

CITY OF WOODWAY KEY OFFICIALS



DONALD J. BAKER, MAYOR
(Ward 1, Place 2)



SCOTT A. GIDDINGS, COUNCILMEMBER
(Ward 2, Place 2)



GIL LILLARD, COUNCILMEMBER
(Ward 3, Place 1)



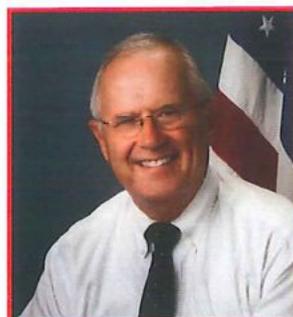
JANE KITTNER, MAYOR PRO TEM
(Ward 3, Place 2)



BARBARA GRANDY, COUNCILMEMBER
(Councilmember at Large)



BOB HOWARD, COUNCILMEMBER
(Ward 1, Place 1)



MIKE TAMBERELLA, COUNCILMEMBER
(Ward 2, Place 1)

FY2013-14 ANNUAL BUDGET AND PROGRAM OF SERVICES

Adopted by the
Honorable Mayor and City Council
September 3, 2013
Yousry A. Zakhary, City Manager

CITY OF WOODWAY FY 2013-14 ANNUAL BUDGET AND PROGRAM OF SERVICES

This budget will raise more revenue from property taxes than last year's budget by an amount of \$60,302, which is a 1.57 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$47,958.

The record vote of each member of the governing body by name voting on the adoption of the budget is as follows:

FOR: Donald J. Baker, Jane Kittner, Scott A. Giddings, Gil Lillard, Barbara Grandy, Bob Howard, Mike Tamberella

AGAINST: None

PRESENT and not voting: None

ABSENT: None

The municipal property tax rates for the preceding fiscal year, and each municipal property tax rate that has been adopted or calculated for the current fiscal year, include:

	<u>Adopted FY 2013-14</u>	<u>Adopted FY 2012-13</u>
Property Tax Rate:	\$0.456900	\$0.456900
Effective Tax Rate	\$0.453867	\$0.457188
Effective Maintenance & Operations Tax Rate	\$0.406082	\$0.409498
Rollback Tax Rate	\$0.493272	\$0.497393
Debt Rate	\$0.048506	\$0.049077

The total amount of outstanding municipal debt obligations secured by property taxes, including principal and interest, is \$14,158,664. This includes \$12,363,289 of outstanding municipal debt obligations considered self-supporting. Self-supporting debt is currently secured by water and wastewater revenues and special revenues. In an event that such amounts are insufficient to pay debt service, the City will be required to assess an ad valorem tax to pay such obligations.

Fiscal Year 2013-14 Principal & Interest Requirements for Debt Service are:

Property Tax Supported Debt: \$413,137

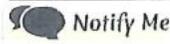
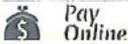
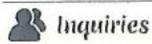
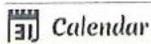
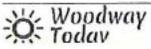
Self-Supporting Debt: \$1,357,009



City of WOODWAY

official website of the City of Woodway

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Recent News

WPSA 40th Annual BBQ Police & Firefighter Fundraiser

Join us for the 40th Annual... [Read More...](#)

Found Pets

Please contact ACO Lopez if... [Read More...](#)

Yard of the Month

Yard of the Month awards are... [Read More...](#)

Children's Garden Fair

Make plans to attend this years... [Read More...](#)

Public Notice

MCL Collform... [Read More...](#)

Upcoming Events

OCT 3 5:30 pm Woodway Youth Commission Meeting @ Woodway City Hall

Tue

OCT 7 5:30 pm Woodway City Council Meeting @ Woodway City Hall

Mon

OCT 8 5:30 pm Planning & Zoning Commission Meeting @ Woodway City Hall

Tue

OCT 13 **all-day** Childrens Garden Fair @ Whitehall & Pavilion

Sun

[+ Add](#) [8](#) [Add](#)

[View Calendar](#) →

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Weather

Today



Partly Cloudy
90°/66°

Thursday



Partly Cloudy
90°/68°

Friday



Chance of a Thunderstorm
91°/70°



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Woodway
Texas**

For the Fiscal Year Beginning

October 1, 2012

Christopher P. Morill

President

Jeffrey R. Enos

Executive Director

**The Government
Finance Officers Association
of the United States and Canada (GFOA)
presented a Distinguished Budget Presentation Award to City of Woodway, Texas
for its annual budget
for the fiscal year
beginning October 1, 2012.**

**In order to receive this award, a governmental unit must publish a budget document
that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a
communications device.**

**This award is valid for a period of one year only. We believe our current budget continues to conform to
program requirements, and we are submitting it to GFOA to determine its eligibility
for another award.**

CITY OF WOODWAY KEY OFFICIALS



DONALD J. BAKER, MAYOR
(Ward 1, Place 2)

Attorney - Baker, Hancock & Pollard
Mayor Baker has served on the Planning & Zoning Commission and City Council. His first appointment was to P&Z in 1985. He was elected to the City Council in 1991 and has served since that time. He served as Mayor from 1994 to 2010 and from 2011 to the present time.



GIL LILLARD, COUNCILMEMBER
(Ward 3, Place 1)

Insurance Agent
Councilmember Lillard was first elected to the City Council in 2010. He was re-elected in 2012.



SCOTT A. GIDDINGS, COUNCILMEMBER
(Ward 2, Place 2)

Sales Manager - GM Wholesale
Councilmember Giddings has served on the Planning & Zoning Commission and City Council. His first appointment was to the P&Z Commission in May 2009. He was appointed to the City Council in September 2009 and was subsequently elected to serve in 2011 and 2013.



JANE KITTNER, MAYOR PRO TEM
(Ward 3, Place 2)

Architect - Kittner & Pate Design Associates
Councilmember Kittner has served on the Planning & Zoning Commission and City Council. Her first appointment was to P&Z in 1991, and she has served on the City Council since 1995.



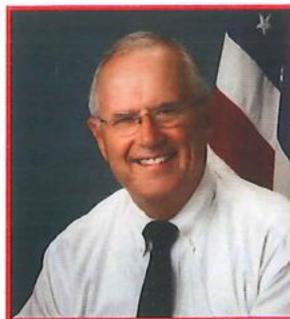
BOB HOWARD, COUNCILMEMBER
(Ward 1, Place 1)

Business Owner - Bugsdotcom
Councilmember Howard has served on the Parks & Recreation Commission and City Council. His first appointment was to the Parks & Recreation Commission in 2006, and he was elected to the City Council in 2012.



BARBARA GRANDY, COUNCILMEMBER
(Councilmember at Large)

Homemaker and Volunteer
Councilmember Grandy was appointed to the City Council in December 2011 and was subsequently elected in 2012. Prior to her Council service, she served on the Woodway Beautiful Commission, Carleen Bright Arboretum Board, and Parks and Recreation Commission. She was first appointed in 1995.



MIKE TAMBERELLA, COUNCILMEMBER
(Ward 2, Place 1)

Retired
Councilmember Tamberella has served on the Community Development Board, Carleen Bright Arboretum Board and City Council. His first appointment was to the Community Development Board in 2002, and he was elected to the City Council in 2012.

YOUSRY A. ZAKHARY, CITY MANAGER/PUBLIC SAFETY DIRECTOR
Education: M.P.P.A., Baylor University 1993 / B.B.A. (Management), Baylor University 1983
Employment with City of Woodway - 1980 to Present

WILLIAM KLUMP, FINANCE DIRECTOR
Education: B.B.A. (Accounting), Baylor University 1981 Employment with City of Woodway - 2002 to Present

CITY OF WOODWAY **MISSION STATEMENT**

As a high quality community of quiet neighborhoods and unique natural beauty, the City of Woodway is committed to being a leader among cities in delivering outstanding quality services to all of its citizens through innovative and efficient use of resources.

STRATEGIES

We will achieve this through:

- ❖ *providing the most responsive services possible by focusing on the citizen as the customer;*
 - ❖ *recruiting, developing and retaining highly qualified staff;*
 - ❖ *practicing a well established conservative fiscal policy;*
 - ❖ *planning and providing for a strong infrastructure;*
 - ❖ *maintaining highly effective equipment resources for delivery of services;*
- ❖ *remaining a "city of choice" by providing a model environment in which to live through enhancing and preserving the city's existing neighborhoods, unique beauty and quality of life*
 - ❖ *providing leadership and cooperation in addressing regional programs and issues;*
 - ❖ *supporting our school system by working with local districts to maintain our high quality of public education;*
 - ❖ *continuing to place a high priority on public safety by providing superior police, fire and emergency services; and*
 - ❖ *fostering a healthy city economy through encouraging high quality residential and retail development.*

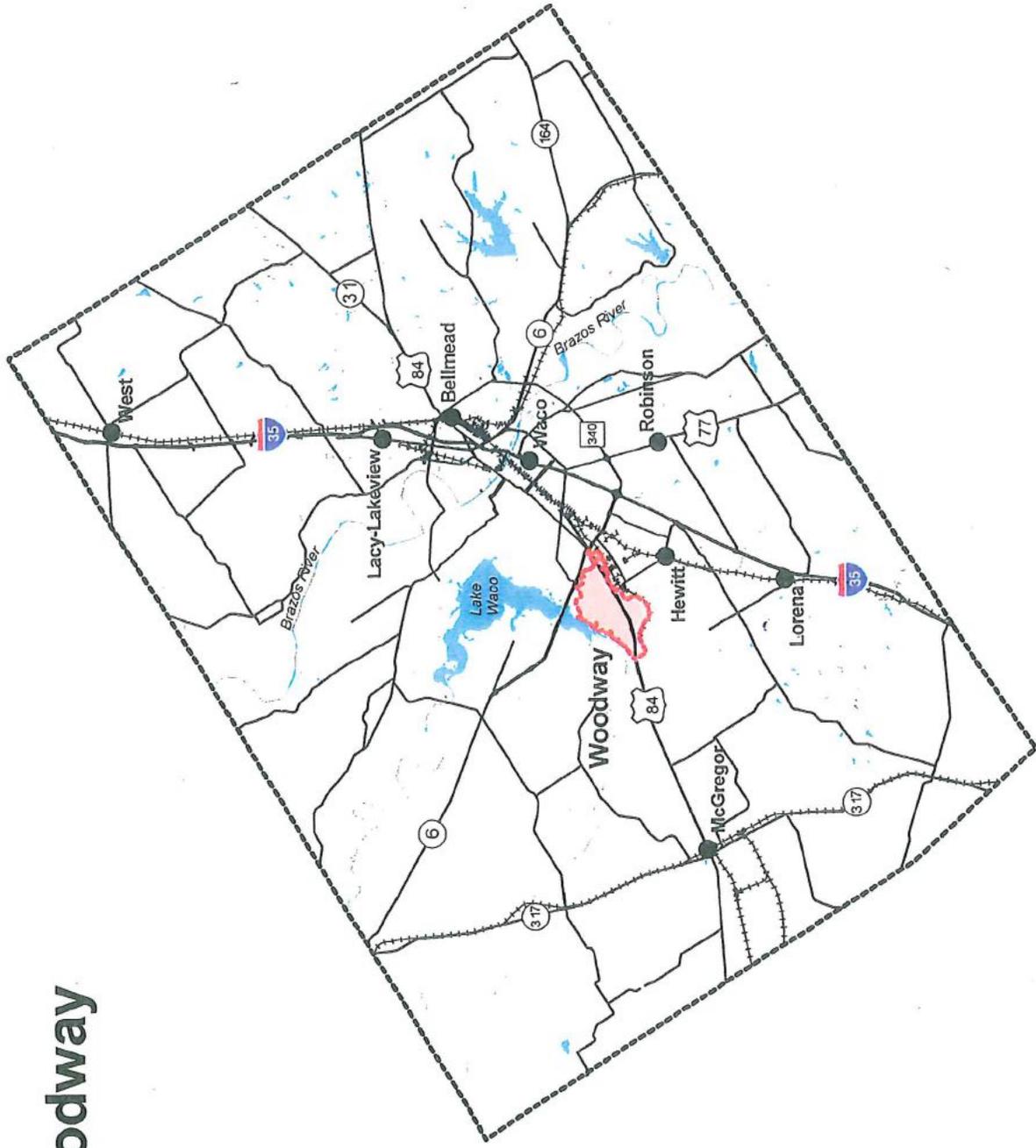
GOALS

We will respectively measure our achievement of the above by:

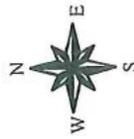
- ❖ *high citizen satisfaction;*
- ❖ *improved employee productivity;*
- ❖ *strong fiscal health and favorable financial audits and bond ratings;*
- ❖ *ongoing development of a capital improvement program (CIP) and subsequent successful bond elections;*
 - ❖ *ability to continue to control costs;*
- ❖ *appreciation of existing property values and regional, state and national recognition for quality of life efforts;*
- ❖ *continued active involvement in successful regional economic development efforts;*
 - ❖ *a high quality public education system;*
 - ❖ *low crime and favorable property insurance ratings; and*
 - ❖ *growth in the city's property tax base and retail sales tax receipts.*

"WELCOME HOME TO WOODWAY"

City of Woodway



City of Woodway



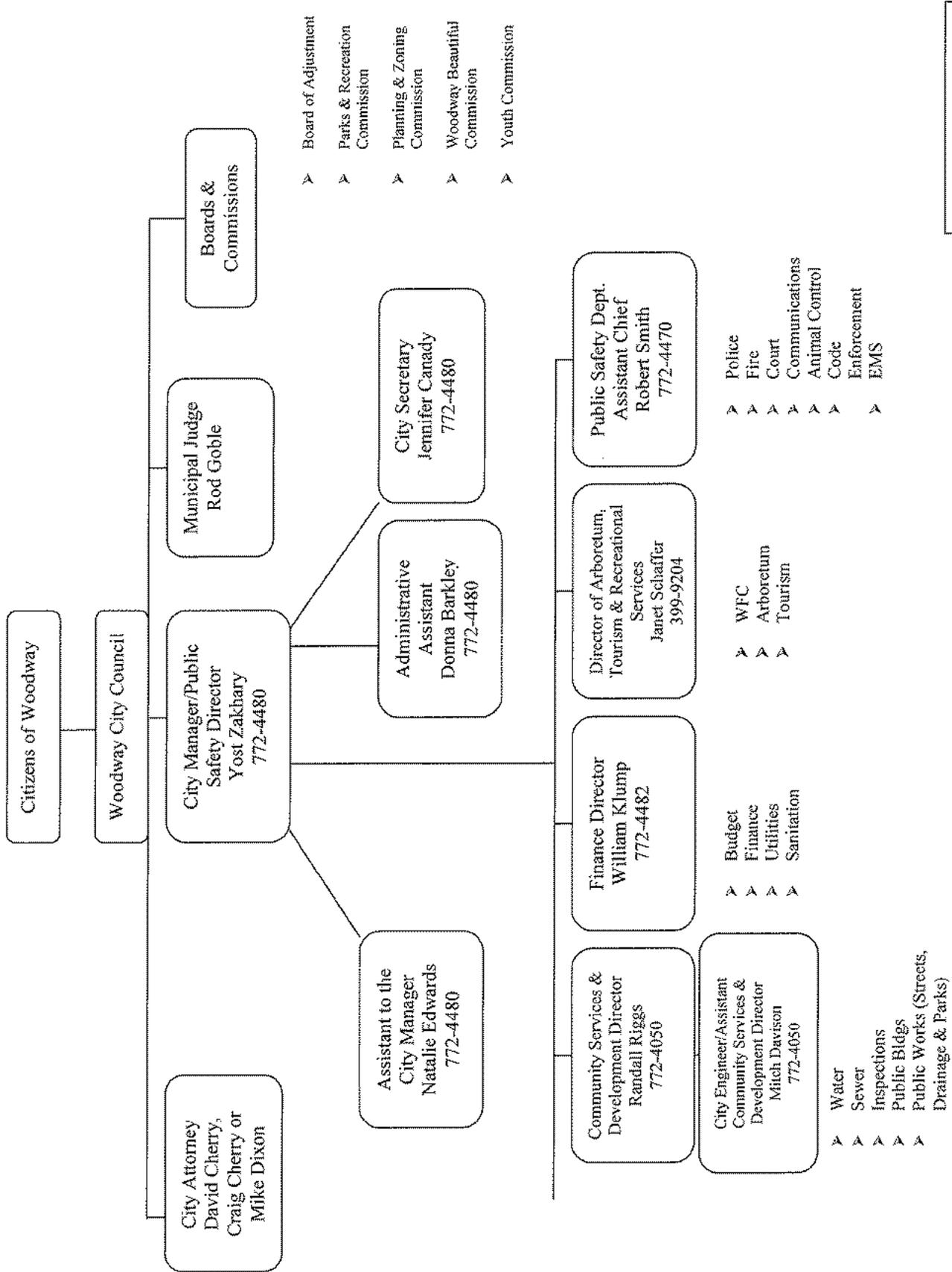


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WOODWAY, TEXAS

READER'S GUIDE



WOODWAY, TEXAS

CITY OF WOODWAY
2013-2014 BUDGET SCHEDULE

March 1	Budget Kickoff - Begin Preparing Capital Requests, Dept. Summaries, Perf. Measures, and Base Budget Worksheets
March 4	Regular Council Meeting
March 18	Regular Council Meeting
March 28	Capital Requests, Dept. Summaries, Perf. Measures, and Base Budget Worksheets Due
April 8	Regular Council Meeting
April 22	Regular Council Meeting
April 30	Preliminary Appraisal Roll Received
May 13	Regular Council Meeting
May 20	Regular Council Meeting
May 27	Memorial Day Holiday (Monday)
June 10	Proposed Budget Delivered to City Council
June 10	Regular Council Meeting Presentation of Proposed Budget Schedule Proposed Budget Public Hearing for August 22, 2013
July 8	Regular Council Meeting Follow-up Discussion on Proposed Budget
July 25	Deadline for chief appraiser to certify rolls to taxing units. Calculation of Effective and Rollback Tax Rates
July 25	Received Certified Appraisal Roll
August 5	Regular Council Meeting Follow-up Discussion on Proposed Budget and Tax Rate Record Vote Taken to Place Item on Future Agenda for Voting on Tax Rate Schedule Proposed Tax Rate Public Hearings for August 22, 2013 and August 26, 2013
August 7	<u>Publish Notice of Public Hearing on Proposed Budget</u>
August 7	<u>Publish Notice of Effective & Rollback Tax Rates and Schedules & Fund Balances</u>
August 14	<u>Publish Notice of Public Hearings on Proposed Tax Rate</u>
August 22	Special Council Meeting Public Hearing on Proposed Budget First Public Hearing on Proposed Tax Rate Schedule and Announce Meeting for September 3, 2013 to Adopt Proposed Tax Rate

WOODWAY, TEXAS

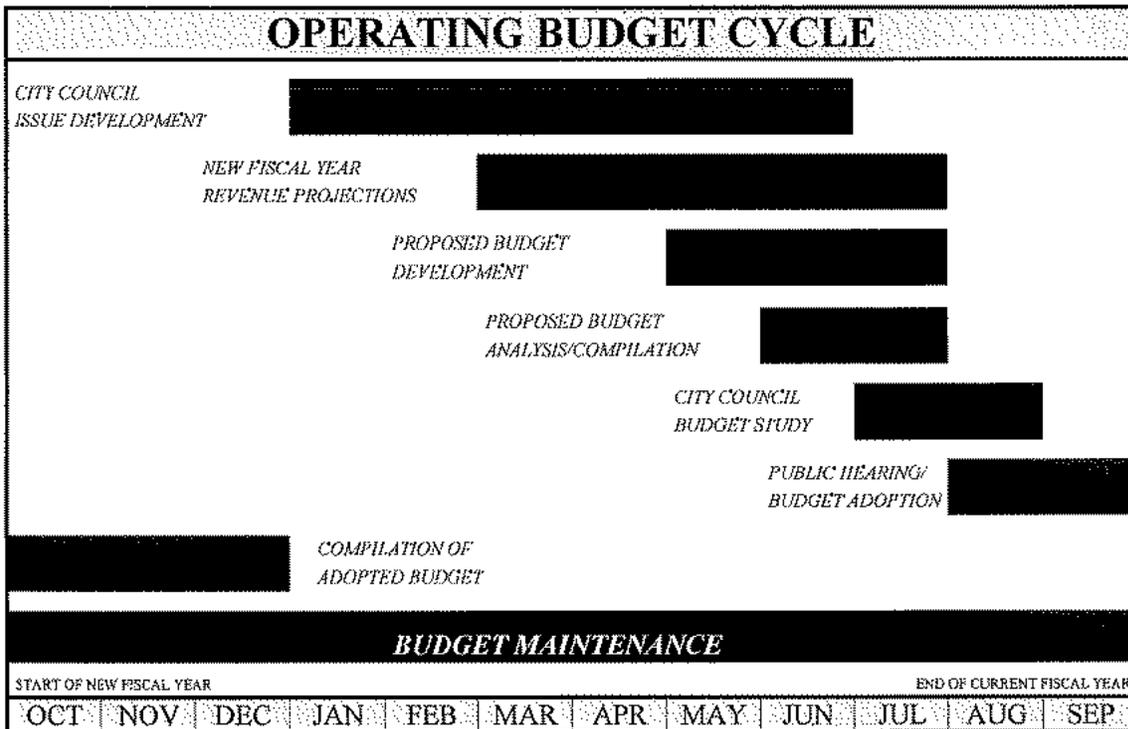
August 26	Regular Council Meeting Second Public Hearing on Proposed Tax Rate Announce Meeting for September 3, 2013 to Adopt Tax Rate
August 28	<u>Publish Notice of Tax Revenue Increase</u>
September 2	Labor Day Holiday (Monday)
September 3	Special Council Meeting Final Adoption of Budget Final Adoption of Tax Rate
September 16	Regular Council Meeting
September 23	Regular Council Meeting
October 1	New Fiscal Year Begins

WOODWAY, TEXAS

**READER'S GUIDE TO THE
BUDGET
AND
PROGRAM OF SERVICES**

The Reader's Guide provides an overview of the City of Woodway's budget process. City financial policies related to budgeting are published in the "Manager's Message" of this document, and a glossary of budget terms is published in the "Statistical Information" of this document.

The City of Woodway has prepared a budget designed to meet the highest standards of performance in municipal budgeting. The budget presentation format of division/department summaries include program goals and performance measures. Various financial summaries, statistical information, and detailed revenue data are provided to help define the City's goals, purposes, and assumptions for projections. The budget process and organization of the budget itself are described below.



THE BUDGET PROCESS

1. City Council Issue Development

Early in the budget process, the City Council is requested to provide Staff with budget priorities. Also, initial capital improvements are discussed for later inclusion in the budget and five (5) year capital improvement plan. Council response and feedback from discussions are then later incorporated and considered during budget review and analysis of budget requests. Major issues are fully addressed in the "Manager's Message" of this document.

2. Revenue Projection

The budget revenue projection for the new fiscal year begins mid-year of the current fiscal year. This projection is made by the City's Budget Committee (comprised of the City Manager and Finance Director) with the help of department directors and division managers. Projections are based upon consultations with state and local agencies, trend analysis, anticipated changes in the local and regional economy, and discussions with directly associated Staff. Although beginning earlier, the budget revenue projection occurs concurrently with departmental budget development and extends until the budget is adopted based upon the receipt of any new information.

3. Proposed Budget Development

During budget development at the division and department level, the City's Budget Committee works with division/department managers to analyze requests, provide advice and lend assistance. Staff work sessions are held to discuss and develop goals and performance measures, as are one-on-one consultations for the development of cost estimates. Department/division budget requests are based upon a baseline funding level of 5% less than appropriated in the prior year, and any additional funding requests are made in the form of supplemental budget "packages".

4. Proposed Budget Analysis/Compilation

Once division and departmental budget requests are completed, the Budget Committee reviews and compiles a preliminary draft of the proposed budget in the form of detailed work papers. These work papers are then referenced during staff budget hearings.

After each department head provides a summary budget presentation and answers questions from the Budget Committee during staff budget hearings, funding requests are reviewed and discussed. Given revenue projections and funding requirements, requests are proposed for funding according to ranking received by the City Manager. At this time, funding level is weighed against available resources, and a tax rate adjustment may or may not be recommended depending upon Council program priorities and issues/concerns expressed during budget development.

WOODWAY, TEXAS

5. City Council Budget Study

Several budget work sessions are held with the City Council to review and discuss the proposed budget. First, the City Manager reviews major issues as expressed in the "Manager's Message." Second, department directors again present funding requests, then discussions and study follow at subsequent work sessions up until budget adoption.

6. Public Hearing/Budget Adoption

A public hearing on the budget is held in August prior to final budget consideration. At said hearing, citizens or any other individual may make formal comment either for or against the proposed budget. The public also has the opportunity to attend City Council budget work sessions scheduled in July and August.

Budget adoption occurs in September after City Council deliberations and the public hearing. City Council may take action to modify the proposed budget per its discretion. The City Council also adopts a tax rate to support adopted funding levels.

7. Compilation of Adopted Budget/Budget Maintenance

An adopted budget is compiled and published during the first months of the new fiscal year. The adopted budget in the form of an amended proposed budget is available for public inspection in late September. Ledger accounts are prepared for the new fiscal year prior to October 1.

Budget maintenance is a year-round activity of division/department directors and the Budget Committee. Spending control mechanisms include monthly review of expenditures by the Budget Committee and authorization to purchase from the City's purchasing office. Beginning with the month of January, monthly budget analysis reports are prepared to present budget versus estimated expenditure variances. These reports are reviewed by Staff and presented to City Council to identify and communicate any major expenditure variances. If necessary, a budget adjustment ordinance is prepared and adopted in the fourth quarter of the fiscal year.

Finally, program goals, objectives and measures are evaluated during budget development to determine effectiveness of program activities and levels of appropriate funding.

DEPARTMENT/DIVISION PROGRAM SUMMARIES

Department/Division programs summaries are presented in a program-oriented format. Each division within a department is described by narrative information displayed facing an opposite page of resource and expenditure information in order to give the City Council and public a well rounded presentation of each division. Program summaries include the following information.

Program Description - This section outlines the function and responsibilities performed by each division or operation. It is provided to enable the reader to understand the program elements included in each particular division budget.

Major Goals and Objectives - Goals describe the purpose or benefit of the division/department and associated plans to provide services to the community and/or organizations it serves. Goals also identify the end result the division/department desires to achieve with its activities. Objectives are quantifiable steps toward accomplishing stated goals. They should have a specific time frame and be capable of measurement. Objectives should be able to be reached or completed within the current fiscal year. Objective statements are not required for every activity performed, but should focus on the major steps necessary for achieving established goals.

Performance Measures - Performance measures include workload indicators which reflect major activities of each division or operation. Workload indicators also indicate the amount of work that has been done in the past and projected workload levels for the current and following fiscal years. These indicators should require only a reasonable amount of time and effort to track. Performance measures may also include productivity indicators. Productivity indicators reflect how well a program is performing activities to meet the needs of the public. While workload indicators indicate "how much" activity the division/department is performing, productivity indicators identify "how well" the division/department is performing.

Resources - The summary of resources identified by division highlights revenues which are generated as a result of division activities. In many divisions, a change in level of activity will have an impact on associated revenues.

Expenditures - The summary of expenditures identified by division shows the category of expenses for each of the division's programs as compared from year to year.

Personnel Summary - The Personnel summary section shows the positions or personnel resources budgeted to carry out services. Personnel are stated in worker years, or full-time equivalents, job family.

Major Budget Changes - The summary of major budget changes identifies significant changes in funding levels and organizational alignment. This section also details major new programs and items proposed for funding.

BUDGETARY POLICIES

The City of Woodway practices administrative and fiscal policies which govern the formulation and administration of the annual budget. These policies are published in the "Manager's Message" of this document.

BUDGET BASIS

Formal budgetary accounting is employed for all funds of the City. Annual operating budgets are adopted each fiscal year through passage of a budget ordinance. All unencumbered budget appropriations lapse at the end of each fiscal year.

The budget for governmental fund types is prepared on a modified accrual basis with certain exceptions. Under this basis of accounting, revenues are recognized when they are both "measurable" and "available".

Those revenues subject to accrual are franchise taxes, interest revenue and charges for services. Sales tax collected and held by the State at year-end on behalf of the City is also recognized as revenue. Expenditures are recognized when the related fund liability is incurred, except for 1) inventories of material and supplies which may be considered expenditures either when purchased or used; 2) prepaid insurance and similar items which need not be reported; 3) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period; 4) principal and interest on long-term debts which are generally recognized when due. The exceptions to the modified accrual basis of accounting are:

- Budgetary amounts do not include provisions for adjustment in accrued compensated absences.
- Interest on general long-term debt is recognized when due.

On the other hand, budgets for the proprietary funds are prepared on the accrual basis of accounting, with certain exceptions, under which revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The following exceptions apply:

- Budgetary amounts do not include provisions for adjustments is accrued compensated absences.
- Interest on long-term debt is recognized when due.

FINANCIAL STRUCTURE

The financial structure of the Budget is organized by funds. The two types of Funds which are utilized in this budget are Governmental and Proprietary. The specific funds which make up the Governmental Fund type are: General Fund, General Emergency Reserve Fund, General Equipment Replacement Fund, General Debt Service Fund, Tourism Fund, Unclaimed Money Fund, Drug Seizure/Forfeiture Fund, Law Enforcement Officer Continued Education Fund, Municipal Court Building Security Fund, Municipal Court Technology Fund, Municipal Court Child Safety Fund, Asset Forfeiture Fund, Park Projects Fund, Park Dedication Fund, General Projects Fund, Future Capital Street Improvement Fund, Arboretum Construction Fund, Development Fund, and Family Center Construction Fund. On the other hand, the Utility Fund, Utility Debt Service Fund, Utility Emergency Reserve Fund, Utility Equipment Replacement Fund, Utility Projects Fund, Utility Impact Improvements Fund, 2007 Utility Improvement Bond Fund, and 2009 Utility Improvement Bond Fund, are all Proprietary Funds.

WOODWAY, TEXAS

Funds operate separately and independently from one another; therefore, they are budgeted separately and include separate financial statements. A fund is generally defined as a fiscal and accounting entity which has its own self-balancing set of accounts recording cash and other financial resources, as well as any liabilities or residual equities or balances. Normally funds are segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. Refer to The Chart of Accounts in the Statistical Information section for more details.

ORGANIZATIONAL RELATIONSHIPS

A department is a major administrative segment of the City which indicates overall management responsibility for an operation or a group of related operations within a functional area (e.g., Public Safety Department, Community Services Department, etc.). The smallest organizational unit budgeted is the division. When divisions are aligned by similar type of activities or designation of management responsibility, broader operational responsibility is created and a department is established. For example, the Community Services Department is comprised of the Streets Division, Sanitation Division, Parks Division, Public Buildings Division, and Administration/Inspections Division.

CITY OF WOODWAY FUND STRUCTURE



WOODWAY, TEXAS
CITY OF WOODWAY
OPERATING & CAPITAL FUNDS

Governmental Funds

General Funds

General - includes general government activities, public safety, streets, parks, etc. These services are financed by taxes, charges for services, fines, and interest.

General Emergency Reserve - maintains an emergency reserve balance for General Fund operations as required by Finance Policy #200.10.

General Equipment Replacement - accounts for routine equipment replacement purchases on a payback basis from the General Fund.

Debt Service Funds

General Debt Service - accounts for ad valorem tax revenues and expenditures for general debt service.

Special Revenue Funds

Tourism - accounts for hotel occupancy tax revenue and expenditures authorized by State law.

Unclaimed Money - accounts for unclaimed property under \$100 as required by Chapter 76 of the Texas Property Code.

Franchise Security Deposits - accounts for security deposits received from entities with franchise agreements with the City. Deposits may be used by the City in a remedy situation and must be reimbursed by the entity.

Drug Seizure/Forfeiture - accounts for money seized in drug related incidents as well as the forfeiture of these funds and authorized expenditures.

Law Enforcement Continuing Education - accounts for funds received from the state for the sole purpose of law enforcement officer education.

Building Security - Municipal Court - accounts for court fees authorized by ordinance and the Code of Criminal Procedure for the sole purpose of improving municipal court building security.

Municipal Court Technology - accounts for court fees authorized by ordinance and the Code of Criminal Procedure for the sole purpose of financing the purchase of technological enhancements for a municipal court

Municipal Court - Child Safety - established in September 2001 this fund accounts for court fees assessed for the offense of Passing a School Bus Loading or Unloading. Funds are restricted to expenses related to enhancing child safety, health, or nutrition, including child abuse prevention and intervention and drug and alcohol abuse prevention.

Asset Forfeiture - accounts for money received from the sale of seized assets.

Capital Funds

General Capital Projects - provides a funding source for general City projects typically significant in cost. Revenue sources for this fund include surplus funds transferred from the General Fund and interest.

Park Dedication - accounts for funds collected in lieu of parkland dedications to be used for park development within specified zones of the City.

Park Projects - accounts for park improvements as approved by the City Parks & Recreation Commission. Projects are funded by annual transfers from the General Fund.

Arboretum Construction - accounts for construction and capital needs of the Carleen Bright Arboretum. Financing sources include bond proceeds, donations, and internal transfers.

Development - established in FY2001 to account for new Economic Development and Community Development initiatives. Programs are funded by internal transfers.

Future Capital Street Improvements - established in FY2002 to account for the proceeds of an incremental property tax increase. These proceeds shall only be used for future capital street improvements in order to offset debt issues and payment of such debt requirements.

Family Center Construction - accounts for construction and capital needs of the Family Center. Financing sources include donations, and internal transfers.

Enterprise Funds

Utility Funds

Utility - accounts for water and sewer services that are self-supporting and operate much like a private business.

Utility Emergency Reserve - maintains an emergency reserve balance for Utility Fund operations as required by Finance Policy #200.10.

Utility Equipment Replacement - accounts for routine equipment replacement purchases on a payback basis from the Utility Fund.

Debt Service Funds

Revenue Debt Service - accounts for debt service related to water and sewer activities. Funds are provided as transfers from the Utility Fund.

Capital Funds

Utility Capital Projects - provides a funding source for water and sewer related projects typically significant in cost. Revenue sources for this fund include transfers from the Utility Fund and interest.

Utility Impact Improvements - accounts for impact fee revenues received for future water and sewer capital improvements resulting from economic growth as provided for in the City's impact fee program.

07 Utility Improvements - accounts for bond funds issued in 2007 for sewer utility improvements.

09 Utility Improvements - accounts for bond funds issued in 2009 for water utility improvements.

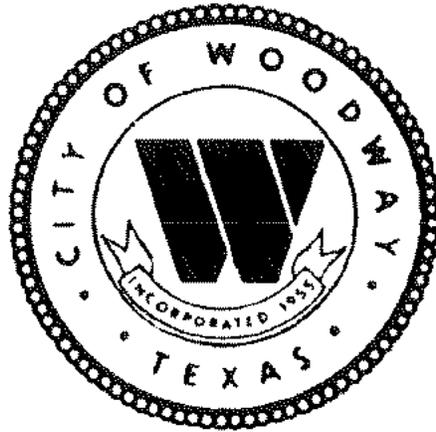
WOODWAY, TEXAS



MANAGER'S MESSAGE



WOODWAY, TEXAS





922 ESTATES DRIVE • WOODWAY, TEXAS 76712-3432 • 254/772-4480 • FAX 254/772-0695

August 22, 2013

TO THE HONORABLE MAYOR, COUNCILMEMBERS AND CITIZENS:

I am pleased to present the FY 2013-14 Budget for your consideration. This document represents my recommendations and projections for the coming year and beyond, and incorporates the priorities of the City Council as expressed in the City's mission statement, and strategies. As has been the practice in the past, abundant opportunities for additional input from the Council and the public are provided by way of several scheduled workshops and a public hearing.

While attempting to “live within our means,” we are also programming more aggressive pursuit of major development/redevelopment initiatives already underway. As discussed with the Council, the following wage adjustments were made. A 2% consumer price index has been calculated into the budget for employees receiving a meets standards evaluation or better, along with an additional increase of 2% for an above standards evaluation, and an additional 4% for a significantly above standards evaluation, until reaching the maximum of their pay ranges. Once an employee reaches the maximum of their pay ranges, which are market adjusted annually, the employee only receives additional vacation time based on their evaluation. All other benefits will remain the same as in past years. Adjustments in our annual salary survey indicate and reinforce the already apparent need to improve our wage rate competitiveness in a very tight labor market.

