,938</b>	<b>\$126,688</b>	<b>\$126,767</b>	<b>\$127,567</b>
<b>EXPENDITURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
<b>Community Development:</b>				
<u>Community Programs</u>				
Miscellaneous Board Initiatives	\$0	\$0	\$0	\$0
<b>Economic Development:</b>				
<u>Community Programs</u>				
Miscellaneous Board Initiatives	0	0	0	0
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Fund Balance</b>	<b>\$125,938</b>	<b>\$126,688</b>	<b>\$126,767</b>	<b>\$127,567</b>

WOODWAY, TEXAS

2015-2016  
 FAMILY CENTER CONSTRUCTION FUND  
 - 310 -

The Family Center Construction Fund accounts for major capital/construction expenditures at the Woodway Family Center. Expenditures are funded mainly from donations and internal transfers.

<b>REVENUES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
<b>Fund Balance</b>	\$48,573	\$58,204	\$58,204	\$67,042
<b>Revenues</b>				
Interest Income	359	300	404	300
Sponsorships/Donations	3,180	2,500	2,188	2,500
Family Center Memberships	192	200	192	200
Event Sponsorships	5,900	5,000	6,250	5,000
Transfer from General Projects Fund	0	0	0	0
	\$9,631	\$8,000	\$9,034	\$8,000
<b>Total Resources</b>	<b>\$58,204</b>	<b>\$66,204</b>	<b>\$67,238</b>	<b>\$75,042</b>

<b>EXPENDITURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
<b>MISCELLANEOUS CAPITAL IMPROVEMENTS</b>				
Master Plan	0	15,000	0	15,000
Banners	0	0	196	0
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$15,000</b>	<b>\$196</b>	<b>\$15,000</b>
<b>Ending Fund Balance</b>	<b>\$58,204</b>	<b>\$51,204</b>	<b>\$67,042</b>	<b>\$60,042</b>

WOODWAY, TEXAS

2015-2016  
LONG - TERM CAPITAL PROJECTS FUND  
- 311 -

The Long-Term Capital Projects Fund was established in FY 2015 to account for the proceeds of a property tax increase. These proceeds shall only be used for long-term capital projects in order to offset debt issues and payment of such debt requirements.

FY 2015 includes a 0.013 tax rate and FY 2016 includes an additional 0.002, for a total of 0.015.

<b>REVENUES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
<b>Fund Balance</b>	\$0	\$0	\$0	\$120,606
<b>Revenues</b>				
Ad Valorem Tax	0	119,468	118,920	142,633
Delinquent Ad Valorem Taxes	0	0	396	400
Interest and Penalties	0	0	692	700
Interest Income	0	0	598	1,000
	\$0	\$119,468	\$120,606	\$144,733
<b>Total Resources</b>	\$0	\$119,468	\$120,606	\$265,339

<b>EXPENDITURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
<b>Streets:</b>				
<u>Capital - Bldgs &amp; Improv.</u>				
Long-Term Capital Projects	0	0	0	0
<b>Total Expenditures</b>	\$0	\$0	\$0	\$0
<b>Ending Fund Balance</b>	\$0	\$119,468	\$120,606	\$265,339

## **UTILITY PROJECTS FUND**

The Utility Projects Fund provides funding for a wide range of water and sewer projects. This fund was created in FY 1994-95 by transfer of funds from the consolidation of excess Utility and Reserve Funds. The major sources of revenue in this fund are both budgeted and surplus transfers from the Utility Fund and interest income.

### **Major Projects for FY 2016**

#### **Miscellaneous Pump/Well Repair (\$100,000)**

This funding is set aside for needed repairs to keep the City's pump and well sites in good working order. In the past we set aside \$75,000 a year for repairs, but in recent years we increased that amount to \$100,000 due to increasing repair costs.

#### **Pressure Tank Rehabilitation (Hwy 84 & Tater Hill) (\$19,850)**

During recent inspections, it was determined that the pressure tanks at all the well sites needed to be rehabilitated. All of them were rehabilitated in prior years except for these last two pressure tanks. This is necessary to insure that our water wells are safe and properly maintained to prevent more expensive repairs in the future. This project was started last year and will be completed this year.

#### **Tater Hill Storage Tank Rehabilitation (\$143,078)**

During annual inspections, it was determined that the Tater Hill water storage tank was in need of repairs. The interior of the tank needs to be repaired and repainted to insure it will be safe and useful for now and the future. This project was started last year and will be completed this year.

#### **Water Master Plan Update (\$60,000)**

The Water Master Plan the City currently has is from 2002. With the completion of the new Business Acres Well project, the last of the major changes to the water system should be complete for the next several years. Updating the Water Master Plan will include the growth the City has experienced since the last plan was completed and identify future concerns with the water system. Updating the plan will also quantify any capital improvements needed with the water system to continue to provide adequate service to the community.

#### **Highway 84 Storage Tank Rehabilitation (\$300,000)**

During annual inspections, it was determined that the Highway 84 water storage tank was in need of repairs. The interior of the tank needs to be stripped, repaired, and repainted to insure it will be safe and useful for now and in the future.

#### **Brentwood Circle Water Line Replacement (\$180,000)**

The Brentwood Circle water line has reached the end of its design life and is failing. This is a two inch water line, which needs to be replaced with a six inch water line according to City standards and the Texas Commission on Environmental Quality (TCEQ) regulations.

## **Overall Impact on Operating Budget**

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### **Miscellaneous Pump/Well Repair**

The pump and well repairs will extend the life of the City's pumps and wells and reduce future repair and maintenance costs. This will also ensure that the repairs are done in a timely manner to minimize the amount of water purchased during the repairs. This will significantly reduce the amount of water purchases in the operating budget.

### **Pressure Tank Rehabilitation (Hwy 84 & Tater Hill)**

This is necessary to insure that our water wells are safe and properly maintained to prevent more expensive repairs in the future. The \$19,850 budgeted for this project will have a small impact on the budget and will prevent more expensive repairs in the future.

### **Tater Hill Storage Tank Rehabilitation**

The interior of the tank needs to be repaired and repainted to insure it will be safe and useful for now and the future. This will extend the life of the storage tank and prevent more extensive repairs in the future. It would cost around two million dollars to replace the tank, which makes it much more economical to keep this existing storage tank repaired and maintained. This will also significantly reduce the amount of water purchases in the operating budget, because it would take much longer to replace a tank as opposed to keeping it properly maintained.

### **Water Master Plan Update**

Updating the Water Master Plan will include the growth the City has experienced since the last plan was completed and identify future concerns with the water system. Updating the plan will also quantify any capital improvements needed with the water system to continue to provide adequate service to the community. An adequate water system will have a tremendous impact on the future growth and stability of the City.

### **Highway 84 Storage Tank Rehabilitation**

The interior of the tank needs to be stripped, repaired, and repainted to insure it will be safe and useful for now and in the future. This will extend the life of the storage tank and prevent more extensive repairs in the future. It would cost in excess of two million dollars to replace the tank, which makes it much more economical to keep the existing storage tank repaired and maintained. This will also significantly reduce the amount of water purchases in the operating budget, because it would take much longer to replace a tank as opposed to keeping it properly maintained.

### **Brentwood Circle Water Line Replacement**

The residents on Brentwood Circle are serviced by a two inch water line that no longer meets the City standards and the Texas Commission on Environmental Quality (TCEQ) regulations. In addition to the line being too small, it is in poor condition and requires constant repairs. The new line will provide more consistent pressure and volume. It will also save time and money associated with constantly digging up and repairing the existing line.

WOODWAY, TEXAS

2015-2016  
UTILITY PROJECTS FUND  
- 504 -

The Utility Projects Fund provides funding for non-routine utility projects. These projects are typically significant in cost. The projects are funded through year-end excess transfers from the Utility Fund.

REVENUES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Fund Balance</b>	(\$698,690)	(\$592,692)	(\$592,692)	\$82,830
<b>Revenues</b>				
Interest Income	0	0	0	0
Miscellaneous Income	22,400	0	0	0
Transfer from Utility Fund	225,000	0	400,000	0
Transfer from General Fund	0	0	700,000	0
	\$247,400	\$0	\$1,100,000	\$0
<b>Total Resources</b>	(\$451,290)	(\$592,692)	\$507,308	\$82,830

EXPENDITURES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Water Services:</b>				
<u>Capital - Water Pumps/Wells</u>				
50418 - Miscellaneous Pump/Well Repair	19,934	100,000	0	100,000
50435 - Pressure Tank Rehab (84 & Tater Hill)	0	30,000	10,150	19,850
50436 - Tater Hill Storage Tank Rehab	0	200,000	56,922	143,078
50437 - Water Master Plan Update	0	60,000	0	60,000
50438 - Hwy 84 Storage Tank Rehab	0	0	0	300,000
50439 - Replace Brentwood Circle Water Line	0	0	0	180,000
51201 - Business Acres Well	19,230	0	103,899	0
<u>Capital - Water Mainlines</u>				
50431 - Elysian Lane Water Line Improvements	102,238	0	0	0
<b>Sewer Services:</b>				
<u>Capital - Sewer Mainlines</u>				
50434 - Fairway Interceptor Inspection/Evaluation	0	300,000	253,507	0
<b>Total Expenditures</b>	\$141,402	\$690,000	\$424,478	\$802,928
<b>Ending Fund Balance</b>	(\$592,692)	(\$1,282,692)	\$82,830	(\$720,098)

WOODWAY, TEXAS

2015-2016  
 UTILITY IMPACT IMPROVEMENTS  
 - 507 -

The Utility Impact Improvement Fund was created to account for developers impact fees and utility expenditures related to future development.

<b>REVENUES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
<b>Fund Balance</b>	\$37,806	\$37,806	\$37,806	\$37,806
<b>Revenues</b>				
Impact Fees - Water	0	0	0	0
Impact Fees - Wastewater	0	0	0	0
	\$0	\$0	\$0	\$0
<b>Total Resources</b>	\$37,806	\$37,806	\$37,806	\$37,806

<b>EXPENDITURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
Water	\$0	\$0	\$0	\$0
Wastewater	0	0	0	0
<b>Total Expenditures</b>	\$0	\$0	\$0	\$0
<b>Ending Fund Balance</b>	\$37,806	\$37,806	\$37,806	\$37,806

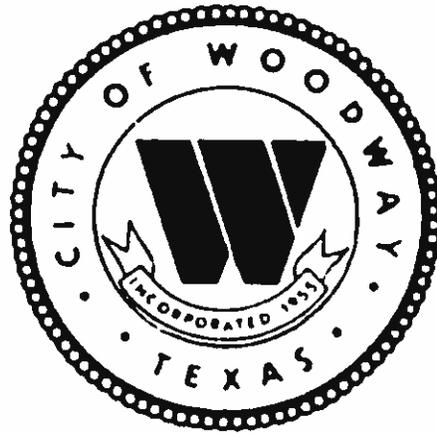
WOODWAY, TEXAS

2015-2016  
2007 UTILITY IMPROVEMENT FUND  
- 511 -

The 2007 Utility Improvements Fund was created to account for the proceeds and expenditures of Certificates of Obligation issued in FY 2007. The proceeds are earmarked for utility improvements.

<b>REVENUES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
<b>Fund Balance</b>	\$387,302	\$326,035	\$326,035	\$298,000
<b>Revenues</b>				
Interest Income	2,330	1,500	2,094	2,000
Bond Proceeds	0	0	0	0
	\$2,330	\$1,500	\$2,094	\$2,000
<b>Total Resources</b>	<b>\$389,632</b>	<b>\$327,535</b>	<b>\$328,129</b>	<b>\$300,000</b>

<b>EXPENDITURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
<b>Sewer Services:</b>				
<u>Capital - Sewer Lift Stations</u>				
Emergency Repairs	0	0	0	0
<u>Capital - Sewer Treatment System</u>				
WMARSS Improvements	63,597	275,000	30,129	300,000
<b>Total Expenditures</b>	<b>\$63,597</b>	<b>\$275,000</b>	<b>\$30,129</b>	<b>\$300,000</b>
<b>Ending Fund Balance</b>	<b>\$326,035</b>	<b>\$52,535</b>	<b>\$298,000</b>	<b>\$0</b>



## **OTHER FUNDS**



**TOURISM FUND**

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The purpose of this fund is to account for resources generated from the local hotel occupancy tax. State law restricts use of the revenue generated from this 7% tax for specific purposes related to tourism. Specifically, use is limited to the following:

- Category A: The acquisition of sites for the construction, improvement, enlarging, equipping, repairing, operation and maintenance of convention center facilities or visitor information center, or both;
- Category B: The furnishing of facilities, personnel and materials for the registration of convention delegates or registrants;
- Category C: Advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the city or its vicinity;
- Category D: The encouragement, promotion, improvement and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, television, radio, tape and sound recording, and other arts related to the presentation, performance, execution and exhibition of these major art forms; and
- Category E: Historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums:
  - (1) at or in the immediate vicinity of convention center facilities or visitor information centers, or
  - (2) located elsewhere in the city or its vicinity that would be frequented by tourists and convention delegates.

At least that portion of the hotel occupancy tax equal to one percent (1%) of the consideration paid by an occupant of hotel rooms shall be allocated for the purposes specified in subsection C. The portion of the hotel occupancy tax revenue allocated by the city for the purposes provided in subsection A above may not exceed seventy-five percent (75%) of the total of such tax revenue. No more than one percent (1%) of the consideration paid by an occupant of hotel rooms may be used for purposes specified in subsection D above. If the city does not allocate any hotel occupancy tax revenues for the purposes provided in subsection A above, then the city may not allocate more than fifty percent (50%) of the hotel occupancy tax revenues for the purposes provided by subsection E above.

WOODWAY, TEXAS

2015-2016  
TOURISM FUND  
- 200 -

The Tourism Fund accounts for hotel occupancy tax revenue, currently assessed at 7%, and all related expenditures as authorized by statute.

REVENUES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Fund Balance</b>	\$425,007	\$585,423	\$585,423	\$621,737
<b>Revenues</b>				
Hotel Occupancy Tax	577,734	575,000	586,385	575,000
Interest Income	3,864	3,000	4,680	3,500
Miscellaneous Income	0	0	0	0
	<u>\$581,598</u>	<u>\$578,000</u>	<u>\$591,065</u>	<u>\$578,500</u>
<b>Total Resources</b>	<b>\$1,006,605</b>	<b>\$1,163,423</b>	<b>\$1,176,488</b>	<b>\$1,200,237</b>

EXPENDITURES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Category A: Visitor Information Center</b>				
Principal	\$70,000	\$75,000	\$75,000	\$75,000
Interest	60,100	58,700	58,700	57,200
Paying Agent Fees	0	300	300	300
Transfer to General Fund for Visitor Center O&M	101,074	180,240	143,767	202,456
Transfer to CBA Construction Fund for Improvements	125,000	0	110,000	0
<b>Category B: Conventions</b>				
Conference Sponsorships	0	0	0	0
<b>Category C: Tourism Advertising &amp; Promotions</b>				
Sports Commission	0	0	0	0
Arboretum Marketing Brochure	0	0	0	0
Tourist Promotions (Festivals, etc.)	0	25,000	45,000	0
Tourist Advertising (Ads, Billboards, etc.)	65,008	82,143	121,984	82,143
<b>Category D: Arts Organizations and Programs</b>				
Art Exhibition (Outdoor Sculptures, etc.)	0	0	0	0
<b>Total Expenditures</b>	<b>\$421,182</b>	<b>\$421,383</b>	<b>\$554,751</b>	<b>\$417,099</b>
<b>Ending Fund Balance</b>	<b>\$585,423</b>	<b>\$742,040</b>	<b>\$621,737</b>	<b>\$783,138</b>

**WOODWAY, TEXAS**

**TOURISM FUND  
SCHEDULE OF BONDS OUTSTANDING**

GENERAL OBLIGATION ISSUE/NOTE	AMOUNT OF ISSUE	INTEREST RATE	YEAR OF MATURITY	AMOUNT OUTSTANDING @ 10/01/2015	2015-2016 PRINCIPAL DUE	2015-2016 INTEREST DUE	2015-2016 TOTAL DUE
C.O. 2011	\$1,815,000	2.00% - 4.00%	2031	\$1,545,000	\$75,000	\$57,200	\$132,200
<b>TOTAL ALL ISSUES</b>				<b>\$1,545,000</b>	<b>\$75,000</b>	<b>\$57,200</b>	<b>\$132,200</b>

**SPECIAL REVENUE CERTIFICATES OF OBLIGATION  
DEBT SERVICE SCHEDULE**

DATE	2011 SERIES FISCAL TOTALS		FISCAL GRAND TOTALS		
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	TOTAL
2015-2016	75,000	57,200	75,000	57,200	132,200
2016-2017	75,000	55,700	75,000	55,700	130,700
2017-2018	80,000	54,200	80,000	54,200	134,200
2018-2019	80,000	51,800	80,000	51,800	131,800
2019-2020	80,000	49,400	80,000	49,400	129,400
2020-2021	85,000	46,200	85,000	46,200	131,200
2021-2022	90,000	42,800	90,000	42,800	132,800
2022-2023	95,000	39,200	95,000	39,200	134,200
2023-2024	95,000	35,400	95,000	35,400	130,400
2024-2025	100,000	31,600	100,000	31,600	131,600
2025-2026	105,000	27,600	105,000	27,600	132,600
2026-2027	110,000	23,400	110,000	23,400	133,400
2027-2028	115,000	19,000	115,000	19,000	134,000
2028-2029	115,000	14,400	115,000	14,400	129,400
2029-2030	120,000	9,800	120,000	9,800	129,800
2030-2031	125,000	5,000	125,000	5,000	130,000
<b>TOTAL</b>	<b>\$1,545,000</b>	<b>\$562,700</b>	<b>\$1,545,000</b>	<b>\$562,700</b>	<b>\$2,107,700</b>

**EQUIPMENT REPLACEMENT FUND**

The objectives of this fund are:

1. To provide the necessary cash to replace equipment as it becomes obsolete or worn out and at the same time minimize the year to year budgetary impact of equipment purchases.
2. To provide a means, other than short term borrowing, to purchase additional equipment; and at the same time minimize the year to year budgetary impact of such new acquisitions.

How the fund functions:

Rather than budget for equipment purchases in each department, each department pays a calculated amount into the equipment replacement fund on a yearly basis. This amount is budgeted in each department's operating budget as a transfer to equipment replacement. Equipment purchases are then budgeted in the Equipment Replacement Fund.

**Items Available for Replacement**

<b><u>Department</u></b>	<b><u>Description</u></b>	<b><u>Final Pmt (Year)</u></b>	<b><u>Total Payment</u></b>	<b><u>Replacement Year</u></b>
Public Safety	Breathing Apparatus Supplies	2015	23,000	2014
Public Safety	In-Car Video Cameras (2)	2015	12,500	2014
Public Safety	Patrol Vehicles (3)	2015	66,500	2015
Streets	Tractor w/hydraulic box blade	2015	78,000	
Parks	Riding Mower	2015	6,500	2016
Parks	Playground Equip-Slide	2015	1,000	
Parks	Commercial Walk Behind Mower	2015	2,500	
Inspections	1/2 Ton Pickup	2015	14,500	
Customer Service	Compact Truck	2015	14,000	

# WOODWAY, TEXAS

## 2015-2016 GENERAL EQUIPMENT REPLACEMENT FUND - 103 -

The equipment replacement fund is used to purchase capital items which are replaced on a routine basis. The fund is reimbursed by the appropriate operating fund in annual repayments over the life of the item.

REVENUES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Fund Balance</b>	\$972,982	\$1,024,777	\$1,024,777	\$1,062,525
<b>Revenues</b>				
Interest Income - GF	6,544	6,000	6,716	6,500
Donations/Sponsorships	11,000	0	5,091	0
Transfer from General Fund	366,700	332,700	332,700	366,200
Proceeds for Sale of Fixed Assets - GF	22,623	0	25,065	0
	<u>\$406,867</u>	<u>\$338,700</u>	<u>\$369,572</u>	<u>\$372,700</u>
<b>Total Resources</b>	<b>\$1,379,849</b>	<b>\$1,363,477</b>	<b>\$1,394,349</b>	<b>\$1,435,225</b>

		Original Cost	Age	Life	Transfer
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### GENERAL FUND

Back-up Pumper Truck	Public Safety	148,218	17	25	11,900
Fire Truck	Public Safety	797,979	11	20	39,900
Breathing Apparatus Supplies	Public Safety	4,662	10	10	500
Reverse 911 System	Public Safety	36,000	10	10	3,600
Thermal Imager	Public Safety	8,300	9	10	800
Alarm Direct Equipment (2)	Public Safety	37,632	9	10	3,800
Search/Drug K-9	Public Safety	8,075	9	10	800
Mobile Data Terminals (15)	Public Safety	225,000	9	10	22,500
Mobile Laptop Computers (15)	Public Safety	34,396	8	10	3,400
Digital Radars (3)	Public Safety	6,162	7	8	800
Simunitions Training Equipment	Public Safety	7,884	7	10	800
Digital Radio Conversion	Public Safety	97,842	6	15	6,500
In-Car Video Cameras (5)	Public Safety	19,975	5	5	4,000
Fire Truck (Rescue Unit)	Public Safety	298,038	5	15	19,900
Bullet Proof Vests (31)	Public Safety	25,728	4	5	5,100
In-Car Video Cameras (3)	Public Safety	15,000	4	5	3,000
Light Bars (3)	Public Safety	6,000	4	5	1,200
Portable Radios (2)	Public Safety	3,333	4	10	300
Electronic Control Devices (Tasers) (3)	Public Safety	37,254	4	5	7,500
Administrative Vehicles (2)	Public Safety	85,694	4	5	17,100
Patrol Vehicles (3)	Public Safety	89,475	4	4	22,400
Phone Recorder System	Public Safety	18,600	3	5	3,700
Mobile Computers (4)	Public Safety	20,656	3	5	4,100
AR15 Rifles (8)	Public Safety	10,400	3	7	1,500
Administrative Vehicle	Public Safety	41,192	3	5	8,200
Patrol Vehicles (4)	Public Safety	152,576	3	4	38,100
In-Car Video Cameras (3)	Public Safety	11,777	2	5	2,400
Mobile Computers	Public Safety	15,000	2	5	3,000
Training Grounds Target System	Public Safety	16,533	2	10	1,700
Glock 22 40 Caliber Handguns	Public Safety	15,500	2	7	2,200
SCHA Air Compressor	Public Safety	29,260	2	20	1,500
SCHA Air Cylinders	Public Safety	5,100	2	15	300
Administrative Vehicle	Public Safety	47,032	2	5	9,400
Patrol Vehicles (3)	Public Safety	107,340	2	4	26,800
Grass Fire Truck	Public Safety	145,748	2	20	7,300
Search/Drug K-9	Public Safety	11,610	1	10	1,200
IPAD Mobile Conversion (10)	Public Safety	6,000	1	3	2,000
Administrative Vehicles (2)	Public Safety	95,574	1	5	19,100
Patrol Vehicles (3)	Public Safety	121,579	1	4	30,400
Animal Control Vehicle	Public Safety	29,648	1	5	5,900
All Terrain Vehicle	Public Safety	11,759	1	10	1,200
Handheld Electronic Ticketers (2)	Municipal Court	23,035	10	10	2,300
Utility Trailer	Streets	1,280	10	10	200
Cement Mixer	Streets	2,779	10	10	300
Concrete Cutter	Streets	3,994	10	10	400
Utility Trailer	Streets	2,895	8	10	300
Backhoe	Streets	51,961	5	15	3,500
Heated Emulsion Compartment	Streets	9,550	3	10	1,000
Street Cutter	Streets	5,530	1	10	600
Welder	Parks	2,787	10	10	300
Shredder	Parks	10,675	7	15	700
Tractor	Parks	15,134	7	10	1,500
Riding Mower	Parks	6,570	5	5	1,300
Playground Equip-Water Fountain	Parks	2,542	5	10	300
Playground Equip-Bridges (2)	Parks	5,500	4	10	600
Riding Mower	Parks	7,153	3	5	1,400
Playground Park Gazebos	Parks	8,498	3	15	600
Playground Equip-Water Fountains (2) Parks	Parks	5,680	1	10	600
Playground Equip-Play Base	Parks	13,671	1	20	700
Utility Vehicle	Arboretum	11,282	6	10	1,100
Commercial Mower	Arboretum	5,351	5	5	1,100
Commercial Trimmer	Arboretum	1,013	5	6	200
Marquee	Family Center	1,160	6	10	100
Gym Floor Maintenance Machine	Family Center	4,895	6	10	500
Scoreboards (2)	Family Center	4,048	4	5	800
<b>Total General Fund</b>					<u>366,200</u>

WOODWAY, TEXAS

2015-2016  
GENERAL EQUIPMENT REPLACEMENT FUND  
- 103 -

EXPENDITURES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Non-Departmental</b>				
<b><u>Capital - Office FF&amp;E</u></b>				
20197 - City Wide Computer System (1)	0	150,000	0	200,000
<b>Public Safety:</b>				
<b><u>Capital - Machinery &amp; Equip</u></b>				
20124 - In-Car Video Cameras	11,777	0	0	0
20169 - Search/Drug K-9	0	12,000	11,610	0
20179 - Mobile Computers	12,616	0	0	0
20180 - Surveillance Equipment (1)	0	55,000	0	55,000
20194 - Training Grounds Target System	16,533	0	0	0
20198 - Glock 22 .40 Caliber Handguns	15,500	0	(414)	0
20199 - SCBA Air Compressor	29,260	0	0	0
20205 - IPAD Mobile Conversion	0	6,000	6,000	0
20208 - Dispatch Consoles (2)	0	0	0	30,000
<b><u>Capital - Vehicles</u></b>				
20101 - Administrative Vehicles (1)	47,032	102,000	95,574	55,000
20102 - Patrol Vehicles (4)	109,293	118,200	121,579	188,000
20115 - Animal Control Vehicle	0	31,600	29,648	0
20143 - Grass Fire Truck	113,061	105,000	31,187	0
20204 - All Terrain Vehicle	0	12,000	11,759	0
<b>Streets:</b>				
<b><u>Capital - Machinery &amp; Equip</u></b>				
20206 - Street Cutter	0	6,300	5,530	0
20112 - Small Tractor (1)	0	0	0	14,500
<b><u>Capital - Vehicles</u></b>				
20109 - 3/4 Ton Pickup Truck (1)	0	0	0	27,500
20201 - Dump Truck (1)	0	64,000	0	96,000
<b>Parks:</b>				
<b><u>Capital - Machinery &amp; Equip</u></b>				
20117 - Riding Mower (1)	0	0	0	10,500
20146 - Playground Equip-Water Fountains	0	5,600	5,680	0
20146 - Playground Equip-Poage Base	0	15,400	13,671	0
20146 - Playground Equip-Exercise Equip (1)	0	7,500	0	7,500
<b>Public Buildings:</b>				
<b><u>Capital - Machinery &amp; Equip</u></b>				
20207 - Fuel Tracking System (1)	0	0	0	13,500
<b>Total Expenditures</b>	<b>\$355,072</b>	<b>\$690,600</b>	<b>\$331,824</b>	<b>\$697,500</b>
<b>Ending Fund Balance</b>	<b>\$1,024,777</b>	<b>\$672,877</b>	<b>\$1,062,525</b>	<b>\$737,725</b>

WOODWAY, TEXAS

2015-2016  
 UTILITY EQUIPMENT REPLACEMENT FUND  
 - 503 -

The equipment replacement fund is used to purchase capital items which are replaced on a routine basis. The fund is reimbursed by the appropriate operating fund in annual repayments over the life of the item.

REVENUES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Fund Balance</b>	\$623,179	\$639,358	\$639,358	\$352,610
<b>Revenues</b>				
Interest Income - UF	4,251	4,000	2,983	2,500
Transfer from Utility Fund	103,500	59,800	59,800	89,500
Proceeds for Sale of Fixed Assets - UF	8,452	0	0	0
	\$116,203	\$63,800	\$62,783	\$92,000
<b>Total Resources</b>	<b>\$739,382</b>	<b>\$703,158</b>	<b>\$702,141</b>	<b>\$444,610</b>

Original Cost	Age	Life	Transfer
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UTILITY FUND

Trench/Shoring Box	Water	3,965	10	10	400
Inspect Storage & Pressure Tanks	Water	1,975	10	10	200
Master Meters (4)	Water	11,875	10	10	1,200
Valve Machine	Water	66,192	5	10	6,600
Tapping Machine & Accessories	Water	3,159	4	10	300
Chemical Injection System	Water	35,690	4	15	2,400
Chemical Injection System	Water	16,396	3	15	1,100
3/4 Ton Utility Body Truck	Water	20,935	3	5	4,200
Chemical Injection System	Water	27,576	2	15	1,800
Chemical Injection System	Water	32,397	1	15	2,200
Tater Hill Well Repairs	Water	273,714	1	10	27,400
Backhoe	Sewer	56,510	8	10	5,700
Sewer Camera System	Sewer	68,577	8	10	6,900
Portable Generator & Connections	Sewer	86,800	6	10	8,700
Harbor Stationary Generator	Sewer	39,000	6	10	3,900
Pipeline Inclinometer System	Sewer	5,740	6	10	600
Stationary Lift Station Generator	Sewer	22,100	5	15	1,500
Stationary Lift Station Generator	Sewer	23,650	4	15	1,600
3/4 Ton Utility Body Truck	Sewer	22,421	4	5	4,500
Stationary Lift Station Generator	Sewer	20,900	3	15	1,400
Stationary Lift Station Generator	Sewer	28,500	2	15	1,900
SCADA System	Sewer	42,500	2	20	2,100
Stationary Lift Station Generator	Sewer	43,420	1	15	2,900
<b>Total Utility Fund</b>					<b>89,500</b>

WOODWAY, TEXAS  
 2015-2016  
 UTILITY EQUIPMENT REPLACEMENT FUND  
 - 503 -

EXPENDITURES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Water Services:</b>				
<u>Capital - Machinery &amp; Equipment</u>				
20127 - Backhoe (1)	0	0	0	80,000
20193 - Chemical Injection System (1)	29,170	50,000	32,397	30,000
<u>Capital - Vehicles</u>				
20103 - 3/4 Ton Utility Body Trucks (2)	(146)	0	0	64,540
<u>Capital - Water Pumps/Wells</u>				
20203 - Tater Hill Well Repairs	0	0	273,714	0
<b>Sewer Services:</b>				
<u>Capital - Machinery &amp; Equipment</u>				
20189 - Stationary Lift Station Generator (1)	28,500	47,000	43,420	50,000
20202 - SCADA System (1)	42,500	0	0	50,000
<u>Capital - Vehicles</u>				
20158 - Rodder & Vacuum Truck (1)	0	240,000	0	330,000
<b>Total Expenditures</b>	<b>\$100,024</b>	<b>\$337,000</b>	<b>\$349,531</b>	<b>\$604,540</b>
<b>Ending Fund Balance</b>	<b>\$639,358</b>	<b>\$366,158</b>	<b>\$352,610</b>	<b>(\$159,930)</b>

WOODWAY, TEXAS

2015-2016  
UNCLAIMED MONEY FUND  
- 203 -

The Unclaimed Money Fund accounts for all unclaimed funds(such as utility account credit balances) as mandated by Chapter 76 of the Texas Property Code.

<b>REVENUES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
<b>Fund Balance</b>	\$171	\$171	\$171	\$171
<b>Revenues</b>				
Unclaimed Property	0	0	0	0
	\$0	\$0	\$0	\$0
<b>Total Resources</b>	\$171	\$171	\$171	\$171

<b>EXPENDITURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
<b>Non-Departmental:</b>				
Newspaper Notices	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	\$0	\$0	\$0	\$0
<b>Ending Fund Balance</b>	\$171	\$171	\$171	\$171

WOODWAY, TEXAS

2015-2016  
**DRUG SEIZURE/FORFEITURE FUND**  
 - 210 -

The Drug/Seizure Forfeiture Fund tracks all funds seized by the Public Safety department in conjunction with drug activity. Use of forfeited funds is restricted to expenditures related to drug prevention. Prior to FY 2000, these funds were included in the General Fund.

<b>REVENUES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
<b>Fund Balance</b>	\$15,598	\$23,697	\$23,697	\$24,865
<b>Revenues</b>				
Interest Income	125	100	169	125
Drug Forfeitures	7,974	0	999	0
Transfer from General Fund	0	0	0	0
	\$8,099	\$100	\$1,168	\$125
<b>Total Resources</b>	<b>\$23,697</b>	<b>\$23,797</b>	<b>\$24,865</b>	<b>\$24,990</b>

<b>EXPENDITURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
<b>Public Safety:</b>				
Uniform Service	\$0	\$0	\$0	\$0
Minor Tools & Equipment	0	0	0	0
Machinery & Equipment	0	0	0	0
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Fund Balance</b>	<b>\$23,697</b>	<b>\$23,797</b>	<b>\$24,865</b>	<b>\$24,990</b>

WOODWAY, TEXAS

2015-2016  
LAW ENFORCEMENT OFFICER CONTINUING EDUCATION  
- 211 -

The Law Enforcement Officer Continuing Education Fund is a restricted fund by the State of Texas for the continued education of public safety personnel. Funding is provided directly from the state as collected with fines. Prior to FY 2000, these funds were included in the General Fund.

REVENUES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Fund Balance</b>	\$19,806	\$20,109	\$20,109	\$20,246
<b>Revenues</b>				
Law Enforcement Officers Continuing Educ.	2,259	2,200	2,300	2,200
Interest Income	139	150	137	125
Transfer from General Fund	0	0	0	0
	<u>\$2,398</u>	<u>\$2,350</u>	<u>\$2,437</u>	<u>\$2,325</u>
<b>Total Resources</b>	<b>\$22,204</b>	<b>\$22,459</b>	<b>\$22,546</b>	<b>\$22,571</b>

EXPENDITURES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Public Safety:</b>				
Schools/Conferences	\$2,095	\$1,500	\$2,300	\$2,300
<b>Total Expenditures</b>	<u>\$2,095</u>	<u>\$1,500</u>	<u>\$2,300</u>	<u>\$2,300</u>
<b>Ending Fund Balance</b>	<u>\$20,109</u>	<u>\$20,959</u>	<u>\$20,246</u>	<u>\$20,271</u>

WOODWAY, TEXAS

2015-2016  
MUNICIPAL COURT BUILDING SECURITY FUND  
- 212 -

The Municipal Court Building Security Fund is a restricted fund for the purpose of improving security in Municipal Court buildings. Funds are provided through a special assessment with fines for violations. Prior to FY 2000, these funds were included in the General Fund.

REVENUES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Fund Balance</b>	\$38,352	\$43,462	\$43,462	\$48,485
<b>Revenues</b>				
Municipal Court Building Security	4,838	5,000	4,724	4,800
Interest Income	272	250	299	250
Transfer from General Fund	0	0	0	0
	\$5,110	\$5,250	\$5,023	\$5,050
<b>Total Resources</b>	<b>\$43,462</b>	<b>\$48,712</b>	<b>\$48,485</b>	<b>\$53,535</b>

EXPENDITURES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Municipal Court:</b>				
Minor Tools & Equipment	\$0	\$0	\$0	\$0
Capital - Buildings & Improvements	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Fund Balance</b>	<b>\$43,462</b>	<b>\$48,712</b>	<b>\$48,485</b>	<b>\$53,535</b>

WOODWAY, TEXAS

2015-2016  
MUNICIPAL COURT TECHNOLOGY FUND  
- 213 -

The Municipal Court Technology Fund is a restricted fund for the purpose of improving municipal court systems via technology. Funds are provided through a special assessment with fines for violations. Prior to FY 2000, these funds were included in the General Fund.

REVENUES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Fund Balance</b>	\$24,909	\$31,563	\$31,563	\$37,936
<b>Revenues</b>				
Municipal Court Technology Fee	6,466	6,400	6,151	6,200
Interest Income	188	150	222	200
Transfer from General Fund	0	0	0	0
	<u>\$6,654</u>	<u>\$6,550</u>	<u>\$6,373</u>	<u>\$6,400</u>
<b>Total Resources</b>	<b>\$31,563</b>	<b>\$38,113</b>	<b>\$37,936</b>	<b>\$44,336</b>

EXPENDITURES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Municipal Court:</b>				
Capital - Machinery & Equipment	\$0	\$0	\$0	\$0
Capital - Office Equipment	0	0	0	0
<b>Total Expenditures</b>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Ending Fund Balance</b>	<u><u>\$31,563</u></u>	<u><u>\$38,113</u></u>	<u><u>\$37,936</u></u>	<u><u>\$44,336</u></u>

WOODWAY, TEXAS

2015-2016  
MUNICIPAL COURT CHILD SAFETY FUND  
- 214 -

The Municipal Court Child Safety Fund is a restricted fund for the purpose of enhancing child safety, health, or nutrition. The fund is also used for child abuse prevention and intervention and drug and alcohol abuse prevention. Funds are provided from court fees assessed for the offense of passing a school bus loading or unloading.