The Staff fully anticipates receiving the Distinguished Budget Presentation Award, bestowed by the Government Finance Officers Association, for a nineteenth consecutive year. Each year we seek to improve the quality of the annual budget document for frequent use as a fiscal policy manual, operations guide, financial plan and communications device.

A discussion of major budget issues, followed by an overview of projected revenues and proposed expenditures for each separate fund, is provided on the following report.

FY 2013-14
MAJOR BUDGET ISSUES

The following is an outline of major budget issues for FY 2013-2014.

COMMUNITY DEVELOPMENT

Supporting City Strategies:

- (1) *Providing the most responsive possible services, by focusing on the citizens as the customer*
- (4) *Planning and providing for a strong infrastructure; and,*
- (6) *Remaining a "city of choice" by providing a model environment in which to live through enhancing and preserving the City's existing neighborhoods, unique beauty and quality of life.*

As part of a holistic approach to community development, a conservative neighborhood revitalization effort is now under formation. Recognizing that streets, drainage and utility improvements are a large part of any effort to enhance neighborhoods, other on-going community development strategies programmed are the continued infrastructure improvements and continuation of our very popular slurry seal program.

With regard to other major infrastructure maintenance that impacts community development, we are also reprogramming a full year of our very popular slurry seal program for FY 2013-14.

As part of the concept of getting and providing each excellent quality service, several initiatives are under way. We are in the thirteenth year of our customer service work order tracking system. This continues to insure that all customer service orders are processed in a timely manner. Heavy customer service input will be obtained by customer feedback through surveys and feedback. Many requests for service come through the City web site and are processed daily.

WORKFORCE DEVELOPMENT

Supporting City Strategy:

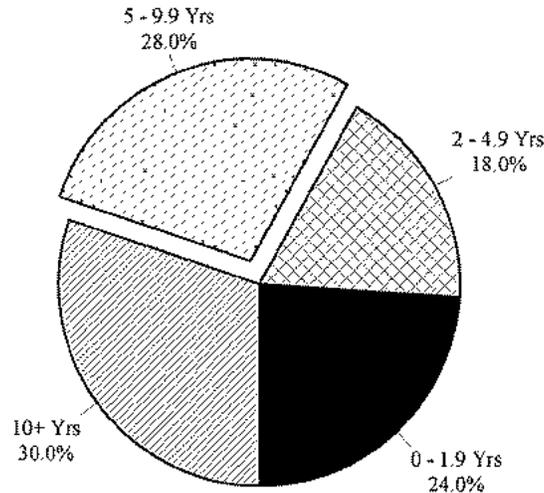
- (2) *Recruiting, developing and retaining highly qualified staff.*

To borrow sentiments, which have been repeatedly expressed and discussed by the Council, "an organization is only as good as its people." Employees make the difference in any service organization. Highly qualified and productive staff members reduce the need for additional employees, improve service delivery and afford more efficient and innovative use of other resources. In the last year, turnover has improved in many areas but remains a significant problem in some operations. The average length of service for employees at the end of FY 2012-13 was 7.82 years, and turnover for the year was 14% (which may include more than one new employee in a single position - such as a maintenance worker, clerk or dispatcher.)

WOODWAY, TEXAS

EMPLOYEE TENURE

(Average 7.82 Yrs)



Like all other employers in Texas and the U.S., we are dealing with the universal challenge of a more competitive labor market and associated recruiting and retention problems. In order to retain the excellent workforce we currently have in place, market adjustments as well as consumer price index and performance pay raises have been implemented.

Market Based Pay Plan Adjustments – Our pay-for-performance compensation program includes a potential annual market adjustment based upon an annual market survey conducted by the Texas Municipal League. Based upon a statewide survey of like positions across the state, our plan uses survey ranges to establish the mid-point of our own pay plan ranges. When the pay range is adjusted based upon the market survey, only employees with wage rates falling below the entry level receive an increase. Seven employees are impacted by this market increase for FY 2013-14.

Consumer Price Index Adjustments – After eight years of consumer price index increases, a consumer price index increase was not included in the budget for a few years, due to poor economic conditions. However, last year and this year we were able to budget a 2% CPI increase for all employees receiving a meets standards or better performance evaluation.

Performance Adjustments – After fourteen years of performance based increases, FY 2010-11 was the first year that a pay-for-performance compensation program was not included in the budget, due to poor economic conditions. However, for the last two years and this year we were able to budget a 3% across the board increase, while employees are eligible for a 0%, 2%, or 4% increase depending upon their annual performance evaluation.

FY 2013-14
PROPOSED BUDGET
OVERVIEW

GENERAL FUND

In accordance with City Charter, a balanced General Fund operating budget is presented for your consideration. A tax rate of \$0.4569 is recommended, which is the same as last year.

In recognition of limited resources and the need to address aforementioned major budget issues, other operating needs have been restrained as much as possible. With regard to new positions, no new positions have been added in this budget year.

In the FY 2001-02 budget a 1.83 cent tax rate increase was dedicated to street repairs, and an additional 1.17 cents in the FY 2002-03 budget, and an additional 1.50 cents in the FY 2003-04 budget, bringing the total to 4.50 cents, which calculates to approximately \$383,647 for FY 2013-14. This was an optimistic goal that was established by Council and it will remain at 4.50 cents in the FY 2013-14 budget, and every effort will be made to maintain it in future years.

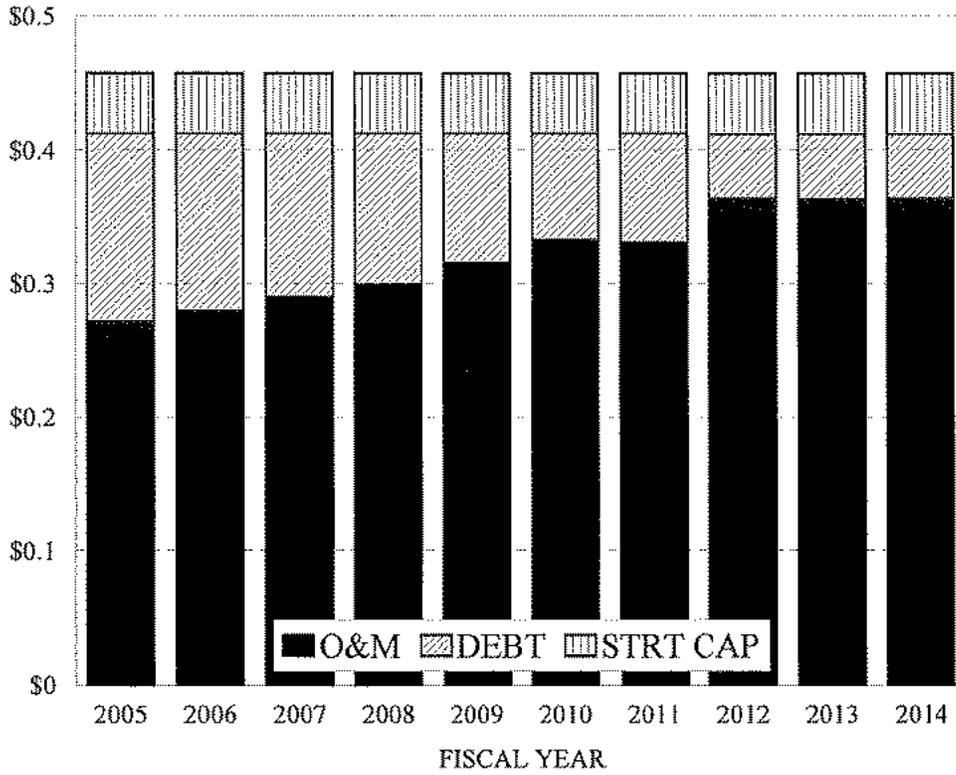
The following is an overview of General Fund revenues and expenditures in more detail.

GENERAL FUND REVENUES

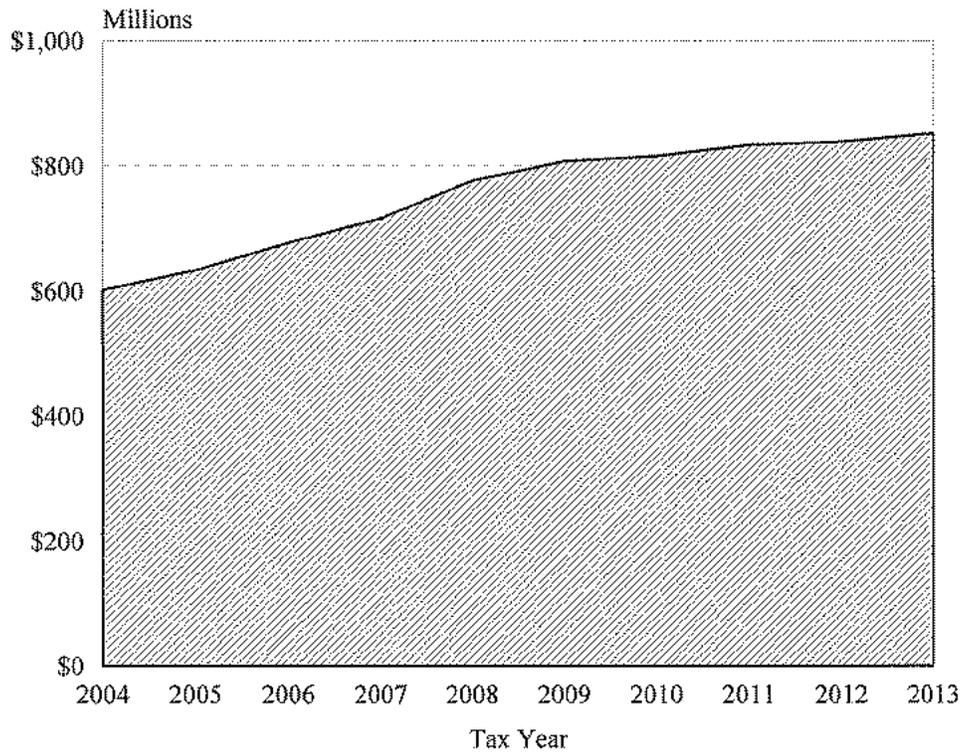
Ad Valorem (Property) Tax - Ad valorem tax revenue continues to remain a primary source of revenue for the General Fund in FY 2013-14, with property tax receipts projected at 38% of total projected revenues. The certified roll prepared by the McLennan County Appraisal District states our assessed values as of January 1, at \$852,548,069. This equates to a 1.62% increase in valuations, compared to a .65% growth in taxable values a year ago. Using the new valuations, the City generates approximately \$85,255 for every 1 cent on the tax rate. As noted in the graphics on the following page, the City's historical property tax rate, which is earmarked for operation & maintenance, debt service and street capital, has remained fairly level over the last 10 years. As also noted in the graphics on the following page, the City's historical property valuations have steadily increased over the last 10 years.

WOODWAY, TEXAS

HISTORICAL PROPERTY TAX RATE



HISTORICAL PROPERTY VALUATIONS

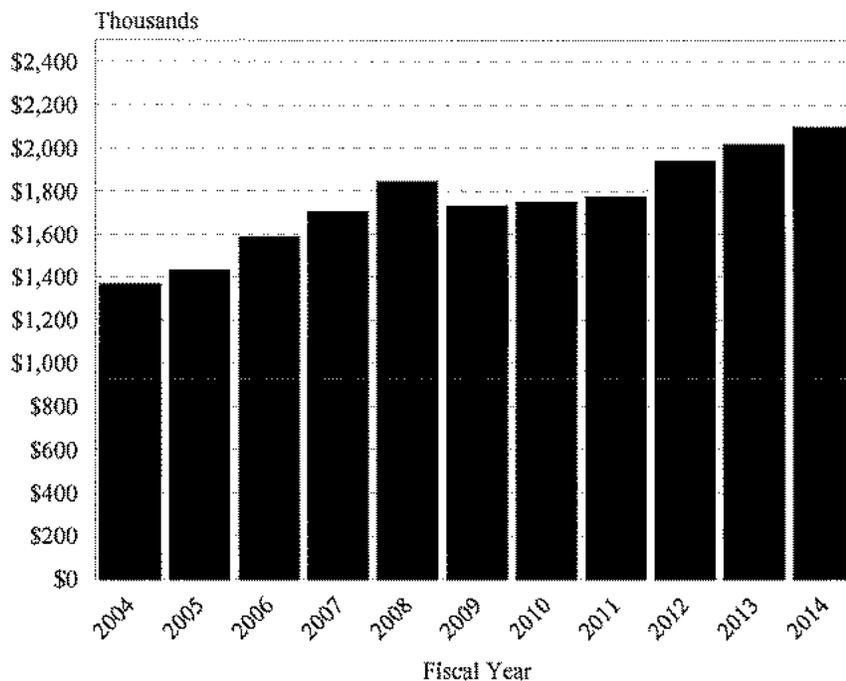


WOODWAY, TEXAS

Sales Tax – Sales tax revenue continues to remain the second largest General Fund revenue source in FY 2013-14, with sales tax receipts projected at 26% of total projected revenues. Current year receipts are on the increase and are projected to be \$67,964 over last year's actual. As noted in the graphic below, sales tax receipts had been on the increase until 2009, when poor economic conditions caused a drop. Since then they have been steadily on the increase.

SALES TAX RECEIPTS

(10 Years Actual and Budget)



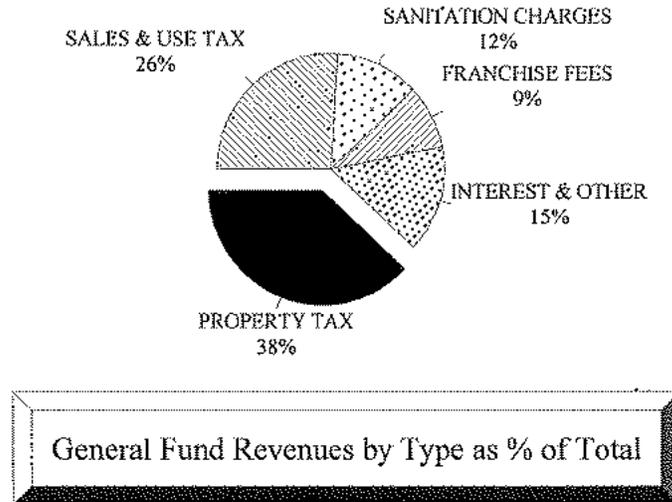
Franchise & Road/Easement Rental Fees - Franchise and road/easement rental fee revenue is anticipated to decrease by 1.5% as compared to last year's budget figures. This is primarily due to a decrease in natural gas usage during a mild winter. As the Council is already aware, the State Legislature has basically determined no need for provision of franchises for telecommunications, and this fee is now based upon a standard formula applied to the City's number of access lines. In summary, franchise and road/easement rental fees as a percentage of total General Fund revenue are 9% which is the same as last year.

Service Charges (Administrative Transfer from Utility Fund) - Service charges billed to the Utility Fund for internal support services (administration, personnel, communications, purchasing, etc.) have increased by \$29,689. This "reimbursement" is calculated based upon current year General Fund budgeted expenses (see calculation provided in statistical section).

Sanitation Charges - Sanitation charges are budgeted to increase by approximately 2.0% as compared to last year's budget figures. This is due to a CPI increase in the City's contract with Progressive Waste Solutions for commercial sanitation, and a CPI increase in the City's contract with the City of Waco for landfill usage.

WOODWAY, TEXAS

Other Revenues - The balance of revenues, such as fines, interest, fees and permits, are budgeted to increase by 3.1% for FY 2013-14 as compared to last year's budget figures. The majority of this increase relates to increased Arboretum rental fees resulting from the opening of the new Pavilion at the Arboretum.



GENERAL FUND EXPENDITURES

SALARIES AND WAGES

General Fund salary/wages and benefits increased by \$339,013. This is an overall increase of 3.4% for full year funding of existing positions and related benefit adjustments.

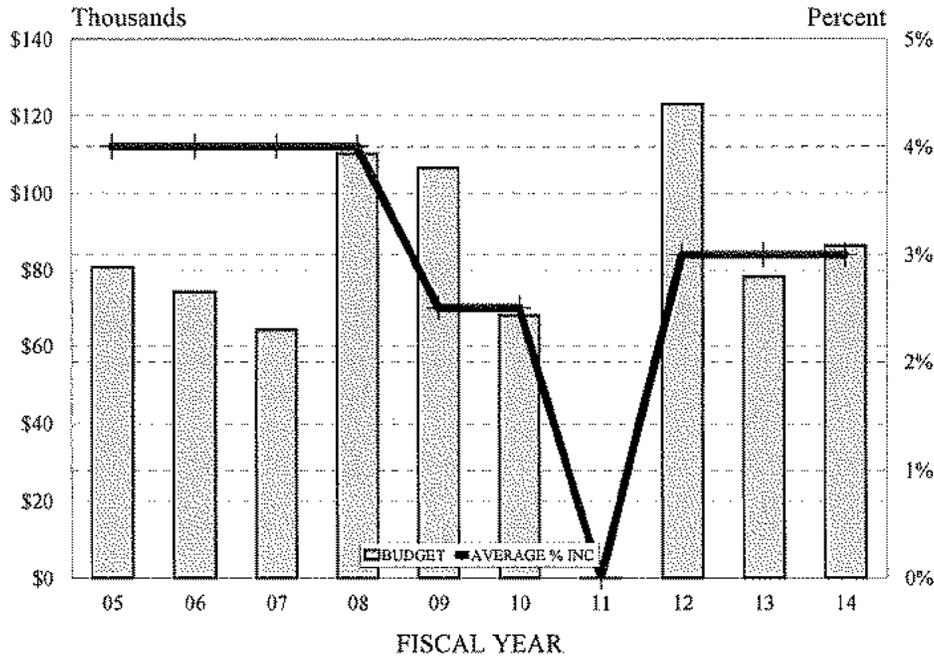
As mentioned under major budget issues, the City's *Pay-for-Performance* compensation program is comprised of the following two components:

* Market Adjustments (effective October 1) - Each position is annually surveyed to determine a competitive market rate. The competitive rate establishes the mid-point of each pay range. The rate of pay for positions falling below entry level on a respective pay range is incorporated as pay plan adjustments.

* Performance Increases (effective beginning Nov. 1, through Dec. 1) - Each employee will be eligible for an increase based upon performance as determined by an annual performance evaluation. Performance increases range from 0%-4% depending upon the employee's performance rating.

WOODWAY, TEXAS

GENERAL FUND
HISTORICAL PAY PLAN ADJUSTMENTS
(Market and Performance Based)



The combined cost of General Fund market adjustments and performance increases is approximately \$86,304 (\$4,212 for market increases and \$82,092 for performance adjustments). As noted in the above graph, there are large increases in several of the years, which are attributed to large market adjustments in those years. The performance increases are fairly constant from year to year, while the market adjustments will fluctuate from year to year with market conditions.

Benefits – The City changed from The Texas Municipal League Group Benefits Risk Pool to Blue Cross/Blue Shield for our health/medical and dental insurance in FY 2006-2007. This is our eighth year to use Blue Cross/Blue Shield for our health/medical insurance. The City changed from Blue Cross/Blue Shield to Aetna for our dental insurance in FY 2010-2011 because their rates were more competitive. This year the City changed from Aetna to Guardian for our dental insurance because their rates were more competitive. Our overall insurance rates increased by approximately 9.7% in FY 2013-14. Our Texas Municipal Retirement System rate will increase from 16.31% to 16.47%, effective January 1, 2014.

NEW EMPLOYEES

No new employees are funded in the FY 2013-14 budget.

NEW & EXISTING PROGRAM ENHANCEMENTS

Proposed new programs and program enhancements, most of which have already been mentioned under major budget issues, are limited to the following:

General Rate Increase	\$63,809
Retention Pay	39,836
Certificate/Education Pay	<u>30,720</u>
Total	\$134,365

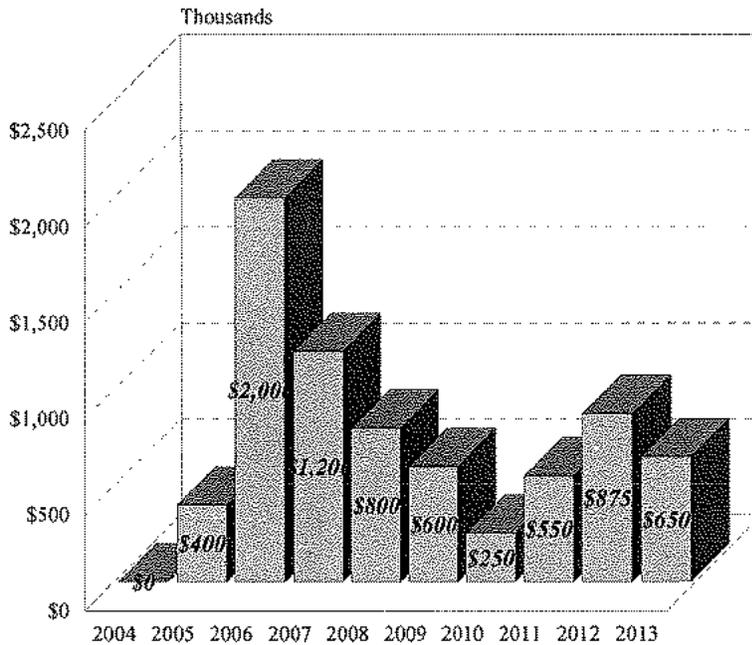
WOODWAY, TEXAS

CAPITAL EXPENDITURES

Total capital outlay, including transfers, is \$381,700 vs. last year of \$369,193 as detailed below.

Capital Transfers - A "budgeted" capital transfer as a source of revenue for the General Projects Fund is omitted due to funding constraints. However, an estimated projected \$650,000 surplus is available for transfer to the General Projects Fund at the end of the current year.

**HISTORICAL YEAR END CAPITAL TRANSFERS FROM
GENERAL FUND**



Note: The 2006 year end capital transfer includes \$1,055,786 for prior years' surpluses not transferred until 2006.

Equipment Replacement Transfers - The General Fund budget proposes \$366,700 in equipment replacement transfers for purchases made in prior years. This represents a \$23,400 increase compared to last year's budget. Equipment purchased out of this fund has been set up for "payout" over the equipment's anticipated useful life. Equal annual payments are made into the Equipment Replacement Fund until such time that the original purchase price is recovered. Funds accumulated on each piece of equipment may then be used to purchase replacement equipment.

Miscellaneous Capital Outlay - Representing a \$10,893 decrease in miscellaneous capital funding, direct purchase of these types of items from the General Fund is limited to the following:

WOODWAY, TEXAS

<u>Item</u>	<u>Cost</u>	<u>Division</u>
1 - Computer	\$2,500.00	Administration
1 - Commercial Rototiller	3,000.00	Arboretum
1 - High Speed Floor Burnisher	1,300.00	Arboretum
1 - Automated External Defibrillator	2,000.00	Arboretum
1 - Automated External Defibrillator	2,000.00	Family Center
1 - Computer	1,000.00	Finance
1 - Portable Defender Ballistic Shield	1,200.00	Public Safety
1 - Paper Shredder	<u>2,000.00</u>	Public Safety
Total	\$15,000.00	

GENERAL FUND SUMMARY

The total proposed increase in General Fund expenditures, as compared to the FY 2012-13 budget (after backing out miscellaneous capital items), is \$225,757 (or 3%). Below is a summary of the items which account for the majority of the increase:

Pay-for Performance Adjustment	\$82,092
General Rate Increase	63,809
Additional Parks & Streets Overtime for Highway 84 Medians	25,000
Additional Equipment Replacement Transfers	<u>23,400</u>
	\$194,301

Even after an anticipated current year-end surplus transfer out of \$650,000, fund balance is estimated to be \$2,014,220. This allows the City to maintain its goal of approximately 90 days working capital reserve in undesignated fund balance.

UTILITY FUND

The Utility Fund operating budget for FY 2013-14 is also balanced as presented. Sewer rate adjustments are required this year. As illustrated below, we will continue to offer some of the most competitive utility rates in the area.

AREA WATER RATE COMPARISON

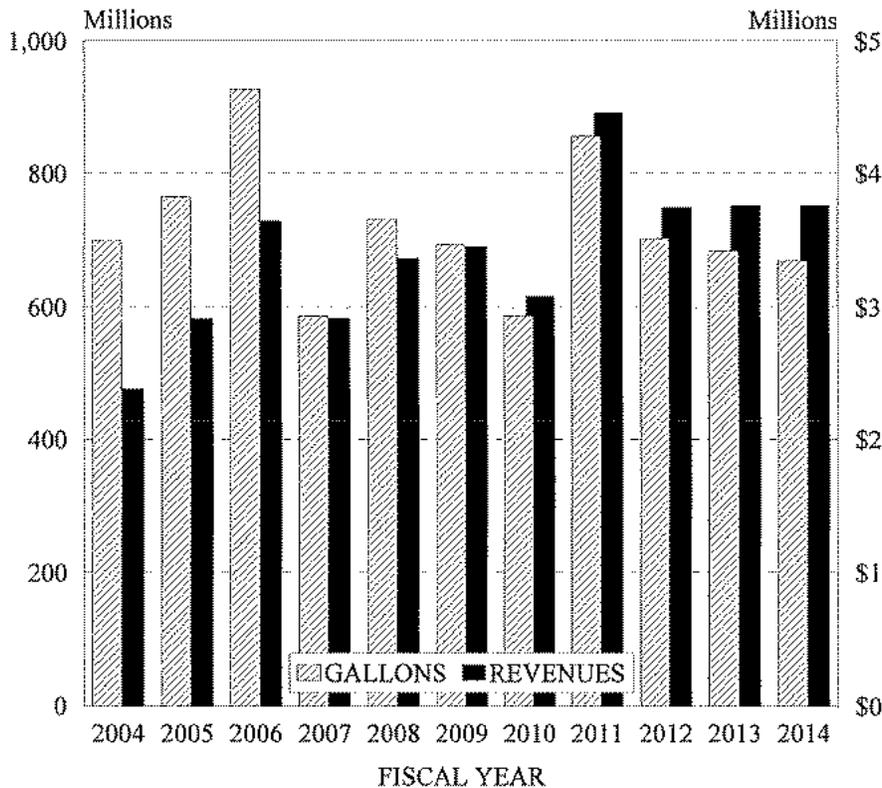
USAGE (GALLONS)	LACY							WOODWAY
	BELLMEAD	HEWITT	LAKEVIEW	LORENA	McGREGOR	ROBINSON	WACO	
10,000	\$45.00	\$61.95	\$66.95	\$71.49	\$84.10	\$73.81	\$40.40	\$55.80
20,000	\$80.00	\$113.65	\$114.25	\$135.59	\$142.10	\$113.81	\$68.00	\$96.80
30,000	\$115.00	\$166.15	\$162.35	\$199.69	\$204.00	\$153.81	\$102.00	\$142.80
40,000	\$150.00	\$218.65	\$210.45	\$263.79	\$269.80	\$193.81	\$140.20	\$194.30
80,000	\$290.00	\$428.65	\$402.85	\$520.19	\$559.40	\$353.81	\$293.00	\$422.30

Data as of October 2013

UTILITY FUND REVENUES

Water Sales - Taking into account water sales through the end of September, FY 2012-2013 residential and commercial water sales are estimated to amount to approximately \$268,283 more than programmed for FY 2012-13. As noted in the graphic below, historical water usage varies from year to year, depending on weather conditions. FY 2009 was an average year, FY 2010 was a wet year, and FY 2011 was a dry year. FY 2012 and FY 2013 were average and FY 2014 water sales are estimated to be average. Also, historical water rates were increased in FY 2004 and FY 2005 to fund increased wholesale water rates. Water rates were increased again in FY 2006 to help fund a water improvement bond issue, and increased again in FY 2007, FY 2008, FY 2009, FY 2010, FY 2011, FY 2012 and FY 2013 to fund increased wholesale water purchases and water rates.

HISTORICAL AND PROJECTED WATER SALES
(GALLONS SOLD VS. REVENUES)



Sewer Sales - Due to below average water consumption during the winter months used to calculate sewer rates, sewer revenues for FY 2012-13 are estimated at \$18,890 below budget.

Other Revenue - Other Utility Fund revenues for FY 2012-13 (such as tap and connection fees, interest income and miscellaneous income) are estimated at \$52,720 above budget. This is primarily due to an increase in miscellaneous income for selling treated sewer water to an electric power plant to cool generators. In FY 2013-14 other revenue is projected conservatively to remain about the same as the FY 2012-13 budget, except for an increase in miscellaneous income for treated sewer water sales mentioned above.

UTILITY FUND EXPENDITURES

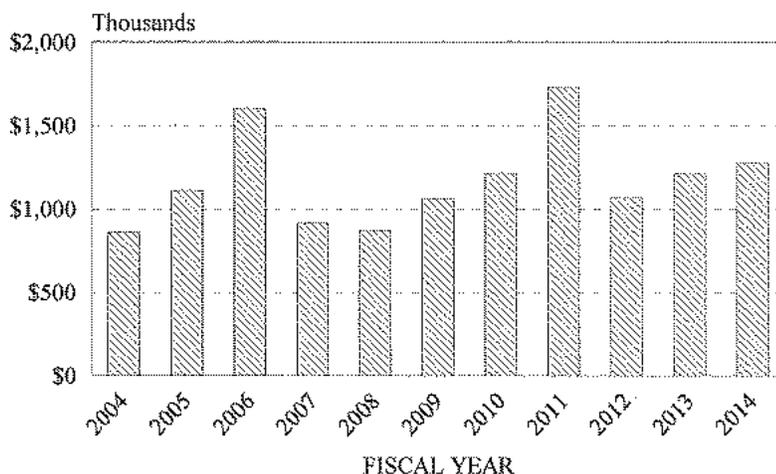
SALARIES AND WAGES

Salaries and wages (including benefits) in the Utility Fund are budgeted to increase by \$28,035 as compared to the current year budget. This is an overall increase of 3.6% for full year funding of existing positions and related benefit adjustments.

OTHER MAJOR EXPENDITURES

Purchase of Wholesale Water - Bluebonnet W.S.C. has finalized its budget and wholesale water rates for FY 2013-14 have remained at \$3.00/thousand, which by contract is the same rate that the City of Waco charges Woodway for wholesale water. The City's minimum annual take or pay from Bluebonnet has remained at \$108,000. The dollar amount of water purchases from the City of Waco is budgeted to increase slightly as compared to the current year budget. We may actually purchase less water if our wells remain operational all year, but we budgeted a small increase in case there are any problems with our wells.

HISTORICAL WHOLESALE WATER COSTS



Note 1: Figures for FY2013 & FY2014 represent projections, while prior years are actual.
 Note 2: Woodway became a member of Bluebonnet WSC in 1997.

In summary, total wholesale water cost has been budgeted to increase for FY 2013-14.

Sewer Treatment - Sewer treatment costs allocated to Woodway for FY2013-14 are \$228,948, which is \$39,828 less than the current year.

Capital Expenditures - A budgeted capital transfer as a source of revenue to the Utility Projects Fund is omitted from FY 2013-14 due to funding constraints. However, a projected \$775,000 surplus is available for transfer to the Utility Projects Fund at the end of the current year due to increased water sales.

A few routine miscellaneous capital items are also budgeted in the Utility Fund, such as miscellaneous machinery and equipment (\$500) and miscellaneous office equipment (\$1,000). Finally, a transfer to the Equipment Replacement Fund in the amount of \$103,500 is budgeted utilizing the same methodology described in presentation of the operating General Fund.

Services - As mentioned under a discussion of General Fund revenues, the reimbursement for services performed by General Fund operations to support utility operations have increased by \$29,689 pursuant to an "in-house" cost allocation of administrative services, finance, street repair, and communications. This "reimbursement" is calculated based upon current year General Fund budgeted expenses (see calculation provided in statistical section).

UTILITY FUND SUMMARY

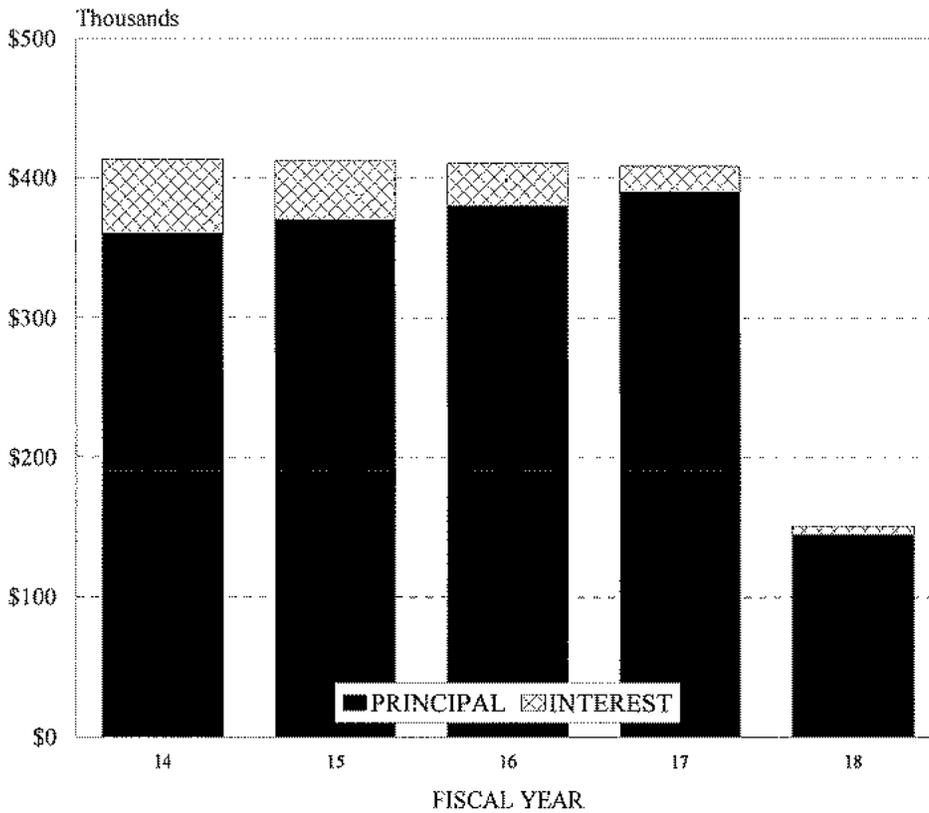
Utility Fund expenditures in the budget as compared to the prior year budget are only \$3,600 more.

OTHER FUNDS

DEBT SERVICE FUNDS

General Debt Service Fund - As compared to FY 2012-13, debt service funding is increased by only \$1,800, or .4%. This change is due to small variances in our debt structure from year to year. The debt service tax rate for FY2013-14 will be \$0.048506 as compared to \$0.049077 for the prior year.

GENERAL LONG TERM DEBT



Utility Debt Service Fund – With regard to Utility debt service requirements, funding has decreased by \$52,275 as compared to the prior year. This change is due to small variances in our debt structure from year to year, in addition to retiring some debt this year.

CAPITAL PROJECT FUNDS

General Projects Fund - This Fund begins FY 2013-14 with a projected fund balance of \$1,872,179. With additional interest earnings of \$10,000 brings the total projected resources to \$1,882,179. General Projects Fund expenditures include: Slurry Seal Program \$300,000 and West Fairway Improvements \$677,670.

Total programmed expenses equaling \$977,670 will leave a projected fund balance of \$904,509.

WOODWAY, TEXAS

Utility Projects Fund - This fund is projected to begin FY 2013-14 with a fund balance of \$195,901, which includes an estimated \$775,000 year end surplus transfer. With additional interest earnings of \$2,500 brings the total projected resources to \$198,401. Utility Projects Fund expenditures include Miscellaneous Pump/Well Repairs of \$100,000 and Elysian Lane Water Line Improvements of \$80,000.

Total programmed expenses equaling \$180,000 will leave a projected fund balance of \$18,401.

2007 Utility Improvement Fund - This fund accounts for \$5,500,000 in certificates of obligation sold for sewer utility improvements which correspond to the aforementioned bond program. This fund is projected to begin FY 2013-14 with a fund balance of \$409,660. With additional interest earnings of \$2,500 brings the total projected resources to \$412,160. A total of \$412,160 is programmed for utility related work, leaving a balance in this fund of \$0.