<b>REVENUES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
<b>Fund Balance</b>	\$10,430	\$11,735	\$11,735	\$20,737
<b>Revenues</b>				
Child Safety Fund	1,305	1,200	8,992	8,000
Interest Income	0	0	10	150
Transfer from General Fund	0	0	0	0
	<u>\$1,305</u>	<u>\$1,200</u>	<u>\$9,002</u>	<u>\$8,150</u>
<b>Total Resources</b>	<b>\$11,735</b>	<b>\$12,935</b>	<b>\$20,737</b>	<b>\$28,887</b>

<b>EXPENDITURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
<b>Municipal Court:</b>				
Community Programs	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Total Expenditures</b>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Ending Fund Balance</b>	<u><u>\$11,735</u></u>	<u><u>\$12,935</u></u>	<u><u>\$20,737</u></u>	<u><u>\$28,887</u></u>

WOODWAY, TEXAS

2015-2016  
**ASSET FORFEITURE FUND**  
 - 215 -

The Asset Forfeiture Fund was set up in FY 2006 to track all funds received from the sale of seized assets.  
 Use of forfeited funds is restricted to expenditures related to Public Safety.

<b>REVENUES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
<b>Fund Balance</b>	\$6,147	\$6,190	\$6,190	\$6,233
<b>Revenues</b>				
Interest Income	43	0	43	50
Asset Forfeitures	0	0	0	0
Transfer from General Fund	0	0	0	0
	<u>\$43</u>	<u>\$0</u>	<u>\$43</u>	<u>\$50</u>
<b>Total Resources</b>	<b>\$6,190</b>	<b>\$6,190</b>	<b>\$6,233</b>	<b>\$6,283</b>

<b>EXPENDITURES</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 ESTIMATED</b>	<b>2015-2016 BUDGET</b>
<b>Public Safety:</b>				
Uniform Service	\$0	\$0	\$0	\$0
Minor Tools & Equipment	0	0	0	0
Machinery & Equipment	0	0	0	0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Fund Balance</b>	<b>\$6,190</b>	<b>\$6,190</b>	<b>\$6,233</b>	<b>\$6,283</b>

WOODWAY, TEXAS

2015-2016  
GENERAL EMERGENCY RESERVE FUND  
- 101 -

The General Emergency Reserve Fund is maintained at all times with a Fund Balance of \$150,000 to be used only in an emergency situation designated by City Council.

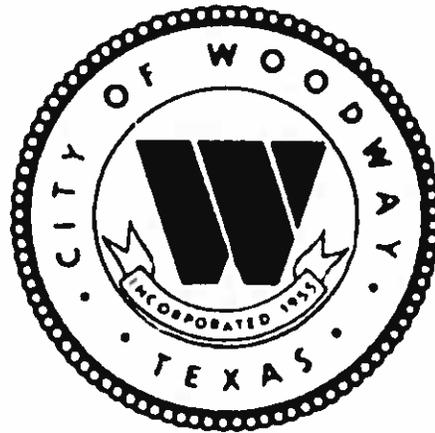
REVENUES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Fund Balance</b>	\$150,000	\$150,000	\$150,000	\$150,000
<b>Revenues</b>				
Transfers from General Fund	0	0	0	0
	\$0	\$0	\$0	\$0
<b>Total Resources</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>
EXPENDITURES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
Transfer to Capital Projects Fund	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Fund Balance</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>

2015-2016  
UTILITY EMERGENCY RESERVE FUND  
- 502 -

The Utility Emergency Reserve Fund is maintained at all times with a Fund Balance of \$250,000 to be used only in an emergency situation designated by City Council.

REVENUES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
<b>Fund Balance</b>	\$250,000	\$36,458	\$36,458	\$250,000
<b>Revenues</b>				
Transfers from Utility Fund	0	214,512	213,542	0
	\$0	\$214,512	\$213,542	\$0
<b>Total Resources</b>	<b>\$250,000</b>	<b>\$250,970</b>	<b>\$250,000</b>	<b>\$250,000</b>
EXPENDITURES	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 BUDGET
Transfer to Utility Projects Fund	\$213,542	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$213,542</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Fund Balance</b>	<b>\$36,458</b>	<b>\$250,970</b>	<b>\$250,000</b>	<b>\$250,000</b>

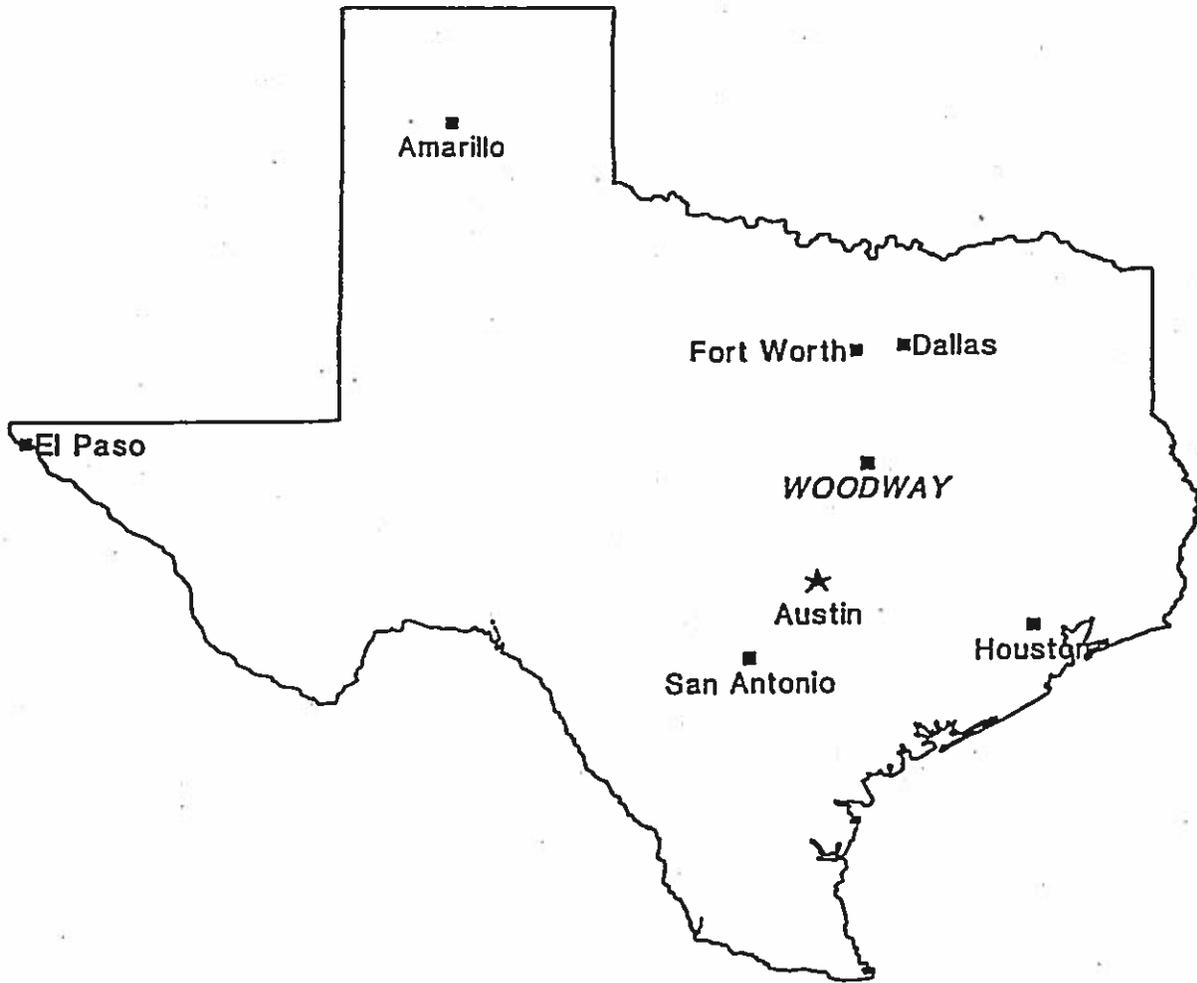
WOODWAY, TEXAS



**STATISTICAL  
INFORMATION**

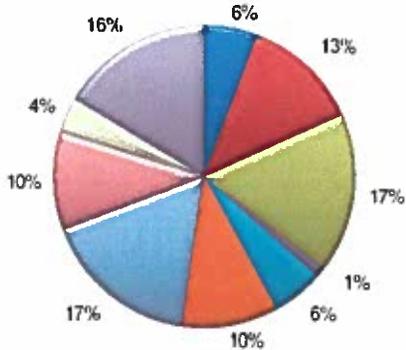


WOODWAY, TEXAS



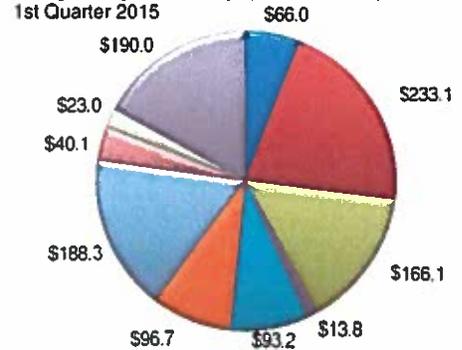
(Falls, McLennan)

Industry Composition



- Mining, Logging, and Construction
- Manufacturing
- Trade, Transportation, and Utilities
- Information
- Financial Activities
- Professional and Business Services
- Education and Health Services
- Leisure and Hospitality
- Other Services
- Government

Wages by Industry (in millions)



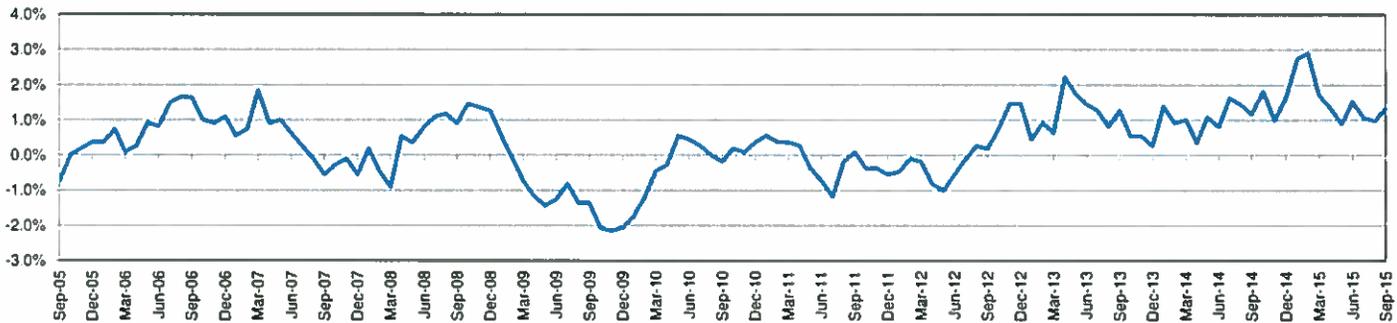
Employment by Industry

				Monthly Change		Annual Change	
	Sep-15	Aug-15	Sep-14	Actual	%	Actual	%
<b>Total Nonfarm</b>	<b>114,100</b>	<b>113,600</b>	<b>112,600</b>	<b>500</b>	<b>0.4%</b>	<b>1,500</b>	<b>1.3%</b>
Mining, Logging, and Construction	6,600	6,600	6,400	0	0.0%	200	3.1%
Manufacturing	14,300	14,300	14,600	0	0.0%	-300	-2.1%
Trade, Transportation, and Utilities	19,500	19,600	19,700	-100	-0.5%	-200	-1.0%
Information	1,200	1,200	1,200	0	0.0%	0	0.0%
Financial Activities	6,300	6,300	6,300	0	0.0%	0	0.0%
Professional and Business Services	11,800	11,700	11,300	100	0.9%	500	4.4%
Education and Health Services	19,300	18,900	19,000	400	2.1%	300	1.6%
Leisure and Hospitality	12,000	11,800	11,200	200	1.7%	800	7.1%
Other Services	4,300	4,400	4,200	-100	-2.3%	100	2.4%
Government	18,800	18,800	18,700	0	0.0%	100	0.5%

Industry Size Class

Size Class	Employees per firm	Number of Firms	March 2015	
			Employment in Size Class	% Total Employment
9	1000+	12	20,633	19.2%
8	500-999	13	8,978	8.3%
7	250-499	38	13,145	12.2%
6	100-249	134	20,039	18.6%
5	50-99	183	12,931	12.0%
4	20-49	434	13,251	12.3%
3	10-19	653	8,903	8.3%
2	5-9	825	5,496	5.1%
1	1-4	1,989	4,254	4.0%
0	0	298	0	0.0%
<b>Total</b>		<b>4,579</b>	<b>107,630</b>	<b>100.0%</b>

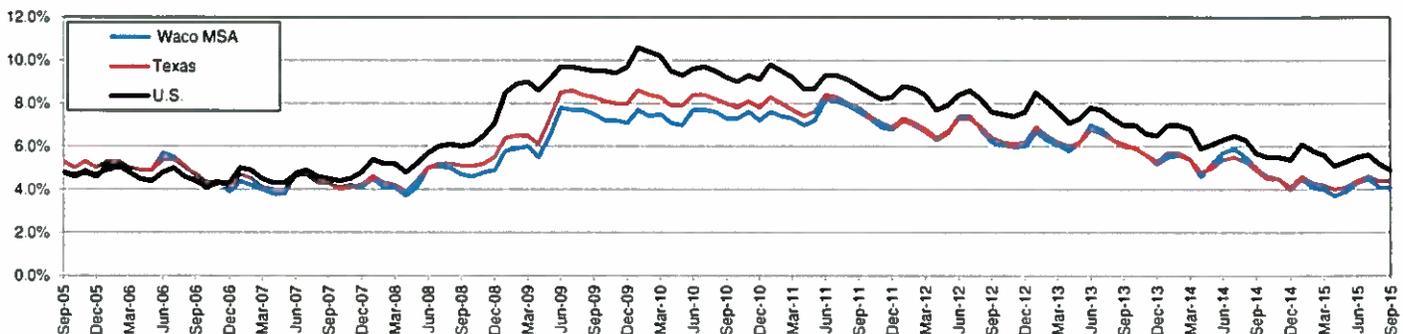
Annual Growth Rate for Total Nonagricultural Employment



Unemployment Information (all estimates in thousands)

	Waco MSA				Texas (Actual)				United States (Actual)			
	C.L.F.	Emp.	Unemp.	Rate	C.L.F.	Emp.	Unemp.	Rate	C.L.F.	Emp.	Unemp.	Rate
Sep-15	117.7	112.9	4.8	4.1	13,045.6	12,477.6	568.0	4.4	156,607.0	148,980.0	7,628.0	4.9
Aug-15	117.5	112.7	4.8	4.1	13,030.4	12,460.9	569.6	4.4	157,390.0	149,228.0	8,162.0	5.2
Sep-14	120.1	114.1	6.0	5.0	13,144.7	12,506.3	638.4	4.9	155,903.0	146,941.0	8,962.0	5.7

Historical Unemployment Rates



Available at <http://www.tracer2.com>

WOODWAY, TEXAS

CITY OF WOODWAY  
POPULATION DEMOGRAPHICS - 2010

Texas      McLennan Co      Woodway

<b>Total Population</b>	25,145,561	234,906	8,452
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<b>Age</b>			
<b>Under 5 Years</b>	8%	7%	4%
<b>5 to 19 Years</b>	22%	23%	19%
<b>20 to 29 Years</b>	15%	17%	7%
<b>30 to 39 Years</b>	14%	12%	9%
<b>40 to 49 Years</b>	14%	12%	13%
<b>50 to 59 Years</b>	12%	12%	17%
<b>60 to 69 Years</b>	8%	8%	15%
<b>70 to 79 Years</b>	4%	5%	10%
<b>Over 79 Years</b>	3%	4%	6%
<b>Median Age</b>	33.6	32.7	48.3

<b>Sex</b>			
<b>Male</b>	50%	49%	48%
<b>Female</b>	50%	51%	52%

<b>Race</b>			
<b>White</b>	46%	60%	87%
<b>Black or African American</b>	11%	14%	3%
<b>Hispanic or Latino</b>	38%	24%	7%
<b>American Indian and Alaska Native</b>	0%	0%	0%
<b>Asian</b>	4%	1%	2%
<b>Native Hawaiian and Other Pacific Islander</b>	0%	0%	0%
<b>Other</b>	1%	1%	1%

Source: 2010 Census of U.S. Census Bureau

# WOODWAY, TEXAS

## PROFILE CITY OF WOODWAY

The City of Woodway is a political subdivision and municipal corporation of the State, duly organized and existing under the laws of Texas as set out in the City's Home Rule Charter. The City was incorporated in 1955, and adopted its Home Rule Charter in 1973. The City operates under a Council/Manager form of government with a City Council comprised of the Mayor and six Councilmembers. The Mayor is elected from and by the City Council on an annual basis.

Woodway is a residential suburb of Waco, located in a wooded, rolling hill area adjacent to Waco's southwestern boundary and Lake Waco. Woodway is approximately bounded by U. S. Highway 84, Texas Highway 6, and Lake Waco. The 2010 census reflected a population of 8,452; however, city officials believe the population to be approximately 9,000.

The City provides public safety (police and fire protection), street maintenance, water and sanitary sewer utilities, three recreational parks, an arboretum, a family center for youth sports, public improvement, planning and zoning, and general administrative services.

Public education in Woodway is provided by the Midway Independent School District and the Waco Independent School District. Higher education is provided in the county by Baylor University, McLennan County Community College, and Texas State Technical College. Combined enrollment of the three higher educational institutions is approximately 30,000.

### KEY PUBLIC OFFICIALS

<u>Office</u>	<u>Incumbent</u>	<u>Length of Service</u>	<u>Term Expires</u>
Mayor	Donald J. Baker	24 Years	May, 2016
Councilmembers	Jane Kittner	20 Years	May, 2016
	Scott A. Giddings	6 Years	May, 2016
	Gil Lillard	5 Years	May, 2018
	Barbara Grandy	4 Years	May, 2017
	Bob Howard	3 Years	May, 2017
	Mike Tamberella	3 Years	May, 2018
City Manager	Yousry Zakhary	34 Years	N/A

WOODWAY, TEXAS

CITY OF WOODWAY  
TEN LARGEST TAXPAYERS

<b><u>Name of Taxpayer</u></b>	<b><u>Nature of Property</u></b>
Lehigh White Cement Company	Cement Producer
Waco Medical Office Building LLC	Medical Facility
H. E. Butt Grocery Company	Supermarket
Heavin Family Partnership LTD	Weight Management
Hollywood Theaters Inc.	Movie Theater Complex
Spring Waco LP	Hotel/Motel
Dhruvkish Partners LTD	Hotel/Motel
Bill H. Berryhill, M.D.	Medical Facility
Oncor Electric Delivery Company LLC	Electricity Distribution
Texas Health Development VI	Medical Facility

WOODWAY, TEXAS

**2015-2016 APPLICABLE TAX RATES**

SALES OR USE TAX

State	6.25
County	0.50
City	<u>1.50</u>
	<b>8.25%</b>

HOTEL/MOTEL TAX

STATE	6.0%
CITY	7.0%

PROPERTY TAXES - RATE/\$100 ASSESSED VALUE

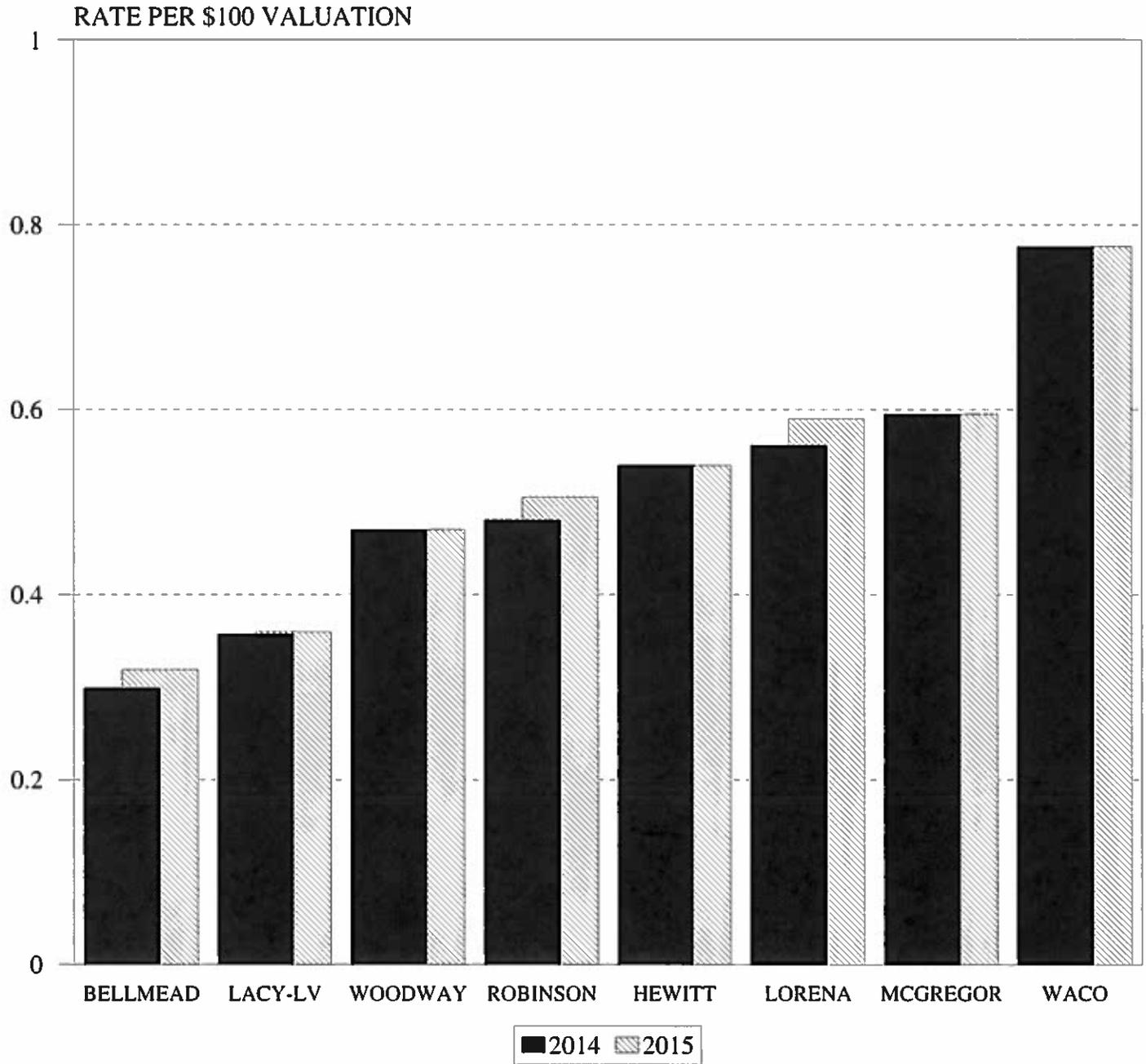
	<u>2013</u>	<u>2014</u>	<u>2015</u>
City of Woodway	\$0.456900	\$0.470000	\$0.470000
Midway ISD	1.320000	1.320000	1.320000
McLennan County	0.535293	0.535293	0.535293
McLennan Community College	<u>0.151530</u>	<u>0.149530</u>	<u>0.149724</u>
Aggregate Tax Rate	\$2.463723	\$2.474823	\$2.475017

COMPARATIVE PROPERTY TAX RATES (RATE/\$100 ASSESSED VALUE)

<u>City</u>	<u>Population</u>	<u>2014 Tax Rate</u>	<u>2015 Tax Rate</u>
City of Waco	124,805	\$0.776232	\$0.776232
City of McGregor	4,987	0.595000	0.595000
City of Lorena	1,691	0.561400	0.590000
City of Hewitt	13,549	0.539677	0.539677
City of Robinson	10,509	0.480376	0.505321
<b>City of Woodway</b>	<b>8,452</b>	<b>0.470000</b>	<b>0.470000</b>
City of Lacy-Lakeview	6,489	0.357195	0.359537
City of Bellmead	9,901	0.298608	0.318608

WOODWAY, TEXAS

COMPARATIVE PROPERTY TAX RATES



CITY OF WOODWAY  
COMPARISON OF PROPERTY VALUES

PROPERTY VALUES:	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Real	\$434,012,677	\$511,022,477	\$550,363,804	\$585,161,685	\$606,787,145	\$641,807,955	\$681,152,371	\$744,682,166	\$782,087,637	\$797,162,253	\$811,171,503	\$829,467,243	\$845,342,905	\$917,432,028	\$940,465,219
Personal	53,122,745	55,521,290	57,504,312	60,590,408	68,206,013	72,970,014	81,756,955	89,743,340	86,931,871	86,248,396	75,245,769	74,231,870	87,442,820	89,292,520	89,292,520
less Homestead Cap - Limited Value	(46,288)	(11,987,800)	(7,097,882)	(6,799,723)	(3,555,799)	(1,501,268)	(2,489,450)	(8,616,205)	(12,829,866)	(7,766,250)	(4,528,289)	(4,147,891)	(1,585,843)	(7,340,952)	(2,257,432)
less Tax Exempt	(13,031,846)	(15,646,767)	(23,755,903)	(24,501,284)	(25,064,821)	(22,665,943)	(30,072,292)	(31,774,955)	(32,673,271)	(36,488,869)	(36,550,572)	(34,886,150)	(39,520,715)	(52,375,888)	(52,398,415)
<b>TOTAL</b>	<b>474,057,288</b>	<b>538,909,980</b>	<b>577,014,331</b>	<b>614,431,086</b>	<b>646,372,536</b>	<b>690,610,887</b>	<b>730,347,584</b>	<b>793,920,269</b>	<b>826,328,320</b>	<b>840,070,005</b>	<b>856,641,038</b>	<b>864,678,991</b>	<b>878,468,217</b>	<b>945,058,008</b>	<b>985,001,792</b>
% change from previous year		13.65%	7.07%	6.49%	5.20%	6.44%	5.75%	8.30%	4.00%	1.66%	1.98%	0.94%	1.59%	7.58%	4.29%

EXEMPTIONS:	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
OV65 - Elderly Homestead	8,210,000	8,790,000	9,020,000	9,220,000	9,360,000	9,620,000	9,890,000	10,260,000	10,572,593	11,041,840	11,291,840	12,323,791	12,446,745	12,963,240	13,454,495
OV65S - Surviving Spouse	140,000	170,000	170,000	170,000	180,000	160,000	180,000	190,000	200,000	200,000	130,000	140,000	130,000	100,000	90,000
DVS - Disabled Veteran	1,461,500	1,584,500	1,579,000	1,629,500	1,639,500	1,637,000	1,637,000	1,639,500	3,608,070	7,051,615	7,658,435	8,975,805	9,073,088	9,941,624	11,590,234
PRODUCTIVITY LOSS - Ag Use	508,775	1,086,408	1,611,266	1,262,784	1,263,081	1,248,007	1,245,274	1,345,399	1,342,690	1,332,595	1,332,595	1,332,160	1,092,010	1,166,520	1,166,520
FR - Freepan	667,530	451,480	583,910	612,109	519,733	708,551	1,008,518	1,399,257	1,506,478	1,843,533	2,024,819	685,985	673,553	1,352,947	882,554
PC - Pollution Control	0	0	0	0	0	39,770	0	0	538,274	538,274	0	0	2,245,352	7,409,490	6,732,760
SD - Solar	0	0	0	0	0	0	0	0	0	0	0	0	19,250	99,560	128,620
PPV - Personal Property Vehicle	0	0	0	0	0	0	0	0	0	0	0	0	0	26,470	26,470
<b>TOTAL</b>	<b>10,907,805</b>	<b>12,082,368</b>	<b>12,964,196</b>	<b>12,894,384</b>	<b>12,962,314</b>	<b>13,430,338</b>	<b>13,960,792</b>	<b>14,834,156</b>	<b>17,768,014</b>	<b>21,929,857</b>	<b>22,975,963</b>	<b>25,642,458</b>	<b>25,920,148</b>	<b>32,985,331</b>	<b>34,115,762</b>
% change from previous year		9.08%	7.07%	-0.54%	0.55%	3.61%	3.95%	6.26%	19.78%	23.42%	4.77%	11.63%	1.08%	27.26%	3.43%

TOTAL TAXABLE VALUE:	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
	\$463,069,493	\$526,832,592	\$564,050,135	\$601,556,702	\$631,410,222	\$677,180,549	\$716,386,792	\$779,086,113	\$808,568,306	\$818,109,148	\$833,665,075	\$839,036,533	\$852,548,069	\$912,072,677	\$940,866,030
% change from previous year		13.77%	7.07%	6.65%	5.30%	6.91%	6.79%	8.75%	3.78%	1.16%	1.92%	0.64%	1.61%	8.08%	4.26%

Tax Revenue per \$100 in tax rate	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
	\$46,306.95	\$52,682.76	\$56,405.01	\$60,155.67	\$63,341.02	\$67,718.05	\$71,638.68	\$77,908.61	\$80,856.03	\$81,810.91	\$83,366.51	\$83,903.65	\$85,254.81	\$91,207.27	\$95,088.60
Applicable Tax Rate	0.49290	0.45720	0.45720	0.45720	0.45720	0.45720	0.45720	0.45720	0.45720	0.45720	0.45690	0.45690	0.45690	0.47000	0.47000
Total Tax Revenue	\$2,261,623.53	\$2,408,645.75	\$2,578,837.22	\$2,780,317.24	\$2,895,051.53	\$3,076,069.47	\$3,275,420.41	\$3,561,981.71	\$3,606,137.72	\$3,740,395.02	\$3,800,115.73	\$3,833,557.92	\$3,893,202.13	\$4,266,741.58	\$4,409,164.34

**WOODWAY, TEXAS**

**City of Woodway**

**Service Charges**

**FY 2016**

**(Basis: FY 2016 Budget)**

	<b>Total</b>	<b>Water (75%)</b>	<b>Sewer (25%)</b>
5 Administration (FY Budget * 15%)	84,345	63,259	21,086
5 Finance (FY Budget * 20%)	63,092	47,319	15,773
5 Streets (Maint Misc FY Budget * 20%)	6,520	4,890	1,630
5 Streets (Labor FY Budget * 10%)	25,174	18,881	6,293
5 City Secretary (FY Budget * 10%)	18,090	13,568	4,522
1 Inspections (Clerical FY Budget * 55%)	11,407	8,555	2,852
2 Public Bldgs (FY Budget * 20%)	38,289	28,717	9,572
3 Public Safety (Technical/Super FY Budget * 20%)	80,087	60,065	20,022
4 Non-Departmental (FY Budget * 10%)	19,365	14,524	4,841
<b>PROPOSED FY 2016</b>	<b>346,370</b>	<b>259,778</b>	<b>86,592</b>

- 1 FY 1999 - Increase Inspections clerical split from 50% to 55% due to increased clerical time required.
- 2 FY 1999 - Increase Public Buildings from 10% to 20% due to addition of new service center.
- 3 FY 1999 - Increase Public Safety Technical from 10% to 20% due to dispatch as backup for water calls after 5:00pm and weekends as well as water/sewer alarms.
- 4 FY 2007 - Add Non-Departmental due to increased charges that relate to the Utility Fund.
- 5 FY 2008 - Reduce percentages due to reevaluating amount of time required for the Utility Fund.
- 6 FY 2014 - Increase Administration from 10% to 15% due to increased time required.

City of Woodway  
Sales & Use Tax Comparison

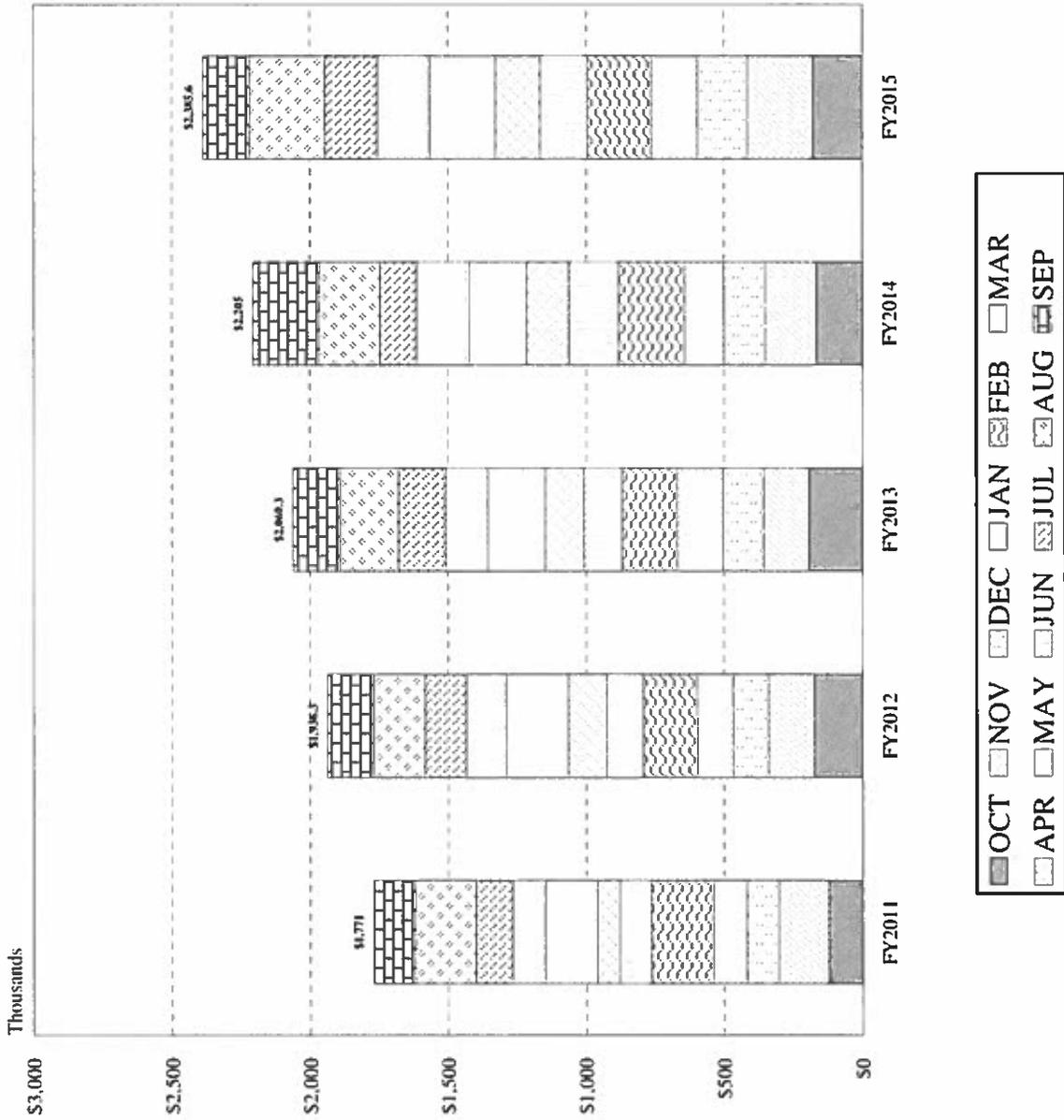
	FY 2011		FY 2012		FY 2013		FY 2014		FY 2015	
	Total Tax Revenue	Total YTD								
Oct	\$122,632.36	\$122,632.36	\$175,059.79	\$175,059.79	\$195,294.35	\$195,294.35	\$167,474.03	\$167,474.03	\$181,204.29	\$181,204.29
Nov	179,751.20	302,383.56	164,030.53	339,890.32	161,310.71	356,608.06	183,258.23	350,732.26	234,135.19	415,339.48
Dec	115,139.44	417,523.00	127,947.49	467,837.81	146,497.43	503,102.49	149,356.54	500,088.80	181,523.15	596,862.63
Jan	121,248.47	538,771.47	132,244.13	599,281.94	166,534.19	669,636.68	142,571.58	642,660.38	165,961.41	762,823.04
Feb	223,733.14	762,504.61	194,135.13	793,417.07	199,329.45	868,966.13	238,440.92	881,101.30	232,681.10	995,505.14
Mar	114,763.22	877,267.83	131,145.33	924,562.40	139,609.67	1,008,575.80	178,807.23	1,059,908.53	170,116.88	1,165,622.02
Apr	83,492.40	960,760.23	139,420.49	1,063,982.89	139,124.55	1,147,700.35	152,972.38	1,212,880.91	162,319.99	1,327,942.01
May	186,163.42	1,146,923.65	224,035.96	1,288,018.85	208,281.97	1,355,982.32	207,906.63	1,420,787.54	238,905.56	1,566,847.57
Jun	108,607.67	1,255,531.32	144,840.98	1,432,859.83	154,141.31	1,510,123.63	193,379.11	1,614,166.65	189,582.34	1,756,429.91
Jul	133,677.78	1,399,209.10	152,335.89	1,585,195.72	169,583.76	1,679,707.41	133,278.14	1,747,444.79	188,917.02	1,945,346.93
Aug	218,418.76	1,617,627.86	186,199.77	1,771,395.49	213,410.93	1,893,118.34	218,469.43	1,965,914.22	273,861.69	2,219,208.62
Sep	153,399.80	1,771,027.66	164,880.88	1,936,276.37	167,148.98	2,060,267.32	239,120.13	2,205,034.35	166,361.65	2,385,570.27
<b>TOTAL</b>	<b>\$1,771,027.66</b>		<b>\$1,936,276.37</b>		<b>\$2,060,267.32</b>		<b>\$2,205,034.35</b>		<b>\$2,385,570.27</b>	

**Audit Adjustments:**

- 09/11 includes year end accrual and reversal of previous year end accrual
- 09/12 includes year end accrual and reversal of previous year end accrual
- 09/13 includes year end accrual and reversal of previous year end accrual
- 09/14 includes year end accrual and reversal of previous year end accrual
- 09/15 includes year end accrual and reversal of previous year end accrual

WOODWAY, TEXAS

SALES & USE TAX COMPARISON



**PUBLIC UTILITIES - WATER/WASTEWATER  
SYSTEM PROFILE**

**Waterworks System**

The City of Woodway waterworks system contains six (6) distinct hydropneumatic type pressure plants supplied by deep wells at each plant for a primary source of supply. In addition, the system includes a 3,919 meters distribution system and 7.58 million gallons of storage capacity. The system can produce 4.09 million gallons of water each day.