Future Capital Street Improvement Fund - This fund was established in FY 2002 to account for the proceeds of an incremental property tax increase. These proceeds shall only be used for future capital street improvements to offset debt issues and payment of such debt requirements. This fund is projected to begin FY 2013-14 with a fund balance of \$625,946. With additional tax revenues of \$385,647, interest and penalties of \$2,500 and interest earnings of \$5,000 brings the total projected resources to \$1,019,093. A total of \$600,000 is programmed for street projects, leaving a balance in this fund of \$419,093.

Arboretum Construction Fund - This capital fund was established to better account for Arboretum related capital improvements, particularly since City funding continues to be so leveraged by private donations and sponsorships. Miscellaneous improvements programmed for FY 2013-14 are: Whitehall renovations \$50,000, paint interior & exterior of Whitehall \$8,500, pond feasibility study \$20,000, and designated memorial/honorarium items yet to be determined by respective donors and the Arboretum Board \$6,000.

Family Center Construction Fund - This capital fund was established to better account for Family Center related capital improvements, particularly since City funding continues to be so leveraged by private donations and sponsorships. Miscellaneous improvement programmed for FY 2013-14 are: a master plan for the facility \$10,000.

WOODWAY, TEXAS

OTHER FUNDS

Equipment Replacement Funds - The Equipment Replacement Funds begin FY 2013-14 with an estimated fund balance of \$1,600,473 and an additional \$483,700 is budgeted as new revenue from operating transfers and interest earnings. Budgeted expenditures amount to \$717,600 for routine replacement items such as patrol and staff cars, machinery & equipment and work trucks. Again, revenue transfers are based upon prior purchases, calculating payments for equipment purchased in equal installments over the equipment's useful life. This fund, established in 1994 for the purchase of large equipment, also levels the "peaks" and "valleys" in operating funds when the level of equipment purchased is not consistent from year to year.

Emergency Reserve Funds - These two separate reserve funds for general and utility operations are recommended to be retained at \$150,000 and \$250,000 respectively.

Municipal Court Technology Fund - This fund is projected to begin FY 2013-14 with a fund balance of \$33,371. With additional fees and interest earnings of \$6,500 brings the total projected resources to \$39,871. Expenditures include \$18,000 for two automatic license plate readers, leaving a balance in the fund of \$21,871.

Tourism Fund - FY 2013-14 revenues are projected to increase by \$40,000, as activity continues to increase in the City's six hotels.

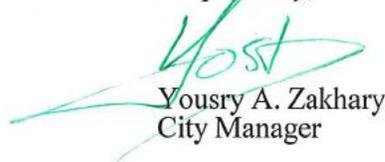
As the Council is well aware, these funds are very restricted with regard to how they might be used for bonifide tourism related activities. After year end tourism transfers, this fund is anticipated to end FY 2013-14 with a fund balance of \$349,931, which will be used for future tourism improvements like the event pavilion.

CONCLUSION

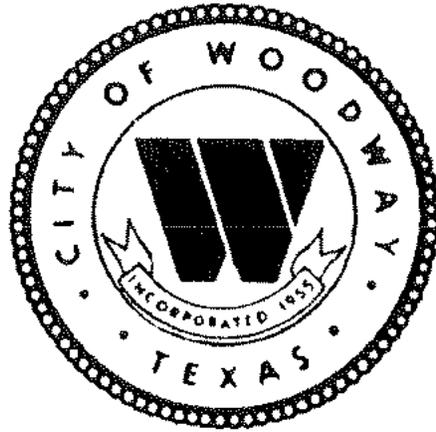
The total combined operating budget (General Fund and Utility Fund) for FY 2013-14 is \$13,100,952, which includes transfers to other funds for capital expenditures and reimbursement for services, performed by General Fund operations. The total combined capital expenditures budget for FY 2013-14 for all funds is \$3,010,430.

I would like to congratulate William Klump, Director of Finance, for his efforts on this budget. The City was honored again by receiving the Government Finance Officer's Association Distinguished Budget Presentation Award for fiscal year 2013. The staff looks forward to a very productive year.

Respectfully,


Yousry A. Zakhary
City Manager

WOODWAY, TEXAS



**ADOPTING
INSTRUMENTS**



ORDINANCE 13-06

AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF WOODWAY, TEXAS, FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2013, AND ENDING ON SEPTEMBER 30, 2014; PROVIDING FOR A SAVINGS CLAUSE; DECLARING AN EFFECTIVE DATE; AND FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS ADOPTED WAS NOTICED AND HAS BEEN OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, notice of a public hearing on the budget for the City of Woodway, Texas, for the fiscal year 2013-2014 was heretofore published at least fifteen (15) days in advance of said public hearing; and

WHEREAS, a public hearing on the said budget was duly held on the 22nd day of August 2013, and all interested persons were given an opportunity to be heard for or against any item thereof;

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WOODWAY, TEXAS:

SECTION 1: That the City Council hereby adopts and approves the revised Proposed Budget as filed with the City Secretary for the fiscal year beginning October 1, 2013, through September 30, 2014, and hereby appropriates the amounts as specified therein.

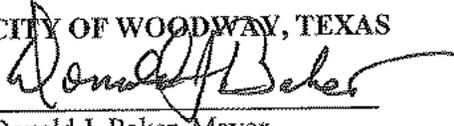
SECTION 2: That the City Manager shall cause copies of the budget to be filed with the City Secretary and the County Clerk of McLennan County.

SECTION 3: That all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict only.

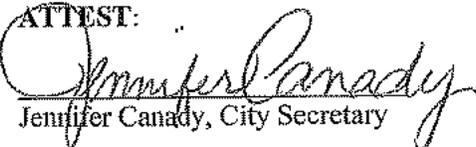
SECTION 4: That it is hereby officially found and determined that the meeting at which this Ordinance is adopted was noticed and has been open to the public as required by law.

PASSED AND APPROVED this the 3rd day of September 2013.

CITY OF WOODWAY, TEXAS


Donald J. Baker, Mayor

ATTEST:


Jennifer Canady, City Secretary

APPROVED AS TO FORM & LEGALITY:


David Cherry, City Attorney

ORDINANCE 13-07

AN ORDINANCE LEVYING TAXES FOR THE USE
AND SUPPORT OF THE MUNICIPAL GOVERNMENT
OF THE CITY OF WOODWAY, TEXAS, FOR THE
YEAR 2013

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WOODWAY, TEXAS:

SECTION 1: THAT there shall be levied and collected and hereby levied for the support of the municipal government of the City of Woodway, Texas, for year 2013 upon all taxable real and personal property within the corporate limits of the city subject to taxation, a rate of .4569 on each \$100.00 of assessed valuation of property.

Each one hundred dollar valuation, to wit:

For the purposes of maintenance and operations (.363394 general and .045000 capital street improvements) .408394
For the payment of principal and interest on the debt of this City .048506

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 0.57 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$0.57.

SECTION 2: THAT all receipts appropriated by this Ordinance are hereby made to the above funds.

SECTION 3: THAT all 2013 ad valorem taxes shall be paid before February 1, 2014, and taxes not paid by that time shall be increased by such penalty and interest as provided by law.

SECTION 4: THAT this Ordinance shall be in full force and effective immediately upon passage by the City Council.

SECTION 5: THAT it is hereby officially found and determined that the meeting at which this Ordinance is passed was noticed and has been open to the public as required by law.

PASSED AND APPROVED this the 3rd day of September 2013.

CITY OF WOODWAY, TEXAS


Donald J. Baker, Mayor

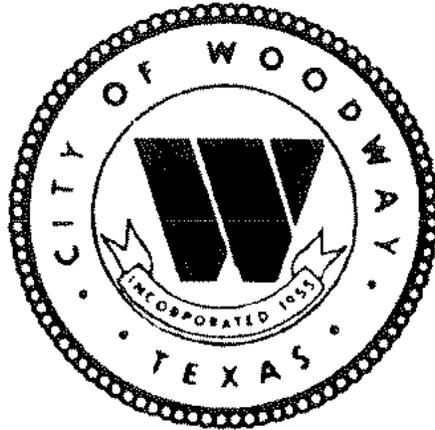
ATTEST:


Jennifer Canady, City Secretary

APPROVED AS TO FORM & LEGALITY:


David Cherry, City Attorney

WOODWAY, TEXAS



FINANCE POLICIES



CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
ADMINISTRATIVE DIRECTIVE

SECTION: FINANCE POLICIES

NUMBER: 200.01

SUBJECT: BUDGET ADMINISTRATION
AND DEVELOPMENT

TITLE: BUDGET PERIOD

PAGE 1 OF 1

The fiscal year of the City shall begin on October 1st of each calendar year and will end on September 30th of the following calendar year. The fiscal year will also be the accounting and budget year. All funds collected by the City during any fiscal year including both current and delinquent revenue shall belong to such fiscal year and, except funds derived to pay interest and create a sinking fund on any indebtedness of the City, may be applied to the payment of the expenses incurred during such fiscal year. Any revenues uncollected at the end of any fiscal year, and any unencumbered funds actually on hand, shall become resources of the next succeeding fiscal year.

CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
ADMINISTRATIVE DIRECTIVE

SECTION: FINANCE POLICIES

NUMBER: 200.02

SUBJECT: BUDGET ADMINISTRATION
AND DEVELOPMENT

TITLE: BUDGET SUBMISSION

PAGE 1 OF 1

The City Manager, prior to August 1st of each year, shall prepare and submit a proposed budget, covering the next fiscal year, to the Council which shall contain the following information:

- (a) The proposed financial policies for the next year with explanations of any change from previous years in expenditures and any major changes of policy and a complete statement regarding the financial condition of the City;
- (b) An estimate of all revenue from taxes and other sources, including the present tax structure rates and property valuation for the ensuing year, together with tax levies and collections for the last five (5) years;
- (c) A carefully itemized list of proposed expenses by office, department, agency, employee, project and an unallocated reserve fund for the budget year, as compared to actual expenses of the last ended fiscal year, and the present year-to-day;
- (d) A description of all outstanding bond indebtedness, showing amount, purchaser, date of issue, rate of interest, and maturity date, as well as any other indebtedness which the City has incurred and which has not been paid.
- (e) A statement proposing any capital expenditures deemed necessary during the next budget year and recommended provisions for financing;
- (f) A projected list of capital projects which should be undertaken within the five (5) next succeeding years; and
- (g) Such other information as may be requested by the Council.

WOODWAY, TEXAS

CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
ADMINISTRATIVE DIRECTIVE

SECTION: FINANCE POLICIES

NUMBER: 200.03

SUBJECT: BUDGET ADMINISTRATION
AND DEVELOPMENT

TITLE: PUBLIC RECORD

PAGE 1 OF 1

The budget and all supporting schedules shall be filed with the person performing the duties of City Secretary, submitted to the City Council and shall be a public record. The City Manger shall provide copies for distribution to all interested persons.

WOODWAY, TEXAS

CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
ADMINISTRATIVE DIRECTIVE

SECTION: FINANCE POLICIES

NUMBER: 200.04

SUBJECT: BUDGET ADMINISTRATION
AND DEVELOPMENT

TITLE: PUBLIC HEARING

PAGE 1 OF 1

At the Council meeting at which the proposed budget is submitted the Council shall name the date and place of a public hearing to be held thereon and shall cause to be published in the official newspaper of the City the time and place of such hearing, which will be not less than fifteen (15) days after the date of the notice. At this hearing, interested citizens may express their opinions concerning the proposed budget.

CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
ADMINISTRATIVE DIRECTIVE

SECTION: FINANCE POLICIES

NUMBER: 200.05

SUBJECT: BUDGET ADMINISTRATION
AND DEVELOPMENT

TITLE: BUDGET ADOPTION

PAGE 1 OF 1

After public hearing, the Council shall analyze the proposed budget, making any additions or deletions which it feels appropriate, and shall, at least ten (10) days prior to the beginning of the next fiscal year, adopt a budget by a majority vote. Should the Council take no final action on or prior to such date, the then existing budget, together with its tax-levying ordinance and its appropriation ordinance shall be deemed to have been finally adopted by the Council. No budget shall be adopted or appropriations made unless the total of estimated income and funds available shall be equal to or in excess of such budget or appropriations, except as otherwise provided in this article.

CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
ADMINISTRATIVE DIRECTIVE

SECTION: FINANCE POLICIES

NUMBER: 200.06

SUBJECT: BUDGET ADMINISTRATION
AND DEVELOPMENT

TITLE: APPROPRIATION

PAGE 1 OF 1

From the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the several objects and purposes named therein. Except as provided in this Article, no funds of the City shall be expended nor shall any obligation for the expenditure of money be incurred, except pursuant to the annual appropriation ordinance provided by this article. At the close of each fiscal year any unencumbered balance of an appropriation shall revert to the fund from which appropriated and become available for reappropriation for the next fiscal year. The Council may transfer any unencumbered appropriation balance or portion thereof from one office, department, or agency to another, at any time. The City Manager shall have authority, without Council approval, to transfer appropriation balances from one expenditure account to another within a single office, department, or agency of the City.

CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
ADMINISTRATIVE DIRECTIVE

SECTION: FINANCE POLICIES

NUMBER: 200.07

SUBJECT: BUDGET ADMINISTRATION
AND DEVELOPMENT

TITLE: BALANCED BUDGET REQUIREMENT

PAGE 1 OF 1

The total estimated expenditures of the general fund and debt service fund shall not exceed the total estimated resources of each fund (prospective income plus cash on hand). The classification of revenue and expenditure accounts shall conform as nearly as local conditions will permit to the uniform classification as promulgated by the National Committee on Governmental Accounting or some other nationally accepted classification.

The summary, the City of Woodway will develop balanced budgets in which current resources (current revenues plus fund balance) will equal or exceed current expenditures. The City will avoid budgetary procedures that balance the budget at the expense of meeting future years expenses, such as: postponing expenditures, accruing future years revenues, or rolling over short-term debt. The budget will provide for adequate maintenance and replacement of capital plant and equipment.

CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
ADMINISTRATIVE DIRECTIVE

SECTION: FINANCE POLICIES

NUMBER: 200.08

SUBJECT: BUDGET ADMINISTRATION
AND DEVELOPMENT

TITLE: EMERGENCY APPROPRIATION

PAGE 1 OF 1

At any time in any fiscal year, the Council may make emergency appropriations to meet a pressing need for public expenditure, for other than regular or recurring requirements, to protect the public health, safety or welfare. Such appropriation shall be by ordinance adopted by the favorable votes of three-fourths of the Council members qualified and serving. The total amount of all emergency appropriations made in any fiscal year shall not exceed two and one-half (2½) percent of the tax levy for that fiscal year. Should the unappropriated and unencumbered revenues, income and available funds of the City for such fiscal year be insufficient to meet the expenditures under the appropriation authorized by this section, thereby creating a deficit, the Council shall include the amount of such deficit in its budget for the following fiscal year, during which such deficit shall be paid off and discharged.

In the absence of unappropriated available revenues or other funds to meet emergency appropriations under the provisions of the next preceding section, the Council may by resolution authorize the borrowing of money to meet such deficit by the issuance of notes, each of which shall be designated "Emergency Note" and may be renewed but all such notes and any renewals thereof shall mature and be payable not later than the last day of the fiscal year next succeeding the fiscal year in which the emergency appropriation was made, as provided in the last preceding section.

CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
ADMINISTRATIVE DIRECTIVE

SECTION: FINANCE POLICIES

NUMBER: 200.9

SUBJECT: BUDGET ADMINISTRATION
AND DEVELOPMENT

TITLE: REVENUE POLICIES

PAGE 1 OF 2

1. Revenue Goal. The City shall attempt to maintain a diversified and stable revenue system to shelter it from short run fluctuations in any one revenue source.
2. Development of Revenue Projection. The City will estimate its annual revenues using an objective analytical process. The City will project revenues for the next two years and five years; and, these projections will be updated annually. Each existing and potential revenue source will be examined annually.
3. User Charges and Fees Required. User charges and fees will be established at a level related to the cost of providing the services. The City will recalculate a full cost of activities supported by user fees to identify the impact of inflation and other cost increases.

Enterprises Funds: The City shall establish user fees and charges that fully support the total direct and indirect cost of the activity. Indirect costs include the cost of administration borne by other operating funds.

The City Council shall periodically set water rates so that there will be no deficit spending; and the water system budget will be balanced and all costs and expenses of the City water system expansion (including, but not limited to, ownership, acquisition, expansion, operation and maintenance) shall be paid from water system funds.

In order to prevent ad valorem property tax increases, no ad valorem property tax funds collected or received by the City shall be used to pay or subsidize any costs or expense of the City water system.

General Fund: The City shall establish and maintain fees for activities that are supported by the user. For each supported activity, the City shall establish the rate or fee necessary. Fees shall be reviewed annually and adjusted when necessary to maintain the proper level.

CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
ADMINISTRATIVE DIRECTIVE

SECTION: FINANCE POLICIES

NUMBER: 200.9

SUBJECT: BUDGET ADMINISTRATION
AND DEVELOPMENT

TITLE: REVENUE POLICIES

PAGE 2 OF 2

4. Tax Collection. The City will follow an aggressive policy of collecting property tax revenues.
5. Tax Assessment. The City will monitor the appraisal procedures of the McLennan County Tax Appraisal District and provide necessary input to assure that sound appraisal procedures are maintained.

CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
ADMINISTRATIVE DIRECTIVE

SECTION: FINANCE POLICIES

NUMBER: 200.10

SUBJECT: BUDGET ADMINISTRATION
AND DEVELOPMENT

TITLE: RESERVE POLICIES

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Undesignated Emergency Reserve Fund Balances. In addition to maintaining operating contingency funds of 1% of total budgeted fund expenditures, the City will establish operating reserves to provide for unanticipated expenditures or revenue shortfalls of a nonrecurring nature. These reserves will be maintained at \$150,000 for General Fund operations and \$250,000 for Utility Fund operations.

Working Capital. End of year fund balances will be sufficient to provide working capital for the various funds that will assure a positive cash balance at all times during the year; and/or the fund balances will provide for ninety (90) days working capital.

CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
ADMINISTRATIVE DIRECTIVE

SECTION: FINANCE POLICIES

NUMBER: 200.11

SUBJECT: BUDGET ADMINISTRATION
AND DEVELOPMENT

TITLE: LONG-TERM DEBT

PAGE 1 OF 1

General Obligation Debt. The City is a Home Rule Charter City with a maximum authorized property tax rate for all purposes of \$2.50 per \$100 assessed valuation. This maximum tax rate is imposed by the Constitution of the State of Texas. Under the rules of the Texas Attorney General, the City may issue general obligation debt in an amount no greater than that which can be serviced by a debt service tax of \$1.50 per assessed valuation, based on 90% collections. It is the policy of the City to maintain the debt service tax rate at a fairly constant level while not exceeding the industry median.

Combination Tax and Revenue Debt. It is the City's policy to fund as many projects as possible from Capital Project Funds and to incur new debt only when necessary for larger projects. All Combination Tax and Revenue Debt is 100% self-supporting. In determining the timing for issuance of new debt, the objective is to minimize the overall debt service; therefore, new debt issuance is usually timed to coincide with a decrease in current debt service.

CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
ADMINISTRATIVE DIRECTIVE

SECTION: FINANCE POLICIES

NUMBER: 201.01

SUBJECT: INVESTMENT

TITLE: INVESTMENT POLICIES

PAGE 1 OF 9

I. OVERVIEW

This policy is created to comply with all current requirements of the Texas Public Funds Investment Act, Section 2256 of the Texas Government Code. It is the policy of the City of Woodway (City) to invest public funds in a manner which will provide for safety of principal and a market rate of interest while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds. The City's investment policy, as approved by the City Council, is adopted to provide investment policy guidelines for use by City Staff.

II. SCOPE

This policy applies to all investment activities of the City's funds except those subject to other investment covenants, or excluded by contract. All funds covered by this policy shall be invested in accordance with the Public Funds Investment Act (Section 2256 of the Texas Government Code), as amended. These funds are accounted for in the City's annual financial report and include:

- A. General Fund
- B. Utility Fund
- C. Debt Service Funds
- D. Capital Projects Funds
- E. Emergency Reserve Fund
- F. Special Revenue Funds
- G. Equipment Replacement Fund

III. OBJECTIVES

The primary objectives, in priority order, of investment activities shall be:

A. Safety

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective shall be to mitigate credit risk and interest rate risk.

1. Credit Risk

CITY OF WOODWAY
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TITLE: INVESTMENT POLICIES

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Credit risk is the risk of loss due to the failure of the security issuer or backer. Credit risk may be mitigated by:

- a. Limiting investments to the safest types of securities;
- b. Pre-qualifying the financial institutions, brokers/dealers, intermediaries, and advisors with which the City will do business; and,
- c. Diversifying the investment portfolio so that potential losses on individual securities will be minimized.

2. Interest Rate Risk

Interest rate risk is the risk that the market value of securities in the portfolio will fall due to changes in general interest rates. Interest rate risk may be mitigated by:

- a. Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity; and,
- b. By investing operating funds primarily in shorter-term securities.

B. Liquidity

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands.

C. Yield

The investment portfolio shall be designed with the objective of attaining a market rate of interest throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of least importance compared to the safety and liquidity objectives described above. The core of investments are limited to relatively low risk securities in anticipation of earning a fair rate of interest relative to the risk being assumed. Securities shall not be sold prior to maturity with the following exceptions:

1. A declining credit security could be sold early to minimize loss of principal;
2. A security swap could be used to adjust average portfolio maturity or improve the quality or yield of the portfolio; or,
3. Liquidity needs of the portfolio require that the security be sold.

CITY OF WOODWAY
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TITLE: INVESTMENT POLICIES

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IV. STANDARDS OF CARE

A. Prudence

The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with the investment policy and written procedures and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

Investments shall be made with judgement and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

B. Ethics and Conflicts

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Investment officers shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Investment officers shall refrain from undertaking personal investment transactions with the same individual person with whom business is conducted on behalf of the City.

An investment officer of the City who has a personal business relationship with a business organization offering to engage in an investment transaction with the entity shall file a statement disclosing that personal business interest. An investment officer who is related within the second degree by affinity or consanguinity, as determined under Chapter 573, to an individual seeking to sell an investment to the investment officer shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the City Council. For purposes of this subsection, an investment officer has a personal business relationship with a business organization if:

1. The investment officer owns 10 percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization;

CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
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SECTION: FINANCE POLICIES

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TITLE: INVESTMENT POLICIES

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2. Funds received by the investment officer from the business organization exceed 10 percent of the investment officer's gross income for the previous year; or
3. The investment officer has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the investment officer.

C. Investment Officer

Authority to manage the City's investment program is derived from Texas Local Government Code, Chapter 104. Management responsibility for the investment program is vested in the City Manager, and may be delegated to the Finance Director. Written procedures for the operation of the investment program consistent with this investment policy shall be established. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the established procedures.

D. Required Training

The City Manager and/or Finance Director shall attend at least one training session relating to the responsibilities of maintaining the investment portfolio within 12 months after taking office or assuming duties; and shall attend a training session not less than once every two years and receive not less than ten (10) hours of training. Such training, from an independent source as approved by City Council, shall include education in investment controls, security risks, strategy risks, market risks, and compliance with the Public Funds Investment Act.

V. INVESTMENT STRATEGIES

The City's investment portfolio shall be designed with the objective of obtaining a market rate of interest throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow needs.

A. Market Yield Benchmark

The City's investment strategy is conservative. Given this strategy, the basis used by the Finance Director to determine whether market yields are being achieved shall be the 91-day T-bill rate.

CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
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B. Maximum Maturities

To the extent possible, the City will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest operating funds in securities maturing more than 12 months from the date of purchase, unless approved by the City Council.

Capital Projects funds may be invested in securities exceeding 12 months if the maturity of such investments are made to coincide as nearly as practicable with the expected use of the funds. Reserve funds may be invested in securities exceeding 12 months provided that the maturity of such investments do not exceed the initial call date on the related bond issue.

C. Diversification

The City will seek to diversify investments in order to avoid incurring unreasonable risks.

VI. SAFEKEEPING AND CUSTODY

A. Authorized Financial Dealer and Institution

The Finance Director shall maintain a list of financial institutions authorized to provide investment services. In addition, a list will also be maintained of approved security broker/dealers selected by credit worthiness who are authorized to provide investment services in the State of Texas. These may include "primary" dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (uniform net capital rule).

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the Finance Director with the following:

1. Audited financial statements;
2. Proof of Financial Industry Regulatory (FINRA) certification;
3. Proof of state registration;
4. Completed broker/dealer questionnaire; and,
5. Certification of having read the City's investment policy, and acknowledgment that they have implemented reasonable procedures and controls in an effort to preclude imprudent investment activities with the City, except to the extent that this authorization is dependent on an analysis of the makeup of the City's entire portfolio or requires an interpretation of subjective investment standards. The City will not enter into an investment transaction with a financial institution prior to receiving the written instrument described above.

CITY OF WOODWAY
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A current audited financial statement is required to be on file for each financial institution and broker/dealer in which the City invests. An annual review of the financial condition and registrations of qualified bidders will be conducted by the Finance Director.

B. Collateralization

The City, in accordance with State Statute, requires all City funds held by financial institutions above the Federal Deposit Insurance Corporation (FDIC) insurance limit to be collateralized with securities whose market value is pledged at 102% of principal and accrued interest by that institution with the City's custodial bank. Private insurance coverage is not an acceptable collateralization form. Securities which are acceptable for collateralization purposes are as follows:

1. FDIC insurance coverage.
2. Obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of the United States or its agencies and instrumentalities. This shall include letters of credit issued by U.S. government agencies.
3. Obligations, the principal and interest on which, are unconditionally guaranteed or insured by the State of Texas.
4. Obligations of the State of Texas or debt obligations of a county, city or other political subdivision of the State of Texas having been rated no less than AAA and insured AAA or its equivalent by a nationally recognized rating agency with a remaining maturity of ten years or less.

C. Custody - Delivery Vs. Payment

All security transactions entered into by the City shall be conducted on a delivery-versus-payment (DVP) basis. Securities will be held by the City's custodial bank and evidenced by safekeeping receipts.

D. Safekeeping of Securities

Securities purchased for the City's portfolios will be delivered in book entry form and will be held in third party safekeeping by a Federal Reserve member financial institution designated as the City's safekeeping and custodian bank.

The City will execute Safekeeping Agreements prior to utilizing the custodian's safekeeping services. The safekeeping agreement must provide that the safekeeping agent will immediately record and promptly issue and deliver a safekeeping receipt showing the receipt

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and the identification of the security, as well as the City's interest. All securities owned by the City will be held in a Customer Account naming the City as the owner.

VII. AUTHORIZED AND SUITABLE INVESTMENTS

The investment of City funds will be made using only those investment types approved by the City Council and which are in accordance with State of Texas Government Code, Chapter 2256. The approved investment types will be limited to the following:

- A. U.S. Treasury and Federal Agency issues, not to exceed 75% of the total investment portfolio;
- B. Certificates of Deposit issued by a depository institution that has its main office or a branch office in the state of Texas and that are guaranteed or insured by the Federal Depository Insurance Corporation (FDIC) or its successors;
- C. Certificates of Deposit which are secured by U.S. Treasury or Federal Agency issues as collateral with a market value which equals or exceeds 102% of the City's deposit plus accrued interest, pledged and held with the City's custodial bank;
- D. Repurchase Agreements secured by any combination of cash and U.S. Treasury or Federal Agency issues as collateral with a market value which equals or exceeds 102% of the City's investment plus accrued interest and are pledged and held with the City's custodial bank. Repurchase agreements can only be entered with primary dealers and banks within the State of Texas in accordance with State law. Maximum term for repurchase agreements is 90 days from delivery unless the repurchase agreement is associated with the investment of bond proceeds; and
- E. Local government investment pools, e.g., Texpool, TexSTAR, Logic, which are AAA-rated by a nationally recognized bond rating company, e.g., Moody's, S&P, Fitch, and which participation in any particular investment pool(s) has been authorized by resolution of the City Council, not to exceed 50% of the total investment portfolio less bond funds. Bond funds may be invested at 100%.

VIII. REPORTING AND REVIEW

A. Reporting

The Finance Director shall prepare an investment report quarterly, including a summary that provides a clear picture of the status of the current investment portfolio and transactions made over the last quarter. The report should be provided to the City Manager and City Council. The report shall include the following:

CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
ADMINISTRATIVE DIRECTIVE

SECTION: FINANCE POLICIES

NUMBER: 201.01

SUBJECT: INVESTMENTS

TITLE: INVESTMENT POLICIES

PAGE 8 OF 9

1. The investment position of the City on the date of the report.
2. Signature of all investment officers.
3. Summary for each fund stating:
 - a. Beginning market value;
 - b. Additions and changes; and
 - c. Ending market value.
4. Ending book value and market value for each investment along with fully accrued interest for the reporting period.
5. Maturity date of each investment.
6. Description of the account or fund for which the investments were made.
7. Statement that the investment portfolio is in compliance with the City's investment policy and strategies.

B. Security Pricing

Current market value of securities may be obtained by independent market pricing sources including, but not limited to, the Wall Street Journal, broker dealers and banks other than those who originally sold the security to the City as well as the City's safekeeping agent.

C. Review

If the City places funds in any investment other than registered investment pools or accounts offered by its depository bank, the above reports shall be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the City Council.

In addition, the City's external auditors shall conduct a compliance audit of management controls on investments and adherence to the Investment Policy.

D. Downgrade Provision for Investment Ratings

An Investment that requires a minimum rating does not qualify as an authorized investment during the period the investment does not have a minimum rating. The City shall take all prudent measures that are consistent with its Investment Policy to liquidate an investment that does not have the required minimum rating. The City shall also monitor the credit ratings on securities that require minimum ratings. This may be accomplished through research, or with the assistance of broker dealers, banks or safekeeping agents.

CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
ADMINISTRATIVE DIRECTIVE

SECTION: FINANCE POLICIES

NUMBER: 201.01

SUBJECT: INVESTMENTS

TITLE: INVESTMENT POLICIES

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IX. POLICY

A. Exemption

Any investment purchased prior to a change in policy, which subsequently does not meet the amended guidelines may be held to maturity provided that it does not pose a default risk to the portfolio or conflict with State law.

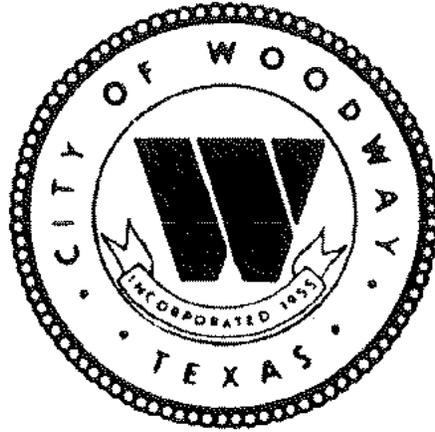
B. Amendment

The City shall review the Investment Policy annually. An annual review of the Investment Policy shall be conducted by the City Council's Investment/Audit Committee, City Manager, and Finance Director. The City Council shall consider for adoption as necessary the changes recommended by the City Council's Investment/Audit Committee, City Manager, and Finance Director.

BUDGET SUMMARIES



WOODWAY, TEXAS



WOODWAY, TEXAS

2013-2014 COMBINED FUNDS SUMMARY

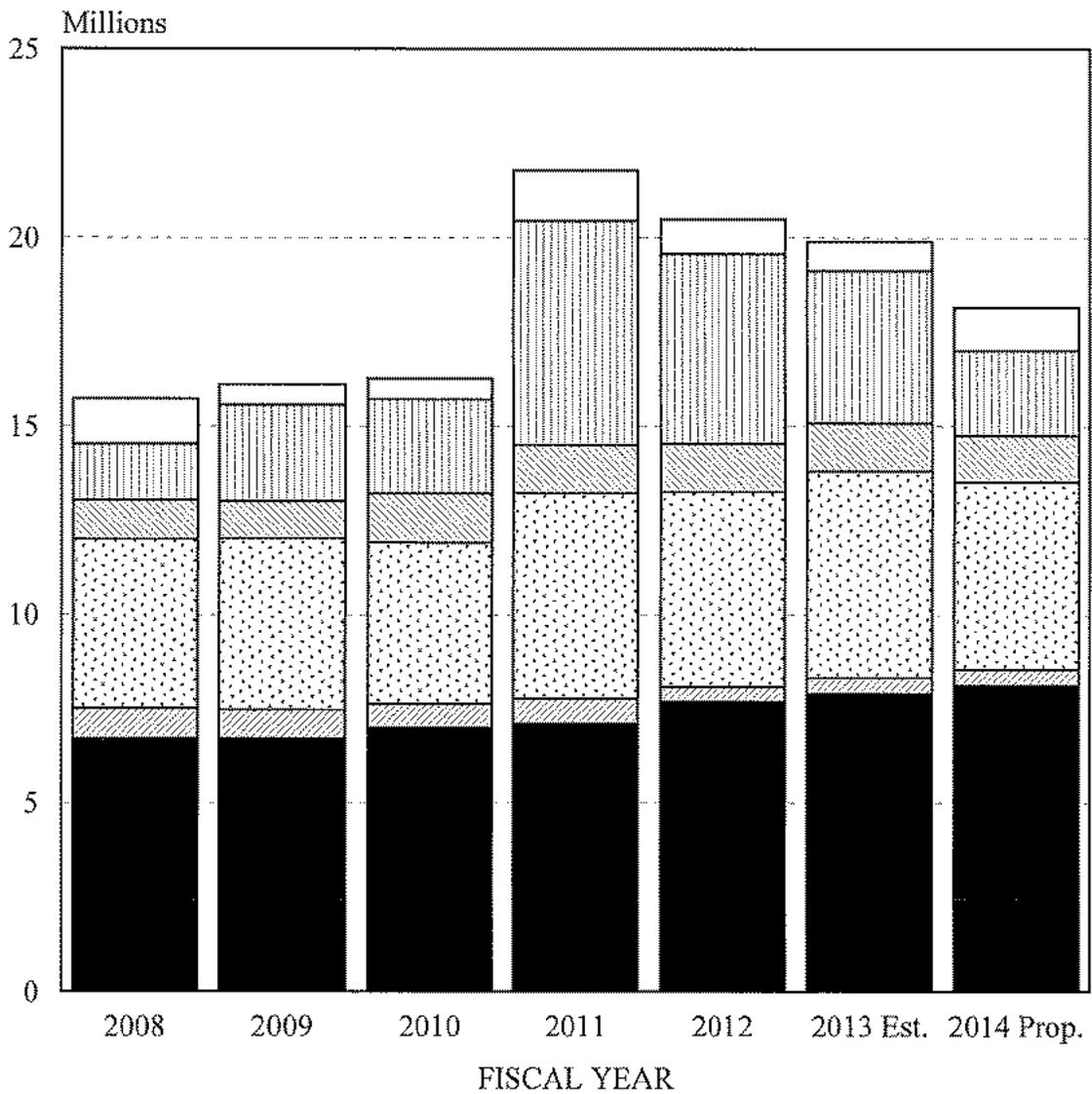
FUND #	FUND NAME	TYPE *	2012-2013 FUND BALANCE	2013-2014 REVENUES	2013-2014 EXPENDITURES	2013-2014 FUND BALANCE
- 100 -	GENERAL FUND	Operating	\$2,014,220	\$8,132,752	(\$8,132,752)	\$2,014,220
- 500 -	UTILITY FUND	Operating	96,908	4,968,200	(4,968,200)	96,908
- 101 -	GENERAL EMERGENCY RESERVE FUND	Designated	150,000	0	0	150,000
- 502 -	UTILITY EMERGENCY RESERVE FUND	Designated	250,000	0	0	250,000
- 103 -	GENERAL EQUIPMENT REPLACEMENT FUND	Designated	967,162	374,700	(481,600)	860,262
- 503 -	UTILITY EQUIPMENT REPLACEMENT FUND	Designated	633,311	109,000	(236,000)	506,311
- 200 -	TOURISM FUND	Restricted	243,843	502,000	(395,912)	349,931
- 203 -	UNCLAIMED MONEY FUND	Restricted	171	0	0	171
- 210 -	DRUG SEIZURE/FORFEITURE FUND	Restricted	15,373	100	0	15,473
- 211 -	LAW ENFORCEMENT OFFICER CONTINUING EDUCATION	Restricted	19,702	150	(2,000)	17,852
- 212 -	MUNICIPAL COURT BUILDING SECURITY FUND	Restricted	38,102	5,300	0	43,402
- 213 -	MUNICIPAL COURT TECHNOLOGY FUND	Restricted	33,371	6,500	(18,000)	21,871
- 214 -	MUNICIPAL COURT CHILD SAFETY FUND	Restricted	10,518	1,000	0	11,518
- 215 -	ASSET FORFEITURE FUND	Restricted	6,147	0	0	6,147
- 300 -	PARK PROJECTS FUND	Capital	62,222	500	0	62,722
- 301 -	PARK DEDICATION FUND	Capital	11,864	100	0	11,964
- 302 -	GENERAL PROJECTS FUND	Capital	1,872,179	10,000	(977,670)	904,509
- 306 -	FUTURE CAPITAL STREET IMPROVEMENT FUND	Capital	625,946	393,147	(600,000)	419,093
- 308 -	ARBORETUM CONSTRUCTION FUND	Capital	251,267	12,500	(84,500)	179,267
- 309 -	DEVELOPMENT FUND	Capital	125,109	1,200	0	126,309
- 310 -	FAMILY CENTER CONSTRUCTION FUND	Capital	48,275	6,700	(10,000)	44,975
- 400 -	GENERAL DEBT SERVICE FUND	Restricted	209,871	423,537	(413,537)	219,871
- 501 -	UTILITY DEBT SERVICE FUND	Restricted	356,343	1,234,709	(1,228,709)	362,343
- 504 -	UTILITY PROJECTS FUND	Capital	195,901	2,500	(180,000)	18,401
- 507 -	UTILITY IMPACT IMPROVEMENTS	Restricted	37,806	0	0	37,806
- 511 -	2007 UTILITY IMPROVEMENT FUND	Capital	409,660	2,500	(412,160)	0
- 512 -	2009 UTILITY IMPROVEMENT FUND	Capital	0	0	0	0
TOTALS			\$8,685,271	\$16,187,095	(\$18,141,040)	\$6,731,326

* Operating - Funds are used to support daily activities of the City
 Capital - Funds are used to support capital projects of the City, usually significant in value
 Designated - Funds have been designated by the City for a specific purpose
 Restricted - Funds are legally restricted for a specific purpose

COMBINED FUNDS SUMMARY

EXPENDITURE BY FUND

(Five Years Actual, Estimate, & Proposed)



WOODWAY, TEXAS

2013-2014
 COMBINED FUNDS SUMMARY
 TOTAL REVENUES AND EXPENDITURES BY FUND

REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
GENERAL FUND	\$7,725,634	\$7,917,888	\$7,911,818	\$8,132,752
GENERAL DEBT SERVICE FUND	411,556	422,737	418,548	423,537
UTILITY FUND	5,163,893	4,964,600	5,263,113	4,968,200
UTILITY DEBT SERVICE FUND	1,295,690	1,287,484	1,288,060	1,234,709
CAPITAL PROJECT FUNDS	2,235,780	443,427	2,132,956	429,147
OTHER FUNDS *	969,646	939,750	998,464	998,750
SUBTOTAL	\$17,802,199	\$15,975,886	\$18,012,959	\$16,187,095
INTERFUND TRANSFERS	(3,616,776)	(1,945,167)	(3,369,153)	(1,892,992)
TOTAL	\$14,185,423	\$14,030,719	\$14,643,806	\$14,294,103

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
GENERAL FUND	\$7,692,494	\$7,917,888	\$7,918,187	\$8,132,752
GENERAL DEBT SERVICE FUND	402,626	411,737	411,737	413,537
UTILITY FUND	5,162,868	4,964,600	5,475,403	4,968,200
UTILITY DEBT SERVICE FUND	1,283,238	1,280,984	1,280,984	1,228,709
CAPITAL PROJECT FUNDS	5,033,936	3,928,471	4,044,195	2,264,330
OTHER FUNDS *	916,473	1,054,803	766,634	1,133,512
SUBTOTAL	\$20,491,635	\$19,558,483	\$19,897,140	\$18,141,040
INTERFUND TRANSFERS	(3,616,776)	(1,945,167)	(3,369,153)	(1,892,992)
TOTAL	\$16,874,859	\$17,613,316	\$16,527,987	\$16,248,048

* OTHER FUNDS: GENERAL EMERGENCY RESERVE, UTILITY EMERGENCY RESERVE, TOURISM, EQUIPMENT REPLACEMENT, UNCLAIMED MONEY, DRUG SEIZURE/FORFEITURE, ASSET FORFEITURE, LAW ENFORCEMENT OFFICER CONTINUING EDUCATION, MUNICIPAL COURT BUILDING SECURITY, MUNICIPAL COURT TECHNOLOGY, MUNICIPAL COURT CHILD SAFETY.