**Monthly Water Rates**

	<u>Effective November 1, 2014</u>	<u>Effective November 1, 2015</u>
<u>Residential/Inside City Limits (including Multiple Users)</u>		
First 2,000 gallons	\$28.00 (Minimum)	\$28.00 (Minimum)
2,001 to 15,000 gallons	3.70 /thousand gallons	3.80 /thousand gallons
15,001 to 35,000 gallons	4.70 /thousand gallons	4.80 /thousand gallons
35,001 gallons and over	5.90 /thousand gallons	5.95 /thousand gallons
<u>Commercial/Inside City Limits</u>		
First 2,000 gallons (3/4" meter)	\$38.00 (Minimum)	\$38.00 (Minimum)
First 2,000 gallons (1" meter)	50.00 (Minimum)	50.00 (Minimum)
First 2,000 gallons (1.5" meter)	62.00 (Minimum)	62.00 (Minimum)
First 2,000 gallons (2" meter)	92.00 (Minimum)	92.00 (Minimum)
First 2,000 gallons (3" meter)	150.00 (Minimum)	150.00 (Minimum)
First 2,000 gallons (4" - 8" meter)	300.00 (Minimum)	300.00 (Minimum)
2,001 to 15,000 gallons	3.70 /thousand gallons	3.80 /thousand gallons
15,001 to 35,000 gallons	4.70 /thousand gallons	4.80 /thousand gallons
35,001 gallons and over	5.90 /thousand gallons	5.95 /thousand gallons

Outside City Limits

Rates are 1.5 times the rate for inside the city limits.

WOODWAY, TEXAS

**Wastewater System**

The Wastewater collection system includes ten force main lift stations and gravity flow facilities feeding into a collection system which ties into a regional wastewater treatment plant operated by the City of Waco.

**Monthly Wastewater Rates**

	<u>Effective November 1, 2014</u>	<u>Effective November 1, 2015</u>
<u>Residential (Based on Average January and February Water Consumption)</u>		
Base	\$14.00 (Minimum)	\$ 15.00 (Minimum)
Usage	2.00 /thousand gallons	2.00 /thousand gallons
<u>Commercial (Based on Average January and February Water Consumption)</u>		
Base	\$17.00 (Minimum)	\$ 18.00 (Minimum)
Usage	2.00 /thousand gallons	2.00 /thousand gallons

**WOODWAY, TEXAS**

**CITY OF WOODWAY  
WATER SALES (HISTORICAL)  
ACTUAL GALLONS SOLD**

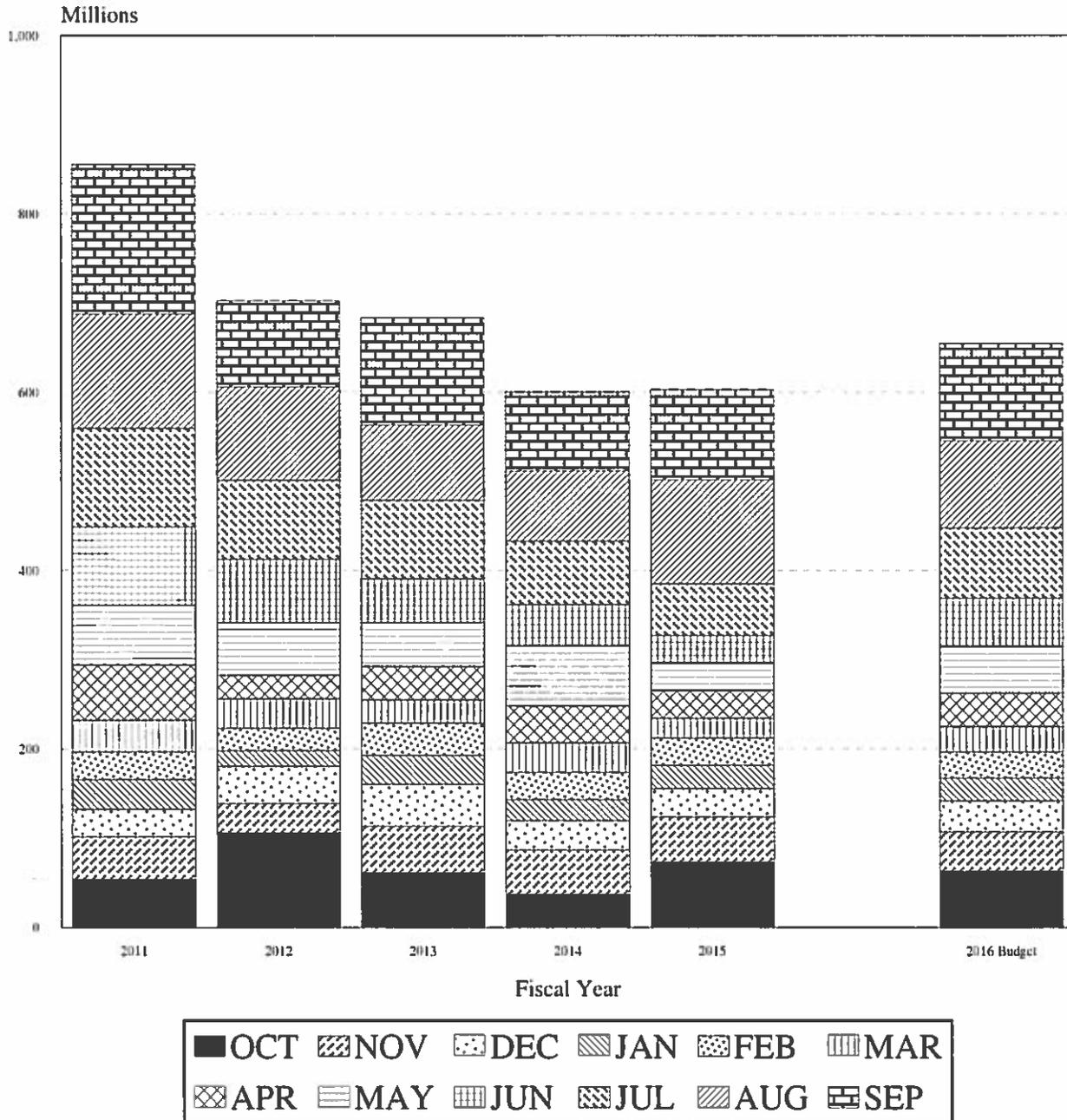
MONTH	FY11	FY12	FY13	FY14	FY15	MONTHLY	
						5 YR AVG	% OF AVG YR
October	54,197,600	106,255,800	61,148,700	37,058,200	73,023,600	66,336,780	9.630%
November	47,481,040	32,595,000	52,480,000	49,890,400	50,896,700	46,668,628	6.775%
December	30,627,416	41,786,700	46,613,100	32,624,200	31,398,900	36,610,063	5.315%
January	33,801,800	17,652,600	32,665,500	23,562,700	26,355,200	26,807,560	3.892%
February	30,872,400	25,231,784	36,206,600	30,486,000	30,699,100	30,699,177	4.457%
March	35,457,340	32,891,200	25,475,680	33,275,100	21,893,000	29,798,464	4.326%
April	62,172,600	26,310,200	38,034,300	41,356,400	31,218,716	39,818,443	5.781%
May	66,714,100	59,040,200	49,057,580	66,973,300	30,423,900	54,441,816	7.903%
June	87,586,300	70,891,300	48,939,600	46,718,455	31,191,000	57,065,331	8.284%
July	110,561,900	88,530,200	88,036,400	70,836,500	57,902,200	83,173,440	12.074%
August	128,192,000	105,042,300	84,684,700	79,042,840	116,801,500	102,752,668	14.917%
September	167,736,400	96,190,400	120,151,900	88,415,700	100,845,035	114,667,887	16.647%
<b>Total Gallons</b>	<b>855,400,896</b>	<b>702,417,684</b>	<b>683,494,060</b>	<b>600,239,795</b>	<b>602,648,851</b>	<b>688,840,257</b>	<b>100.000%</b>

**CITY OF WOODWAY  
PROJECTED WATER SALES (GALLONS)  
FY 2016**

MONTH	2011-2015 MONTHLY		BUDGET FY 2016	ACTUAL FY 2016	VARIANCE FROM BUDGET	ACTUAL % OF BUDGET	VARIANCE FROM AVERAGE	ACTUAL % OF AVERAGE
	5 YR AVG	% OF AVG YR						
October	66,336,780	9.630%	63,020,110					
November	46,668,628	6.775%	44,335,316					
December	36,610,063	5.315%	34,779,653					
January	26,807,560	3.892%	25,467,250					
February	30,699,177	4.457%	29,164,296					
March	29,798,464	4.326%	28,308,617					
April	39,818,443	5.781%	37,827,623					
May	54,441,816	7.903%	51,719,864					
June	57,065,331	8.284%	54,212,210					
July	83,173,440	12.074%	79,014,980					
August	102,752,668	14.917%	97,615,296					
September	114,667,887	16.647%	108,934,785					
<b>Total Gallons</b>	<b>688,840,257</b>	<b>100.000%</b>	<b>654,400,000</b>	<b>0</b>	<b>0</b>			<b>0</b>

# WATER SALES

(GALLONS)



WOODWAY, TEXAS

ANALYSIS OF CHANGE IN EXPENDITURES

	FY 2015	FY 2016	CHANGE
<b>GENERAL FUND</b>			
4101 - City Secretary	\$196,286	\$180,900	(\$15,386) -7.84%
4103 - Administration	543,490	562,299	\$18,809 3.46%
4105 - Finance	275,351	315,444	\$40,093 14.56%
4109 - Non-Departmental	186,000	193,650	\$7,650 4.11%
<b>Division Total</b>	<b>1,201,127</b>	<b>1,252,293</b>	<b>\$51,166 4.26%</b>
4201 - Public Safety	4,467,674	4,820,714	\$353,040 7.90%
4203 - Municipal Courts	161,711	170,003	\$8,292 5.13%
<b>Division Total</b>	<b>4,629,385</b>	<b>4,990,717</b>	<b>\$361,332 7.81%</b>
4301 - Streets	422,528	424,256	\$1,728 0.41%
4302 - Sanitation	939,895	943,925	\$4,030 0.43%
4303 - Parks	350,533	359,965	\$9,432 2.69%
4304 - Public Buildings	185,767	191,447	\$5,680 3.06%
4401 - Inspections	300,193	309,545	\$9,352 3.12%
<b>Division Total</b>	<b>2,198,916</b>	<b>2,229,138</b>	<b>\$30,222 1.37%</b>
4604 - Community Development	9,900	38,850	\$28,950 292.42%
4605 - Economic Development	4,500	4,350	(\$150) -3.33%
4606 - Woodway Beautiful	9,675	14,675	\$5,000 51.68%
4607 - Youth Commission	5,250	5,250	\$0 0.00%
4609 - Carleen Bright Arboretum	404,740	427,456	\$22,716 5.61%
4603 - Woodway Family Center	214,450	230,200	\$15,750 7.34%
<b>Division Total</b>	<b>648,515</b>	<b>720,781</b>	<b>\$72,266 11.14%</b>
<b>TOTAL GENERAL FUND</b>	<b>8,677,943</b>	<b>9,192,929</b>	<b>\$514,986 5.93%</b>
<b>UTILITY FUND</b>			
4501 - Water Services	2,910,177	2,707,470	(\$202,707) -6.97%
4502 - Sewer Services	822,580	926,266	\$103,686 12.60%
4503 - Customer Services	1,526,643	1,463,864	(\$62,779) -4.11%
<b>Division Total</b>	<b>5,259,400</b>	<b>5,097,600</b>	<b>(\$161,800) -3.08%</b>
<b>TOTAL UTILITY FUND</b>	<b>5,259,400</b>	<b>5,097,600</b>	<b>(\$161,800) -3.08%</b>

# WOODWAY, TEXAS

*Summary of New Capital Expenditures  
FY 2016*

Department	Description	Amount
<b>General Fund</b>		
Administration	1 - Computer	\$2,500
Administration	5 - iPads	2,500
Arboretum	1 - Water Fountain	6,000
Public Safety	1 - Dispatch Monitor/TV Screen	500
Public Safety	6 - SCBA Air Cylinders	5,100
Public Safety	1 - Handheld Laser Speed Detector	4,000
Streets	1 - Plasma Cutter	<u>2,350</u>
<b>- FUND TOTAL -</b>		<b>\$22,950</b>
<b>Utility Fund</b>		
Water	1 - Pole Saw	\$600
Water	1 - Portable Water Pump	<u>3,500</u>
<b>- FUND TOTAL -</b>		<b>\$4,100</b>
<b>Park Projects Fund</b>		
Parks	Miscellaneous Parks Board Projects	<u>\$10,000</u>
<b>- FUND TOTAL -</b>		<b>\$10,000</b>
<b>General Capital Projects Fund</b>		
Public Buildings	Public Safety Building A/C	\$65,000
Streets	Shury Seal Program	<u>300,000</u>
<b>- FUND TOTAL -</b>		<b>\$365,000</b>
<b>Arboretum Construction Fund</b>		
Arboretum	Pond Feasibility Study	\$20,000
Arboretum	Backup Pavilion Generator	<u>80,000</u>
<b>- FUND TOTAL -</b>		<b>\$100,000</b>
<b>Family Center Construction Fund</b>		
Family Center	Master Plan	<u>\$15,000</u>
<b>- FUND TOTAL -</b>		<b>\$15,000</b>
<b>Utility Capital Projects Fund</b>		
Water	Pressure Tank Rehabs	\$19,850
Water	Tater Hill Storage Tank Rehab	143,078
Water	Highway 84 Storage Tank Rehab	300,000
Water	Replace Brentwood Circle Waterline	180,000
Water	Water Master Plan Update	60,000
Water	Miscellaneous Pump/Well Repair	<u>100,000</u>
<b>- FUND TOTAL -</b>		<b>\$802,928</b>
<b>2007 Utility Improvement Fund</b>		
Waste Water	WMARSS Improvements	<u>\$300,000</u>
<b>- FUND TOTAL -</b>		<b>\$300,000</b>
<b>General Equipment Replacement Fund</b>		
Non-Departmental	1 - New City Wide Computer System	\$200,000
Parks	1 - Zero Turn Mower	10,500
Parks	1 - Park Exercise Equipment	7,500
Public Buildings	1 - City Shop Fuel Tracking System	13,500
Public Safety	1 - Surveillance Equipment	55,000
Public Safety	4 - Patrol Vehicles	188,000
Public Safety	1 - Administrative Vehicle	55,000
Public Safety	2 - Dispatch Consoles	30,000
Streets	1 - 3/4 Ton Pickup Truck	27,500
Streets	1 - Small Tractor	14,500
Streets	1 - Dump Truck	<u>96,000</u>
<b>- FUND TOTAL -</b>		<b>\$697,500</b>
<b>Utility Equipment Replacement Fund</b>		
Waste Water	1 - Rodder & Vacuum Truck	\$330,000
Waste Water	1 - Backup Sewer Lift Station Generator	50,000
Waste Water	1 - Sewer Lift Station SCADA System	50,000
Water	1 - LAS Chemical Injection System	30,000
Water	1 - 3/4 Ton Utility Body Truck With Lift	34,000
Water	1 - 3/4 Ton Utility Body Truck	30,540
Water	1 - Backhoe	<u>80,000</u>
<b>- FUND TOTAL -</b>		<b>\$604,540</b>
<b>- GRAND TOTAL -</b>		<b>\$2,922,018</b>

# MASTER FEE SCHEDULE



# WOODWAY MASTER FEE SCHEDULE

## CITY OF WOODWAY MASTER FEE SCHEDULE

### I. PUBLIC SAFETY FEES

<b>A.</b>	<b>Alarm monitoring</b>	
1.	Direct alarm monthly fee	\$19.95
2.	Nonvalid burglar alarms responded to during a 12-month period	
a.	Five (5) or less	No charge
b.	Six (6) or more	\$35.00 each
3.	Nonvalid holdup alarms responded to during a 12-month period	
a.	Two (2) or less	No charge
b.	Three (3) to four (4)	\$50.00 each
c.	Five (5) to six (6)	\$100.00 each
d.	Seven (7) or more	\$150.00 each
<b>B.</b>	<b>Animal control</b>	
1.	Special exemption permit application fee	\$100.00
2.	Pickup fee	
a.	First pickup of animal	\$75.00
b.	Second pickup of animal	\$95.00
c.	Third and subsequent pickups	\$120.00
d.	Overnight boarding fee (per night)	\$20.00
<b>C.</b>	<b>Permit for liquefied flammable gas container</b>	\$80.00
<b>D.</b>	<b>Fire services</b>	
1.	Installation and remodeling of fire protection system	
a.	Hood and duct suppression systems	\$40.00 plus \$2.50/head
b.	Sprinkler systems	\$65.00 plus \$0.30 /head
c.	Standpipe systems	\$65.00 plus \$5.00/outlet
d.	Fire pump installation	\$30.00
e.	Fire alarm system	\$65.00 plus \$1.00/device
f.	Commercial paint booth systems	\$55.00 plus \$2.50/head
g.	Additional permits initiated	\$35.00
2.	Installation and removal of fuel storage tanks and dispensing systems	
a.	Installation of underground or above ground storage tanks and/or dispensers	\$80.00 for first tank, plus \$25.00 per additional tank at same location and \$2.00/nozzle on dispensers
b.	Removal of underground storage tanks	\$65.00 for first tank, plus \$25.00 per additional tank at same location
3.	Single events or activities	
a.	Pyrotechnical display or fireworks display	\$105.00 plus \$250.00 for each hour of standby per fire company
b.	Special assembly activities	\$105.00 plus \$250.00 for each hour of standby per fire company
c.	Trench burn	\$105.00 plus \$250.00 for each hour of standby per fire company
<b>E.</b>	<b>Solicitor permit</b>	\$100.00 per person
<b>F.</b>	<b>Replacement of permit card</b>	\$20.00
<b>G.</b>	<b>Activity/Filming permit</b>	\$50.00

**CITY OF WOODWAY MASTER FEE SCHEDULE**  
**II. CARLEEN BRIGHT ARBORETUM FEES**

Note: The suggested fees for the new special events center are based on current market conditions.

<b>A. Whitehall Center (Includes terrace, patio, cleaning, and use of indoor tables and chairs)</b>		
1.	Rates	
a.	Per day - 10:00 a.m. to 1:00 a.m. Friday or Saturday	\$1000.00
b.	Off-peak rate (Sunday-Thursday)	\$ 750.00
2.	Non-profit and "Friends" rates	
a.	Per day - 10:00 a.m. to 1:00 a.m. - Friday or Saturday	\$ 900.00
b.	Off-peak rate (Sunday-Thursday)	\$ 650.00
3.	Business/organization rentals (includes inside tables and chairs)	
a.	First hour of rental (M-Th, 8:00 a.m. to 5:00 p.m., excluding holidays)	\$ 150.00
b.	Each additional hour of rental	\$50.00 (maximum \$ 300.00)
B.	Outdoor learning center/gazebo (Only available as a stand-alone rental Monday-Thursday, 8:00 a.m. to 5:00 p.m.; otherwise included with The Pavilion.)	\$ 250.00 \$125.00 per hour Monday-Thursday between 8:00 a.m. and 5:00 p.m.
<b>C. The Pavilion (Includes Gazebo, cleaning and use of inside tables and chairs)</b>		
1.	Rates	
a.	Saturday rate - 10:00 a.m. to 1:00 a.m.	\$2,800.00
b.	Friday rate	\$2,300.00
c.	Off-peak rate (Sunday-Thursday)	\$1,800.00
2.	Non-profit and "Friends" rates	
a.	Saturday rate - 10:00 a.m. to 1:00 a.m.	\$2,550.00
b.	Friday rate	\$2,050.00
c.	Off-peak rate (Sunday-Thursday)	\$1,550.00
3.	Business/organization rentals	
a.	First hour of rental (Monday-Thursday, 8:00 a.m. to 5:00 p.m., excluding holidays)	\$350.00
b.	Each additional hour of rental	\$125.00 (maximum \$725.00)
4.	Additional services	
a.	Cordless microphone rental	\$50.00
b.	Screen and projector rental	\$150.00
D.	Security (per hour/per officer)	\$30.00
E.	Attendant (per hour/per attendant)	\$30.00
Notes: (1) To be paid with rental fees 30 days prior to event; (2) Attendant fees for any portion of use occurring during office hours will be waived		
<b>F. Deposit (refundable/non-refundable in event of cancellation)</b>		
1.	Whitehall Center	\$500.00 plus 50% of rental fee
2.	The Pavilion	\$500.00 plus 50% of rental fee
3.	Outdoor learning center/gazebo (Only available as a stand-alone rental Monday-Thursday, 8:00 a.m. to 5:00 p.m.)	\$300.00
G.	Annual membership - "Friends of the Carleen Bright Arboretum"	\$96.00
<b>H. Other items available for rent at either location</b>		
1.	Portrait easel	\$10.00
2.	Table (8') with bar top and black skirting	\$50.00
I.	Vendor fee	\$25.00 per vendor, per event
<b>J. Weekend Package Rates</b>		
1.	Whitehall Center - Friday and Saturday (25% discount)	\$1500.00 \$500.00 secure the date deposit + ½ of rental fee

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2.	Whitehall Center - Saturday and Sunday (25% discount)	\$1312.50 \$500.00 secure the date deposit + ½ of rental fee
3.	The Pavilion - Friday and Saturday (25% discount)	\$3,825.00 \$500.00 security deposit + ½ of rental fee
4.	The Pavilion - Saturday and Sunday (25% discount)	\$3,450.00 \$500.00 security deposit + ½ of rental fee
5.	Whitehall Center and The Pavilion - one single day (25% discount off Whitehall Center)	\$3,050.00 Friday \$3,550.00 Saturday \$2,362.50 Sunday \$500.00 security deposit + ½ of rental fee
6.	Whitehall Center and The Pavilion - Whitehall Center on Friday, and The Pavilion on Saturday (25% discount off Whitehall Center)	\$3,550.00 \$500.00 security deposit + ½ of rental fee
7.	Whitehall Center and The Pavilion - Whitehall Center and The Pavilion on Friday, and The Pavilion on Saturday	\$4,575.00 \$500.00 security deposit + ½ of rental fee

**CITY OF WOODWAY MASTER FEE SCHEDULE**  
**III. REFUSE SERVICES FEES**

<b>A. Residential</b>						
1.	Household single residential unit	\$16.50/month, twice/week pickup				
2.	Large trash/bulky item (per call)	\$60.00/load				
<b>B. Commercial</b>						
1.	Hand pickup	\$19.75/month				
2.	Bulk dumpsters/containers					
a.	Per month - scheduled pickups per week					
	<u>Size</u>	<u>1/Wk</u>	<u>2/Wk</u>	<u>3/Wk</u>	<u>4/Wk</u>	<u>5/Wk</u>
	2 Yd	\$68.00	\$136.00	\$205.00	\$271.00	\$339.00
	3 Yd	\$77.00	\$158.00	\$237.00	\$316.00	\$392.00
	4 Yd	\$90.00	\$178.00	\$268.00	\$356.00	\$448.00
	6 Yd	\$109.00	\$222.00	\$331.00	\$443.00	\$554.00
	8 Yd	\$133.00	\$265.00	\$394.00	\$526.00	\$658.00
	6 Yd k	\$239.00	\$475.00	\$713.00	\$951.00	\$1,190.00
b.	Extra pickup (in addition to regular scheduled pickups)	\$66.00 /pickup				
3.	Roll-off containers (per haul, minimum one haul per billing period)					
a.	On call, non-scheduled					
	1) 20 yard	\$215.00				
	2) 30 yard	\$254.00				
	3) 40 yard	\$299.00				
b.	Regular, scheduled (minimum of two pickups per billing period)					
	1) 20 yard	\$203.00				
	2) 30 yard	\$242.00				
	3) 40 yard	\$286.00				

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c.	Deposit	All roll-off/dumpster billing accounts are required to maintain a deposit in the amount equal to one haul charge which will be applied to the final bill
d.	Initial fee	\$20.00
e.	Excessive weight, per each ton over 10 ton maximum	\$25.00
4.	Compactors	
a.	Monthly rental	\$470.00
b.	Compactor wash	\$318.00
5.	Locking lids	
a.	One time set-up charge	\$75.00
b.	Monthly rate	\$0.00 each

**CITY OF WOODWAY MASTER FEE SCHEDULE**  
**IV. LANDFILL PERMIT FEES**

A.	Passenger vehicles and trucks	
1.	Up to and including half ton pickup truck	\$12.00/load
2.	Three-fourth ton pickup truck	\$18.00/load
3.	One ton pickup truck	\$24.00/load
4.	One and one half ton pickup truck	\$36.00/load
5.	Two ton pickup truck	\$48.00/load
6.	Dump truck (5-6 cubic yards)	\$180.00/load
7.	Dump truck (over 6 cubic yards)	\$24.00/ton
B.	Single axle trailers	
1.	Eight foot trailer	\$24.00/load
2.	Ten foot trailer	\$36.00/load
3.	Twelve foot trailer	\$36.00/load
4.	Over twelve foot trailer	\$60.00/load
C.	Double axle trailers	
1.	Fourteen feet or less	\$60.00/load
2.	Sixteen feet and over	\$96.00/load

**CITY OF WOODWAY MASTER FEE SCHEDULE**  
**V. PARKING PERMITS**

Long-term parking special permit	\$100.00/permit
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**CITY OF WOODWAY MASTER FEE SCHEDULE**  
**VI. GARAGE SALE/ESTATE SALE PERMITS FEES**

A.	Garage sale permit fee	\$10.00
B.	Estate sale permit fee	\$50.00

**CITY OF WOODWAY MASTER FEE SCHEDULE**  
**VII. PARK FACILITY RENTAL FEES**

<b>A. Pavilion</b>		
1.	Minimum three (3) hours	
	a. Woodway residents	\$50.00
	b. Non-Woodway residents	\$60.00
2.	Additional hours	\$15.00/hour
3.	Use of water and/or electricity	\$5.00 each
4.	Excessive water usage fee (for water slides and etc.)	\$30.00
5.	Excessive electricity usage fee (for overloads)	At cost - for City staff and electrician
<b>B. Gazebo/small shelter</b>		
1.	Minimum three (3) hours	
	a. Woodway residents	\$25.00
	b. Non-Woodway residents	\$35.00
2.	Additional hours	\$15.00/hur
3.	Use of water and/or electricity (if available)	\$5.00 each
4.	Excessive water usage fee (for water slides and etc.)	\$30.00
5.	Excessive electricity usage fee (for overloads)	At cost - for City staff and electrician
C.	Annual membership - "Friends of the Woodway Parks"	\$60.00
D.	A 10% discount off total bill for "Friends of the Woodway Parks" members, excluding electricity and water usage	(10% Discount for "Friends")

**CITY OF WOODWAY MASTER FEE SCHEDULE**  
**VIII. WATER RATE SCHEDULE**

<b>A. Residential service within the city limits</b>		
1.	First 2,000 gallons	\$28.00/month
2.	2,001 to 15,000 gallons	\$3.80 /thousand
3.	15,001 to 35,000 gallons	\$4.80 /thousand
4.	35,001 gallons and over	\$5.95 /thousand
<b>B. Commercial service within the city limits</b>		
1.	First 2,000 gallons (3/4" meter), minimum	\$38.00/month
2.	First 2,000 gallons (1" meter), minimum	\$50.00/month
3.	First 2,000 gallons (1.5" meter), minimum	\$62.00/month
4.	First 2,000 gallons (2" meter), minimum	\$92.00/month
5.	First 2,000 gallons (3" meter), minimum	\$150.00/month
6.	First 2,000 gallons (4" to 8" meter), minimum	\$300.00/month
7.	2,001 to 15,000 gallons	\$3.80 /thousand
8.	15,001 to 35,000 gallons	\$4.80 /thousand
9.	35,001 gallons and over	\$5.95 /thousand
C.	Service outside the city limits	1.5 times the rate for inside the city limits
<b>D. Service within the city, by multiple users</b>		
1.	First 2,000 gallons	\$28.00/month, times number of users served
2.	2,001 to 15,000 gallons	\$3.80/thousand, times number of users served

3.	15,001 to 35,000 gallons	\$4.80/thousand, times number of users served
4.	35,001 gallons and over	\$5.95/thousand, times number of users served

**CITY OF WOODWAY MASTER FEE SCHEDULE**  
**IX. WATER SERVICE CONNECTION FEES**

A.	Deposit for residential service	
1.	Owners	\$100.00
2.	Renters	\$200.00
B.	Deposit for commercial water service (based on meter size)	
1.	¾" meter; 1" meter; 1.5" meter; 2" meter	\$100.00
2.	3" meter	\$150.00
3.	4" - 8" meter	\$300.00
C.	Deposit for fire hydrant meter	\$300.00
D.	Initial turn-on fee	\$20.00
E.	Delinquent processing fee	\$15.00
F.	Reconnection fee - working hours (Monday - Friday, 8:00 a.m. - 5:00 p.m.)	\$50.00
G.	Reconnection fee - after hours	\$95.00
H.	Re-read fee - after original read and one re-read	\$20.00
I.	Meter testing fee	\$50.00

**CITY OF WOODWAY MASTER FEE SCHEDULE**  
**X. WASTE WATER RATE SCHEDULE**

A.	Residential service	
1.	Base (0 g.)	\$15.00/month
2.	Usage per 1,000 gallons (based on average water consumption of monthly service periods beginning in January and February)	\$2.00/thousand
B.	Commercial service	
1.	Base	\$18.00/month
2.	Usage per 1,000 gallons (based on average water consumption of monthly service periods beginning in January and February)	\$2.00/thousand
C.	Any discharge to the sewer works stronger than 250 milligrams per liter BOD and/or 250 milligrams per liter suspended solid, must be approved by the City	
1.	Additional surcharge (per milligram per liter of BOD in excess of 250 milligrams per liter per 1,000,000 gallons of flow)	\$0.08
2.	Additional surcharge (per milligram per liter of suspended solids in excess of 250 milligrams per liter per 1,000,000 gallons of flow)	\$0.10

**CITY OF WOODWAY MASTER FEE SCHEDULE**  
**XI. BUILDING PERMITS AND OTHER COMMUNITY SERVICES & DEVELOPMENT DEPARTMENT FEES**

A.	General construction permit fees (Penalty for no permit: Double fee for first offense; double fee +\$200.00 for subsequent offenses)
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1.	New residential/commercial/industrial building/deck/patio cover, per square foot of total slab space + floor space of upper levels	\$0.21
	Minimum fee	\$75.00
2.	Repairs/remodels/alterations/additions, per each one thousand dollars (\$1,000.00) of construction cost (\$1,000.00 to \$200,000.00)	\$9.00
	Construction cost over \$200,000.00, per square foot for repaired/remodeled/ altered floor area	\$0.21
	Minimum fee	\$75.00
3.	Accessory structures	
a.	Buildings	\$9.00/\$1,000.00 of construction cost Minimum \$40.00 for accessory building < 200 square feet Minimum \$75.00 for accessory building ≥ 200 square feet
b.	Wind energy systems	\$9.00/\$1,000.00 of project cost Minimum \$125.00
4.	Second inspection review	\$45.00
5.	Swimming pool permit	\$100.00
6.	Repair/recover/reroof existing buildings	\$35.00
7.	Lawn sprinkler system permit with new or replacement backflow assembly	\$40.00
8.	Miscellaneous - non-permit inspections - commercial checks	\$35.00
9.	Carport, per each one thousand dollars (\$1,000.00) of construction cost	\$9.00
	Minimum fee	\$75.00
10.	Natural Gas/Propane repairs and testing	\$35.00
11.	Plumbing, mechanical, electrical, and natural gas/propane	
a.	New residential construction	\$.06/square feet of living space
b.	Residential remodel/repair, all commercial	\$9.00 per each \$1,000.00 of construction cost Minimum \$75.00
12.	Commercial parking lot permit, per each one thousand dollars (\$1,000.00) of construction cost	\$9.00
	Minimum fee	\$75.00
13.	Water heater replacement	\$40.00
14.	Replace/repair water/sewer yard lines	\$35.00
15.	Pod/temporary storage container permit (residential) - 30 calendar days, with a maximum of 60 days in a one year period	\$25.00 for 30 calendar days
B.	Signs	
1.	Minimum fee	\$25.00
2.	Non-electrical signs:	
	Zero (0) to thirty-six (36) square feet face area, each sign/side	\$25.00
	All over thirty-six (36) square feet area, each sign/side	\$35.00
3.	Electrical signs:	
	Zero (0) to thirty-six (36) square feet face area, each sign/side	\$60.00
	All over thirty-six (36) square feet area, each sign/side	\$70.00
4.	Billboards, commercial, each panel	\$25.00
C.	House moving	
1.	House moved outside city limits	\$50.00
2.	House moved within city limits	\$100.00
D.	Demolition - Minimum fee, plus actual costs incurred in the event the City is required to perform any services	\$50.00
E.	Water system tap charges	
1.	Where tap already exists and can be readily located	
a.	¾" meter water availability fee	\$550.00
b.	1" meter water availability fee	\$600.00
c.	Change out ¾" meter to 1" meter at same location	\$400.00

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2.	Where tap does not exist, is not readily located, or paving cut required, the applicant will reimburse the actual costs incurred by the City based on current labor rates, materials, and equipment costs	
a.	1" water tap / ¾" meter	Minimum \$1,000.00
b.	1" water tap / 1" meter	Minimum \$1,050.00
3.	Larger mainline tap	Fee computed using standard fees plus the additional cost of labor and materials, as determined by City Manager
4.	Other charges	Charges for existing service to larger service will be accomplished on a labor and materials cost basis, as determined by the City Manager
5.	Water meter equivalency fee	\$1,400.00 per LUE (living unit equivalent)
F.	Public sewer system tap charges (Mandatory connection to the sanitary sewer system is required within city's limits, except where the nearest sanitary sewer is more than two hundred (200) feet from any part of the property)	
1.	Mainline tap for standard 4" tap where tap already exists and can be readily located	\$325.00
2.	Mainline tap for standard 4" tap where tap is not readily available, manhole bore, or pavement cut is required, the applicant will reimburse the actual costs incurred by the City based on current labor rates, materials, and equipment costs	Minimum \$1,000.00
3.	Commercial tap	Cost to be determined by City Manager based on cost recovery
4.	Other taps	Cost to be determined by the City
G.	Public street and sidewalk construction permit charges	
1.	Permit to construct street, drive approach, sidewalk, street intersection, or curb and gutter	\$35.00
2.	Permit to open, dig into, remove the surface from, excavate, or bore/tunnel under any street, sidewalk, alley, public way or place	\$25.00
H.	Platting fees	
1.	Preliminary plat/replat application fee	\$150.00
2.	Final plat, final replat, or amended plat application fee	\$250.00
3.	Preliminary plat/replat, final plat/replat, or amended plat review fees	
a.	First review (fee included with application fee)	\$0.00
b.	Subsequent review(s)	Applicant to reimburse City at cost
4.	Final plat, replat, or amended plat - County filing fee	Applicant to reimburse City at cost
I.	Construction plan review	
1.	First review of non-residential construction plans	\$0.00
2.	Subsequent review(s) of non-residential construction plans	Applicant to reimburse City at cost
J.	Processing fee (due to public hearing requirements) for "Application to Develop in Planned Zoning" and "Application to Develop a Church or School in Residential Zoning"	\$50.00
K.	Processing fee (due to public hearing requirements) for "Application for Change in Zoning Classification"	\$50.00

**CITY OF WOODWAY MASTER FEE SCHEDULE**  
**XII. WOODWAY FAMILY CENTER FEES**

A.	Gymnasium rental (fees due when booked/non-refundable in event of cancellation) per day	(20% Discount for "Friends") \$50.00 per hour (2 hour min.) \$350.00 max. per day
B.	Gymnasium standing rentals	\$40.00 per hour
C.	Activity registration - youth	
	1. Woodway resident	\$75.00 (\$20.00 Discount for "Friends")
	2. Non-Woodway resident	\$80.00 (\$20.00 Discount for "Friends")
D.	Activity registration - adult	
	1. Woodway resident	\$50.00 (\$20.00 Discount for "Friends")
	2. Non-Woodway resident	\$55.00 (\$20.00 Discount for "Friends")
E.	End of season tournament	\$25.00 per team
F.	Summer camp - per session	\$50.00 (\$20.00 Discount for "Friends")
G.	Tournament registration - individual	\$15.00 per person
H.	Sponsorships	
	1. Team (advertise on back of t-shirts)	\$200.00
	2. Center (advertise at center - 3' x 6' banner - one year term)	\$250.00
I.	Walk-in use during business hours	\$3.00/person
K.	Annual membership - "Friends of the Woodway Family Center"	\$96.00

NOTE: All City-sponsored events approved by the City Manager are exempt from paying these fees.