WOODWAY, TEXAS

2013-2014
 COMBINED FUNDS SUMMARY
 REVENUES AND EXPENDITURES BY CATEGORY

REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
PROPERTY TAX	\$3,801,516	\$3,817,830	\$3,833,962	\$3,892,339
CITY SALES & USE TAX	1,936,276	2,010,900	2,004,240	2,091,600
HOTEL OCCUPANCY TAX	496,089	460,000	500,000	500,000
FRANCHISE FEES	772,511	712,000	701,520	701,000
CHARGES FOR SERVICES	6,103,217	5,937,600	6,224,025	5,931,200
BOND PROCEEDS	8,534	0	0	0
INTEREST AND OTHER	1,067,280	1,092,389	1,380,059	1,177,964
INTERFUND TRANSFERS	3,616,776	1,945,167	3,369,153	1,892,992
TOTAL REVENUES	\$17,802,199	\$15,975,886	\$18,012,959	\$16,187,095

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
SALARIES & BENEFITS	\$5,031,770	\$5,890,388	\$5,279,883	\$6,092,671
SUPPLIES & MATERIALS	510,186	706,533	579,043	628,104
REPAIRS & MAINTENANCE	403,141	513,518	469,720	515,718
OTHER SERVICES & CHARGES	3,684,290	4,077,967	3,958,003	4,222,479
DEBT SERVICE	1,816,332	1,824,521	1,824,521	1,772,646
CAPITAL	5,429,140	4,600,389	4,416,817	3,016,430
INTERFUND TRANSFERS	3,616,776	1,945,167	3,369,153	1,892,992
TOTAL EXPENDITURES	\$20,491,635	\$19,558,483	\$19,897,140	\$18,141,040

WOODWAY, TEXAS

2013-2014
 COMBINED FUNDS BY FUND TYPE
 REVENUES AND EXPENDITURES BY CATEGORY

REVENUES	GENERAL * GOVERNMENT	UTILITY ** SYSTEM	SPECIAL *** REVENUE	TOTAL
PROPERTY TAX	\$3,892,339	\$0	\$0	\$3,892,339
CITY SALES & USE TAX	2,091,600	0	0	2,091,600
HOTEL OCCUPANCY TAX	0	0	500,000	500,000
FRANCHISE FEES	701,000	0	0	701,000
CHARGES FOR SERVICES	1,003,000	4,928,200	0	5,931,200
BOND PROCEEDS	0	0	0	0
INTEREST AND OTHER	1,106,414	56,500	15,050	1,177,964
INTERFUND TRANSFERS	560,783	1,332,209	0	1,892,992
TOTAL REVENUES	\$9,355,136	\$6,316,909	\$515,050	\$16,187,095

EXPENDITURES	GENERAL * GOVERNMENT	UTILITY ** SYSTEM	SPECIAL *** REVENUE	TOTAL
SALARIES & BENEFITS	\$5,294,084	\$798,587	\$0	\$6,092,671
SUPPLIES & MATERIALS	457,704	170,400	0	628,104
REPAIRS & MAINTENANCE	286,418	229,300	0	515,718
OTHER SERVICES & CHARGES	1,712,846	2,436,204	73,429	4,222,479
DEBT SERVICE	413,537	1,228,709	130,400	1,772,646
CAPITAL	2,168,770	829,660	18,000	3,016,430
INTERFUND TRANSFERS	366,700	1,332,209	194,083	1,892,992
TOTAL EXPENDITURES	\$10,700,059	\$7,025,069	\$415,912	\$18,141,040

THIS SCHEDULE REFLECTS TOTAL PROPOSED REVENUES AND EXPENDITURES FOR THE CITY AS A WHOLE.

* GENERAL GOVERNMENT FUNDS: GENERAL FUND, GENERAL EMERGENCY RESERVE, GENERAL EQUIPMENT REPLACEMENT, GENERAL DEBT SERVICE, PARK PROJECTS, PARK DEDICATION, GENERAL PROJECTS, FUTURE CAPITAL STREET IMPROVEMENT, ARBORETUM CONSTRUCTION, DEVELOPMENT, FAMILY CENTER CONSTRUCTION.

** UTILITY SYSTEM FUNDS: UTILITY FUND, UTILITY EMERGENCY RESERVE, UTILITY EQUIPMENT REPLACEMENT, UTILITY DEBT SERVICE, UTILITY PROJECTS, UTILITY IMPACT IMPROVEMENTS, 2007 UTILITY IMPROVEMENT BOND, 2009 UTILITY IMPROVEMENT BOND.

*** SPECIAL REVENUE FUNDS: TOURISM, UNCLAIMED MONEY, DRUG SEIZURE/FORFEITURE, ASSET FORFEITURE, LAW ENFORCEMENT OFFICER CONTINUING EDUCATION, MUNICIPAL COURT BUILDING SECURITY, MUNICIPAL COURT TECHNOLOGY, MUNICIPAL COURT CHILD SAFETY.

WOODWAY, TEXAS

2013-2014
COMBINED PERSONNEL SUMMARY BY DEPARTMENT

GENERAL FUND	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
CITY SECRETARY'S OFFICE	1.00	1.00	1.00	1.00
ADMINISTRATION	3.00	3.70	3.70	3.70
FINANCE	2.50	2.50	2.50	2.50
POLICE/FIRE/ANIMAL CONTROL *	38.25	39.05	38.25	39.25
MUNICIPAL COURT	1.75	1.75	1.75	1.75
STREETS	4.60	4.60	4.60	4.60
SANITATION	0.00	0.00	0.00	0.00
PARKS	4.60	4.60	4.60	4.60
PUBLIC BUILDINGS **	1.00	1.00	1.00	0.50
COMM. SVCS ADMIN/INSPECTIONS	2.60	2.60	2.60	2.60
COMMUNITY DEVELOPMENT	0.00	0.00	0.00	0.00
ECONOMIC DEVELOPMENT	0.00	0.00	0.00	0.00
WOODWAY BEAUTIFUL	0.00	0.00	0.00	0.00
YOUTH COMMISSION	0.00	0.00	0.00	0.00
CARLEEN BRIGHT ARBORETUM	4.10	5.60	4.60	5.60
WOODWAY FAMILY CENTER	2.40	2.40	2.40	2.40
TOTAL GENERAL FUND	65.80	68.80	67.00	68.50

* A Public Safety Director is budgeted for 100% of the year in FY 14 (80% was budgeted in FY 13). (+.20)

** A part-time Custodian position was eliminated and a janitorial contractor was budgeted for in FY 2014. (-.50)

UTILITY FUND	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
WATER SERVICES	6.30	6.30	6.30	6.30
SEWER SERVICES	3.90	3.90	3.90	3.90
CUSTOMER SERVICE	3.50	3.80	3.80	3.80
TOTAL UTILITY FUND	13.70	14.00	14.00	14.00
TOTAL ALL FUNDS	79.50	82.80	81.00	82.50

POPULATION (2010 CENSUS)	8,452
GENERAL FUND EMPLOYEES	68.50
UTILITY FUND EMPLOYEES	14.00
TOTAL EMPLOYEES	82.50
% CHANGE FROM PRIOR YEAR	-0.36%

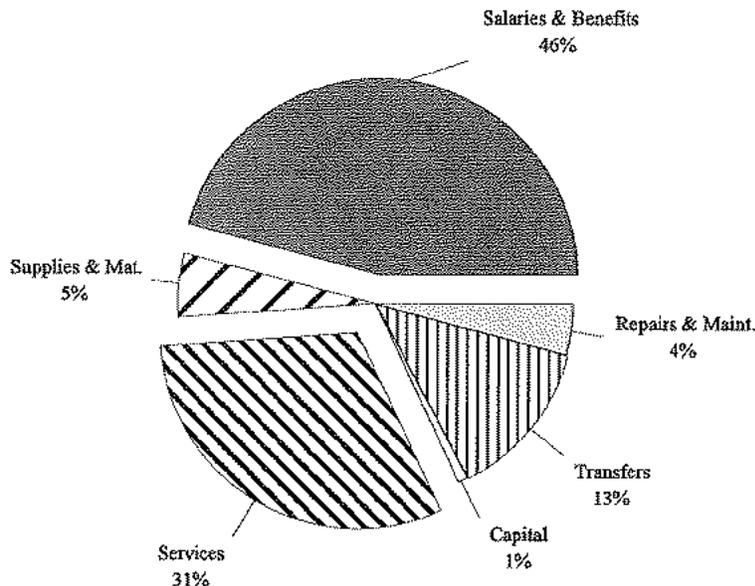
PERSONNEL NUMBERS INCLUDE BOTH REGULAR FULL-TIME EMPLOYEES AND TEMPORARY EMPLOYEES

WOODWAY, TEXAS

2013-2014
COMBINED OPERATING FUNDS SUMMARY

REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
General Fund Revenues	\$7,725,634	\$7,917,888	\$7,911,818	\$8,132,752
Utility Operating Revenues	5,163,893	4,964,600	5,263,113	4,968,200
Total Operating Revenue	\$12,889,527	\$12,882,488	\$13,174,931	\$13,100,952

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits	\$5,031,770	\$5,890,388	\$5,279,883	\$6,092,671
Supplies & Materials	508,186	706,533	579,043	628,104
Repairs & Maintenance	403,141	513,518	469,720	515,718
Other Services & Charges	3,612,907	4,007,252	3,885,074	4,149,050
Capital	33,224	37,013	27,086	16,500
Transfers				
To Utility Debt Service	1,287,634	1,280,984	1,280,984	1,228,709
To General Capital Projects Fund	875,000	0	650,000	0
To Emergency Reserve Fund	0	0	0	0
To Utility Projects Fund	700,000	0	775,000	0
To Park Reserve Fund	0	0	0	0
To Equipment Replacement	403,500	446,800	446,800	470,200
Total Expenditures	\$12,855,362	\$12,882,488	\$13,393,590	\$13,100,952

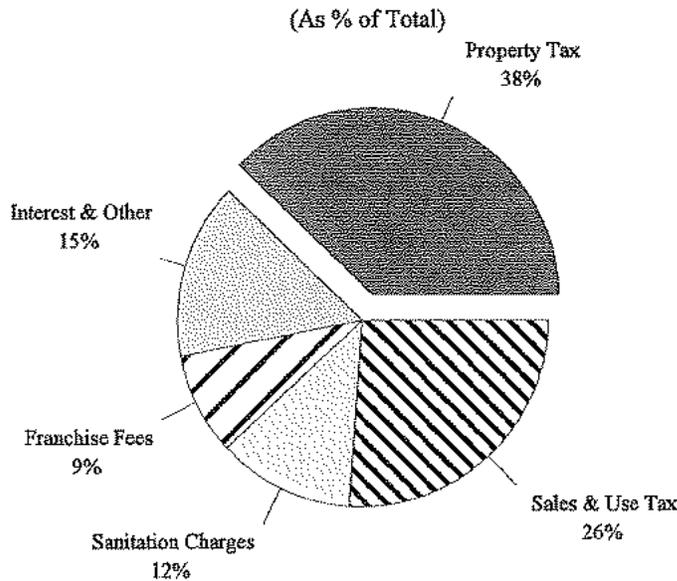


WOODWAY, TEXAS

GENERAL FUND
REVENUES BY CATEGORY

REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Property Tax	\$3,031,195	\$3,028,566	\$3,053,206	\$3,095,155
City Sales & Use Tax	1,936,276	2,010,900	2,004,240	2,091,600
Franchise Fees	772,511	712,000	701,520	701,000
Sanitation Services	985,702	983,000	1,005,359	1,003,000
Interest & Other	999,950	1,183,422	1,147,493	1,241,997
TOTAL GENERAL FUND	\$7,725,634	\$7,917,888	\$7,911,818	\$8,132,752

GENERAL FUND REVENUES BY TYPE



WOODWAY, TEXAS

**GENERAL FUND
EXPENDITURES BY CATEGORY**

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits	\$4,379,457	\$5,119,836	\$4,578,089	\$5,294,084
Supplies & Materials	360,159	481,733	431,971	457,704
Repairs & Maintenance	225,269	285,218	277,768	286,418
Other Services & Charges	1,520,185	1,661,908	1,617,808	1,712,846
Capital	33,224	25,893	19,251	15,000
Interfund Transfers				
Capital Projects Fund	875,000	0	650,000	0
Emergency Reserve Fund	0	0	0	0
Legal Contingency Fund	0	0	0	0
Park Project Fund	0	0	0	0
Equipment Replacement	299,200	343,300	343,300	366,700
TOTAL GENERAL FUND	\$7,692,494	\$7,917,888	\$7,918,187	\$8,132,752

PERSONNEL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Service/Maintenance	10.50	10.50	10.50	11.50
Office/Clerical	4.90	5.90	4.90	4.90
Technical	8.00	8.00	8.00	8.00
Sworn Personnel	18.00	18.00	18.00	18.00
Professional	2.00	2.70	2.70	2.70
Management/Supervision	19.40	20.20	19.40	20.40
Temporary/Seasonal	3.00	3.50	3.50	3.00
TOTAL GENERAL FUND	65.80	68.80	67.00	68.50

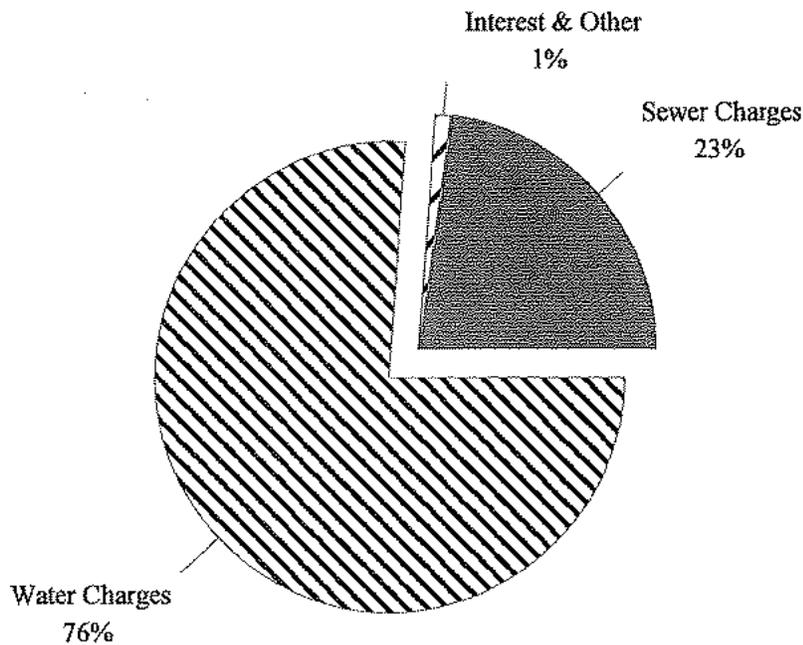
WOODWAY, TEXAS

UTILITY FUND
REVENUES BY CATEGORY

REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Water Service Charges	\$3,973,430	\$3,809,600	\$4,087,968	\$3,795,600
Sewer Service Charges	1,144,085	1,145,000	1,130,698	1,132,600
Interest & Other	46,378	10,000	44,447	40,000
TOTAL UTILITY FUND	\$5,163,893	\$4,964,600	\$5,263,113	\$4,968,200

UTILITY FUND REVENUES BY TYPE

(As % of Total)



WOODWAY, TEXAS

**UTILITY FUND
EXPENDITURES BY CATEGORY**

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits	\$652,313	\$770,552	\$701,794	\$798,587
Supplies & Materials	148,027	224,800	147,072	170,400
Repairs & Maintenance	177,872	228,300	191,952	229,300
Other Services & Charges	2,092,722	2,345,344	2,267,266	2,436,204
Capital	0	11,120	7,835	1,500
Interfund Transfers				
Utility Debt Service Fund	1,287,634	1,280,984	1,280,984	1,228,709
Utility Project Fund	700,000	0	775,000	0
Equipment Replacement	104,300	103,500	103,500	103,500
Emergency Reserve Fund	0	0	0	0
TOTAL UTILITY FUND	\$5,162,868	\$4,964,600	\$5,475,403	\$4,968,200

PERSONNEL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Service/Maintenance	6.00	6.00	6.00	6.00
Office/Clerical	4.10	4.10	4.10	4.10
Technical	2.00	2.00	2.00	2.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.30	0.30	0.30
Management/Supervision	1.60	1.60	1.60	1.60
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL UTILITY FUND	13.70	14.00	14.00	14.00

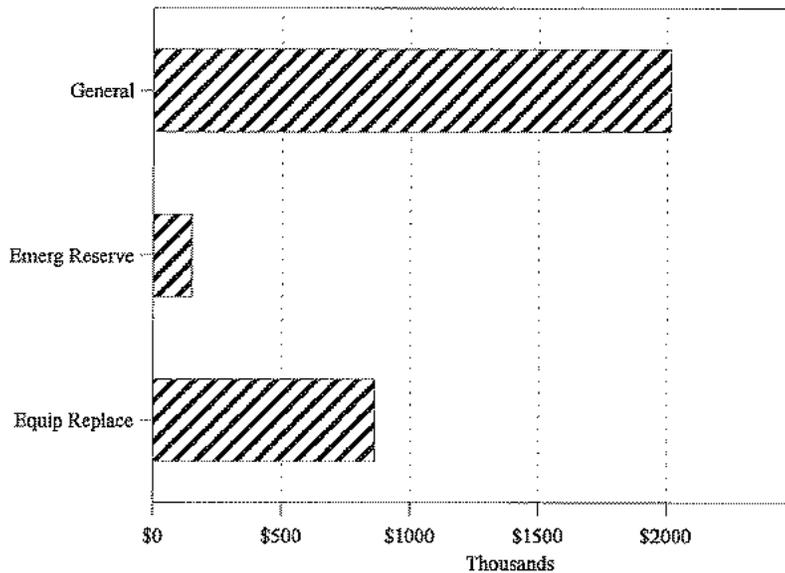
WOODWAY, TEXAS

GENERAL GOVERNMENTAL FUND TYPES
PROJECTED FUND BALANCE

FUND	PROJECTED FUND BALANCE @ 09/30/2013	BUDGET REVENUES	BUDGET EXPENDITURES	PROJECTED FUND BALANCE @ 09/30/2014
100 - GENERAL FUND	\$2,014,220	\$8,132,752	(\$8,132,752)	\$2,014,220
101 - GENERAL EMERGENCY RESERVE	150,000	0	0	150,000
103 - EQUIPMENT REPLACEMENT FUND *	967,162	374,700	(481,600)	860,262
TOTAL GENERAL GOVERNMENTAL FUNDS	\$3,131,382	\$8,507,452	(\$8,614,352)	\$3,024,482
* DESIGNATED FUNDS				
400 - DEBT SERVICE FUNDS	\$209,871	\$423,537	(\$413,537)	\$219,871

PROJECTED FUND BALANCES

@ September 30, 2014



WOODWAY, TEXAS

PROPRIETARY FUND TYPES
PROJECTED CASH BALANCE

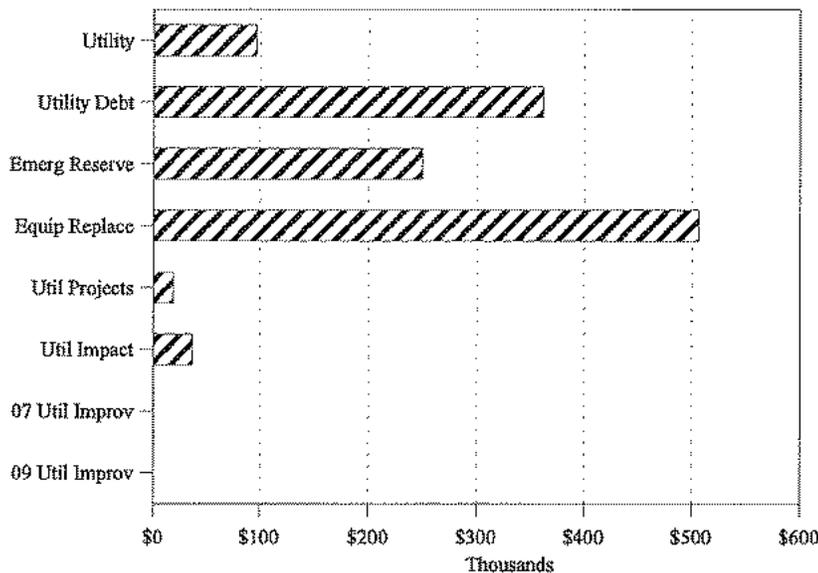
FUND	PROJECTED CASH BALANCE @ 09/30/2013	BUDGET REVENUES	BUDGET EXPENDITURES	PROJECTED CASH BALANCE @ 09/30/2014
500 - UTILITY FUND	\$96,908	\$4,968,200	(\$4,968,200)	\$96,908
501 - UTILITY DEBT SERVICE FUND *	356,343	1,234,709	(1,228,709)	362,343
502 - UTILITY EMERGENCY RESERVE	250,000	0	0	250,000
503 - EQUIPMENT REPLACEMENT *	633,311	109,000	(236,000)	506,311
504 - UTILITY PROJECTS FUND	195,901	2,500	(180,000)	18,401
507 - UTILITY IMPACT IMPROVEMENTS	37,806	0	0	37,806
511 - 2007 UTILITY IMPROVEMENT BOND FUND *	409,660	2,500	(412,160)	0
512 - 2009 UTILITY IMPROVEMENT BOND FUND *	0	0	0	0
TOTAL PROPRIETARY FUNDS	\$1,979,929	\$6,316,909	(\$7,025,069)	\$1,271,769

* DESIGNATED FUNDS

** UTILITY FUND REFLECTS CASH BALANCE PORTION OF RETAINED EARNINGS.

PROJECTED CASH BALANCES

@ September 30, 2014



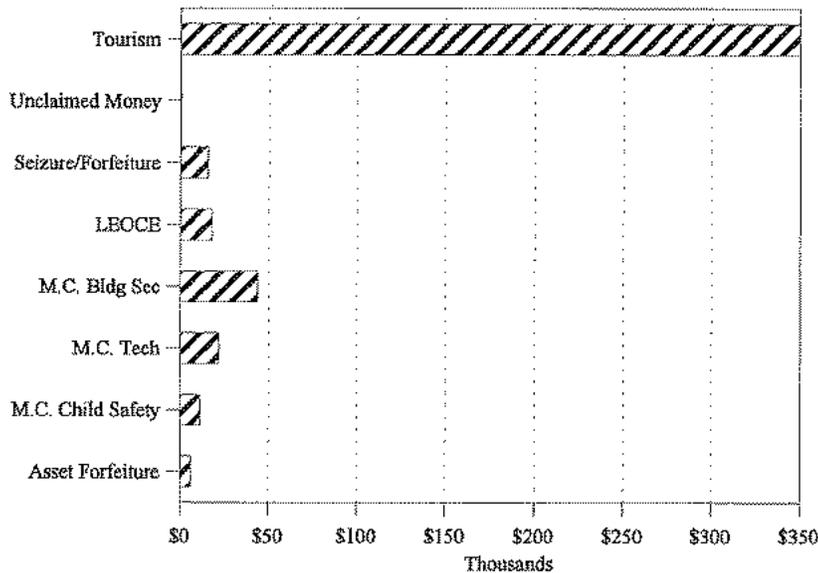
WOODWAY, TEXAS

SPECIAL REVENUE GOVERNMENTAL FUND TYPES
PROJECTED FUND BALANCE

FUND	PROJECTED	BUDGET	BUDGET	PROJECTED
	FUND BALANCE @ 09/30/2013	REVENUES	EXPENDITURES	FUND BALANCE @ 09/30/2014
200 - TOURISM FUND	\$243,843	\$502,000	(\$395,912)	\$349,931
203 - UNCLAIMED MONEY FUND	171	0	0	171
210 - DRUG SEIZURE/FORFEITURE FUND	15,373	100	0	15,473
211 - LAW ENFORCEMENT OFFICER CONT EDUC	19,702	150	(2,000)	17,852
212 - MUNICIPAL COURT BUILDING SECURITY	38,102	5,300	0	43,402
213 - MUNICIPAL COURT TECHNOLOGY FUND	33,371	6,500	(18,000)	21,871
214 - MUNICIPAL COURT CHILD SAFETY FUND	10,518	1,000	0	11,518
215 - ASSET FORFEITURE FUND	6,147	0	0	6,147
TOTAL SPECIAL REVENUE FUNDS	\$367,227	\$515,050	(\$415,912)	\$466,365

PROJECTED FUND BALANCES

@ September 30, 2014



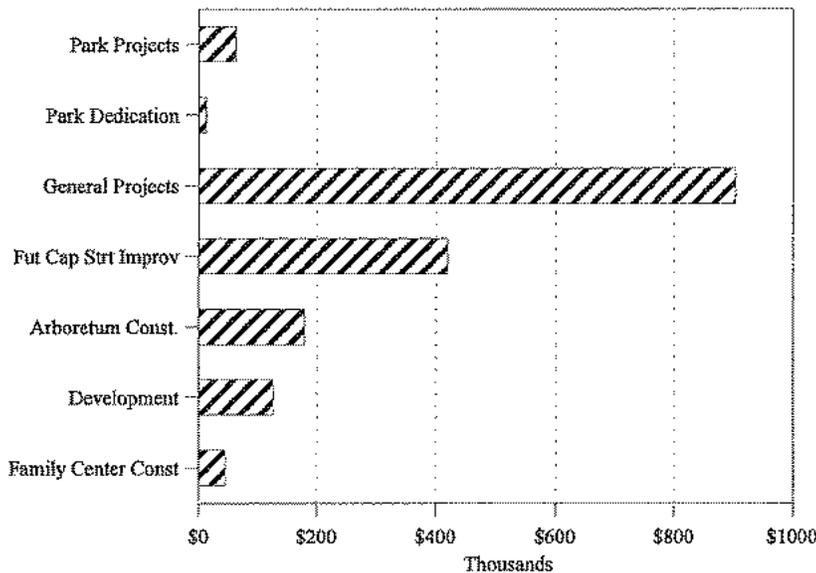
WOODWAY, TEXAS

CAPITAL PROJECT GOVERNMENTAL FUND TYPES
PROJECTED FUND BALANCE

FUND	PROJECTED FUND BALANCE @ 09/30/2013	BUDGET REVENUES	BUDGET EXPENDITURES	PROJECTED FUND BALANCE @ 09/30/2014
300 - PARK PROJECTS FUND	\$62,222	\$500	\$0	\$62,722
301 - PARK DEDICATION FUND	11,864	100	0	11,964
302 - GENERAL PROJECTS FUND	1,872,179	10,000	(977,670)	904,509
306 - FUTURE CAPITAL STREET IMPROVEMENT FUND	625,946	393,147	(600,000)	419,093
308 - ARBORETUM CONSTRUCTION FUND	251,267	12,500	(84,500)	179,267
309 - DEVELOPMENT FUND	125,109	1,200	0	126,309
310 - FAMILY CENTER CONSTRUCTION FUND	48,275	6,700	(10,000)	44,975
TOTAL CAPITAL PROJECT FUNDS	\$2,996,862	\$424,147	(\$1,672,170)	\$1,748,839

PROJECTED FUND BALANCES

@ September 30, 2014



WOODWAY, TEXAS

2013-2014
CAPITAL PROJECT FUNDS SUMMARY
(combines Governmental & Proprietary Funds)

RESOURCES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Fund Balance	\$8,349,624	\$5,551,468	\$5,551,468	\$3,640,229
Revenues				
300 - Park Projects Revenue	663	0	622	500
301 - Park Dedication Revenue	126	100	119	100
302 - General Projects Revenue	894,456	25,000	666,298	10,000
306 - Future Capital Street Improvement Rev	392,498	390,527	389,166	393,147
308 - Arboretum Construction Revenue	225,140	14,500	97,178	12,500
309 - Development Revenue	1,333	1,200	1,251	1,200
310 - Family Center Construction Revenue	9,835	5,100	8,449	6,700
504 - Utility Projects Revenue	703,403	2,500	964,375	2,500
507 - Utility Impact Improvement Revenue	0	0	0	0
511 - 2007 Utility Improvement Revenue	1,949	2,500	4,106	2,500
512 - 2009 Utility Improvement Revenue	6,377	2,000	1,392	0
Total Revenues	\$2,235,780	\$443,427	\$2,132,956	\$429,147
Total Resources	\$10,585,404	\$5,994,895	\$7,684,424	\$4,069,376

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Administration	\$0	\$0	\$0	\$0
Facilities	957,284	56,847	229,370	10,000
Drainage	0	0	0	0
Streets	610,111	1,800,000	1,423,193	1,577,670
Park Projects	1,931,027	47,000	52,471	84,500
Development Projects	0	0	0	0
Water Projects	1,232,855	1,723,500	2,286,217	180,000
Sewer Projects	302,659	301,124	52,944	412,160
Transfers	0	0	0	0
Total Expenditures	\$5,033,936	\$3,928,471	\$4,044,195	\$2,264,330
Ending Fund Balance	\$5,551,468	\$2,066,424	\$3,640,229	\$1,805,046

WOODWAY, TEXAS

OVERALL
DEBT SERVICE SCHEDULE

DATE	FISCAL GENERAL GOVERNMENT			FISCAL UTILITY SYSTEM			FISCAL SPECIAL REVENUE			FISCAL GRAND TOTALS		
	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL
	2013-2014	360,000	53,137	413,137	915,000	311,909	1,226,909	70,000	60,100	130,100	1,345,000	425,146
2014-2015	370,000	42,338	412,338	950,000	280,934	1,230,934	75,000	58,700	133,700	1,395,000	381,972	1,776,972
2015-2016	380,000	30,587	410,587	910,000	247,234	1,157,234	75,000	57,200	132,200	1,365,000	335,021	1,700,021
2016-2017	390,000	18,513	408,513	800,000	214,534	1,014,534	75,000	55,700	130,700	1,265,000	288,747	1,553,747
2017-2018	145,000	5,800	150,800	705,000	185,115	890,115	80,000	54,200	134,200	930,000	245,115	1,175,115
2018-2019				735,000	157,465	892,465	80,000	51,800	131,800	815,000	209,265	1,024,265
2019-2020				395,000	128,435	523,435	80,000	49,400	129,400	475,000	177,835	652,835
2020-2021				420,000	112,035	532,035	85,000	46,200	131,200	505,000	158,235	663,235
2021-2022				325,000	94,447	419,447	90,000	42,800	132,800	415,000	137,247	552,247
2022-2023				340,000	80,635	420,635	95,000	39,200	134,200	435,000	119,835	554,835
2023-2024				355,000	66,015	421,015	95,000	35,400	130,400	450,000	101,415	551,415
2024-2025				370,000	50,750	420,750	100,000	31,600	131,600	470,000	82,350	552,350
2025-2026				385,000	34,562	419,562	105,000	27,600	132,600	490,000	62,162	552,162
2026-2027				405,000	17,719	422,719	110,000	23,400	133,400	515,000	41,119	556,119
2027-2028							115,000	19,000	134,000	115,000	19,000	134,000
2028-2029							115,000	14,400	129,400	115,000	14,400	129,400
2029-2030							120,000	9,800	129,800	120,000	9,800	129,800
2030-2031							125,000	5,000	130,000	125,000	5,000	130,000
TOTAL	\$1,645,000	\$150,375	\$1,795,375	\$8,010,000	\$1,981,789	\$9,991,789	\$1,690,000	\$681,500	\$2,371,500	\$11,345,000	\$2,813,664	\$14,158,664

This schedule reflects principal and interest, but does not include paying agent fees.

WOODWAY, TEXAS

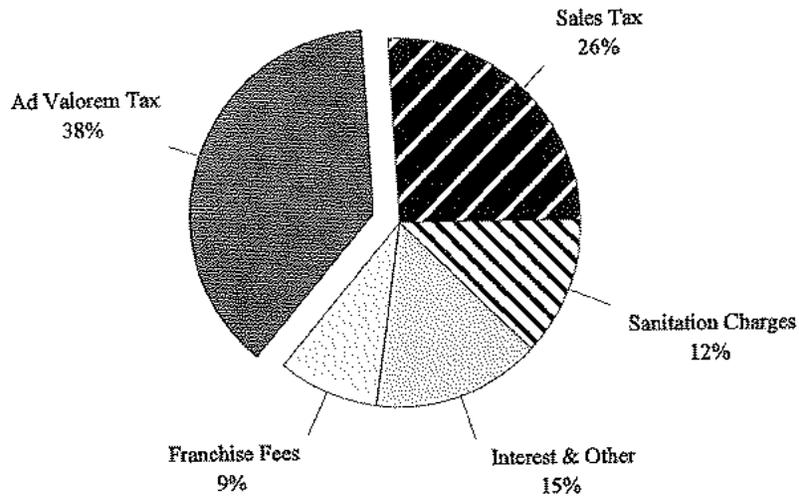


GENERAL FUND

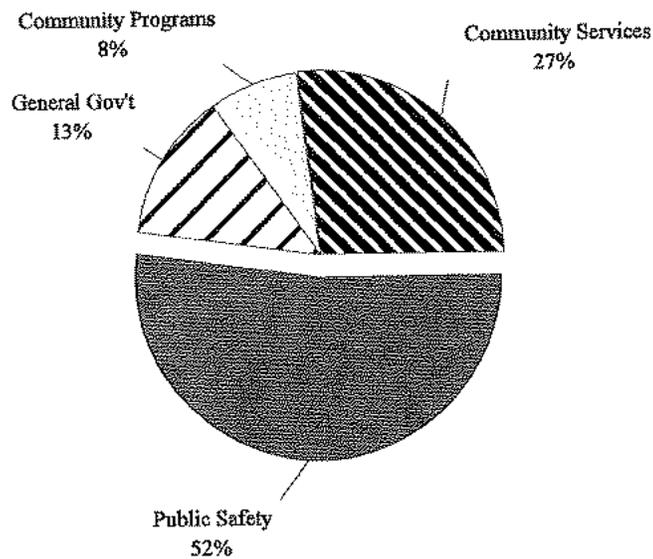


GENERAL FUND REVENUES VS. EXPENDITURES

GENERAL FUND REVENUES



GENERAL FUND EXPENDITURES



WOODWAY, TEXAS
2013-2014
GENERAL FUND BUDGET SUMMARY

REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Fund Balance	\$1,987,449	\$2,020,589	\$2,020,589	\$2,014,220
Revenues				
Ad Valorem Tax	\$3,031,195	\$3,028,566	\$3,053,206	\$3,095,155
Sales Tax	1,936,276	2,010,900	2,004,240	2,091,600
Franchise Fees	772,511	712,000	701,520	701,000
Sanitation Services	985,702	983,000	1,005,359	1,003,000
Interest and Other	999,950	1,183,422	1,147,493	1,241,997
Total Revenues	\$7,725,634	\$7,917,888	\$7,911,818	\$8,132,752
Total Resources	\$9,713,083	\$9,938,477	\$9,932,407	\$10,146,972
EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
General Government				
City Secretary's Office	\$167,284	\$181,997	\$158,539	\$180,584
Administration	387,387	484,323	436,576	512,727
Finance	237,503	253,237	247,982	267,122
Non-Departmental	946,617	102,000	718,678	86,000
Public Safety				
Police/Fire/Animal Control	3,473,155	4,015,699	3,650,062	4,128,853
Municipal Court	132,962	148,687	144,336	152,290
Community Services				
Streets	368,765	430,671	393,973	443,516
Sanitation	883,593	910,824	902,237	915,260
Parks	264,742	331,082	285,399	349,209
Public Buildings	164,562	176,637	159,290	175,313
C.S. Admin/Inspections	246,088	279,040	261,218	284,901
Community Programs				
Community Development	2,886	11,907	11,907	11,907
Economic Development	0	4,755	4,755	4,755
Woodway Beautiful	3,831	9,350	6,300	9,350
Youth Commission	1,278	5,250	5,250	5,250
Carleen Bright Arboretum	236,001	360,883	322,263	387,583
Woodway Family Center	175,840	211,546	209,422	218,132
Total Expenditures	\$7,692,494	\$7,917,888	\$7,918,187	\$8,132,752
Ending Fund Balance	\$2,020,589	\$2,020,589	\$2,014,220	\$2,014,220

" Welcome Home to Woodway "

GENERAL FUND
MAJOR REVENUE SOURCES

(Page 1 of 2)

Ad Valorem Tax (38%)

The Ad Valorem Tax, or property tax, accounts for \$3,856,339 in revenues. This represents a \$62,243, or 1.6%, increase over estimated FY 2013 collections. \$413,537 of this is dedicated to pay toward the City's General Obligation Debt and \$383,647 will be dedicated to the payment of future capital street improvements. Also, the City will receive approximately \$16,000 in delinquent tax payments and \$20,000 in penalties and interest in FY 2014; therefore, the contribution to the General Fund (operating) is \$3,095,155, or 38%.

The FY 2013 tax rate was \$0.4569 per \$100 of assessed value, and the tax rate for FY 2014 is proposed to remain the same.

Estimated Ad Valorem Tax collections are budgeted as 99% of the Operation & Maintenance portion of taxes levied. Delinquent tax and penalty/interest payments are estimated based on historical data.

Sales Tax (26%)

The State of Texas authorizes municipalities to collect a 1% sales tax for general operating purposes. In addition, the City of Woodway collects an additional 0.5% sales tax for the reduction of ad valorem (property) taxes.

The FY 2014 collections are projected at \$2,091,600, or 26% of the General Fund operating budget. Sales tax collections are generally conservatively estimated based on past collections only. Anticipated economic growth is not considered as sales tax is regarded as a very volatile source of revenue.

Franchise Fees (9%)

Utility companies, such as Oncor Electric, Southwestern Bell Telephone, Atmos Gas, and Time Warner Entertainment Company, use the City's right-of-ways and easements to conduct their business. In exchange for the right to use public right-of-ways and easements, the companies pay a franchise, or rental use fee. For the first time in FY 1998-99, a road use fee was added to the City's contract for refuse collection. In FY 2014 these fees will represent a projected \$701,000 (representing 9% of general operating revenues).

Franchise fees are estimated based on prior year data with a very marginal allowance for growth and an allowance for anticipated new franchise agreements.

GENERAL FUND
MAJOR REVENUE SOURCES
(Page 2 of 2)

Sanitation Service Charges (12%)

The City of Woodway contracts with Progressive Waste Solutions for refuse collection services and with the City of Waco for refuse disposal services. The General Fund charges residential and commercial sanitation fees based on the cost of collection services, disposal services, and the City's administrative services. Sanitation charges will represent 12% of the general operating revenues, or \$1,003,000 in FY 2014.

Sanitation service charges are budgeted based on current user levels.

Interest and Other Income (15%)

This revenue source includes several fee revenues such as permits, court fines, mixed beverage tax, park reservations, animal control fees, and miscellaneous income, as well as, interest income on investments and service charges - utility fund (an administrative reimbursement of service costs from the Utility Fund). Interest and other income is projected for FY 2014 at \$1,241,997, or 15%.

Interest and other sources of income are estimated using historical data in conjunction with projections for the upcoming year.

WOODWAY, TEXAS

GENERAL FUND PROJECTED REVENUES

REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Ad Valorem Taxes				
Current Ad Valorem Taxes	\$3,765,524	\$3,794,830	\$3,794,096	\$3,856,339
* Interest & Sinking Fund	(399,455)	(411,737)	(407,232)	(413,537)
Future Capital Street Improvements	(370,866)	(377,527)	(373,524)	(383,647)
Delinquent Ad Valorem Taxes	15,615	8,000	19,354	16,000
Interest and Penalties	20,377	15,000	20,512	20,000
	\$3,031,195	\$3,028,566	\$3,053,206	\$3,095,155
Sales & Use Taxes				
Sales Tax (1%)	\$1,290,851	\$1,340,600	\$1,336,160	\$1,394,400
Sales Tax (.5%)	645,425	670,300	668,080	697,200
Sales Tax Rebates	0	0	0	0
	\$1,936,276	\$2,010,900	\$2,004,240	\$2,091,600
Franchise Fees				
Oncor Electric	\$399,965	\$350,000	\$365,000	\$365,000
Telecommunications	59,375	62,000	56,960	57,000
Atmos Gas	143,217	135,000	105,002	104,000
Cable Television	134,706	130,000	139,085	140,000
Collection Road Use Fees	35,248	35,000	35,473	35,000
	\$772,511	\$712,000	\$701,520	\$701,000
Sanitation Services				
Sanitation - Residential	\$632,390	\$635,000	\$641,717	\$640,000
Sanitation - Commercial	350,312	345,000	360,642	360,000
Landfill Permits	0	0	0	0
Recycling Revenue	3,000	3,000	3,000	3,000
	\$985,702	\$983,000	\$1,005,359	\$1,003,000

* The \$413,537 consists of \$360,000 in principal, \$53,137 in interest, and \$400 in trustee fees.

WOODWAY, TEXAS

GENERAL FUND PROJECTED REVENUES

REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Interest and Other				
Permits - Building	\$81,336	\$70,000	\$132,935	\$80,000
Permits - Miscellaneous	4,525	5,000	4,998	5,000
Platting/Zoning Fees	1,528	3,000	3,197	3,000
Grant Proceeds	0	0	0	0
Court Fines	125,101	129,000	126,982	125,000
Miscellaneous Court Fees	44,012	45,000	47,869	45,000
State Service Fees	9,533	9,500	8,684	9,000
Time Payment Fees	0	0	0	0
Interest Income	30,377	35,000	27,341	25,000
Mixed Beverage Tax	463	250	510	350
Park Reservations	10,103	10,000	12,593	10,000
Arboretum Rentals	82,518	140,000	184,324	190,000
Animal Control Fees	1,098	1,000	2,110	1,000
* Service Charges - Utility Fund	240,002	248,643	248,643	278,332
Alarm Monitoring	18,494	19,000	18,377	18,000
Vehicle Trip Fees	702	0	0	0
Dispatch Services	8,677	12,000	13,265	23,000
Miscellaneous Income	7,712	20,000	8,610	10,000
Lease Revenue	3,600	3,600	3,600	3,600
Arboretum Attendant/Security	1,965	3,500	3,480	3,500
Arboretum Event Sponsorships	10	0	0	0
Arboretum Memberships	0	0	0	0
Arboretum Equipment Rental	285	0	1,440	0
Arboretum Catering	158	0	150	0
Family Center Program Fees	138,940	172,546	128,735	179,132
Family Center Attendant/Security	0	0	0	0
Family Center Rentals	8,114	5,000	7,785	7,000
Family Center Sponsorships	19,200	23,000	18,600	20,000
Family Center Concessions	10,855	11,000	10,396	12,000
Transfer from Tourism Fund	150,642	217,383	132,869	194,083
	\$999,950	\$1,183,422	\$1,147,493	\$1,241,997
Total Revenues	\$7,725,634	\$7,917,888	\$7,911,818	\$8,132,752

* The \$278,332 consists of \$208,749 in the Water Services Department and \$69,583 in the Sewer Services Department.

WOODWAY, TEXAS

**ESTIMATED AD VALOREM TAX COLLECTION & PROPOSED DISTRIBUTION
FISCAL YEAR 2013-2014**

Assessed Valuation for 2013	\$852,548,069
Tax Rate Per \$100 Valuation	0.4569
Revenue from 2013 Tax Roll	3,895,292
Estimated Collections	99%
TOTAL FUNDS AVAILABLE	\$3,856,339

SCHEDULE OF TAX LEVY AND COLLECTION RATE

TAX YEAR	TOTAL ASSESSED VALUATION	TAX RATE	TAX LEVY	CURRENT TAX COLLECTION	% COLLECTION TO LEVY
2003	564,050,135	0.45720	2,578,837	2,553,670	99.024%
2004	601,556,702	0.45720	2,750,317	2,710,820	98.564%
2005	633,410,222	0.45720	2,895,952	2,865,705	98.956%
2006	677,180,549	0.45720	3,096,069	3,062,547	98.917%
2007	716,386,792	0.45720	3,275,320	3,247,593	99.153%
2008	776,590,751	0.45720	3,550,573	3,516,857	99.050%
2009	807,392,339	0.45720	3,691,398	3,651,754	98.926%
2010	816,065,003	0.45720	3,731,049	3,686,509	98.806%
2011	833,545,416	0.45690	3,808,469	3,765,524	98.872%
2012	838,949,841	0.45690	3,833,162	3,796,907	99.054%
2013	852,548,069	0.45690	3,895,292		

TAX RATE PER \$100

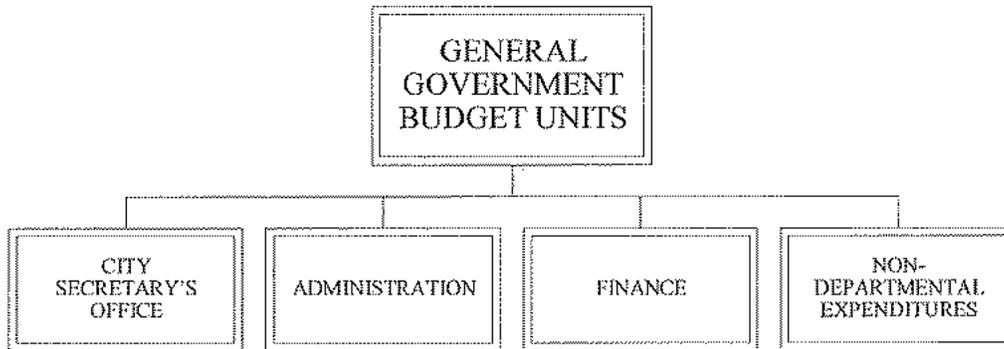
PROPOSED DISTRIBUTION	2012-2013	2013-2014	AMOUNT 2013-2014	%
General	0.362823	0.363394	3,059,155	79.328%
Future Capital Street Improvements	0.045000	0.045000	383,647	9.948%
Interest and Sinking	0.049077	0.048506	413,537	10.724%
Total	0.456900	0.456900	3,856,339	100.000%

**GENERAL FUND
DETAIL**



WOODWAY, TEXAS

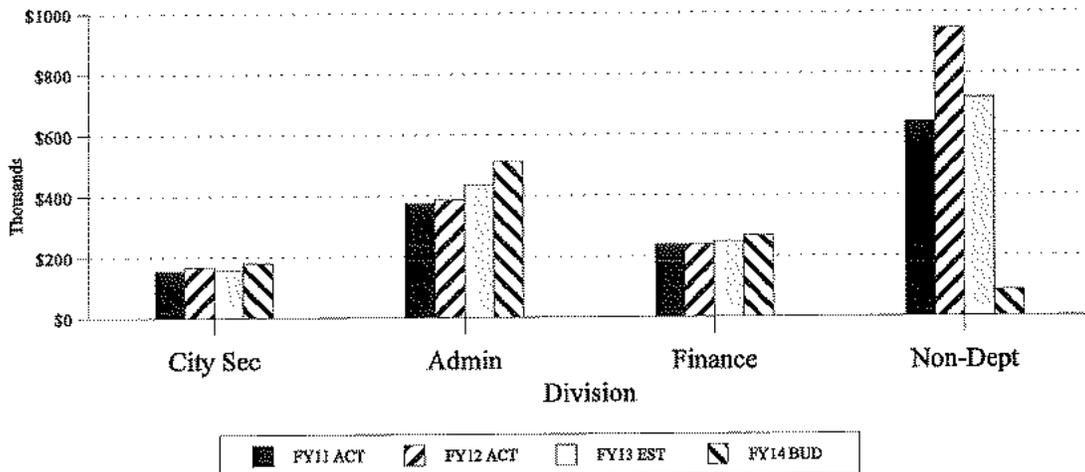
GENERAL GOVERNMENT SUMMARY
2013-2014



City Manager - Yousry Zakhary (772-4480)
 Director of Finance - William Klump (772-4480)
 City Secretary - Jennifer Canady (772-4480)

ACTIVITY	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
City Secretary's Office	\$167,284	\$181,997	\$158,539	\$180,584
Administration	387,387	484,323	436,576	512,727
Finance	237,503	253,237	247,982	267,122
Non-Departmental	946,617	102,000	718,678	86,000
TOTALS	\$1,738,791	\$1,021,557	\$1,561,775	\$1,046,433

THREE YEARS AND PROPOSED
(Actual to Estimated to Proposed)



WOODWAY, TEXAS

GENERAL GOVERNMENT SUMMARY
2013-2014

RESOURCES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
General Resources	\$1,708,414	\$986,557	\$1,534,434	\$1,021,433
Interest Income	30,377	35,000	27,341	25,000
Total Resources	\$1,738,791	\$1,021,557	\$1,561,775	\$1,046,433

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits	\$627,269	\$723,847	\$689,757	\$760,968
Supplies & Materials	45,005	53,177	32,500	49,860
Repairs & Maintenance	11,162	14,600	11,200	14,600
Other Services & Charges	178,799	227,433	178,318	217,505
Capital	1,556	2,500	0	3,500
Operating Transfers	875,000	0	650,000	0
Total Expenditures	\$1,738,791	\$1,021,557	\$1,561,775	\$1,046,433

PERSONNEL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.50	0.50	0.50	0.50
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	2.00	2.70	2.70	2.70
Management/Supervision	4.00	4.00	4.00	4.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	6.50	7.20	7.20	7.20

WOODWAY, TEXAS

**GENERAL GOVERNMENT
CITY SECRETARY'S OFFICE - 4101**

PROGRAM DESCRIPTION

The City Secretary coordinates the City Council agenda process, attends meetings of the City Council, and prepares the official minutes. The City Secretary prepares and distributes all board and commission meeting packets, coordinates the appointment process, and monitors terms and attendance. The City Secretary is responsible for posting all open meetings and events, and publishes and distributes public hearing notices as required by law. The City Secretary administers all municipal elections and coordinates the joint use of equipment and facilities with the Midway ISD. The City Secretary is the clerk of record for the City, responsible for documenting, publishing, and archiving official records. The City Secretary administers the organization-wide records management program with the assistance of an outside consultant, provides record retrieval, and processes requests for public information. The City Secretary is responsible for the annual ordinance codification process. The City Secretary coordinates the bidding process for all City departments when sealed bids are required. The City Secretary prepares written materials including, but not limited to, general correspondence, reports and policies, and conducts research and performs special projects as assigned by the City Manager.

GOALS AND OBJECTIVES FOR 2013-2014

1. Continue up to date administration of record retention program through annual assistance from outside services.
2. Prepare information regarding board/commission member vacancies and attendance records for City Council Nominating Committee by April of each year.
3. Prepare board/commission packets for mailing one week prior to each meeting; distribute City Council packets on Friday before the meeting or earlier if possible. Post meetings as required by law.
4. Complete all tasks necessary to efficiently conduct City elections as required by law; oversee the conduct of early voting for City and MISD elections.
5. File all plats with County Clerk in a timely fashion.
6. Transcribe City Council minutes within 48 hours of meeting.
7. Publish, post and mail public hearing notices as required by law.
8. Mail letters to holders of expiring Special Use Permits and process all special use permits in a timely fashion.
9. File final ordinance, resolution and bid documents as soon as possible after finalization, and publish as required by law.

PERFORMANCE MEASURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
1. Boxes of Inactive Records	225	225	227	230
Cubic Feet of Records Purged	83	85	56	56
2. Number of Board/Commission Attendance Records Maintained	45	55	43	50
3. Number of Meeting Packets Prepared - Council, Boards, & Comm.	70	80	65	65
4. Number of Meetings & Events Posted	105	130	100	100
5. Number of Early Voters Processed - City	215	300	0	300
6. Number of Election Day Voters Processed - City	208	400	0	400
7. Number of Plats Filed	7	6	4	4
8. Number of Council Minutes Transcribed	23	26	23	23
- Number of Total Pages	111	140	100	100
9. Number of Public Hearing Notices Posted	12	20	12	12
10. Number of SUP Renewal Letters Mailed	7	8	4	5
Number of SUP Approval Letters Mailed	4	8	4	5
11. Number of Ordinances/Resolutions/Bids Processed	41	40	30	30
12. Number of Bids Published and Opened	5	4	3	3

WOODWAY, TEXAS

GENERAL GOVERNMENT
CITY SECRETARY'S OFFICE - 4101

RESOURCES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
General Resources	\$167,284	\$181,997	\$158,539	\$180,584
Total Resources	\$167,284	\$181,997	\$158,539	\$180,584

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits	\$90,333	\$94,543	\$91,325	\$99,126
Supplies & Materials	19,328	18,902	7,510	17,710
Repairs & Maintenance	0	600	600	600
Other Services & Charges	57,623	67,952	59,104	63,148
Capital	0	0	0	0
Operating Transfers	0	0	0	0
Total Expenditures	\$167,284	\$181,997	\$158,539	\$180,584

PERSONNEL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	1.00	1.00	1.00	1.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	1.00	1.00	1.00	1.00

MAJOR BUDGET CHANGES

No major changes are budgeted.

WOODWAY, TEXAS

CITY SECRETARY'S OFFICE - 4101

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits				
Professional	\$64,080	\$66,984	\$66,997	\$70,297
Overtime	3,047	3,500	1,447	3,500
Insurance	9,366	9,702	9,092	10,236
FICA/Medicare Tax	992	1,042	1,013	1,091
Retirement	11,387	11,749	11,236	12,366
Workers' Compensation	147	169	154	166
Incentive Pay	1,314	1,397	1,386	1,470
Total Salaries & Benefits	\$90,333	\$94,543	\$91,325	\$99,126
Supplies & Materials				
Printing	\$2,210	\$3,692	\$2,500	\$3,000
Computer Supplies	1,641	210	210	210
Office Supplies	496	800	800	800
Postage	568	1,500	1,000	1,000
Supplies - Motor Vehicles	0	0	0	0
Supplies - Election	11,903	10,000	300	10,000
Service Awards/Banquet	2,510	2,700	2,700	2,700
Total Supplies & Materials	\$19,328	\$18,902	\$7,510	\$17,710
Repairs & Maintenance				
Maintenance - Office Equipment	\$0	\$600	\$600	\$600
Total Repairs & Maintenance	\$0	\$600	\$600	\$600

WOODWAY, TEXAS

CITY SECRETARY'S OFFICE - 4101

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Other Services & Charges				
Special Studies	\$2,048	\$2,700	\$2,200	\$2,700
Contract Labor	0	0	0	0
Tax Collection Fee	11,041	11,041	10,790	11,041
Appraisal District Fees	41,198	50,000	42,296	45,000
Schools/Conferences	1,417	1,462	1,462	1,462
Employment Screening	0	0	0	0
Property/Liability Insurance	864	907	1,050	1,103
Newspaper Notices	859	1,536	1,000	1,536
Subscriptions/Memberships	196	306	306	306
Total Other Services & Charges	\$57,623	\$67,952	\$59,104	\$63,148
Capital Outlay				
Office Equipment	\$0	\$0	\$0	\$0
Total Capital Outlay	\$0	\$0	\$0	\$0
Operating Transfers				
Equipment Replacement Transfer	\$0	\$0	\$0	\$0
Total Operating Transfers	\$0	\$0	\$0	\$0
Total Expenditures	\$167,284	\$181,997	\$158,539	\$180,584

WOODWAY, TEXAS

**GENERAL GOVERNMENT
ADMINISTRATION - 4103**

PROGRAM DESCRIPTION

The Administration Division is responsible for general management of the City's affairs as determined by policy established by the City Council. This Division includes the City Manager, the Assistant to the City Manager, and an Administrative Assistant. The City Manager serves as the chief executive officer of the City, responsible for personnel management, financial management, and all operational oversight. Administration also accepts responsibility for coordinating various City events and communications. The Division serves as a primary point of contact and liaison to the City Council, the community, the press, boards and commissions, and area agencies.

GOALS AND OBJECTIVES FOR 2013-2014

1. Achieve Distinguished Budget Presentation Award from GFOA for 19th consecutive year.
2. Enhance communication with citizenry through continuing to publish an attractive and informative newsletter at least 6 times per year, maintaining an enhanced web site, and coordinating neighborhood meetings prior to public improvements.
3. Maintain active participation in community and intergovernmental matters through providing leadership on various planning committees (i.e. Waco MPO, HOTCOG, Hewitt Chamber of Commerce, Greater Waco Chamber, etc.).
4. Provide support for the City's Boards and Commissions.
5. Implement Year 19 of Pay-For-Performance.
6. Implement year 16 of the Toward 2000 Task Force capital improvement program initiative.
7. Actively promote quality commercial/retail development along Hwy. 84.
8. Continue to provide effective leadership for Waco/McLennan County Public Health District.
9. Nurture professional development of management team.
10. Further motivate and foster employee productivity through implementation of various workforce programs (i.e. Team Incentives, etc.)

PERFORMANCE MEASURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
1. Newsletters published	7	6	6	6
2. Citizen calls (average daily)	50	20	50	50
3. Special events coordinated	15	15	15	15
4. Employees per Capita	1:106	1:102	1:104	1:102
5. General Obligation Bond Rating:				
A. Moody's Investors Service	Aa2	Aa2	Aa2	Aa2
B. Standard & Poor's	AA	AA	AA	AA
6. Bonds Sold (\$Million)	\$0.0	\$0.0	\$0.0	\$0.0
7. Ad Valorem Tax Rate:				
A. Operation & Maintenance	0.363431	0.362823	0.362823	0.363394
B. Future Capital Street Improvements	0.045000	0.045000	0.045000	0.045000
C. Interest & Sinking	0.048469	0.049077	0.049077	0.048506

WOODWAY, TEXAS

ADMINISTRATION - 4103

RESOURCES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
General Resources	\$387,387	\$484,323	\$436,576	\$512,727
Total Resources	\$387,387	\$484,323	\$436,576	\$512,727

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits	\$342,174	\$420,118	\$393,872	\$439,924
Supplies & Materials	19,579	26,825	18,600	25,200
Repairs & Maintenance	101	2,000	200	2,000
Other Services & Charges	23,977	32,880	23,904	43,103
Capital	1,556	2,500	0	2,500
Operating Transfers	0	0	0	0
Total Expenditures	\$387,387	\$484,323	\$436,576	\$512,727

PERSONNEL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	1.00	1.70	1.70	1.70
Management/Supervision	2.00	2.00	2.00	2.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	3.00	3.70	3.70	3.70

MAJOR BUDGET CHANGES

No major changes are budgeted.

WOODWAY, TEXAS

ADMINISTRATION - 4103

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits				
Office/Clerical	\$0	\$0	\$0	\$0
Professional	50,777	86,263	79,218	89,941
Management/Supervision	202,668	212,643	213,096	223,508
Temporary	0	12,480	0	12,480
Overtime	1,528	2,000	1,500	2,000
Insurance	33,844	42,078	40,001	44,059
FICA/Medicare Tax	1,474	5,399	1,947	5,616
Retirement	43,311	50,095	49,100	52,816
Workers' Compensation	3,250	3,579	3,472	3,494
Car Allowance	0	0	0	0
Incentive Pay	5,322	5,581	5,538	6,010
Total Salaries & Benefits	\$342,174	\$420,118	\$393,872	\$439,924
Supplies & Materials				
Office Supplies	\$2,483	\$2,500	\$2,000	\$2,500
Computer Supplies	3,510	1,500	1,500	1,500
Postage	5,097	5,500	5,000	5,000
Film and Developing	0	150	0	0
Printing	173	2,000	1,000	1,000
Supplies - Motor Vehicles	539	2,175	500	2,000
Minor Tools & Equipment	583	1,000	600	1,200
Food/Memorials	3,505	6,000	4,000	6,000
Service Awards/Banquet	3,689	6,000	4,000	6,000
Total Supplies & Materials	\$19,579	\$26,825	\$18,600	\$25,200
Repairs & Maintenance				
Maintenance - Motor Vehicles	\$101	\$1,000	\$200	\$1,000
Maintenance - Office Equipment	0	1,000	0	1,000
Total Repairs & Maintenance	\$101	\$2,000	\$200	\$2,000

WOODWAY, TEXAS

ADMINISTRATION - 4103

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Other Services & Charges				
Special Studies	\$0	\$0	\$0	\$7,000
Contract labor	0	0	0	2,000
Schools/Conferences	2,265	9,800	3,130	9,500
Employment Screening	168	0	124	500
Recruiting	0	0	0	0
Newsletter	12,800	12,000	12,000	12,000
Newspaper Notices	40	250	100	500
Property/Liability Insurance	864	990	1,050	1,103
Community Programs	65	500	0	1,000
Subscriptions/Memberships	7,775	7,840	7,500	7,500
Boards & Commissions	0	1,500	0	2,000
Contingency/Emergency Expenditure	0	0	0	0
Total Other Services & Charges	\$23,977	\$32,880	\$23,904	\$43,103
Capital Outlay				
Office Equipment	\$1,556	\$2,500	\$0	\$2,500
Total Capital Outlay	\$1,556	\$2,500	\$0	\$2,500
Operating Transfers				
Equipment Replacement	\$0	\$0	\$0	\$0
Total Operating Transfers	\$0	\$0	\$0	\$0
Total Expenditures	\$387,387	\$484,323	\$436,576	\$512,727

WOODWAY, TEXAS

**GENERAL GOVERNMENT
FINANCE - 4105**

PROGRAM DESCRIPTION

The Finance Division is responsible for recording all financial transactions, preparing internal reports, and coordinating the external audit. The Division prepares and implements the annual budget and prepares monthly budgetary reports, as well as maintains the City's cash and investment portfolio. Finance is also responsible for purchasing by maintaining a purchase order system, enforcing purchasing internal controls, and the related encumbrance accounting. The Finance Division is also responsible for Risk Management duties by maintaining and updating Property & Liability, Errors & Omissions and Workers' Compensation insurance and processing claims. The Finance Division is responsible for coordinating the City's personnel function including processing new hires, terminations, and promotions; maintaining personnel records; and administering personnel benefits. Finally, the Finance Division is also responsible for the Utility Billing/Customer Service functions.

GOALS AND OBJECTIVES FOR 2013-2014

1. Prepare and present quarterly financial reports for City Council by 2nd Council meeting following the quarter.
2. Prepare and distribute monthly budget reports for Staff by 10th of month.
3. Complete cross training for personnel on departmental operations and implement periodic temporary reassignments.
4. Complete full training for existing staff in order to reorganize employee duties to streamline operations.
5. Continue to develop all employees' PC abilities in Word and Excel in order to provide efficiency & automate manual duties.
6. Perform reconciliation of general ledger accounts by 10th of month with 99% accuracy.
7. Cross train all department personnel on utility operations.
8. Continue to improve interdepartmental relations.

PERFORMANCE MEASURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
1. Quarterly Financial Reports Compiled/Presented	4	4	4	4
2. Budget Reports Issued to Department Heads by 10th month	82%	92%	92%	92%
3. Investment Portfolio Maintained (million \$)	\$11.0	\$11.0	\$9.0	\$9.0
4. Payroll Prepared				
- Checks	84	100	81	100
- Direct Deposit	2,054	2,100	2,132	2,200
5. Accounts Payable Checks Prepared	3,402	3,400	3,453	3,500
6. Purchase Orders Issued	319	325	306	325
7. Journal Entries Processed	1,995	2,000	2,018	2,025
8. Property & Liability Claims Processed	10	15	4	10
9. Workers' Comp Claims Processed	7	10	8	10
10. Employment Applications Processed	218	220	219	220
11. New Hires Processed	16	20	19	20
12. Employee Terminations Processed	12	15	16	15
13. Rate of Employee Turnover (%)	11.00%	12.00%	14.00%	15.00%
14. Park Reservations Processed	208	225	226	225
15. Number of Regular Employees Served	83	87	83	86

WOODWAY, TEXAS

GENERAL GOVERNMENT
FINANCE - 4105

RESOURCES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
General Resources	\$207,126	\$218,237	\$220,641	\$242,122
Interest Income	30,377	35,000	27,341	25,000
Total Resources	\$237,503	\$253,237	\$247,982	\$267,122

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits	\$194,762	\$207,186	\$204,560	\$219,918
Supplies & Materials	6,098	7,450	6,390	6,950
Repairs & Maintenance	11,061	12,000	10,400	12,000
Other Services & Charges	25,582	26,601	26,632	27,254
Capital	0	0	0	1,000
Operating Transfers	0	0	0	0
Total Expenditures	\$237,503	\$253,237	\$247,982	\$267,122

PERSONNEL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.50	0.50	0.50	0.50
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	2.00	2.00	2.00	2.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	2.50	2.50	2.50	2.50

MAJOR BUDGET CHANGES

No major changes are budgeted.

WOODWAY, TEXAS

FINANCE - 4105

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits				
Office/Clerical	\$16,996	\$17,837	\$18,022	\$18,926
Professional	0	0	0	0
Management/Supervision	127,711	134,031	135,286	142,180
Temporary	0	0	0	0
Overtime	37	1,000	0	1,000
Insurance	21,091	24,216	21,083	25,553
FICA/Medicare Tax	2,127	2,248	2,254	2,387
Retirement	24,421	25,340	25,408	27,042
Unemployment	0	0	0	0
Workers' Compensation	333	349	353	349
Car Allowance	0	0	0	0
Incentive Pay	2,046	2,165	2,154	2,481
Total Salaries & Benefits	\$194,762	\$207,186	\$204,560	\$219,918
Supplies & Materials				
Printing	\$883	\$1,500	\$1,000	\$1,000
Office Supplies	1,775	2,000	2,000	2,000
Computer Supplies	1,813	1,500	1,500	1,500
Postage	1,576	1,800	1,740	1,800
Supplies - Motor Vehicles	0	350	0	350
Risk Mgmt Supplies	0	0	0	0
Food/Memorials	51	300	150	300
Total Supplies & Materials	\$6,098	\$7,450	\$6,390	\$6,950
Repairs & Maintenance				
Maintenance - Office Equipment	\$11,061	\$12,000	\$10,400	\$12,000
Total Repairs & Maintenance	\$11,061	\$12,000	\$10,400	\$12,000

WOODWAY, TEXAS

FINANCE - 4105

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Other Services & Charges				
Special Studies	\$1,525	\$1,525	\$1,525	\$1,525
Contract Labor	0	0	0	0
Audit Services	11,700	11,700	12,025	12,025
Schools/Conferences	827	1,000	1,000	1,000
Employment Screening	0	0	0	0
Unemployment Filing Fees	0	0	0	0
Office Equipment Rental	8,721	9,000	8,801	9,000
Property/Liability Insurance	864	876	1,050	1,104
Surety Bond	707	800	761	800
Newspaper Notices	0	500	0	500
Subscriptions/Memberships	1,238	1,200	1,470	1,300
Total Other Services & Charges	\$25,582	\$26,601	\$26,632	\$27,254
Capital Outlay				
Office Equipment	\$0	\$0	\$0	\$1,000
Total Capital Outlay	\$0	\$0	\$0	\$1,000
Operating Transfers				
Equipment Replacement	\$0	\$0	\$0	\$0
Total Operating Transfers	\$0	\$0	\$0	\$0
Total Expenditures	\$237,503	\$253,237	\$247,982	\$267,122

WOODWAY, TEXAS

**GENERAL GOVERNMENT
NON-DEPARTMENTAL - 4109**

PROGRAM DESCRIPTION

This budget unit accounts for non-departmental General Fund expenditures (or may include expenditures which support various General Fund departments).

RESOURCES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
General Resources	\$946,617	\$102,000	\$718,678	\$86,000
Total Resources	\$946,617	\$102,000	\$718,678	\$86,000

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits	\$0	\$2,000	\$0	\$2,000
Supplies & Materials	0	0	0	0
Repairs & Maintenance	0	0	0	0
Other Services & Charges	71,617	100,000	68,678	84,000
Capital	0	0	0	0
Operating Transfers	875,000	0	650,000	0
Total Expenditures	\$946,617	\$102,000	\$718,678	\$86,000

PERSONNEL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Suprvision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00

MAJOR BUDGET CHANGES

No major changes are budgeted.