**CITY OF WOODWAY MASTER FEE SCHEDULE  
 SUMMARY OF AMENDMENTS AND ADOPTING RESOLUTIONS**

Resolution #	Date of Adoption	Section Amended
R-98-10	09/14/1998	Section I
R-98-16	11/09/1998	Section II A - II.E.
R-99-05	02/22/1999	Section II B.
R-99-08	03/22/1999	Section III.
R-99-09	04/12/1999	Section II F.
R-99-14	07/12/1999	Section III.B.2.b.
R-99-17	08/09/1999	Section II A.1.c. & 2.c.; II.G., IV
R-00-01	01/10/2000	Section V.A
R-00-05	02/28/2000	Section II F.
R-00-12	09/11/2000	Section II.A.(1.b.-c. & 2.b.-c.); II.B.2.b.; II.E.; II.H.; III; IV
R-01-18	07/23/2001	Section II A.(4 a.-b.)
R-01-19	09/10/2001	Section I.B.1.; II.A.(1.a.-b., 2.a.-b., & 3.); II.B.; II.D.; II.E.2.; III; VI
R-02-16	09/16/2002	Section II.B.; II.E.; II.E.2.; II.G.(1. & 2.)
R-03-11	09/15/2003	Section II.C.; II.D.; II.E.; II.H.; III.B.(3.c.)
R-03-21	12/08/2003	Section VII.A.-VII.D.; Section VIII.A.-VIII.B.
R-04-03	04/26/2004	Section IV.A. - IV.C.
R-04-08	08/23/2004	Section V.B.; Section IX.A.-IX.I.
R-04-13	09/13/2004	Section III.B.1.-4.; Section V.; Section VII.A.,B.,D.; Section IX.; Section X.
R-05-19	09/12/2005	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-05-19.
R-05-27	11/28/2005	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-05-27.
R-06-05	03/27/2006	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-06-05.
R-06-15	09/11/2006	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-06-15.
R-06-18	10/02/2006	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-06-18.
R-07-07	04/09/2007	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-07-07.
R-07-15	07/09/2007	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-07-15.
R-07-19	09/10/2007	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-07-19.
R-08-17	09/08/2008	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-08-17.
R-09-16	09/01/2009	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-09-16.
R-10-11	09/01/2010	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-10-11.
R-11-03	01/24/2011	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-11-03.
R-11-06	02/14/11	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-11-06.
R-11-16	08/29/11	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-11-16.
R-11-18	10/24/11	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-11-18.
R-12-02	01/09/12	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-12-02.
R-12-17	06/11/12	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-12-17.
R-12-20	08/20/12	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-12-20.
R-12-22	09/10/12	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-12-22.
R-12-23	09/24/12	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-12-23.
R-13-04	04/08/13	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-13-04.
R-13-07	09/03/13	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-13-07.

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R-14-04	03/24/14	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-14-04.
R-14-11	09/05/14	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-14-11.
R-15-06	04/13/15	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-15-06.
R-15-10	06/22/15	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-15-10.
R-15-12	08/24/15	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-15-12.

# CHART OF ACCOUNTS



# WOODWAY, TEXAS

## CHART OF ACCOUNTS

### Funds

- 100 **\*General Fund** - includes general government activities, public safety, streets, parks, etc. These services are financed by taxes, charges for services, fines, and interest.
- 101 **\*General Emergency Reserve** - maintains an emergency reserve balance for General Fund operations as required by Finance Policy #200.10.
- 103 **\*General Equipment Replacement** - accounts for routine equipment replacement purchases on a payback basis from the General Fund.
- 200 **\*Tourism Fund** - accounts for hotel occupancy tax revenue and expenditures authorized by State law.
- 203 **Unclaimed Money Fund** - accounts for unclaimed property under \$100 as required by Chapter 76 of the Texas Property Code.
- 209 **Franchise Security Deposits** - accounts for security deposits received from entities with franchise agreements with the City. Deposits may be used by the City in a remedy situation and must be reimbursed by the entity.
- 210 **Drug Seizure/Forfeiture** - accounts for money seized in drug related incidents as well as the forfeiture of these funds and authorized expenditures.
- 211 **Law Enforcement Continuing Education** - accounts for funds received from the state for the sole purpose of law enforcement officer education.
- 212 **Building Security - Municipal Court** - accounts for court fees authorized by ordinance and the Code of Criminal Procedure for the sole purpose of improving municipal court building security.
- 213 **Municipal Court Technology** - accounts for court fees authorized by ordinance and the Code of Criminal Procedure for the sole purpose of financing the purchase of technological enhancements for a municipal court
- 214 **Muni Court - Child Safety Fund** - established in September 2001 this fund accounts for court fees assessed for the offense of Passing a School Bus Loading or Unloading. Funds are restricted to expenses related to enhancing child safety, health, or nutrition, including child abuse prevention and intervention and drug and alcohol abuse prevention.
- 215 **Asset Forfeiture** - accounts for money received from the sale of seized assets.
- 300 **\*Park Capital Projects** - accounts for park improvements as approved by the City Parks & Recreation Commission. Projects are funded by annual transfers from the General Fund.
- 301 **Park Dedications** - accounts for funds collected in lieu of parkland dedications to be used for park development within specified zones of the City.
- 302 **\*General Capital Projects** - provides a funding source for general City projects typically significant in cost. Revenue sources for this fund include surplus funds transferred from the General Fund and interest.
- 306 **\*Future Capital Street Improvements** - established in FY2002 to account for the proceeds of an incremental property tax increase. These proceeds shall only be used for future capital street improvements in order to offset debt issues and payment of such debt requirements.
- 308 **Arboretum Construction Fund** - accounts for construction and capital needs of the Carleen Bright Arboretum. Financing sources include bond proceeds, donations, and internal transfers.
- 309 **Development Fund** - established in FY2001 to account for new Economic Development and Community Development initiatives. Programs are funded by internal transfers.
- 310 **Family Center Construction Fund** - accounts for construction and capital needs of the Family Center. Financing sources include donations, and internal transfers.
- 311 **\*Long-Term Capital Projects Fund** - established in FY2015 to account for the proceeds of a property tax increase. These proceeds shall only be used for long-term capital projects in order to offset debt issues and payment of such debt requirements.
- 400 **\*General Debt Service** - accounts for ad valorem tax revenues and expenditures for general debt service.
- 500 **\*Utility Fund** - accounts for water and sewer services that are self-supporting and operate much like a private business.
- 501 **\*Revenue Debt Service** - accounts for debt service related to water and sewer activities. Funds are provided as transfers from the Utility Fund.
- 502 **\*Utility Emergency Reserve** - maintains an emergency reserve balance for Utility Fund operations as required by Finance Policy #200.10.
- 503 **\*Utility Equipment Replacement** - accounts for routine equipment replacement purchases on a payback basis from the Utility Fund.
- 504 **\*Utility Capital Projects** - provides a funding source for water and sewer related projects typically significant in cost. Revenue sources for this fund include transfers from the Utility Fund and interest.
- 507 **Utility Impact Improvements** - accounts for impact fee revenues received for future water and sewer capital improvements resulting from economic growth as provided for in the City's impact fee program.
- 511 **\*07 Utility Improvements** - accounts for bond funds issued in 2007 for sewer utility improvements.
- 800 **General Fixed Assets** - accounts for the City's general government fixed assets.
- 900 **General Long Term Debt** - accounts for the City's general long term debt liability.
- 998 **Pooled Cash Fund** - accounts for the City's combined cash accounts.

### \*Major Funds

# WOODWAY, TEXAS

## *Divisions*

### General Government

4101 City Secretary's Office  
4103 Administration  
4105 Finance  
4109 Non-Departmental

### Impact Fees

4801 Roadway Service Area 1  
4802 Roadway Service Area 2  
4803 Roadway Service Area 3  
4804 Water Impact Fees  
4805 Sewer Impact Fees

### Public Safety

4201 Police/Fire/Animal Control  
4203 Municipal Court

### Community Services

4301 Streets  
4302 Sanitation  
4303 Parks  
4304 Public Buildings  
4305 Drainage  
4401 C.S. Admin/Code Enforcement

### Public Utilities

4501 Water Services  
4502 Sewer Services  
4503 Customer Services

### Community Programs

4603 Woodway Family Center  
4604 Community Development  
4605 Economic Development  
4606 Woodway Beautiful  
4607 Youth Commission  
4608 Tourism  
4609 Carleen Bright Arboretum

### Debt Service

4702 Series 2002  
4703 Series 2003  
4705 Series 2005  
4706 Series 2006  
4707 Series 2007  
4709 Series 2009 (Refunding)  
4710 Series 2009  
4711 Series 2011 (Refunding)  
4770 Series 74 1<sup>st</sup> Lien  
4771 Series 74 Jr Lien  
4787 Series 87  
4789 Series 89  
4792 Series 92  
4793 Series 93  
4794 Series 94  
4795 Series 95  
4797 Series 1997  
4798 Series 1998

WOODWAY, TEXAS

**Expenditure Accounts**

Salaries & Wages

- 11 Regular Employees
  - 01 Service/Maintenance
  - 02 Office/Clerical
  - 03 Technical
  - 04 Sworn Personnel
  - 05 Professional
  - 06 Management/Supervision
- 12 Temporary Employees
  - 01 Temporary/Seasonal
- 13 Overtime
  - 01 Overtime
- 14 Other
  - 01 Employee Firefighters

Employee Benefits

- 21 01 Health Insurance
- 22 01 FICA/Medicare
- 23 01 TMRS
- 25 01 Unemployment
- 26 01 Worker's Compensation
- 27 Other
  - 01 Car Allowance
  - 02 Uniform Service
  - 03 Immunizations
  - 04 Team Incentives
  - 05 Incentive Pay

Professional & Technical Services

- 31 01 Special Studies
- 02 Contract Labor
- 03 Boards & Commissions
- 04 Audit Services
- 05 Tax Collection
- 06 Appraisal District
- 07 Legal Fees
- 08 Engineering Fees
- 09 Jury Service
- 10 Service Charges - GF
- 11 Record Filing Fees
- 12 Public Health District

Other Professional

- 33 01 Schools/Conferences
- 02 Animal Control
- 03 Employment Screening
- 04 Recruiting
- 05 Ambulance Charges
- 06 Bank Service Charges

Utility Services

- 41 01 Water Purchase Charges
- 02 Water System Fee
- 03 Water Service
- 10 Sewage Treatment Charges/BRA
- 20 Uncollectible UB

Cleaning Disposal Services

- 42 11 Disposal - Landfill
- 12 Collection - Residential
- 13 Collection - Commercial
- 14 Collection - Hazard Waste
- 15 Blue Bags
- 16 Collection - Storm Cleanup
- 20 Uncollectible UB

Repair & Maintenance Services

- 43 01 Motor Vehicles
- 02 Office Equipment
- 03 Machinery & Equipment
- 04 Heavy Equipment
- 05 Pumps & Equipment
- 06 Buildings & Grounds
- 07 Streets/Disaster Drill
- 08 Parks
- 09 Lift Stations
- 10 Mainlines
- 11 Storage Tanks
- 12 Meters
- 13 Fire Hydrants

Rentals

- 44 20 Machinery/Equip Rental
- 21 Office Equipment Rental

Insurance

- 52 01 Property/Liability
- 02 Surety Bond

Other Services

- 53 01 Communications
- 54 01 Newspaper Notices
- 55 01 Printing
- 55 02 Newsletter
- 56 01 Mail Handling

General Supplies

- 61 01 Office Supplies
- 02 Computer Supplies
- 03 Postage
- 04 Film & Developing
- 05 Motor Vehicle Supplies
- 06 Botanical Supplies
- 07 Minor Tools
- 08 Traffic Supplies
- 09 Janitorial Supplies
- 10 Chemicals
- 11 Fire/Safety Gear
- 12 Risk Mgmt Supplies
- 13 Community Programs
- 14 Election Supplies
- 99 Fuel Clearing

***Expenditure Accounts Cont.***

Energy Supplies

62	01	Gas Service	52	94 Debt Service
	02	Electric Service	53	95 Debt Service

Food

63	01	Food/Memorials	54	97 Debt Service
	02	Banquets/Awards	55	98 Debt Service

Books and Periodicals

64	01	Subscriptions/Memberships	56	02 Debt Service
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Capital Outlay - Property

71	01	Land	57	03 Debt Service
72	01	Buildings & Improvements	58	05 Debt Service
73	01	Water Wells	59	06 Debt Service
	02	Water Storage Tanks	60	09 Debt Service (Refunding)
	03	Water Pumps/Wells	61	09 Debt Service
	04	Water Mainlines	62	11 Debt Service (Refunding)
	05	Water Meters	80	07 Debt Service
	06	Sewer Mainlines		
	07	Sewer Lift Stations		
	08	Fire Hydrants		
	09	Sewer Treatment System		
74	01	Machinery & Equipment		
	02	Vehicles		
	03	Office FF&E		
	04	Heavy Equipment		

Debt Service

82	01	Principal Paid on Bonds
	02	Interest Paid on Bonds
	03	Agents Fees
	04	Bond Issue Costs
	05	Bond Cost Amortization

Other Expenditures

80	01	Contingency
	02	Annual Event
	03	Visitor Information Center
	04	Arts Organizations and Programs
	05	Conventions
	06	Arboretum
	07	Tourism Advertising and Promotions
	08	Conference Sponsorships
	09	N.E.T. Initiatives
	10	Dedicated Memorials

Transfers

81	01	Grant Matching
	02	Rate Case Contingency
	03	Equipment Replacement
	04	Park Capital Projects Reserve
	05	Capital Projects
	06	Whitehall Visitors Center
	07	Arboretum
	08	Tourism Fund
	09	Development Fund
	10	General Fund
	11	Utility Fund
	12	GF Emergency Reserve Fund
	13	UF Emergency Reserve Fund
	14	General Projects
	50	74 Debt Service
	51	87 Debt Service

## WOODWAY, TEXAS

### *Capital Projects*

10101	Merrifield Pad & Walls	20155	Sewer - Man Lift
20001	Woodfest	20156	Compressed Air Foam System
20101	Admin - Staff Car	20157	Dictaphone Recorder System
20102	PS - Patrol Vehicles	20158	Vacuum Truck
20103	Water - 3/4 Ton Truck	20159	Sewer Line Video Camera
20104	Sewer - Backhoe	20160	P.S. - Miscellaneous Fire Equipment
20105	Sewer - Pickup Trucks	20161	M.C. - Electronic Ticketers
20106	Inspections - Truck	20162	Welder
20107	Public Safety Pumper Truck	20163	P.S. - Reverse 911 System
20108	Shredder	20164	Utility Trailer
20109	Streets - 3/4 Ton Pickup Truck	20165	Cement Mixer
20110	Parks - 3/4 Ton Pickup Truck	20166	Concrete Mixer
20111	Customer Service - Compact Truck	20167	Alarm Monitors
20112	Tractor with Hydraulic Box Blade	20168	P.S. - Alarm Direct Equipment
20113	Air Compressor	20169	P.S. - Search/Drug K-9
20114	Pavement Breaker	20170	P.S. - Mobile Data Terminal
20115	Animal Control - Compact Truck	20171	P.S. - Fire Truck Maintenance
20116	Streets - Dump Truck	20172	Family Center - Copier
20117	Parks - Riding Mower	20173	Family Center - Scoreboards
20118	Carleen Bright Arboretum - Utility Vehicle	20174	Water - Tank Inspection
20119	Carleen Bright Arboretum - Mower	20175	Water - Master Meters
20120	Customer Service - Heavy Duty Laser Printer	20176	Water - Valve Machine
20121	Computer I.D. System	20177	Water - Lift/Rescue Unit
20122	P.S. - Bullet Proof Vests	20178	Admin - Laser Fiche
20123	P.S. - SRT Entry Vests	20179	PS - Mobile Laptop Computers
20124	P.S. - Card Video Cameras	20180	PS - Surveillance Equipment
20125	Streets - Vibratory Roller	20181	PS - Training System
20126	Adm/Insp - 1/2 Ton Pickup	20182	CS - Surveying Equipment
20127	Water - Backhoe Loader	20183	Parks - Walk Behind Mower
20128	Sewer - Dump Truck	20184	PS - Digital Radios
20129	Water - Leak Locator	20185	PS - Armored Vehicle Overhaul
20130	P.S. - Thermal Imager	20186	Streets - Backhoe
20131	P.S. - Radar Unit	20187	WFC - Marquee
20132	P.S. - Redman Training Suit	20188	WFC - Gym Floor Machine
20133	P.S. - Interior Vehicle Equipment	20189	Sewer - Generators
20134	P.S. - Light Bars	20190	Sewer - Pipeline Meter
20135	M.C. - Computer System	20191	Arboretum - Commercial Trimmer
20136	IBM AS400 Computer Upgrade	20192	Arboretum - Tapping Machine
20137	Water - Electronic Meters	20193	LAS Injection System
20138	Water - CL2 Equipment	20194	PS - Training Target System
20139	Water - CL2 Houses	20195	Streets - Heated Emulsion Compartment
20140	P.S. - Pagers	20196	PS - AR15 Rifles
20141	P.S. - Breathing Apparatus	20197	City Wide Computer System
20142	P.S. - Mobile Radios	20198	PS - Glock Handguns
20143	P.S. - Fire Truck	20199	PS - SCBA Air Compressor
20144	Generator	20200	PS - SCBA Air Cylinders
20145	Trench Box	20201	Streets - Dump Truck
20146	Playground Equipment	20202	Sewer - SCADA System
20147	Track Excavator	20203	Well/Pump Repairs - Tater Hill
20148	Trash Pump	20204	PS - All Terrain Vehicle
20149	Pump	20205	PS - IPAD Mobile Conversion
20150	P.S. - Electronic Stun Guns	20206	Streets - Street Cutter
20151	Well/Pump Repairs - 84 Well	20207	PB - Fuel Tracking System
20152	Well/Pump Repairs - Bosque Well	20208	PS - Dispatch Consoles
20153	Well/Pump Repairs - Business Acres Well	20402	Arboretum - Phase II
20154	Sewer - Backhoe Repair	21301	P.S. - License Plate Reader

*Capital Projects Cont.*

21302	M.C. - Desktop Computer	30254	Property - 844 Estates
30001	Woodway Park Signage/Security Improv.	30255	P.S. - Digital Radio Conversion
30002	Park Restroom Repair	30256	Replace Roof - 924 Estates
30003	Disc Golf	30257	Replace A/C - 924 Estates
30004	Backstops	30258	1218 & 1220 Wood Valley
30005	Whitehall Park Improvements	30259	Hwy 84 Beautification
30006	Playground Equipment/Improvements	30260	Repair Public Safety Building
30007	Poage Park Improvements	30261	Poage Drive Cape Seal
30008	Athletic Field Complex	30262	Replace A/C - 920 Estates
30009	Woodway Elementary Park Improvements	30401	Santa Fe Street Improvement
30010	Marquee	30402	Taos Street Improvement
30011	Playground - Woodway First Baptist	30403	Old McGregor/Taos/Santa Fe Street Improve
30012	Woodway Park Restroom	30404	Estates/Bob-O-Link Street Improvement
30013	Family Center Improvements	30405	Cherry Creek Drive
30014	Whitehall Parking Lot	30406	Cherry Creek Place
30015	Misc Parks Board Projects	30407	Bob-O-Link
30201	Cherry Creek Drainage	30408	Lazy River
30202	Long Range Plan/Impact Fee Program	30409	Douglas
30203	Plantings/Beautification	30410	Broad
30204	Bosque/Estates - Buttons	30411	Cactus
30205	Estates/84 Improvements	30412	Deb
30206	Service Center	30413	Falcon
30207	Outdoor Classroom	30414	Thrush
30208	Public Safety Training Grounds	30415	Whippoorwill (Cardinal to Estates)
30209	ADA Improvements	30416	Whippoorwill (Cardinal to Ivy Ann)
30210	Early Warning System	30417	Ivy Ann (Woodland West-End)
30211	Park Planner	30418	Cardinal
30212	Alarm Monitoring System	30419	Business Acres Drainage
30213	Alarm System Consultant	30420	Fairway Road Culvert
30214	Woodfall Repair	30421	Fairway Road Bridge
30215	Wedgewood Repair	30422	Year 2000 CIP - Group 1
30216	Service Center Fuel Facility	30423	Year 2000 CIP - Group 2
30217	City Hall Improvements	30424	Year 2001 CIP
30218	AS400 Computer Upgrades/HTE	30425	Year 2002 CIP
30219	Fire Bay Ceiling	30427	Year 2004 CIP
30220	Equipment Canopy	30601	Richie Road Bridge
30221	Sand/Gravel Material Storage	30602	2008 Capital Improvements
30222	Public Safety Building Correction Const.	30603	West Fairway Improvements
30223	Park Road Improvements	30801	Whitehall Center Floor
30224	Public Information Marquee	30802	Whitehall Center French Drain
30225	Inspection Office Renovation	30803	Whitehall Center Back Porch
30230	Slurry Seal	30804	Whitehall Center Maintenance Area Fencing
30240	Landscaping	30805	Whitehall Center Demolish & Remove House
30241	P&Z Manual/Code Revisions	30806	Whitehall Center Camera Security System
30242	Building - 1124 Fairway	30807	Whitehall Master Plan
30243	Sidewalks	30808	Whitehall Event Building
30244	Remodel City Hall	30809	Whitehall Concrete Replacement
30245	New Community Services Offices	30810	Pavilion Interior
30246	Gas Tank Canopy	30811	Whitehall Renovations
30247	New City Hall & Furniture	30812	CBA - Paint Whitehall
30248	Property - 1308 Wood Valley	30813	CBA - Pond Feasibility Study
30249	Hwy 84 Tower Lighting	30814	CBA - Pavilion Curbs
30250	Public Safety Remodel	30815	CBA - Pavilion Generator
30251	Paint Public Buildings	31001	Family Center Gymnasium Floor
30252	Property - Estates Drive	31002	Family Center Exterior Paint
30253	9017 Kingswood Drainage	31003	Family Center Interior Paint

***Capital Projects Cont.***

- 31004 Family Center Bathroom Stalls
- 31005 Family Center Playground Equipment
- 31006 Family Center Ball Field Fencing
- 31007 Family Center Erosion Control Plants
- 31008 Family Center Capital Improvements
- 31009 Family Center Roof
- 31010 Family Center Master Plan
- 31011 Family Center Soccer Fields
- 50401 Surface Water Connections
- 50402 Rainbow Lake Interconnect
- 50403 Wedgewood/Woodland West PRV
- 50404 Atlas Sewer Line
- 50405 Lift Station Rehabilitation
- 50406 Lift Station Telemetering
- 50407 Lift Station Gen Sets
- 50408 Poly Service Replacements
- 50409 Dominion Park Sewer Line
- 50410 Sewer Line Camera Work
- 50411 Poage Drive Project
- 50412 Water System Study
- 50413 Santa Fe Storage Study
- 50414 Rehab Merrifield/G Branch
- 50415 Cherry Creek Lift Station
- 50416 Deer Ridge Lift Station
- 50417 Rework Pump Houses
- 50418 Misc Pump/Well Repairs
- 50419 Misc Fire Hydrant Maintenance
- 50420 Santa Fe/Old McGregor Improvements
- 50421 McGregor Tank Repair
- 50422 Shadow Mountain Lift Station
- 50423 Crown Ridge Lift Station
- 50424 Inflow & Infiltration Analysis/Repairs
- 50425 Badger Ranch - Up Size Sewer
- 50426 Storage Building
- 50427 Wooded Crest Utility Improvements
- 50428 Water - Paint Bosque Tank
- 50429 Water - Disinfection System
- 50430 The Woods Lift Station
- 50431 Water - Elysian Waterline
- 50432 Water - Pressure Tank Repairs
- 50433 Sewer - Sandalwood Storm Sewer
- 50434 Sewer - Fairway Interceptor
- 50435 Water - Pressure Tank Rehab
- 50436 Water Tater Hill Tank Rehab
- 50437 Water - Master Plan Update
- 50438 Water - Hwy 84 Tank Rehab
- 50439 Water - Brentwood Waterline
- 50501 Acorn Well Pumping/Piping
- 50502 Bosque Well Pumping/Piping
- 50503 Business Acres Well Pumping/Piping
- 50504 Santa Fe Well Pumping/Piping
- 50505 Paint Storage/ Pressure Tanks
- 50801 Santa Fe Storage Tank
- 50901 Hwy 84 Water Well
- 51101 WMARSS Improvements
- 51102 Sewer Emergency Repairs

51201 Business Acres Water Well

# BUDGET GLOSSARY



**BUDGET GLOSSARY**

This document contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader, a budget glossary follows:

**ACCRUAL BASIS.** The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

**ACCRUED EXPENSES.** Expenses incurred but not due until a later date.

**AD VALOREM TAXES. (Current)** All property, real personal, mixed tangible, intangible, annexations, additions, and improvements to property located within the taxing units jurisdiction which are subject to taxation on January 1 of the current fiscal year. Following the final passage of the appropriations ordinance, City Council sets the tax rate and levy for the current fiscal year beginning October 1 and continuing through the following September 30th.

**AD VALOREM TAXES. (Delinquent)** All taxes are due on receipt of bill and are delinquent if not paid before February 1 of the fiscal year in which it is imposed.

**AD VALOREM TAXES. (Penalty and Interest)** A delinquent tax incurs a penalty of six (6%) percent of the amount of the tax for the first calendar month it is delinquent, plus one (1%) percent for each additional month of portion of the month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent. However, the delinquent tax on July 1 incurs a total penalty of twelve (12%) percent of the amount of the delinquent tax without regard to the number of months the tax has been delinquent. If a person exercises the split-payment option, as provided by the Property Tax Code, and fails to make the second payment before July 1, the second payment is delinquent and incurs a penalty of (12%) percent of the amount of the unpaid tax. A delinquent tax incurs at the rate of one (1%) percent for each month or portion of a month the tax remains unpaid.

**APPROPRIATION.** A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

**ASSESSED VALUATION.** A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the McLennan County Appraisal District.)

**BALANCED BUDGET.** A budget adopted by the legislative body and authorized by ordinance where the proposed expenditures are equal to or less than the proposed resources.

**BOND.** A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects (such as buildings, streets, and water and sewer improvements).

**BUDGET.** A financial plan of projected resources and proposed expenditures for a given period.

**BUDGET CALENDAR.** The schedule of key dates or milestones which the City follows in the preparation, adoption, and administration of the budget.

**BUDGETED FUNDS.** Funds that are planned for certain uses but have not been formally or legally authorized by the legislative body. The budget document that is submitted for Council approval is composed of budgeted funds.

**CAPITAL EXPENDITURES.** Outflows of spendable resources that result in the acquisition or upgrade of physical assets such as property, buildings, or equipment. They should have a useful life of more than two years and a monetary value of \$1,000 or more.

**CAPITAL OUTLAYS.** Expenditures that result in the acquisition of or addition to fixed assets.

**CAPITAL PROJECTS FUND.** A fund created to account for financial resources to be used for acquisition or construction of major capital facilities (other than those financed by proprietary funds, special assessments, and trust funds).

**CASH BASIS.** A basis of accounting under which transactions are recognized only when cash changes "hands".

**COST ACCOUNTING.** That method of accounting which provides for assembling and recording of all the elements of cost incurred to accomplish a purpose, to carry on an activity or operations, or to complete a unit of work or a specific job.

**CURRENT TAXES.** Taxes that are levied and due within the current year.

**DEBT SERVICES.** Principal and interest obligations for bonds and other debt instruments according to a pre-determined payment schedule.

**DEFICIT.** (1) The excess of the liabilities of a fund over its assets. (2) The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.

**DELINQUENT TAXES.** Taxes that remain unpaid on and after the date on which a penalty for non-payment is assessed.

**DEPRECIATION.** The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation, or the reserve cost, in order to replace the item at the end of its useful life.

**DESIGNATED FUND EQUITY.** The excess of a fund's assets over its liabilities and reserves which has been officially assigned a particular purpose by the governmental board.

**DIVISION.** An administrative segment of the City which indicates management responsibility for an operation or a group of related activities within a functional area.

**ENTERPRISE FUND.** A fund established to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) for providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. Examples of Enterprise Funds are those for water and sewer systems.

**ENCUMBRANCES.** Commitments related to unperformed (executory) contracts for goods or services.

**EXPENDITURE.** This term refers to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds. Note: An encumbrance is not an expenditure. An encumbrance reserves funds to be expended when goods or services are received.

**EXPENSES.** Charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges.

**FISCAL YEAR.** The time period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Woodway has specified October 1 to September 30 as its fiscal year.

**FIXED ASSETS.** Assets of a long-term character which are intended to continue to be held or used, such as land, building, improvements other than buildings, machinery and equipment.

**FRANCHISE TAX.** This is a charge paid for the use of City streets and public right of way and is in lieu of all other municipal charges, fees, street rentals, pipe taxes or rentals, easement or other like franchise taxes, inspections fees, and/or charges of every kind except Ad Valorem and special assessment taxes for public improvements.

**FUNCTION.** A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible.

**FUND.** An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions. Eight commonly used funds in public accounting are: general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, trust and agency funds, internal service funds, and special assessment funds.

**FUND BALANCE.** Fund balance is the excess of assets over liabilities and is therefore also known as surplus funds.

**GENERAL FUND.** The fund used to account for all financial resources except those required to be accounted for in another fund.

**GENERAL OBLIGATION BONDS.** Bonds that finance a variety of public projects such as streets, building, and improvements. These bonds are backed by the full faith and credit of the issuing government.

**GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP).** Uniform minimum standards of and guidelines to financial accounting and reporting. These principles: govern the form and content of the basic financial statements of an entity; encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time; include not only broad guidelines of general application, but also detailed practices and procedures; and, provide a standard by which to measure financial presentations.

**GOVERNMENTAL FUNDS.** It refers to the General Fund, all Special Revenue Funds and the Debt Service Fund.

**GRANTS.** Contributions or gifts of cash or other assets from another government to be used or expended for a specific purpose, activity, or facility.

**HOTEL/MOTEL TAX.** Pursuant to a State law, a tax is levied upon the cost of occupancy of any room or space furnished by any hotel/motel. The current rate of taxation is 13% (7% of which is paid to the City and budgeted for limited uses and 6% of which is collected by the State).

**INTERFUND TRANSFERS.** Amounts transferred from one fund to another.

**INTERNAL SERVICE FUNDS.** A fund used to account for the financing of goods or services provided by one City department or cost center to other departments, on a cost-reimbursement basis.

**INVESTMENTS.** Securities and real estate held for the generation of revenue in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in governmental operations.

**LEVY.** (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, or service charges imposed by a government.

**LONG-TERM DEBT.** Debt with a maturity of more than one year after the date of issuance.

**MODIFIED ACCRUAL BASIS.** The accrual basis of accounting adapted to the governmental fund type spending measurement focus. Under this basis, revenues are recognized when they become both "measurable" and "available to finance expenditures within the current period". Expenditures are recognized when the related fund liability is incurred except for: (1) inventories of materials and supplies which may be considered expenditures either when purchased or when used; (2) prepaid insurance and similar items which need not be reported; (3) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period, but for which larger-than-normal amounts which need not be recognized in the current period, but for which larger-than-normal accumulations must be disclosed in the notes to the financial statements; (4) interest on special assessment indebtedness which may be recorded when due rather than accrued, if approximately offset by interest earning on special assessment levies; and (5) principal and interest on long-term debt which are generally recognized when due.

**OPERATING BUDGET.** A plan of current year expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending, and service delivery activities of government are controlled.

**OPERATING TRANSFERS.** All INTERFUND transfers other than residual equity transfers.

**ORDINANCE.** A formal legislative enactment by the governing board of a municipality. If an ordinance is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter is less formal and has a lower legal "status". Ordinarily, statutes or charters will specify or imply those legislative actions which must be by ordinance and those which may be by resolution. Revenue raising measures such as these required for imposition of taxes, special assessments and service charges, universally require ordinances.

**OVERLAPPING DEBT.** The proportionate share of the debts of local governments located wholly or in part within the limits of the reporting government which must be borne by property within each government.

**PERFORMANCE MEASURES.** Specific quantitative and qualitative measures of work performed as an objective of the department.

**PROGRAM DESCRIPTION.** A description of the nature of service delivery provided at a particular level of funding.

**PROGRAM OBJECTIVES.** Program objectives are quantifiable steps toward accomplishing stated goals. Objectives should have a specific time frame or measurable achievement, and should be able to be reached or completed within the current fiscal year. Objective statements are not required for every activity performed, but should focus on the major steps necessary for achieving established goals.

**PROGRAM GOALS.** Goals identify the end result the division/department desires to achieve with its activities, but goals are often ongoing and may not be achieved in annover.

**PRODUCTIVITY MEASURES.** Productivity measures should reflect how well a program is performing its activities to meet the needs of the public and the organization, and they should measure productivity, effectiveness, efficiency or the impact of a services provided. While activity measures indicate "how much" activity the division/department is performing, productivity measures identify "how well" the division/department is performing.

**PROPERTY TAX.** Property taxes are levied on both real and personal property according to the property's valuation and the tax rate.

**PROPRIETARY FUND.** Funds, within a governmental accounting system, that operate like business entities. These funds are characterized as either enterprise or internal service funds.

**RESERVE.** An account or fund restricted for a specific purpose and is, therefore, not available or recommended for general appropriation.

**RETAINED EARNINGS.** An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

**REVENUE BONDS.** Bonds for which principal and interest are payable exclusively from earnings from an Enterprise Fund. In addition to a pledge of revenues, such bonds sometimes contain a mortgage on the Enterprise Fund's property.

**REVENUES.** (1) Increases in governmental fund type net current assets from other than expenditure refunds and residual equity transfers. Under NCGA Statement 1, general long-term debt proceeds and operating transfers in are classified as "other financing sources" rather than revenues. (2) Increases in proprietary fund type net total assets from other than expense refunds, capital contributions, and residual equity transfers. Under NCGA Statement 1, operating transfers in are classified separately from revenues.

**SALES TAX.** A general "sales tax" is levied on all persons and businesses selling merchandise in the City limits on a retail basis. The current sales tax rate for the City is 8.25% (with only 1.5% rebated to the City from the State).

**SERVICE CHARGES.** Service charges are allocated to all Enterprise Fund activities (e.g., water/sewer) for indirect management and administrative support provided by General Fund departments.

**SURPLUS.** The excess of the assets or resources of a fund over its liabilities or obligations.

**TAV.** Taxable Assessed Valuations.

**TAXES.** Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the public. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments (neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges).

**UNDESIGNATED FUND EQUITY.** The excess of a fund's assets over its liabilities and reserves which has not been officially assigned a particular purpose by the governmental board.

**UNENCUMBERED BALANCE.** The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purchases.

**WORKING CAPITAL.** Current assets less current liabilities.

**WORKLOAD MEASURES.** Workload measures reflect major activities of the division/department in terms of quantity of work accomplished. Workload measures should be able to be tracked with a reasonable amount of time and effort.