WOODWAY, TEXAS

NON-DEPARTMENTAL - 4109

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits				
Team Incentives	\$0	\$2,000	\$0	\$2,000
Total Salaries & Benefits	\$0	\$2,000	\$0	\$2,000
Other Services & Charges				
Legal Services	\$29,080	\$35,000	\$26,000	\$30,000
Engineering Services	1,100	10,000	0	10,000
Public Health District	12,678	15,000	12,678	14,000
Contingency/Emergency Expenditure	28,759	40,000	30,000	30,000
Total Other Services & Charges	\$71,617	\$100,000	\$68,678	\$84,000
Operating Transfers				
Legal Contingency Transfer	\$0	\$0	\$0	\$0
Equipment Replacement	0	0	0	0
Park Project Transfer	0	0	0	0
Capital Project Transfer	875,000	0	650,000	0
Emergency Reserve Fund Transfer	0	0	0	0
Total Operating Transfers	\$875,000	\$0	\$650,000	\$0
Total Expenditures	\$946,617	\$102,000	\$718,678	\$86,000

WOODWAY, TEXAS

PUBLIC SAFETY SUMMARY
2013-2014

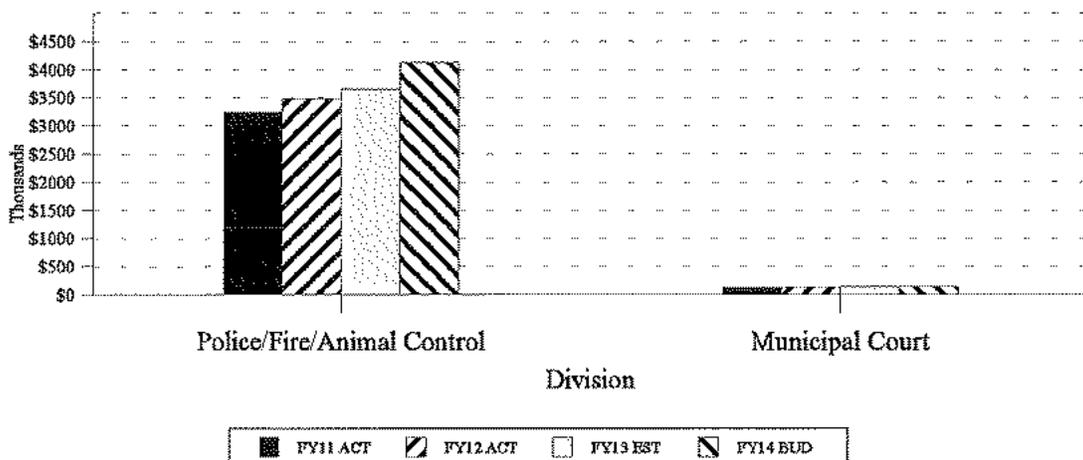


Director of Public Safety - Yousry Zakhary (772-4470)

ACTIVITY	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Police/Fire/Animal Control	\$3,473,155	\$4,015,699	\$3,650,062	\$4,128,853
Municipal Court	132,962	148,687	144,336	152,290
TOTALS	\$3,606,117	\$4,164,386	\$3,794,398	\$4,281,143

THREE YEARS AND PROPOSED

(Actual to Estimated to Proposed)



WOODWAY, TEXAS

PUBLIC SAFETY SUMMARY
2013-2014

RESOURCES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
General Resources	\$3,407,879	\$3,960,886	\$3,590,376	\$4,083,143
Court Fines	125,101	129,000	126,982	125,000
Miscellaneous Court Fees	44,012	45,000	47,869	45,000
State Service Fees	9,533	9,500	8,684	9,000
Time Payment Fees	0	0	0	0
Animal Control	1,098	1,000	2,110	1,000
Alarm Monitoring	18,494	19,000	18,377	18,000
Total Resources	\$3,606,117	\$4,164,386	\$3,794,398	\$4,281,143

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits	\$2,866,853	\$3,303,833	\$2,920,398	\$3,370,568
Supplies & Materials	205,972	254,896	254,196	251,746
Repairs & Maintenance	113,913	139,800	139,800	140,300
Other Services & Charges	162,008	172,157	186,029	192,929
Capital	7,871	1,500	1,775	3,200
Operating Transfers	249,500	292,200	292,200	322,400
Total Expenditures	\$3,606,117	\$4,164,386	\$3,794,398	\$4,281,143

PERSONNEL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Service/Maintenance	0.50	0.50	0.50	0.50
Office/Clerical	3.00	3.00	3.00	3.00
Technical	7.00	7.00	7.00	7.00
Sworn Personnel	18.00	18.00	18.00	18.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	10.00	10.80	10.00	11.00
Temporary/Seasonal	1.50	1.50	1.50	1.50
Total Personnel	40.00	40.80	40.00	41.00

WOODWAY, TEXAS

PUBLIC SAFETY ADMINISTRATION/COMMUNICATIONS - 4201

PROGRAM DESCRIPTION

This Division includes general public safety administration, personnel and training, and communications operations. Personnel and Training hires Department personnel, provides training (including in-house training) and maintains records of each employee. The Communications section handles all emergency and non-emergency telephone calls, all radio traffic and processes all reports for the department. This section also monitors inclement weather, operates the City's emergency warning system, and monitors the Alarm Direct System.

GOALS AND OBJECTIVES FOR 2013-2014

1. Increase Volunteer Fire Fighter force to 20 or more and continue to train for maximum effectiveness.
2. Maintain attrition rate of 10% or lower.
3. Insure that all department personnel receive mandated and relevant training during the coming year.
4. Continue to answer all radio traffic as a top priority.
5. Maintain percentage of 911 calls answered in 20 seconds or less at or above 90%.
6. Reduce sick time in dispatch by at least 20%.
7. Continue to audit all electronic records for accuracy and completeness and maintain a NIBRS error rate of 0.00%.
8. Insure all personnel have good equipment to perform their duties properly, and replace broken & worn equipment ASAP.

PERFORMANCE MEASURES	2011-2012	2012-2013	2012-2013	2013-2014
	ACTUAL	BUDGET	ESTIMATED	BUDGET

PERSONNEL & TRAINING:

1. Applications processed-Dispatch, Sworn	144	100	115	115
2. Personnel hired	5	1	2	2
3. Background Invest. (Sworn, Civilian, Temp)	24	20	25	20
4. Physical Agility Tests administered	11	20	10	20
5. Written Officer Test administered	25	30	30	30
6. Dispatch tests admin. (Aptitude/Typing)	59	45	50	45
7. Attrition (Sworn, Civilian, Temporary)	S-2,C-1,T-1	S-0,C-1,T-1	S-0,C-1,T-1	S-0,C-0,T-1
8. Total # of Volunteers	16	20	20	20
9. Persons who apply to be Volunteers	6	5	5	10
10. Vol. Fire Trng Academies Hrs (#hrs x # vols.)	485	470	470	480
11. Volunteer Academy Graduates	5	5	6	5
12. Volunteer Fire Fighter Drill Hrs.	841	500	500	500
13. In-Service Training Hours				
a. Police	372	750	500	600
b. Fire	155	564	300	300

Priority 1 - Emergency response to life threat situation.

Priority 2 - Immediate response to property threat situation.

Priority 3 - Routine response calls.

COMMUNICATIONS:

1. 911 Calls answered in 20 seconds or less	100.000%	100.000%	100.000%	100.000%
2. Number of Calls by Type				
Priority 1	467	600	500	500
Priority 2	1,805	3,100	3,000	3,000
Priority 3	1,448	2,000	2,000	2,000
3. Number of Traffic Calls into Dispatch	10,095	9,500	11,000	11,000
4. Number of CAD Calls into Dispatch	20,240	20,000	20,500	20,500
5. Number of Direct Alarms Monitored	120	105	120	125
6. Number of Calls Dispatched	3,835	9,000	4,000	4,000
7. Hours sick leave used - Communications	151	250	100	100
8. NIBRS error rate	0.00%	0.00%	0.00%	0.00%

WOODWAY, TEXAS

**PUBLIC SAFETY
ANIMAL CONTROL - 4201**

PROGRAM DESCRIPTION

Animal Control operations consist of one certified Animal Control Officer who responds to all calls for lost, stray, vicious, injured, or wild animals.

GOALS AND OBJECTIVES FOR 2013-2014

1. Continue more active implementation of new animal ordinances.
2. Initiate a better program to handle skunk and wild animal calls.
3. Review ordinances to clarify some parts.

PERFORMANCE MEASURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
I. Number of Animal Related Calls				
A. Vicious Dogs	4	8	6	8
B. Bite	12	20	16	20
C. Cruelty to Animals	0	0	0	0
D. Animal Calls - Hewitt	40	40	40	40
E. VCO Cat	50	60	55	60
F. VCO Dog	258	275	260	275
G. Other Animal	125	130	130	130
2. Class C citations Issued	10	20	15	20
3. Number of complaints filed	14	20	17	20
4. Animals taken to shelter	80	100	90	100
A. Euthanized / Died Naturally	60	65	65	65
B. Reclaimed	6	10	8	10
C. Adopted	16	20	18	20
5. Rabies testing	1	3	3	5
Central TX Pest Control (since 8/1/00)				
A. Skunk calls	0	5	3	5
B. Other calls	0	0	0	0

PROGRAM DESCRIPTION

In addition to structure fires, the fire department responds to a variety of calls including smoke scares, suspicious odors, electrical malfunctions, and mutual aid assistance. Vehicle extrication or rescue from car accidents is performed within the City and our department is frequently called to other jurisdictions to aid in extrication. Two "Jaws of Life" are in operation within the fire department. Fire operations are currently supported by 24 paid and 12 volunteer firefighters. Department apparatus include a Pierce 100 foot platform truck, two 1250 gpm engine companies, one rescue vehicle, and one wild land grass rig. Fire inspections on public establishments are performed to reduce the number of fire hazards and enhance life safety on existing structures. Plan review of new businesses insure fire code regulations are incorporated into the final construction to enhance both the safety of the public and firefighters. The fire department is also called upon to inspect homes for child placement and advise on home safety matters. The fire department installs smoke detectors at no cost to residents. As required under Texas law, all fire engines and some selected equipment must undergo annual testing to verify performance meets minimum standards. When the cause of a fire is not immediately recognized, fire cause and determination investigations are completed to best determine the cause.

GOALS AND OBJECTIVES FOR 2013-2014

1. Insure all apparatus and required equipment are tested to insure function at the fire scene.
2. Inspect each business annually to reduce accidental ignitions.
3. Review construction plans for compliance with fire codes to enhance life safety.
4. Investigate and determine as near as possible the cause on all fires within the City.
5. To assist citizens with any fire related safety issued in their residences.

PERFORMANCE MEASURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
1. Plans Reviewed	20	20	20	20
2. Business Inspections	200	200	200	200
% of businesses Inspected	100%	100%	100%	100%
Reinspections	50	50	50	50
3. Fire Calls responded to:				
1st Responder time to fire (minutes)	3.00	3.00	3.00	3.00
Number of calls responded to:				
- Structure	15	15	15	15
- Grass	12	12	12	12
- Vehicle	5	5	5	5
- Other	15	15	15	15
4. Hydrants Inspected	450	450	450	450
5. Fire Apparatus Tested	100%	100%	100%	100%
6. Volunteer Fire Fighter Hours	1,100	1,100	1,100	1,100

WOODWAY, TEXAS

**PUBLIC SAFETY
INVESTIGATIONS - 4201**

PROGRAM DESCRIPTION

The Criminal Investigation Unit of the Department is responsible for processing all written reports that come into the department. They assign cases that need follow up and process all evidence/property taken in by patrol, by citizens, or by seizure during search warrants. Investigators file cases with the District Attorney's Office, Juvenile Detention, or U.S. Attorney as needed. The Code Enforcement Officer also works under this section and is responsible for taking care of any violations of ordinances that deal with the uncontrolled growth of grass and weeds, accumulation of brush or trash, illegal signs, general nuisances, any illegal or improper parking/storing of vehicles, answers animal calls, and captures and transports animals to the shelter.

GOALS AND OBJECTIVES FOR 2013-2014

1. Achieve and maintain at least a 40% clearance rate for Investigations.
2. Follow up on all initially assigned cases within 24 hours, at least 90% of the time.
3. Increase efforts to promote community programs to better reach the citizens and get them more involved.
4. Contact persons in violation of grass, nuisance, trash, or parking ordinances within 24 hours of the reported violation, at least 90% of the time.
5. Continue to educate the citizens on our grass, nuisance, trash, and parking ordinances.
6. Successfully upgrade the computer workstations so that minimal worktime is lost due to computer failure.
7. Ensure that all Patrol officers know the proper fingerprinting techniques to help recover physical evidence at scenes.
8. Increase our working ability in the identification of high crime areas, potential suspects, and communicate data to the Patrol Section.

PERFORMANCE MEASURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
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INVESTIGATION DUTIES:

1. Number of cases referred	276	300	288	300
2. Cases cleared (%)	20%	20%	20%	20%
3. Number of persons contacted	2,400	2,500	2,450	2,500
4. Number of Hours on follow ups	2,200	2,200	2,200	2,200
5. Number of Crimes against persons	30	40	35	40
6. Number of Crimes against property	100	200	150	175
7. Number of violation of city ordinances	350	375	363	375
8. Number of code inspections	275	300	279	300
9. Number of parking violations	30	30	30	30

ADMINISTRATIVE DUTIES:

1 Case administration hours	2,000	2,000	2,000	2,000
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WOODWAY, TEXAS

PUBLIC SAFETY
PATROL - 4201

PROGRAM DESCRIPTION

The Patrol Division is the largest section within the department. It is staffed with sixteen Public Safety Officers, four Sergeants, and a Captain. The officers work 12 hour shifts, and provide professional community based policing. Their duties cover a wide range of responsibilities. They answer calls for service, enforce the traffic laws, city ordinances, and state laws. They are the first responders to medical emergencies and fire or rescue calls, motor vehicle accidents also require the officers' attention. They give tours of the department; teach in the Citizens Police Academy and other community based programs. They also have duties as bicycle patrol officers and are members of the Special Response Team, which among other duties include Dignitary Protection detail when requested by the United States Secret Service. Also working under the section Captain is the C.O.P.S., Neighborhood Watch, Crime Prevention, and other community programs.

GOALS AND OBJECTIVES FOR 2013-2014

1. Continue to give the citizens of the City of Woodway the up most professional quality of response to any call we receive, and rectify the problem as best as possible, with courtesy and promptness.
2. Continue the traffic enforcement program to reduce property damage and physical injury.
3. Continue the K-9 program and increase the number of drug arrests, seizures, and forfeitures filed.
4. Increase the number of bike patrol hours.
5. Maintain a responsible and reasonable ration of traffic stops to citations.
6. Maintain the excellent response time to priority one emergency calls, in a safe, courteous, and professional manner.
7. Continue to maintain a high rate of patrol officers off duty response to fire and rescue calls.
8. Maintain CAD / RMS / mobile computer data terminals.
9. Continue to increase the number of households involved in the Neighborhood Watch Program.
10. Have a bike safety camp for the youth of Woodway.

PERFORMANCE MEASURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
1. Patrol hours	42,000	45,000	45,000	45,000
2. Patrol Mileage	400,000	375,000	400,000	400,000
3. Daily traffic on Hwy 84 (TXDOT)	50,000	50,000	50,000	50,000
4. Number of traffic stops	8,905	9,000	9,128	9,000
5. Number of traffic warnings	4,988	5,000	5,251	5,200
6. Number of citations issued	2,529	2,800	2,300	2,500
7. % of stops resulting in citations	28%	30%	25%	30%
8. Number of directed patrol hours	20	25	25	25
9. Number of vehicle accidents	120	120	107	120
10. Number of arrests	523	600	571	600
11. Number of house watches	19,055	16,000	20,500	17,000
12. Number of EMS First Responder calls	327	300	236	300
13. Off duty response rate **	81%	80%	80%	80%
14. Response to priority 1 calls (min)	02:47	03:00	02:34	03:00
15. Drug related k-9 searches	155	170	170	170
16. Warrant Service hours	173	200	231	200
17. Computer update hours	100	100	100	100
18. Grant directed patrol hours	0	0	0	0
19. Number of National Night Out gatherings	0	20	0	0

** All amounts are estimates only.

WOODWAY, TEXAS

PUBLIC SAFETY
PUBLIC SAFETY - 4201

RESOURCES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
General Resources	\$3,328,462	\$3,866,699	\$3,502,593	\$3,984,853
Court Fines	125,101	129,000	126,982	125,000
Animal Control Fees	1,098	1,000	2,110	1,000
Alarm Monitoring	18,494	19,000	18,377	18,000
Total Resources	\$3,473,155	\$4,015,699	\$3,650,062	\$4,128,853

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits	\$2,776,426	\$3,187,649	\$2,819,890	\$3,265,827
Supplies & Materials	201,233	248,000	247,300	245,700
Repairs & Maintenance	108,318	134,000	134,000	134,500
Other Services & Charges	132,107	154,650	157,197	159,526
Capital	7,871	1,500	1,775	3,200
Operating Transfers	247,200	289,900	289,900	320,100
Total Expenditures	\$3,473,155	\$4,015,699	\$3,650,062	\$4,128,853

PERSONNEL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Service/Maintenance	0.50	0.50	0.50	0.50
Office/Clerical	2.25	2.25	2.25	2.25
Technical	7.00	7.00	7.00	7.00
Sworn Personnel	18.00	18.00	18.00	18.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	9.00	9.80	9.00	10.00
Temporary/Seasonal	1.50	1.50	1.50	1.50
Total Personnel	38.25	39.05	38.25	39.25

MAJOR BUDGET CHANGES

A Public Safety Director is budgeted for 100% of the year in FY 14 (80% was budgeted in FY 13). (+.20)

WOODWAY, TEXAS

PUBLIC SAFETY - 4201

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits				
Service/Maintenance	\$13,339	\$15,844	\$14,027	\$15,991
Office/Clerical	71,019	76,080	72,410	76,591
Technical	182,752	211,540	175,257	204,417
Sworn Personnel	905,606	1,008,040	917,448	1,017,778
Professional	0	0	0	0
Management/Supervision	628,073	736,367	651,458	779,714
Temporary/Seasonal	10,902	41,264	6,765	45,790
Overtime	72,130	110,000	108,039	110,000
Fire Pay	159,565	177,310	160,035	178,548
Insurance	279,771	294,992	275,794	312,071
FICA/Medicare Tax	30,456	38,724	31,623	39,772
Retirement	343,582	387,093	325,216	396,869
Unemployment	3,735	0	0	0
Workers' Compensation	29,943	41,265	35,316	39,543
Team Incentives	0	0	0	0
Incentive Pay	45,553	49,130	46,502	48,743
Total Salaries & Benefits	\$2,776,426	\$3,187,649	\$2,819,890	\$3,265,827
Supplies & Materials				
Uniform Service	\$13,484	\$29,800	\$29,800	\$29,000
Immunizations	114	1,000	300	1,000
Printing	3,538	5,500	5,500	5,000
Office Supplies	7,262	6,000	6,000	6,000
Computer Supplies	8,004	5,500	5,500	5,500
Postage	2,991	4,500	4,500	4,000
Film & Developing	512	600	600	600
Supplies - Motor Vehicles	121,076	145,000	145,000	145,000
Minor Tools & Equipment	16,647	16,000	16,000	16,000
Chemicals	942	3,000	3,000	2,500
Fire/Safety Gear	16,597	17,600	17,600	17,600
Food/Memorials	6,706	8,500	8,500	8,500
Service Awards/Banquets	3,420	5,000	5,000	5,000
Total Supplies & Materials	\$201,233	\$248,000	\$247,300	\$245,700
Repairs & Maintenance				
Maintenance - Motor Vehicles	\$38,573	\$45,000	\$45,000	\$44,000
Maintenance - Office Equipment	44,628	62,000	62,000	64,000
Maintenance - Machinery & Equipment	19,186	21,000	21,000	20,500
Maintenance - Buildings & Grounds	5,931	6,000	6,000	6,000
Total Repairs & Maintenance	\$108,318	\$134,000	\$134,000	\$134,500

WOODWAY, TEXAS

PUBLIC SAFETY - 4201

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Other Services & Charges				
Contract Labor	\$435	\$0	\$0	\$0
Record Filing Fees	15	300	150	300
Schools/Conferences	34,075	40,000	40,000	42,500
Animal Control Services	5,638	11,000	11,000	10,000
Employment Screening	3,161	4,000	3,000	4,000
Recruiting	0	200	200	200
Ambulance Charges	0	0	275	0
Office Equipment Rental	3,916	5,500	5,500	5,500
Property/Liability Insurance	33,000	35,650	39,072	41,026
Communications	33,031	40,000	40,000	38,000
Newspaper Notices	4,015	3,000	3,000	3,000
Community Programs	3,555	4,000	4,000	4,000
Subscriptions/Memberships	11,266	11,000	11,000	11,000
Total Other Services & Charges	\$132,107	\$154,650	\$157,197	\$159,526
Capital Outlay				
Land	\$0	\$0	\$0	\$0
Machinery & Equipment	3,936	0	0	1,200
Office Equipment	3,935	1,500	1,775	2,000
Total Capital Outlay	\$7,871	\$1,500	\$1,775	\$3,200
Operating Transfers				
Equipment Replacement	\$247,200	\$289,900	\$289,900	\$320,100
Total Operating Transfers	\$247,200	\$289,900	\$289,900	\$320,100
Total Expenditures	\$3,473,155	\$4,015,699	\$3,650,062	\$4,128,853

WOODWAY, TEXAS

**PUBLIC SAFETY
MUNICIPAL COURT - 4203**

PROGRAM DESCRIPTION

The Municipal Court handles all Class C Misdemeanor charges originating in the City of Woodway, which are filed by Law Enforcement Personnel, Code Enforcement Personnel, and Citizens. The Court is responsible for the docketing and processing of these charges, including handling complaints, conducting weekly hour-long Court meetings between the judge and violators, and scheduling pretrial hearings, nonjury and jury trials. The Court administrative duties include processing late notices and warrants, daily collection, depositing and reporting of fines/fees to the City Finance Office, preparation of mandatory monthly and quarterly reports, which are filed with the Office of Court Administration, State Comptroller's Office and the Department of Public Safety in Austin, and processing solicitor applications and permits that are filed through the Court office. The Court is staffed with one full time court administrator and one full time deputy court clerk, and is presided over by one regular judge and three alternate judges, who are appointed by the City Council. The City Attorney assigns an attorney to perform duties of prosecuting attorney. An assigned Public Safety Officer performs the Court Bailiff duties.

GOALS AND OBJECTIVES FOR 2013-2014

1. Continue to maximize the use of collection agencies (Omnibase Services and American Municipal Services) to collect on delinquent cases. Research the position of a part-time warrant officer to assist with delinquent cases.
2. Continue to utilize the Texas Municipal Court Education Center's training programs and online webinars to ensure employee competence and professionalism. Deputy Court Clerk to achieve Level II Certification.
3. Continue to maximize INCODE'S software abilities to be efficient and complete tasks in less time. Areas of focus will be contempt and show cause hearings and warrants.

PERFORMANCE MEASURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
1. Cases filed	3,964	4,149	3,356	3,524
2. Jury Trials	2	2	2	2
3. Non-Jury Trials	3	2	2	2
4. Warrants issued	1,675	1,555	1,152	1,210
5. Written warnings	303	396	164	172
6. Average time citation to Trial (days)	60	60	60	60
7. Cases cleared	4,116	4,635	3,068	3,221
8. Deferred Adjudication - dismissed	537	609	446	468
9. Driving Safety Course - dismissed	262	268	240	252
10. Presented Insurance - dismissed	571	596	510	535
11. Dismissed upon compliance - Expired Registration/Inspection/License	668	704	580	609
12. Dismissed by Judge	83	77	74	78

WOODWAY, TEXAS

PUBLIC SAFETY
MUNICIPAL COURT - 4203

RESOURCES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
General Resources	\$79,417	\$94,187	\$87,783	\$98,290
Miscellaneous Court Fees	44,012	45,000	47,869	45,000
State Service Fees	9,533	9,500	8,684	9,000
Time Payment Fees	0	0	0	0
Total Resources	\$132,962	\$148,687	\$144,336	\$152,290

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits	\$90,427	\$116,184	\$100,508	\$104,741
Supplies & Materials	4,739	6,896	6,896	6,046
Repairs & Maintenance	5,595	5,800	5,800	5,800
Other Services & Charges	29,901	17,507	28,832	33,403
Capital	0	0	0	0
Operating Transfers	2,300	2,300	2,300	2,300
Total Expenditures	\$132,962	\$148,687	\$144,336	\$152,290

PERSONNEL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.75	0.75	0.75	0.75
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.00	1.00	1.00	1.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	1.75	1.75	1.75	1.75

MAJOR BUDGET CHANGES

No major changes are budgeted.

WOODWAY, TEXAS

MUNICIPAL COURT - 4203

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits				
Office/Clerical	\$21,059	\$22,100	\$22,320	\$23,440
Management/Supervision	42,555	44,807	44,652	47,524
Temporary/Seasonal	539	15,000	3,350	0
Overtime	433	2,500	2,000	1,500
Insurance	13,010	16,843	14,332	17,770
FICA/Medicare Tax	949	2,169	1,272	1,068
Retirement	10,812	11,517	11,371	12,100
Workers' Compensation	147	193	162	156
Incentive Pay	923	1,055	1,049	1,183
Total Salaries & Benefits	\$90,427	\$116,184	\$100,508	\$104,741
Supplies & Materials				
Printing	\$1,824	\$1,500	\$1,500	\$1,500
Office Supplies	501	1,400	1,400	1,000
Computer Supplies	296	1,650	1,650	1,200
Postage	2,118	2,346	2,346	2,346
Total Supplies & Materials	\$4,739	\$6,896	\$6,896	\$6,046
Repairs & Maintenance				
Maintenance - Office Equipment	\$5,595	\$5,800	\$5,800	\$5,800
Total Repairs & Maintenance	\$5,595	\$5,800	\$5,800	\$5,800

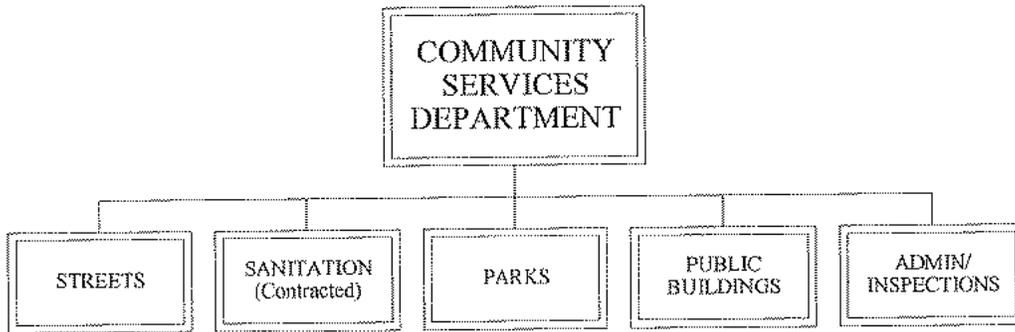
WOODWAY, TEXAS

MUNICIPAL COURT - 4203

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Other Services & Charges				
Legal Services	\$23,440	\$8,000	\$20,239	\$23,000
Jury Services	312	900	300	900
Schools/Conferences	777	1,600	800	1,600
Employment Screening	0	100	71	100
Bank Service Charges	1,099	2,000	2,100	2,500
Office Equipment Rental	987	900	1,172	1,200
Property/Liability Insurance	864	907	1,050	1,103
Communications	1,796	2,100	2,100	2,000
Subscriptions/Memberships	626	1,000	1,000	1,000
Total Other Services & Charges	\$29,901	\$17,507	\$28,832	\$33,403
Capital Outlay				
Office Equipment	\$0	\$0	\$0	\$0
Total Capital Outlay	\$0	\$0	\$0	\$0
Operating Transfers				
Equipment Replacement	\$2,300	\$2,300	\$2,300	\$2,300
Total Operating Transfers	\$2,300	\$2,300	\$2,300	\$2,300
Total Expenditures	\$132,962	\$148,687	\$144,336	\$152,290

WOODWAY, TEXAS

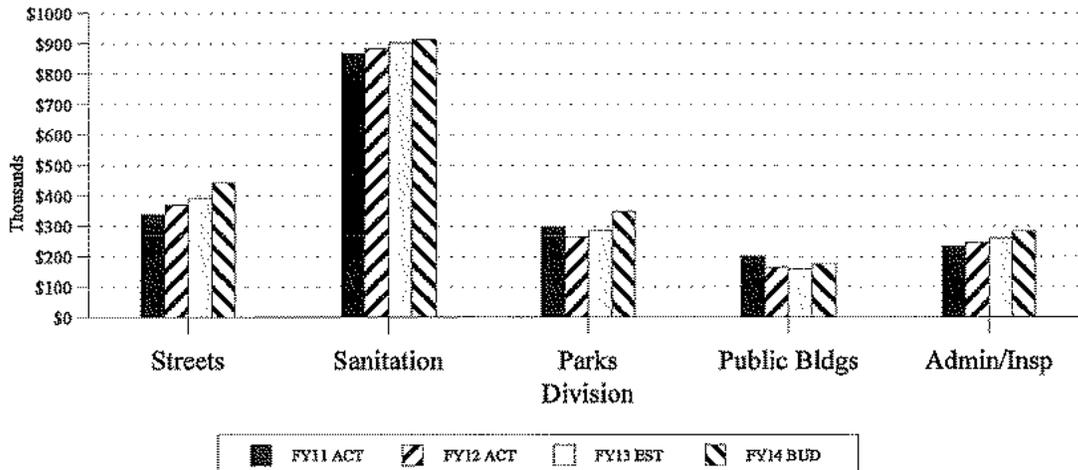
COMMUNITY SERVICES SUMMARY
2013-2014



Director of Community Services - Randall Riggs (772-4050)

ACTIVITY	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Streets	\$368,765	\$430,671	\$393,973	\$443,516
Sanitation	883,593	910,824	902,237	915,260
Parks	264,742	331,082	285,399	349,209
Public Buildings	164,562	176,637	159,290	175,313
Administration/Inspections	246,088	279,040	261,218	284,901
TOTALS	\$1,927,750	\$2,128,254	\$2,002,117	\$2,168,199

THREE YEARS AND PROPOSED
(Actual to Estimated to Proposed)



WOODWAY, TEXAS

COMMUNITY SERVICES SUMMARY
2013-2014

RESOURCES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
General Resources	\$844,556	\$1,057,254	\$843,035	\$1,067,199
Sanitation - Residential	632,390	635,000	641,717	640,000
Sanitation - Commercial	350,312	345,000	360,642	360,000
Landfill Permits	0	0	0	0
Recycling Revenue	3,000	3,000	3,000	3,000
Park Reservations	10,103	10,000	12,593	10,000
Permits - Buildings	81,336	70,000	132,935	80,000
Permits - Miscellaneous	4,525	5,000	4,998	5,000
Platting/Zoning Fees	1,528	3,000	3,197	3,000
Total Resources	\$1,927,750	\$2,128,254	\$2,002,117	\$2,168,199

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits	\$635,168	\$738,223	\$660,922	\$786,420
Supplies & Materials	68,783	90,960	66,237	82,530
Repairs & Maintenance	81,872	99,318	97,268	102,018
Other Services & Charges	1,094,577	1,141,043	1,120,577	1,156,731
Capital	650	11,410	9,813	0
Operating Transfers	46,700	47,300	47,300	40,500
Total Expenditures	\$1,927,750	\$2,128,254	\$2,002,117	\$2,168,199

PERSONNEL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Service/Maintenance	8.00	8.00	8.00	8.00
Office/Clerical	0.40	0.40	0.40	0.40
Technical	1.00	1.00	1.00	1.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	2.40	2.40	2.40	2.40
Temporary/Seasonal	1.00	1.00	1.00	0.50
Total Personnel	12.80	12.80	12.80	12.30

WOODWAY, TEXAS

**COMMUNITY SERVICES
STREETS - 4301**

PROGRAM DESCRIPTION

The Street Division is responsible for maintaining and repairing all public streets. This service includes cleaning curb and gutters and repairing street cuts, pot holes, and base failures. The Division is also responsible for maintaining all traffic control devices, painting stop bars at intersections and manufacturing street name signs, stop signs, and yield signs. Street Division personnel also maintain flashing school zone lights, dispose of all dead animals within the City, and trim trees and brush in City right of way.

GOALS AND OBJECTIVES FOR 2013-2014

1. Improve efforts to replace and upgrade street signage throughout City.
2. Continue the slurry seal program, repairing an additional 4-5 miles of street per year.
3. Clean major drainage structures at least twice annually.
4. Spray for street weeds throughout the street system at least three annually.
5. Respond to requests for service (potholes, etc.) within 72 hours.
6. Repair street damage resulting from water line brakes within 72 hours.

PERFORMANCE MEASURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
1. Number of stop bars painted annually	100	100	100	100
2. Signs installed or repaired				
- Traffic control signs(stop, yield, etc.)	105	120	120	150
- Street name signs	50	100	50	100
3. Tons of Asphalt applied				
- Base Failures	350	350	350	350
- Utility cuts	150	150	150	150
4. Yards of concrete applied				
- Base failures	250	250	250	250
- Utility cuts	150	150	150	150
5. Lane miles of crack sealant applied	0	0	0	0
6. Street miles slurry sealed	10	10	10	10
7. Man hours trimming overlapping limbs	500	500	500	500
8. Number of drainage structures cleaned at least twice annually	11	11	15	15
9. Street miles inventory	69	69	69	69
10. Street miles/FTE employees	17.25	17.25	17.25	17.25
11. Number of highway miles mowed	20.4	20.4	21.0	21.0
12. Number of miles street sweeping	0	0	0	0

WOODWAY, TEXAS

COMMUNITY SERVICES
STREETS - 4301

RESOURCES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
General Resources	\$368,765	\$430,671	\$393,973	\$443,516
Total Resources	\$368,765	\$430,671	\$393,973	\$443,516

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits	\$202,572	\$234,222	\$215,070	\$260,309
Supplies & Materials	34,030	49,700	37,300	46,300
Repairs & Maintenance	45,329	52,818	50,600	52,818
Other Services & Charges	57,634	60,331	58,254	61,889
Capital	0	4,400	3,549	0
Operating Transfers	29,200	29,200	29,200	22,200
Total Expenditures	\$368,765	\$430,671	\$393,973	\$443,516

PERSONNEL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Service/Maintenance	4.00	4.00	4.00	4.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.60	0.60	0.60	0.60
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	4.60	4.60	4.60	4.60

MAJOR BUDGET CHANGES

No major changes are budgeted.

WOODWAY, TEXAS

STREETS - 4301

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits				
Service/Maintenance	\$105,821	\$114,732	\$113,995	\$119,654
Management/Supervision	30,245	31,826	31,968	33,579
Overtime	1,453	6,500	1,500	19,000
Insurance	31,204	44,202	31,304	46,667
FICA/Medicare Tax	2,050	2,242	2,161	2,526
Retirement	23,290	25,276	25,159	28,622
Unemployment	0	0	0	0
Workers' Compensation	6,891	7,860	7,412	8,288
Incentive Pay	1,618	1,584	1,571	1,973
Total Salaries & Benefits	\$202,572	\$234,222	\$215,070	\$260,309
Supplies & Materials				
Uniform Services	\$2,395	\$1,500	\$1,500	\$1,500
Printing	0	0	0	0
Office Supplies	110	300	300	200
Supplies - Motor Vehicles	22,945	29,000	20,000	28,000
Minor Tools & Equipment	1,769	4,000	2,500	3,000
Traffic Supplies	5,953	11,900	11,900	11,900
Chemicals	858	2,500	1,000	1,200
Food/Memorials	0	500	100	500
Total Supplies & Materials	\$34,030	\$49,700	\$37,300	\$46,300
Repairs & Maintenance				
Maintenance - Motor Vehicles	\$7,997	\$10,300	\$8,000	\$10,300
Maintenance - Machinery & Equipment	4,883	8,918	9,000	8,918
Maintenance - Streets	32,449	33,600	33,600	33,600
Total Repairs & Maintenance	\$45,329	\$52,818	\$50,600	\$52,818

WOODWAY, TEXAS

STREETS - 4301

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Other Services & Charges				
Contract Labor	\$0	\$0	\$0	\$0
Schools/Conferences	848	800	600	800
Employment Screening	274	450	200	450
Equipment Rental	0	3,500	1,500	3,500
Property/Liability Insurance	4,982	5,231	5,704	5,989
Newspaper Notices	631	250	150	250
Electric Service	50,832	50,000	50,000	50,800
Subscriptions/Memberships	67	100	100	100
Total Other Services & Charges	\$57,634	\$60,331	\$58,254	\$61,889
Capital Outlay				
Machinery & Equipment	\$0	\$4,400	\$3,549	\$0
Office Equipment	0	0	0	0
Total Capital Outlay	\$0	\$4,400	\$3,549	\$0
Operating Transfers				
Equipment Replacement Transfer	\$29,200	\$29,200	\$29,200	\$22,200
Total Operating Transfers	\$29,200	\$29,200	\$29,200	\$22,200
Total Expenditures	\$368,765	\$430,671	\$393,973	\$443,516

WOODWAY, TEXAS

**COMMUNITY SERVICES
SANITATION - 4302**

PROGRAM DESCRIPTION

The Sanitation Division is responsible for the collection and disposal of solid waste within the City. This service is provided through contracts with Progressive Waste Solutions for collection through May, 2014, and the City of Waco for disposal through the life of the landfill. The Finance Director (or his designated representative) is the City's contract administrator and liaison with Progressive Waste Solutions and the City of Waco. The City provides residents with twice weekly refuse collections, once weekly recycling collection, and once weekly brush pick-up. In addition, household hazardous waste disposal and large item pick ups are offered once and twice per year respectively. Commercial service is provided at individual levels as determined by individual customer needs.

GOALS AND OBJECTIVES FOR 2013-2014

1. Improve customer satisfaction by monitoring contractor's performance and reducing the number of repeat and similar complaints.
2. Implement fifth full year of solid waste collection contract with Progressive Waste Solutions.
3. With assistance from the Woodway Beautiful Commission, reissue holiday pick up schedules and other educational literature prior to January 1, 2014.

PERFORMANCE MEASURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
1. Average # of Commercial Customers per month	193	195	192	195
2. Average # of Residential Customers per month	3,360	3,375	3,360	3,375
3. Recyclables Collected (lbs.)	693,486	700,000	696,743	700,000
4. Hazardous Waste Disposal (households served)	0	0	179	185

WOODWAY, TEXAS

COMMUNITY SERVICES
SANITATION - 4302

RESOURCES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
General Resources	(\$102,109)	(\$72,176)	(\$103,122)	(\$87,740)
Sanitation - Residential	632,390	635,000	641,717	640,000
Sanitation - Commercial	350,312	345,000	360,642	360,000
Landfill Permits	0	0	0	0
Recycling Revenue	3,000	3,000	3,000	3,000
Total Resources	\$883,593	\$910,824	\$902,237	\$915,260

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits	\$0	\$0	\$0	\$0
Supplies & Materials	4,016	1,000	837	1,000
Repairs & Maintenance	0	0	0	0
Other Services & Charges	879,577	909,824	901,400	914,260
Capital	0	0	0	0
Operating Transfers	0	0	0	0
Total Expenditures	\$883,593	\$910,824	\$902,237	\$915,260

PERSONNEL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00

MAJOR BUDGET CHANGES

No major changes are budgeted.

WOODWAY, TEXAS

SANITATION - 4302

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits				
Technical	\$0	\$0	\$0	\$0
Professional	0	0	0	0
Management/Supervision	0	0	0	0
Insurance	0	0	0	0
Overtime	0	0	0	0
FICA/Medicare Tax	0	0	0	0
Retirement	0	0	0	0
Workers' Compensation	0	0	0	0
Total Salaries & Benefits	\$0	\$0	\$0	\$0
Supplies & Materials				
Blue Bags	\$4,016	\$1,000	\$837	\$1,000
Printing	0	0	0	0
Postage	0	0	0	0
Total Supplies & Materials	\$4,016	\$1,000	\$837	\$1,000
Repairs & Maintenance				
	\$0	\$0	\$0	\$0
Total Repairs & Maintenance	\$0	\$0	\$0	\$0

WOODWAY, TEXAS

SANITATION - 4302

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Other Services & Charges				
Landfill Disposal	\$172,260	\$179,824	\$179,824	\$184,260
Collection - Residential	455,534	460,000	458,972	463,000
Collection - Commercial	249,433	260,000	252,604	255,000
Collection - Household Hazardous Waste	0	10,000	10,000	12,000
Storm Cleanup	0	0	0	0
Uncollectible UB	2,350	0	0	0
Total Other Services & Charges	\$879,577	\$909,824	\$901,400	\$914,260
Capital Outlay				
	\$0	\$0	\$0	\$0
Total Capital Outlay	\$0	\$0	\$0	\$0
Operating Transfers				
	\$0	\$0	\$0	\$0
Total Operating Transfers	\$0	\$0	\$0	\$0
Total Expenditures	\$883,593	\$910,824	\$902,237	\$915,260

WOODWAY, TEXAS

**COMMUNITY SERVICES
PARKS - 4303**

PROGRAM DESCRIPTION

The Parks Division is responsible for maintaining existing parks, landscaped areas, and all public grounds. New park projects that are developed through citizen input, the City Council, the Park Board, Woodway Beautiful, and the Arboretum may also become part of the overall Parks Division maintenance plan. Standards are set to insure safe yet visually attractive areas through regular mowing, watering, cleaning and litter removal. This Division also assumes responsibility for right of way and streetscape maintenance.

GOALS AND OBJECTIVES FOR 2013-2014

1. Continue preventative maintenance and repair of all park facilities through weekly inspections.
2. Achieve a 10 day mowing interval for right of way, public grounds, open park lands.
3. Perform annual winter maintenance of walking tracks.
4. Insure completion of parking lot overlay projects.
5. Assist with monitoring effectiveness of contracted mowing and maintenance services.

PERFORMANCE MEASURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
1. Acreage of park turf maintained	172	172	172	172
2. Number of facilities maintained				
- Restrooms	4	4	4	4
- Pavilions and shelters	14	14	14	14
- Play grounds	4	4	4	4
- Irrigation systems	13	13	13	13
3. Gallons of herbicide applied	1,200	1,200	1,200	1,200
4. Pounds of fertilizer applied	1,500	1,500	1,500	1,500
5. Park rentals staffed	170	170	170	170

WOODWAY, TEXAS

COMMUNITY SERVICES
PARKS - 4303

RESOURCES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
General Resources	\$254,639	\$321,082	\$272,806	\$339,209
Park Reservations	10,103	10,000	12,593	10,000
Total Resources	\$264,742	\$331,082	\$285,399	\$349,209

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits	\$202,875	\$245,841	\$211,144	\$265,418
Supplies & Materials	14,265	25,050	16,400	22,300
Repairs & Maintenance	13,470	19,700	19,500	22,400
Other Services & Charges	18,882	23,281	21,484	23,691
Capital	650	2,010	1,671	0
Operating Transfers	14,600	15,200	15,200	15,400
Total Expenditures	\$264,742	\$331,082	\$285,399	\$349,209

PERSONNEL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Service/Maintenance	4.00	4.00	4.00	4.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.60	0.60	0.60	0.60
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	4.60	4.60	4.60	4.60

MAJOR BUDGET CHANGES

No major changes are budgeted.

WOODWAY, TEXAS

PARKS - 4303

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits				
Service/Maintenance	\$96,510	\$116,344	\$101,570	\$116,540
Technical	0	0	0	0
Management/Supervision	30,245	31,826	31,967	33,579
Temporary	10,473	9,600	8,022	9,600
Overtime	2,777	7,500	3,000	20,000
Insurance	32,631	44,208	34,628	46,662
FICA/Medicare Tax	2,743	3,038	2,633	3,246
Retirement	22,043	25,965	23,147	28,463
Unemployment	(30)	0	0	0
Workers' Compensation	3,475	4,175	3,442	4,210
Incentive Pay	2,008	3,185	2,735	3,118
Total Salaries & Benefits	\$202,875	\$245,841	\$211,144	\$265,418
Supplies & Materials				
Uniform Service	\$1,552	\$1,600	\$1,500	\$1,600
Office Supplies	76	250	250	200
Supplies - Motor Vehicles	10,548	17,400	11,000	15,000
Minor Tools & Equipment	1,192	2,800	1,500	2,500
Chemicals	897	2,500	2,000	2,500
Food/Memorials	0	500	150	500
Total Supplies & Materials	\$14,265	\$25,050	\$16,400	\$22,300
Repairs & Maintenance				
Maintenance - Motor Vehicles	\$2,268	\$3,700	\$3,500	\$3,500
Maintenance - Machinery & Equipment	3,522	6,000	5,000	6,000
Maintenance - Parks	7,680	10,000	11,000	12,900
Total Repairs & Maintenance	\$13,470	\$19,700	\$19,500	\$22,400

WOODWAY, TEXAS

PARKS - 4303

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Other Services & Charges				
Contract Labor	\$0	\$0	\$0	\$0
Schools/Conferences	149	1,000	1,000	1,000
Employment Screening	468	500	250	500
Water Service	12,155	15,000	13,000	15,000
Equipment Rental	0	1,200	500	1,200
Property/Liability Insurance	4,659	4,892	5,134	5,391
Newspaper Notices	1,421	589	1,500	500
Electric Service	0	0	0	0
Subscriptions/Memberships	30	100	100	100
Total Other Services & Charges	\$18,882	\$23,281	\$21,484	\$23,691
Capital Outlay				
Machinery & Equipment	\$650	\$2,010	\$1,671	\$0
Total Capital Outlay	\$650	\$2,010	\$1,671	\$0
Operating Transfers				
Equipment Replacement	\$14,600	\$15,200	\$15,200	\$15,400
Total Operating Transfers	\$14,600	\$15,200	\$15,200	\$15,400
Total Expenditures	\$264,742	\$331,082	\$285,399	\$349,209

WOODWAY, TEXAS

COMMUNITY SERVICES
PUBLIC BUILDINGS - 4304

PROGRAM DESCRIPTION

The Public Buildings Division provides maintenance and upkeep of most of the City's public buildings, including City Hall, Community Services, the Public Safety Building, and the City Service Center (City Shop). Arboretum/Whitehall Center and Woodway Family Center related costs are included in the Arboretum Department budget and Woodway Family Center Department budget.

GOALS AND OBJECTIVES FOR 2013-2014

1. Oversee renovations to the Public Safety Building.
2. Continue to monitor expenditures for HVAC repair and phone/communications service.
3. Continue to manage janitorial services for all public buildings.

PERFORMANCE MEASURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
1. Annual Cleaning hours	3,625	3,625	3,625	3,625
2. Square feet of buildings maintained	43,805	43,805	43,805	43,805

WOODWAY, TEXAS

COMMUNITY SERVICES
PUBLIC BUILDINGS - 4304

RESOURCES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
General Resources	\$164,562	\$176,637	\$159,290	\$175,313
Total Resources	\$164,562	\$176,637	\$159,290	\$175,313

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits	\$16,323	\$21,631	\$11,070	\$11,223
Supplies & Materials	5,888	5,000	5,000	5,000
Repairs & Maintenance	17,988	20,000	20,868	20,000
Other Services & Charges	124,363	130,006	122,352	139,090
Capital	0	0	0	0
Operating Transfers	0	0	0	0
Total Expenditures	\$164,562	\$176,637	\$159,290	\$175,313

PERSONNEL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	1.00	1.00	1.00	0.50
Total Personnel	1.00	1.00	1.00	0.50

MAJOR BUDGET CHANGES

A part-time Custodian position was eliminated and a janitorial contractor was budgeted for in FY 2014. (-.50)

WOODWAY, TEXAS

PUBLIC BUILDINGS - 4304

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits				
Service/Maintenance	\$0	\$0	\$0	\$0
Professional	0	0	0	0
Temporary/Seasonal	14,149	19,634	9,216	10,203
Overtime	0	0	0	0
Insurance	0	0	0	0
FICA/Medicare Tax	1,083	1,502	705	781
Retirement	0	0	0	0
Unemployment	734	0	916	0
Workers' Compensation	357	495	233	239
Incentive Pay	0	0	0	0
Total Salaries & Benefits	\$16,323	\$21,631	\$11,070	\$11,223
Supplies & Materials				
Office Supplies	\$38	\$0	\$0	\$0
Janitorial Supplies	5,850	5,000	5,000	5,000
Total Supplies & Materials	\$5,888	\$5,000	\$5,000	\$5,000
Repairs & Maintenance				
Maintenance - Buildings & Grounds	\$17,988	\$20,000	\$20,868	\$20,000
Total Repairs & Maintenance	\$17,988	\$20,000	\$20,868	\$20,000

WOODWAY, TEXAS

PUBLIC BUILDINGS - 4304

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Other Services & Charges				
Contract Labor	\$0	\$0	\$3,000	\$7,500
Employment Screening	0	300	0	300
Water Service	21,529	15,000	15,000	20,000
Property/Liability Insurance	13,720	14,406	15,229	15,990
Communications	15,157	15,000	15,000	15,000
Newspaper Notices	0	300	384	300
Gas Service	3,365	5,000	3,739	5,000
Electric Service	70,592	80,000	70,000	75,000
Total Other Services & Charges	\$124,363	\$130,006	\$122,352	\$139,090
Capital Outlay				
Buildings	\$0	\$0	\$0	\$0
Office Equipment	0	0	0	0
Total Capital Outlay	\$0	\$0	\$0	\$0
Operating Transfers				
Equipment Replacement	\$0	\$0	\$0	\$0
Total Operating Transfers	\$0	\$0	\$0	\$0
Total Expenditures	\$164,562	\$176,637	\$159,290	\$175,313

WOODWAY, TEXAS

**COMMUNITY SERVICES
ADMINISTRATION/INSPECTIONS - 4401**

PROGRAM DESCRIPTION

In addition to performing operations management/support, this Division also insures that land use conforms to the comprehensive land use plan and zoning ordinance, and that new construction meets all applicable codes adopted by the City. With regard to inspections, this Division also provides a variety of direct services which include nonstructural plan review, permit issuance, inspections, code enforcement, and consultation with architects, engineers, contractors, builders, home owners, and citizens planning construction within the City.

GOALS AND OBJECTIVES FOR 2013-2014

1. Provide the customer with required inspections the same day of request.
2. Insure that all Department employee training needs are met to address certification, safety and skill requirements.
3. Facilitate and conduct responsive review of all plans to insure compliance with City codes and ordinances.
4. Provide staff assistance to the Planning and Zoning Commission (and its committees), Park Board, and Board of Adjustments.
5. Seek to improve employee retention through improved mentoring, training and good performance recognition.
6. Provide close inspection of major capital projects under construction.

PERFORMANCE MEASURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
1. Building Permits Issued				
- Residential Construction - New	50	70	40	50
- Residential Construction - Alterations	700	800	500	600
- Other Construction - New	20	20	5	7
- Other Construction - Alterations	100	100	60	70
2. Building Plans Reviewed	400	400	150	180
3. Construction Inspections Performed	4,000	4,500	3,800	4,400
4. Percent of Inspections Performed Same Day Requested	99%	99%	99%	99%
5. Plats Reviewed	30	30	30	30
6. Zoning cases reviewed	5	10	10	10
7. Special use permits reviewed	5	10	10	10
8. Planned district applications reviewed	5	10	10	10
9. Value of street, drainage and utility improvements managed/inspected (millions \$)	\$0.5	\$1.0	\$3.5	\$3.5

WOODWAY, TEXAS

COMMUNITY SERVICES
ADMINISTRATION/INSPECTIONS - 4401

RESOURCES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
General Resources	\$158,699	\$201,040	\$120,088	\$196,901
Permits - Building	81,336	70,000	132,935	80,000
Permits - Miscellaneous	4,525	5,000	4,998	5,000
Platting/Zoning Fees	1,528	3,000	3,197	3,000
Total Resources	\$246,088	\$279,040	\$261,218	\$284,901

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits	\$213,398	\$236,529	\$223,638	\$249,470
Supplies & Materials	10,584	10,210	6,700	7,930
Repairs & Maintenance	5,085	6,800	6,300	6,800
Other Services & Charges	14,121	17,601	17,087	17,801
Capital	0	5,000	4,593	0
Operating Transfers	2,900	2,900	2,900	2,900
Total Expenditures	\$246,088	\$279,040	\$261,218	\$284,901

PERSONNEL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.40	0.40	0.40	0.40
Technical	1.00	1.00	1.00	1.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.20	1.20	1.20	1.20
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	2.60	2.60	2.60	2.60

MAJOR BUDGET CHANGES

No major changes are budgeted.

WOODWAY, TEXAS

ADMINISTRATION/INSPECTIONS - 4401

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits				
Office/Clerical	\$9,611	\$10,105	\$10,027	\$10,515
Technical	39,326	41,271	41,685	43,776
Management/Supervision	104,831	110,045	110,770	116,356
Temporary	0	12,000	0	12,000
Overtime	76	500	500	500
Insurance	24,514	25,195	23,665	26,585
FICA/Medicare Tax	2,264	3,295	2,390	3,433
Retirement	25,988	26,768	27,267	28,499
Unemployment	0	0	0	0
Workers' Compensation	722	703	687	693
Car Allowance	4,600	4,800	4,800	4,800
Incentive Pay	1,466	1,847	1,847	2,313
Total Salaries & Benefits	\$213,398	\$236,529	\$223,638	\$249,470
Supplies & Materials				
Uniform Service	\$1,756	\$2,000	\$2,000	\$2,000
Printing	4	550	200	350
Office Supplies	2,682	2,530	1,500	1,500
Computer Supplies	3,372	1,000	500	1,000
Postage	427	550	500	500
Supplies - Motor Vehicles	1,776	3,000	1,500	2,000
Food/Memorials	567	580	500	580
Total Supplies & Materials	\$10,584	\$10,210	\$6,700	\$7,930
Repairs & Maintenance				
Maintenance - Motor Vehicles	\$634	\$2,500	\$2,000	\$2,500
Maintenance - Office Equipment	4,451	4,300	4,300	4,300
Total Repairs & Maintenance	\$5,085	\$6,800	\$6,300	\$6,800

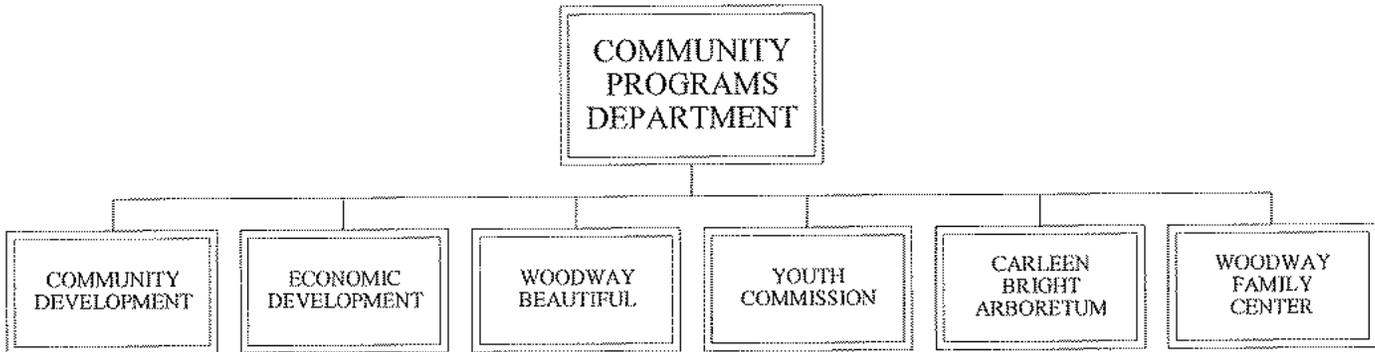
WOODWAY, TEXAS

ADMINISTRATION/INSPECTIONS - 4401

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Other Services & Charges				
Contract Labor	\$0	\$0	\$0	\$0
Engineering Fees	605	4,000	4,000	3,000
Record Filing Fees	239	800	350	800
Schools/Conferences	6,481	4,500	4,500	5,000
Employment Screening	0	150	0	150
Bank Service Charges	275	300	1,000	1,000
Office Equipment Rental	2,132	2,200	2,200	2,200
Property/Liability Insurance	2,287	2,401	2,287	2,401
Communications	531	0	0	0
Newspaper Notices	0	750	750	750
Subscriptions/Memberships	1,571	2,500	2,000	2,500
Total Other Services & Charges	\$14,121	\$17,601	\$17,087	\$17,801
Capital Outlay				
Office Equipment	\$0	\$5,000	\$4,593	\$0
Total Capital Outlay	\$0	\$5,000	\$4,593	\$0
Operating Transfers				
Equipment Replacement	\$2,900	\$2,900	\$2,900	\$2,900
Total Operating Transfers	\$2,900	\$2,900	\$2,900	\$2,900
Total Expenditures	\$246,088	\$279,040	\$261,218	\$284,901

WOODWAY, TEXAS

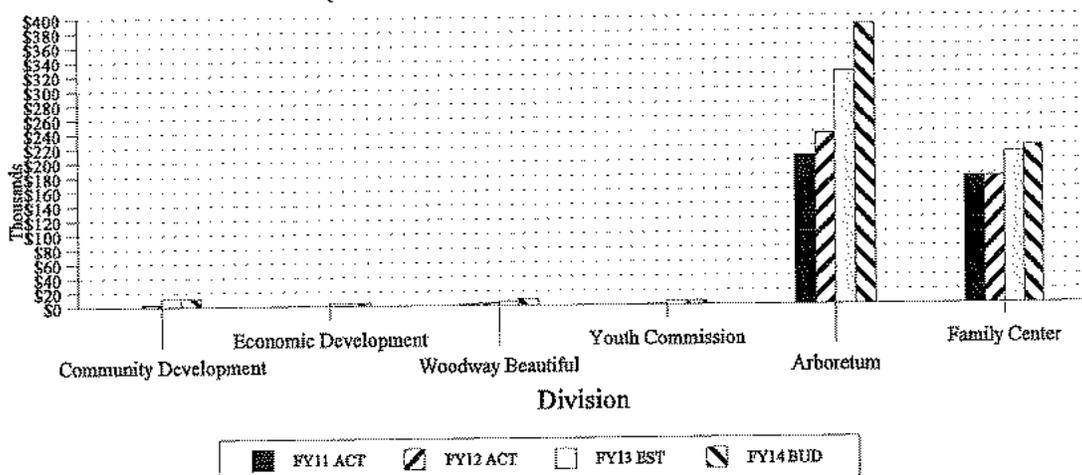
COMMUNITY PROGRAMS SUMMARY
2013-2014



City Manager - Yousry Zakhary (772-4480)
 Arboretum Manager - Janet Schaffer (399-9204)
 Family Center Manager - Janet Schaffer (772-7491)

ACTIVITY	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Community Development	\$2,886	\$11,907	\$11,907	\$11,907
Economic Development	0	4,755	4,755	4,755
Woodway Beautiful	3,831	9,350	6,300	9,350
Youth Commission	1,278	5,250	5,250	5,250
Carleen Bright Arboretum	236,001	360,883	322,263	387,583
Woodway Family Center	175,840	211,546	209,422	218,132
TOTALS	\$419,836	\$603,691	\$559,897	\$636,977

THREE YEARS AND PROPOSED
(Actual to Estimated to Proposed)



WOODWAY, TEXAS

COMMUNITY PROGRAMS SUMMARY
2013-2014

RESOURCES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
General Resources	\$7,149	\$31,262	\$72,118	\$31,262
Arboretum Rentals	82,518	140,000	184,324	190,000
Attendant/Security	1,965	3,500	3,480	3,500
Event Sponsorships	10	0	0	0
Memberships	0	0	0	0
Equipment Rental - CBA	285	0	1,440	0
Woodway Beautiful Donations	158	0	150	0
Family Center Program Fees	138,940	172,546	128,735	179,132
Family Center Rentals	8,114	5,000	7,785	7,000
Family Center Sponsorships	19,200	23,000	18,600	20,000
Family Center Concessions	10,855	11,000	10,396	12,000
Transfer from Tourism Fund	150,642	217,383	132,869	194,083
Total Resources	\$419,836	\$603,691	\$559,897	\$636,977

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits	\$250,167	\$353,933	\$307,012	\$376,128
Supplies & Materials	40,399	82,700	79,038	73,568
Repairs & Maintenance	18,322	31,500	29,500	29,500
Other Services & Charges	84,801	121,275	132,884	145,681
Capital	23,147	10,483	7,663	8,300
Operating Transfers	3,000	3,800	3,800	3,800
Total Expenditures	\$419,836	\$603,691	\$559,897	\$636,977

PERSONNEL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Service/Maintenance	2.00	2.00	2.00	3.00
Office/Clerical	1.00	2.00	1.00	1.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	3.00	3.00	3.00	3.00
Temporary/Seasonal	0.50	1.00	1.00	1.00
Total Personnel	6.50	8.00	7.00	8.00

WOODWAY, TEXAS

**COMMUNITY PROGRAMS
COMMUNITY DEVELOPMENT - 4604**

PROGRAM DESCRIPTION

The Community Development Board was dissolved in the 2003 budget year. However, staff currently is responsible for advising the City Council on residential development and neighborhood revitalization initiatives/programs. Staff works to develop and facilitate funding alternatives for neighborhood revitalization, market residential property, and promote home ownership.

GOALS AND OBJECTIVES FOR 2013-2014

1. Establish programs that encourage home structural and landscape improvements.
2. Enhance use of neighborhood matching fund for streetscaping improvements.
3. Increase number of neighborhood matching grants awarded.

PERFORMANCE MEASURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
1. Increase in property values (millions)	\$17.5	\$5.4	\$5.4	\$13.6
2. Number of new residential building permits issued	36	20	50	50
3. Number of residential renovation permits issued (remodels, electrical, roofing, irrigation, etc.)	493	500	500	500
4. Number of Woodway maps distributed	500	1,500	500	1,500

RESOURCES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
General Resources	\$2,886	\$11,907	\$11,907	\$11,907
Total Resources	\$2,886	\$11,907	\$11,907	\$11,907

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits	\$0	\$0	\$0	\$0
Supplies & Materials	0	3,577	3,577	3,577
Repairs & Maintenance	0	0	0	0
Other Services & Charges	2,886	8,330	8,330	8,330
Capital	0	0	0	0
Operating Transfers	0	0	0	0
Total Expenditures	\$2,886	\$11,907	\$11,907	\$11,907

WOODWAY, TEXAS

COMMUNITY DEVELOPMENT - 4604

PERSONNEL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00

MAJOR BUDGET CHANGES

No major changes are budgeted.

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits				
Management/Supervision	\$0	\$0	\$0	\$0
Insurance	0	0	0	0
FICA/Medicare Tax	0	0	0	0
Retirement	0	0	0	0
Workers' Compensation	0	0	0	0
Total Salaries & Benefits	\$0	\$0	\$0	\$0
Supplies & Materials				
Printing	\$0	\$2,450	\$2,450	\$2,450
Office Supplies	0	490	490	490
Postage	0	147	147	147
Food/Memorials	0	490	490	490
Total Supplies & Materials	\$0	\$3,577	\$3,577	\$3,577
Other Services & Charges				
Schools/Conferences	\$0	\$980	\$980	\$980
Newspaper Notices	0	490	490	490
Community Programs	2,886	6,860	6,860	6,860
Subscriptions/Memberships	0	0	0	0
Total Other Services & Charges	\$2,886	\$8,330	\$8,330	\$8,330
Total Expenditures	\$2,886	\$11,907	\$11,907	\$11,907

WOODWAY, TEXAS

**COMMUNITY PROGRAMS
ECONOMIC DEVELOPMENT - 4605**

PROGRAM DESCRIPTION

The City's economic development program is committed to the promotion of high quality retail/commercial development within the City, as well as the Greater Waco area. This budget unit accounts for expenditures related to economic development programs, as well as membership in area Chambers of Commerce.

GOALS AND OBJECTIVES FOR 2013-2014

1. Continue with the implementation of the retail market master plan for Woodway.
2. Work with the Midway Independent School District and local developers to capitalize on development opportunities along Highway 84.
3. Maintain participation in the Greater Hewitt Chamber through organizational membership.

PERFORMANCE MEASURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
1. Total sales tax revenues increase vs. Prior Year actual	\$165,249	\$136,650	\$67,964	\$87,360
2. Commercial tax levy	\$911,073	\$877,495	\$877,495	\$903,769
3. Average # of business water accounts per month	261	260	260	260
4. Number of new commercial building permits issued	20	20	5	7

RESOURCES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
General Resources	\$0	\$4,755	\$4,755	\$4,755
Total Resources	\$0	\$4,755	\$4,755	\$4,755

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits	\$0	\$0	\$0	\$0
Supplies & Materials	0	4,215	4,215	4,215
Repairs & Maintenance	0	0	0	0
Other Services & Charges	0	540	540	540
Capital	0	0	0	0
Operating Transfers	0	0	0	0
Total Expenditures	\$0	\$4,755	\$4,755	\$4,755

" Welcome Home to Woodway "

WOODWAY, TEXAS

ECONOMIC DEVELOPMENT - 4605

PERSONNEL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00

MAJOR BUDGET CHANGES

No major changes are budgeted.

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits				
Management/Supervision	\$0	\$0	\$0	\$0
Insurance	0	0	0	0
FICA/Medicare Tax	0	0	0	0
Retirement	0	0	0	0
Workers' Compensation	0	0	0	0
Total Salaries & Benefits	\$0	\$0	\$0	\$0
Supplies & Materials				
Printing	\$0	\$2,500	\$2,500	\$2,500
Office Supplies	0	0	0	0
Food/Memorials	0	1,715	1,715	1,715
Total Supplies & Materials	\$0	\$4,215	\$4,215	\$4,215
Other Services & Charges				
Contract Labor	\$0	\$0	\$0	\$0
Schools/Conferences	0	368	368	368
Newspaper Notices	0	0	0	0
Community Programs	0	0	0	0
Subscriptions/Memberships	0	172	172	172
Total Other Services & Charges	\$0	\$540	\$540	\$540
Total Expenditures	\$0	\$4,755	\$4,755	\$4,755

WOODWAY, TEXAS

COMMUNITY PROGRAMS WOODWAY BEAUTIFUL - 4606

PROGRAM DESCRIPTION

This Commission serves to assist in enhancing and preserving the City's natural beauty through its various programs promoting litter abatement, solid waste reduction, environmental education and community-wide beautification.

GOALS AND OBJECTIVES FOR 2013-2014

1. Provide recognition to residents/businesses for beautification efforts.
2. Increase participation in the Great American Clean-up events.
3. Promote educational opportunities regarding reuse and recycling.
4. Hold one gardening educational event.

PERFORMANCE MEASURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
1. Great American Clean-up volunteers	35	35	35	35
2. Miles of roadway cleaned	4	4	4	4
3. Pounds of litter/debris collected (1 bag = 20 lbs)	600	600	600	600
4. Household Hazardous Waste Day participants	0	0	0	0
5. Yard-of-the-Month Awards (residential & business)	30	30	30	30
6. Volunteer hours	900	900	900	900

WOODWAY, TEXAS

COMMUNITY PROGRAMS
WOODWAY BEAUTIFUL - 4606

RESOURCES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
General Resources	\$3,673	\$9,350	\$6,150	\$9,350
Woodway Beautiful Donations	158	0	150	0
Total Resources	\$3,831	\$9,350	\$6,300	\$9,350

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits	\$0	\$0	\$0	\$0
Supplies & Materials	559	5,450	3,800	5,450
Repairs & Maintenance	0	0	0	0
Other Services & Charges	3,272	3,900	2,500	3,900
Capital	0	0	0	0
Operating Transfers	0	0	0	0
Total Expenditures	\$3,831	\$9,350	\$6,300	\$9,350

PERSONNEL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00

MAJOR BUDGET CHANGES

No major changes are budgeted.

WOODWAY, TEXAS

WOODWAY BEAUTIFUL - 4606

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits				
Management/Supervision	\$0	\$0	\$0	\$0
Insurance	0	0	0	0
FICA/Medicare Tax	0	0	0	0
Retirement	0	0	0	0
Workers' Compensation	0	0	0	0
Total Salaries & Benefits	\$0	\$0	\$0	\$0
Supplies & Materials				
Uniform Service	\$0	\$0	\$0	\$0
Printing	0	500	250	500
Office Supplies	0	0	0	0
Postage	213	100	200	100
Film & Developing	0	0	0	0
Botanical Supplies	0	4,500	3,000	4,500
Minor Tools & Equipment	0	0	0	0
Food/Memorials	346	350	350	350
Total Supplies & Materials	\$559	\$5,450	\$3,800	\$5,450
Other Services & Charges				
Contract Labor	\$0	\$0	\$0	\$0
Schools/Conferences	0	0	0	0
Newspaper Notices	0	750	500	750
Community Programs	3,272	3,075	2,000	3,075
Subscriptions/Memberships	0	75	0	75
Total Other Services & Charges	\$3,272	\$3,900	\$2,500	\$3,900
Capital Outlay				
Machinery & Equipment	\$0	\$0	\$0	\$0
Total Capital Outlay	\$0	\$0	\$0	\$0
Total Expenditures	\$3,831	\$9,350	\$6,300	\$9,350

WOODWAY, TEXAS

**COMMUNITY PROGRAMS
YOUTH COMMISSION - 4607**

PROGRAM DESCRIPTION

This sixteen (16) member Commission, comprised of 7th-12th grade residents, serves to advise and make recommendations to the City Council on behalf of the youth of the community. They encourage, plan, and participate in drug-free and alcohol-free activities for young people.

GOALS AND OBJECTIVES FOR 2013-2014

1. Provide leadership training opportunities to members.
2. Work with municipal judge to continue the teen court.
3. Actively recruit area teens to attend Youth Police Academy.
4. Perform at least six service activities for the community.
5. Work with the Woodway Foundation and area businesses to offset costs of service activities.

PERFORMANCE MEASURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
1. Number of community service hours served by youth	481	400	480	500
2. Number of events sponsored/co-sponsored	8	6	8	8

RESOURCES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
General Resources	\$1,278	\$5,250	\$5,250	\$5,250
Total Resources	\$1,278	\$5,250	\$5,250	\$5,250

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits	\$0	\$0	\$0	\$0
Supplies & Materials	231	950	950	950
Repairs & Maintenance	0	0	0	0
Other Services & Charges	1,047	4,300	4,300	4,300
Capital	0	0	0	0
Operating Transfers	0	0	0	0
Total Expenditures	\$1,278	\$5,250	\$5,250	\$5,250

WOODWAY, TEXAS

YOUTH COMMISSION - 4607

PERSONNEL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00

MAJOR BUDGET CHANGES

No major changes are budgeted.

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits				
Management/Supervision	\$0	\$0	\$0	\$0
Insurance	0	0	0	0
FICA/Medicare Tax	0	0	0	0
Retirement	0	0	0	0
Workers' Compensation	0	0	0	0
Total Salaries & Benefits	\$0	\$0	\$0	\$0
Supplies & Materials				
Uniform Service	\$0	\$300	\$300	\$300
Printing	0	100	100	100
Office Supplies	0	0	0	0
Postage	0	100	100	100
Film Developing	0	100	100	100
Food/Memorials	231	350	350	350
Total Supplies & Materials	\$231	\$950	\$950	\$950
Other Services & Charges				
Schools/Conferences	\$0	\$1,000	\$1,000	\$1,000
Newspaper Notices	0	300	300	300
Community Programs	1,047	3,000	3,000	3,000
Total Other Services & Charges	\$1,047	\$4,300	\$4,300	\$4,300
Total Expenditures	\$1,278	\$5,250	\$5,250	\$5,250

WOODWAY, TEXAS

**COMMUNITY PROGRAMS
CARLEEN BRIGHT ARBORETUM - 4609**

PROGRAM DESCRIPTION

This budget unit provides for operation and maintenance of the Arboretum including Whitehall Center and The Pavilion as a regional venue and art center. Development and promotion of the Carleen Bright Arboretum serves to promote tourism, improve environment awareness, and foster community pride and recognition. The Arboretum Director is responsible for supervising and coordinating the work of the staff for both buildings, which includes Event Coordinators, Groundskeepers, all contract labor, and community volunteers.

GOALS AND OBJECTIVES FOR 2013-2014

1. Continue partnering with horticultural groups for assistance in planting and maintaining gardens.
2. Continue effort to increase number of membership in the Friends of the Arboretum.
3. Form partnerships to increase educational programs.
4. Maintain efforts to promote regional events for tourism and the community. (Festival in 2015)
5. Develop short-term and long-term maintenance programs for buildings and grounds.
6. Continue to expand scarecrow exhibit during Children's Garden Fair.

PERFORMANCE MEASURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
1. Developed acreage maintained	17 acres	16 acres	17 acres	17 acres
2. Number of days of facility use	168	250	244	260
3. Number paid rentals	97	150	130	150
4. Number of city/sponsored hours	80	110	90	100
5. Attendance at art exhibitions	400	400	400	400
6. Attendance at special events	2,152	3,000	2,500	1,500
7. Attendance at educational programs	1,500	1,500	1,500	1,500
8. Number of memberships in Friends	278	300	300	300
9. Designated Memorials	\$6,180	\$5,000	\$5,752	\$5,000
10. Rental income (rent, personnel, equipment)	\$84,936	\$143,500	\$189,394	\$193,500
11. Number of volunteer hours	2,000	2,000	2,000	2,000
12. Number of community events	30	30	30	30
13. Number of tourism events	11	12	12	12

WOODWAY, TEXAS

COMMUNITY PROGRAMS
CARLEEN BRIGHT ARBORETUM - 4609

RESOURCES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
General Resources	\$581	\$0	\$150	\$0
Arboretum Rentals	82,518	140,000	184,324	190,000
Attendant/Security	1,965	3,500	3,480	3,500
Event Sponsorships	10	0	0	0
Memberships	0	0	0	0
Equipment Rental - CBA	285	0	1,440	0
Transfer from Tourism Fund	150,642	217,383	132,869	194,083
Total Resources	\$236,001	\$360,883	\$322,263	\$387,583

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits	\$146,899	\$241,494	\$190,601	\$251,298
Supplies & Materials	24,319	45,400	45,400	36,700
Repairs & Maintenance	13,234	24,000	24,000	24,000
Other Services & Charges	33,998	46,189	58,818	66,885
Capital	15,151	1,400	1,044	6,300
Operating Transfers	2,400	2,400	2,400	2,400
Total Expenditures	\$236,001	\$360,883	\$322,263	\$387,583

PERSONNEL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Service/Maintenance	2.00	2.00	2.00	3.00
Office/Clerical	1.00	2.00	1.00	1.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.60	0.60	0.60	0.60
Temporary/Seasonal	0.50	1.00	1.00	1.00
Total Personnel	4.10	5.60	4.60	5.60

MAJOR BUDGET CHANGES

No major changes are budgeted.

WOODWAY, TEXAS

CARLEEN BRIGHT ARBORETUM - 4609

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits				
Service/Maintenance	\$36,035	\$81,366	\$58,201	\$84,416
Office/Clerical	23,828	26,266	27,645	26,832
Management/Supervision	30,999	32,556	32,864	34,538
Temporary/Seasonal	7,792	19,895	15,768	23,685
Overtime	655	5,000	1,000	1,500
Insurance	20,508	44,180	29,295	46,603
FICA/Medicare Tax	2,229	3,654	2,965	3,985
Retirement	15,429	24,036	19,261	24,623
Unemployment	6,436	0	0	0
Workers' Compensation	1,548	2,677	2,047	2,536
Incentive Pay	1,440	1,864	1,555	2,580
Total Salaries & Benefits	\$146,899	\$241,494	\$190,601	\$251,298
Supplies & Materials				
Uniform Service	\$542	\$1,000	\$1,000	\$500
Printing	721	4,000	4,000	3,000
Office Supplies	1,181	2,000	2,000	1,500
Computer Supplies	848	2,500	2,500	2,000
Postage	1,286	2,500	2,500	2,500
Film & Developing	0	0	0	0
Supplies - Motor Vehicle	820	2,000	2,000	1,200
Botanical Supplies	11,770	20,000	20,000	15,000
Minor Tools & Equipment	2,144	2,800	2,800	2,800
Janitorial Supplies	2,210	3,600	3,600	3,600
Chemicals	1,223	3,000	3,000	3,000
Food/Memorials	1,574	2,000	2,000	1,600
Service Awards/Banquets	0	0	0	0
Total Supplies & Materials	\$24,319	\$45,400	\$45,400	\$36,700
Repairs & Maintenance				
Maintenance - Office Equipment	\$355	\$1,500	\$1,500	\$1,500
Maintenance - Machinery & Equipment	557	2,500	2,500	2,500
Maintenance - Buildings & Grounds	12,322	20,000	20,000	20,000
Total Repairs & Maintenance	\$13,234	\$24,000	\$24,000	\$24,000

WOODWAY, TEXAS

CARLEEN BRIGHT ARBORETUM - 4609

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Other Services & Charges				
Contract Labor	\$0	\$1,500	\$1,500	\$1,500
Schools/Conferences	872	2,500	2,500	2,500
Employment Screening	251	500	500	500
Bank Service Charges	463	700	1,600	1,600
Water Service	6,050	1,800	9,000	18,000
Office Equipment Rental	1,200	1,200	1,200	1,200
Property/Liability Insurance	2,656	4,789	6,938	7,285
Communications	3,204	2,900	5,280	5,000
Newspaper Notices	2,311	2,000	2,000	2,000
Community Programs	2,882	5,000	5,000	4,000
Gas Service	658	2,500	2,500	2,500
Electric Service	13,028	20,000	20,000	20,000
Subscriptions/Memberships	423	800	800	800
Total Other Services & Charges	\$33,998	\$46,189	\$58,818	\$66,885
Capital Outlay				
Machinery & Equipment	\$4,903	\$1,400	\$1,044	\$6,300
Office Equipment	1,792	0	0	0
Buildings	8,456	0	0	0
Total Capital Outlay	\$15,151	\$1,400	\$1,044	\$6,300
Operating Transfers				
Equipment Replacement	\$2,400	\$2,400	\$2,400	\$2,400
Total Operating Transfers	\$2,400	\$2,400	\$2,400	\$2,400
Total Expenditures	\$236,001	\$360,883	\$322,263	\$387,583

WOODWAY, TEXAS

**COMMUNITY PROGRAMS
WOODWAY FAMILY CENTER - 4603**

PROGRAM DESCRIPTION

This budget unit includes operation and maintenance of the Woodway Family Center, which provides recreational athletic programs for children aged 4 through 12, and an adult volleyball league in the summer. The Director is responsible for supervising and coordinating the work of staff, which includes 2 full-time center assistants, referees, and volunteer coaches.

GOALS AND OBJECTIVES FOR 2013-2014

1. Provide quality programs for children in the program.
2. Increase team sponsorships.
3. Continue soliciting center sponsorships.
4. Continue short-term maintenance and improvement program for building and grounds.
5. Implement a long-term maintenance and improvement program for new fields and additional parking.
6. Expand the concession stand.
7. Begin Master Plan for the Woodway Family Center.

PERFORMANCE MEASURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
1. Number of participants in athletic programs	1,802	1,900	1,900	1,900
2. Number of team sponsorships	100	135	135	135
3. Number of center sponsorships	21	25	25	25
4. Number of paid rentals.	111	130	130	130
5. Income from program.	\$138,940	\$172,546	\$129,145	\$179,132
6. Income from team sponsorships	\$19,200	\$23,000	\$18,200	\$20,000
7. Rental income	\$8,114	\$5,000	\$9,805	\$7,000

WOODWAY, TEXAS

COMMUNITY PROGRAMS
WOODWAY FAMILY CENTER - 4603

RESOURCES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
General Resources	(\$1,269)	\$0	\$43,906	\$0
Program Fees	138,940	172,546	128,735	179,132
Attendant/Security	0	0	0	0
Rentals	8,114	5,000	7,785	7,000
Sponsorships	19,200	23,000	18,600	20,000
Concessions	10,855	11,000	10,396	12,000
Total Resources	\$175,840	\$211,546	\$209,422	\$218,132

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits	\$103,268	\$112,439	\$116,411	\$124,830
Supplies & Materials	15,290	23,108	21,096	22,676
Repairs & Maintenance	5,088	7,500	5,500	5,500
Other Services & Charges	43,598	58,016	58,396	61,726
Capital	7,996	9,083	6,619	2,000
Operating Transfers	600	1,400	1,400	1,400
Total Expenditures	\$175,840	\$211,546	\$209,422	\$218,132

PERSONNEL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	2.40	2.40	2.40	2.40
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	2.40	2.40	2.40	2.40

MAJOR BUDGET CHANGES

No major changes are budgeted.

WOODWAY, TEXAS

WOODWAY FAMILY CENTER - 4603

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits				
Service/Maintenance	\$0	\$0	\$0	\$0
Office/Clerical	0	0	0	0
Technical	0	0	0	0
Management/Supervision	72,677	76,638	77,374	79,219
Temporary/Seasonal	298	1,000	162	1,000
Overtime	735	3,000	1,500	3,000
Insurance	14,267	14,020	20,237	24,328
FICA/Medicare Tax	1,091	1,253	1,176	1,279
Retirement	12,267	13,259	12,984	13,621
Workers' Compensation	1,561	1,786	1,605	1,698
Incentive Pay	372	1,483	1,373	685
Total Salaries & Benefits	\$103,268	\$112,439	\$116,411	\$124,830
Supplies & Materials				
Uniform Service	\$0	\$580	\$200	\$580
Printing	738	1,500	1,500	1,200
Office Supplies	997	1,000	1,000	1,000
Computer Supplies	72	500	500	500
Postage	1,385	1,000	1,500	1,500
Film & Developing	0	0	0	0
Supplies - Motor Vehicle	416	1,000	1,000	1,000
Botanical Supplies	0	0	0	0
Minor Tools & Equipment	1,120	2,500	2,500	2,000
Janitorial Supplies	1,541	1,500	1,500	1,500
Chemicals	0	1,000	1,000	1,000
Food/Memorials	7,256	7,396	7,396	7,396
Service Awards/Banquets	1,765	5,132	3,000	5,000
Total Supplies & Materials	\$15,290	\$23,108	\$21,096	\$22,676
Repairs & Maintenance				
Maintenance - Office Equipment	\$250	\$500	\$500	\$500
Maintenance - Buildings & Grounds	4,838	7,000	5,000	5,000
Total Repairs & Maintenance	\$5,088	\$7,500	\$5,500	\$5,500

WOODWAY, TEXAS

WOODWAY FAMILY CENTER - 4603

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Other Services & Charges				
Contract Labor	\$11,009	\$15,138	\$15,138	\$17,000
Schools/Conferences	145	250	250	250
Employment Screening	216	726	726	726
Bank Service Charges	318	400	800	800
Water Service	5,740	6,553	6,553	7,000
Property/Liability Insurance	2,921	3,067	2,922	3,068
Communications	2,307	2,700	2,700	2,700
Newspaper Notices	0	500	2,625	1,500
Community Programs	11,571	16,582	16,582	16,582
Gas Service	910	2,000	1,000	2,000
Electric Service	8,356	10,000	9,000	10,000
Subscriptions/Memberships	105	100	100	100
Total Other Services & Charges	\$43,598	\$58,016	\$58,396	\$61,726
Capital Outlay				
Office Equipment	\$0	\$0	\$0	\$0
Machinery & Equipment	0	0	0	2,000
Buildings	7,996	9,083	6,619	0
Total Capital Outlay	\$7,996	\$9,083	\$6,619	\$2,000
Operating Transfers				
Equipment Replacement	\$600	\$1,400	\$1,400	\$1,400
Total Operating Transfers	\$600	\$1,400	\$1,400	\$1,400
Total Expenditures	\$175,840	\$211,546	\$209,422	\$218,132

**GENERAL DEBT
SERVICE FUND**



GENERAL DEBT SERVICE FUND

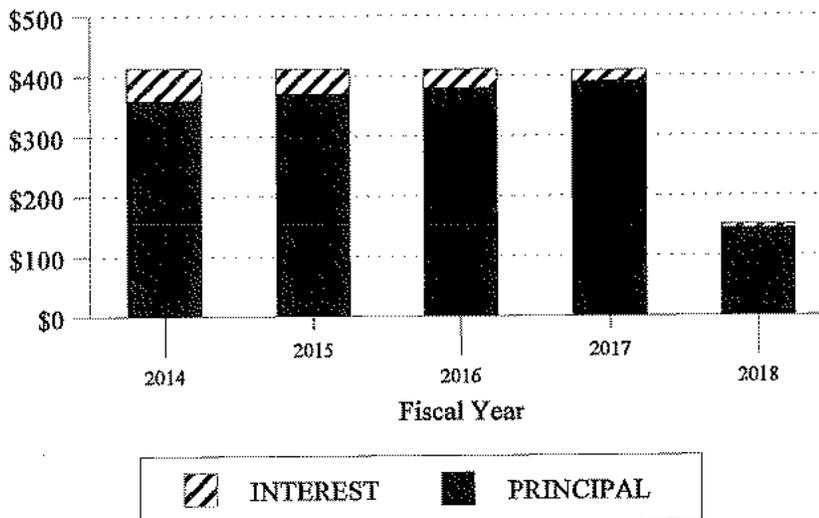
The General Debt Service Fund is used for the accumulation of resources to provide for the payment of debt service on the City's General Obligation Bonds and to provide a reserve for such payment. Resources include a portion of the Ad Valorem Tax Levy and earning from investments of the fund. (The Ad Valorem Tax Levy is pledged as security on all outstanding General Obligation Bonds.)

The portion of the Tax Levy allocated to General Debt Service is based on current year principal and interest requirements. This calculation gives the necessary dollar figure. The debt service portion of the tax rate is then calculated based on a 100% collection rate; therefore, each year, enough current taxes are allocated to the General Debt Service Fund to make the required annual principal and interest payments.

Tax Rate Limitations. The City is a Home Rule Charter City with a maximum authorized rate for all purposes of \$2.50 per \$100 assessed valuation. This maximum tax rate is imposed by the Constitution of the State of Texas. Under the rules of the Texas Attorney General, the City may issue general obligation debt in an amount no greater than that which can be serviced by a debt service tax of \$1.50 per \$100 assessed valuation, based on 90% collections. The City's adopted debt service tax rate for FY2014 is \$0.048506 per \$100 assessed valuation. This represents only 3.23%, or \$1.451494 below, the rate allowable by the Attorney General's imposed limit. Debt payments have been scheduled in order to best maintain the debt service tax rate at a fairly constant level.

Future Requirements. At current debt levels, the City's debt service requirements are programmed to remain level until a significant decrease in FY 2017-2018. The City does not anticipate issuing additional debt in FY 2014.

GENERAL LONG TERM DEBT



" Welcome Home to Woodway "

WOODWAY, TEXAS

**ESTIMATED AD VALOREM TAX COLLECTION & PROPOSED DISTRIBUTION
FISCAL YEAR 2013-2014**

Assessed Valuation for 2013	\$852,548,069
Tax Rate Per \$100 Valuation	0.4569
Revenue from 2013 Tax Roll	3,895,292
Estimated Collections	<u>99%</u>
TOTAL FUNDS AVAILABLE	<u><u>\$3,856,339</u></u>

SCHEDULE OF TAX LEVY AND COLLECTION RATE

TAX YEAR	TOTAL ASSESSED VALUATION	TAX RATE	TAX LEVY	CURRENT TAX COLLECTION	% COLLECTION TO LEVY
2003	564,050,135	0.45720	2,578,837	2,553,670	99.024%
2004	601,556,702	0.45720	2,750,317	2,710,820	98.564%
2005	633,410,222	0.45720	2,895,952	2,865,705	98.956%
2006	677,180,549	0.45720	3,096,069	3,062,547	98.917%
2007	716,386,792	0.45720	3,275,320	3,247,593	99.153%
2008	776,590,751	0.45720	3,550,573	3,516,857	99.050%
2009	807,392,339	0.45720	3,691,398	3,651,754	98.926%
2010	816,065,003	0.45720	3,731,049	3,686,509	98.806%
2011	833,545,416	0.45690	3,808,469	3,765,524	98.872%
2012	838,949,841	0.45690	3,833,162	3,796,907	99.054%
2013	852,548,069	0.45690	3,895,292		

TAX RATE PER \$100

PROPOSED DISTRIBUTION	2012-2013	2013-2014	AMOUNT 2013-2014	%
General	0.362823	0.363394	3,059,155	79.328%
Future Capital Street Improvements	0.045000	0.045000	383,647	9.948%
Interest and Sinking	0.049077	0.048506	413,537	10.724%
Total	<u>0.456900</u>	<u>0.456900</u>	<u>3,856,339</u>	<u>100.000%</u>

WOODWAY, TEXAS

2013-2014
GENERAL DEBT SERVICE FUND
- 400 -

The General Debt Service Fund accounts for the debt portion of property tax revenues and all general debt payments.

REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Fund Balance	\$194,130	\$203,060	\$203,060	\$209,871
Revenues				
Ad Valorem Tax	399,455	411,737	407,232	413,537
Delinquent Ad Valorem Taxes	4,011	2,500	3,860	3,500
Interest and Penalties	3,568	3,500	3,307	3,000
Interest Income	4,522	5,000	4,149	3,500
	\$411,556	\$422,737	\$418,548	\$423,537
Total Resources	\$605,686	\$625,797	\$621,608	\$633,408

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Principal	\$335,000	\$350,000	\$350,000	\$360,000
Interest	67,226	61,337	61,337	53,137
Paying Agent Fees	400	400	400	400
Total Expenditures	\$402,626	\$411,737	\$411,737	\$413,537
Ending Fund Balance	\$203,060	\$214,060	\$209,871	\$219,871

WOODWAY, TEXAS

GENERAL OBLIGATION BOND
DEBT SERVICE SCHEDULE

DATE	2009 REF SERIES FISCAL TOTALS		2011 REF SERIES FISCAL TOTALS		FISCAL GRAND TOTALS		
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	TOTAL
2013-2014	125,000	23,887	235,000	29,250	360,000	53,137	413,137
2014-2015	130,000	20,138	240,000	22,200	370,000	42,338	412,338
2015-2016	135,000	15,587	245,000	15,000	380,000	30,587	410,587
2016-2017	135,000	10,863	255,000	7,650	390,000	18,513	408,513
2017-2018	145,000	5,800			145,000	5,800	150,800
TOTAL	\$670,000	76,275	\$975,000	74,100	\$1,645,000	\$150,375	\$1,795,375

GENERAL DEBT SERVICE FUND
SCHEDULE OF BONDS OUTSTANDING

GENERAL OBLIGATION ISSUE/NOTE	AMOUNT OF ISSUE	INTEREST RATE	YEAR OF MATURITY	AMOUNT OUTSTANDING @ 10/01/2013	2013-2014		2013-2014		2013-2014	
					PRINCIPAL DUE	INTEREST DUE	PRINCIPAL DUE	INTEREST DUE	PRINCIPAL DUE	INTEREST DUE
G.O. 2009 Refunding (Street Improvements)	\$1,515,000	2.00% - 4.00%	2018	670,000	125,000	23,887				148,887
G.O. 2011 Refunding (Street Improvements)	\$1,675,000	2.00% - 3.00%	2017	975,000	235,000	29,250				264,250
TOTAL ALL ISSUES				\$1,645,000	\$360,000	\$53,137				\$413,137

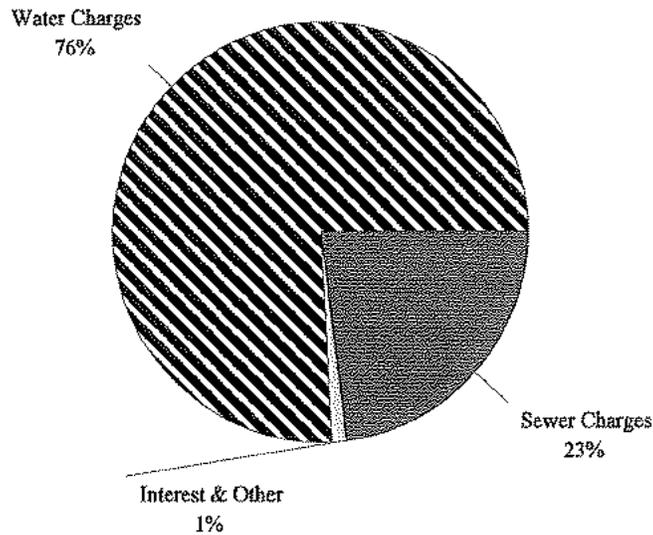
" Welcome Home to Woodway "

UTILITY FUND

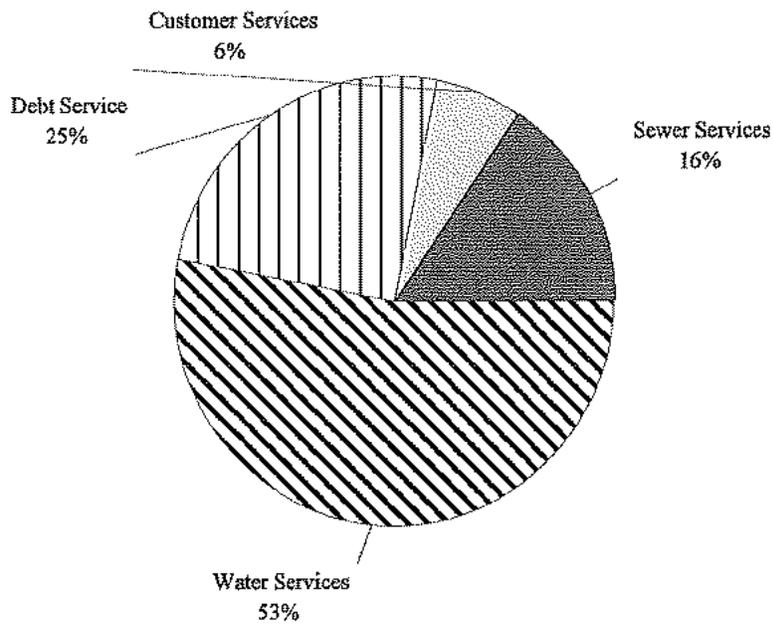


UTILITY FUND REVENUES VS. EXPENDITURES

UTILITY FUND REVENUES



UTILITY FUND EXPENDITURES



" Welcome Home to Woodway "

WOODWAY, TEXAS

2013-2014
UTILITY FUND BUDGET SUMMARY

REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Cash Balance	\$308,173	\$309,198	\$309,198	\$96,908
Revenues				
Water Service Charges	\$3,973,430	\$3,809,600	\$4,087,968	\$3,795,600
Sewer System Charges	1,144,085	1,145,000	1,130,698	1,132,600
Interest and Other	46,378	10,000	44,447	40,000
Total Revenues	\$5,163,893	\$4,964,600	\$5,263,113	\$4,968,200
Total Resources	\$5,472,066	\$5,273,798	\$5,572,311	\$5,065,108

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Water Services	\$2,902,216	\$2,559,549	\$3,150,969	\$2,642,972
Sewer Services	738,762	846,594	788,284	803,186
Customer Service	1,521,890	1,558,457	1,536,150	1,522,042
Total Expenditures	\$5,162,868	\$4,964,600	\$5,475,403	\$4,968,200
Ending Cash Balance	\$309,198	\$309,198	\$96,908	\$96,908

UTILITY FUND
MAJOR REVENUE SOURCES

Water Service Charges (76%)

Water Service Charges account for \$3,795,600 of revenues. This represents a decrease of \$292,368 or 7% from estimated FY 2013 collections. Projected or annually budgeted water sales are conservatively based upon a historical five (5) year average.

Sewer System Charges (23%)

Sewer System Charges account for \$1,132,600 of revenues. This represents a slight increase of \$1,902, or less than 1%, from estimated FY 2013 collections. Monthly customer rates are based on an average of January and February water consumption.

Interest and Other (1%)

Interest Income accounts for \$7,000 of revenues. This represents a decrease from estimated FY 2013. Interest rates are low, so to be conservative a decrease was budgeted in FY 2014.

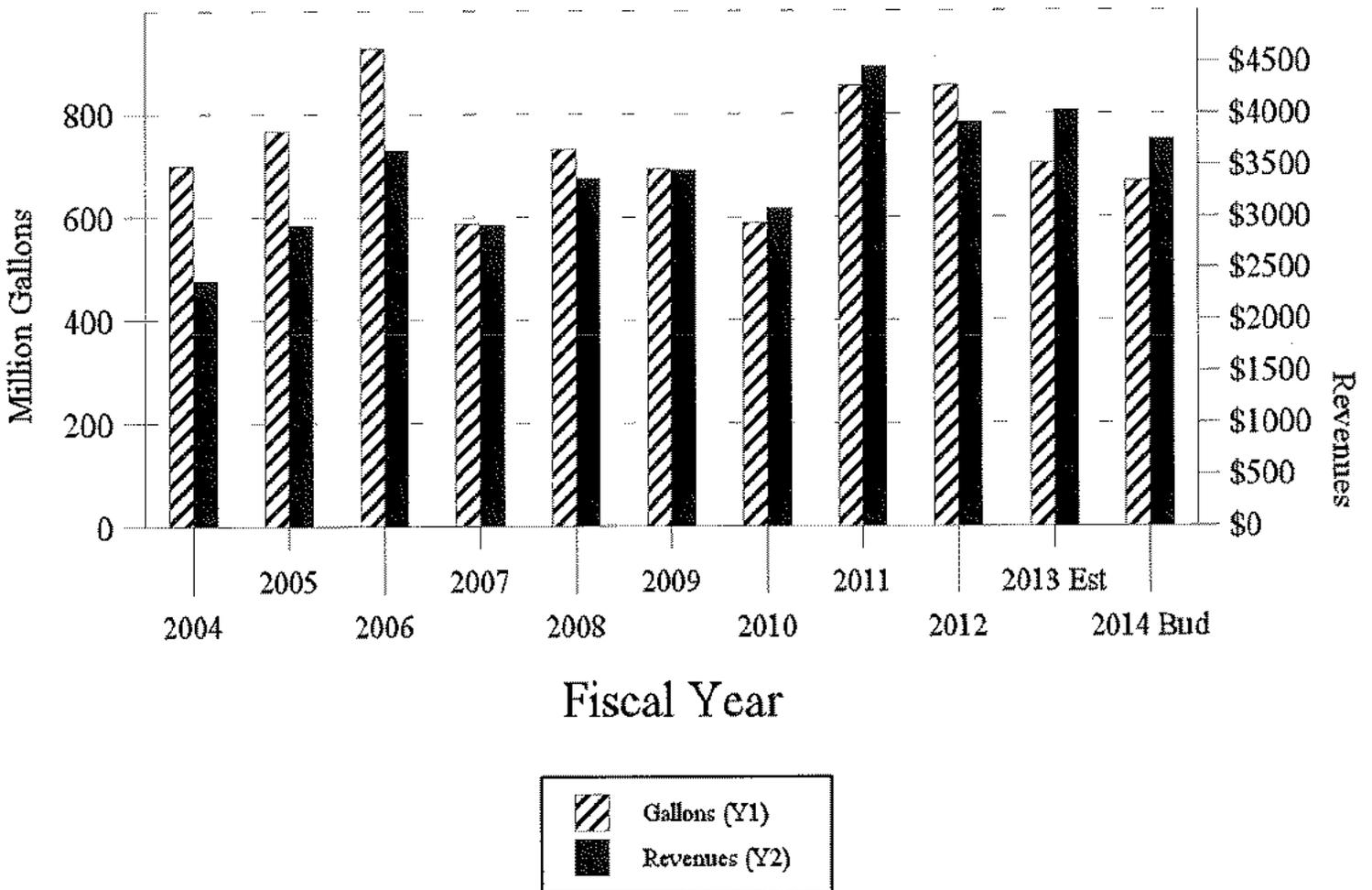
Miscellaneous income is budgeted at \$33,000, which was significantly increased in FY 2014 to allow for treated sewer water sales that is new and has not been budgeted for in previous years.

WOODWAY, TEXAS

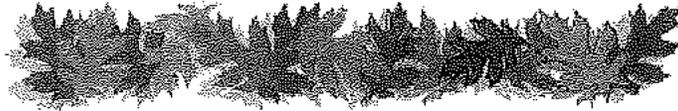
UTILITY FUND PROJECTED REVENUES

REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Water Service Charges				
Water Sales - Residential	\$3,227,637	\$3,118,000	\$3,321,435	\$3,100,000
Water Sales - Commercial	582,558	530,000	594,848	532,000
Water Sales - Wholesale	104,400	111,600	108,000	111,600
Water Taps	16,400	10,000	19,250	12,000
Reconnect & Transfers	42,435	40,000	44,435	40,000
	\$3,973,430	\$3,809,600	\$4,087,968	\$3,795,600
Sewer System Charges				
Sewer Charges - Residential	\$1,040,465	\$1,050,000	\$1,023,913	\$1,030,000
Sewer Charges - Commercial	95,170	90,000	97,197	95,000
Sewer Taps	8,450	5,000	9,588	7,600
	\$1,144,085	\$1,145,000	\$1,130,698	\$1,132,600
Interest and Other				
Interest Income	\$11,014	\$7,500	\$7,818	\$7,000
Miscellaneous Income	35,364	2,500	36,629	33,000
	\$46,378	\$10,000	\$44,447	\$40,000
Total Revenues	\$5,163,893	\$4,964,600	\$5,263,113	\$4,968,200

HISTORICAL & PROJECTED WATER SALES (GALLONS SOLD VS. REVENUES)

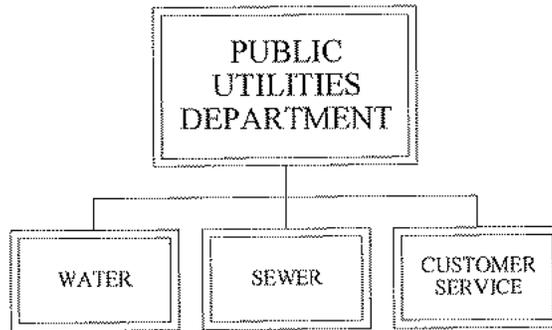


**UTILITY FUND
DETAIL**



WOODWAY, TEXAS

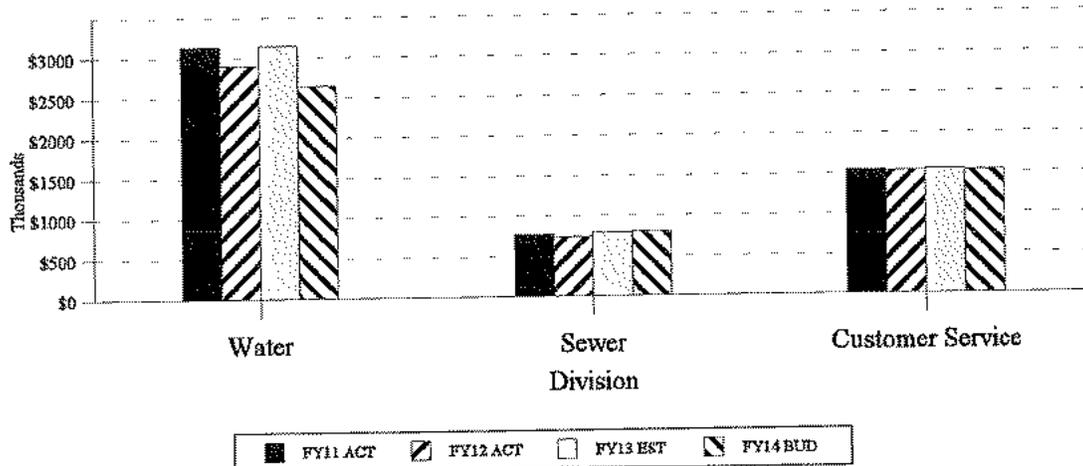
PUBLIC UTILITIES SUMMARY
2013-2014



Director of Community Services - Randall Riggs (772-4050)
Director of Finance - William Klump (772-4480)

ACTIVITY	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Water Services	\$2,902,216	\$2,559,549	\$3,150,969	\$2,642,972
Sewer Services	738,762	846,594	788,284	803,186
Customer Service	1,521,890	1,558,457	1,536,150	1,522,042
TOTALS	\$5,162,868	\$4,964,600	\$5,475,403	\$4,968,200

THREE YEARS AND PROPOSED
(Actual to Estimated to Proposed)



" Welcome Home to Woodway "

WOODWAY, TEXAS

PUBLIC UTILITIES SUMMARY
2013-2014

RESOURCES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Operating Resources	\$9,989	\$7,500	\$220,108	\$7,000
Water Sales - Residential	3,227,637	3,118,000	3,321,435	3,100,000
Water Sales - Commercial	582,558	530,000	594,848	532,000
Water Sales - Wholesale	104,400	111,600	108,000	111,600
Water Tap Fees	16,400	10,000	19,250	12,000
Reconnects & Transfers	42,435	40,000	44,435	40,000
Sewer Revenues - Residential	1,040,465	1,050,000	1,023,913	1,030,000
Sewer Revenues - Commercial	95,170	90,000	97,197	95,000
Sewer Tap Fees	8,450	5,000	9,588	7,600
Interest and Other	35,364	2,500	36,629	33,000
Total Resources	\$5,162,868	\$4,964,600	\$5,475,403	\$4,968,200

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits	\$652,313	\$770,552	\$701,794	\$798,587
Supplies & Materials	148,027	224,800	147,072	170,400
Repairs & Maintenance	177,872	228,300	191,952	229,300
Other Services & Charges	2,092,722	2,345,344	2,267,266	2,436,204
Capital	0	11,120	7,835	1,500
Operating Transfers	2,091,934	1,384,484	2,159,484	1,332,209
Total Expenditures	\$5,162,868	\$4,964,600	\$5,475,403	\$4,968,200

PERSONNEL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Service/Maintenance	6.00	6.00	6.00	6.00
Office/Clerical	4.10	4.10	4.10	4.10
Technical	2.00	2.00	2.00	2.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.30	0.30	0.30
Management/Supervision	1.60	1.60	1.60	1.60
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	13.70	14.00	14.00	14.00

WOODWAY, TEXAS

**PUBLIC UTILITIES
WATER SERVICES - 4501**

PROGRAM DESCRIPTION

The Water Division processes and distributes potable water from six deep wells. The water supply is supplemented with treated surface water from Bluebonnet Water Supply Corp. Water is treated and distributed in accordance with rules established by the Texas Natural Resource Conservation Commission. The City has the capacity to produce 4.09 million gallons per day from City wells and has 7.580 million gallons ground storage capacity. Wholesale supplemental water is contracted for at a minimum take based upon an average of the City's usage over the last three years. This Division is responsible for maintenance and repair of water lines, meters, valves, taps, fire hydrants, wells, pumps, controls, pressure tanks, storage tanks, generators, plant sites, and power equipment such as trucks and back-hoes. The Division responds to water leaks on a 24 hour, 7 day a week basis, ensures water quality to over 3,600 customers.

GOALS AND OBJECTIVES FOR 2013-2014

1. On a daily basis, monitor wells, distribution pressure and chlorine level above 2ppm.
2. Perform bacteriological sampling of water on a monthly basis.
3. Improve pressure plane management through additional valves, training and new Waco water connections.
4. Upgrade all employees to the highest certification possible for this department.
5. Answer all service requests the same day by a phone call, letter, or personal visit.
6. Replace broken valves.
7. Upgrade equipment in chlorine houses.
8. Become more proficient in repairing mains.

PERFORMANCE MEASURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
1. Leaks Repaired				
- Services	175	200	250	300
- Main lines	90	150	175	200
- McGregor line	0	0	0	0
2. Water samples taken	175	200	200	200
3. Well inspections	2,190	2,190	2,190	2,190
4. Meter exchanges	350	350	350	350

WOODWAY, TEXAS

PUBLIC UTILITIES
WATER SERVICES - 4501

RESOURCES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Operating Resources	(\$1,028,779)	(\$1,210,051)	(\$892,564)	(\$1,112,628)
Water Sales - Residential	3,227,637	3,118,000	3,321,435	3,100,000
Water Sales - Commercial	582,558	530,000	594,848	532,000
Water Sales - Wholesale	104,400	111,600	108,000	111,600
Water Tap Fees	16,400	10,000	19,250	12,000
Total Resources	\$2,902,216	\$2,559,549	\$3,150,969	\$2,642,972

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits	\$300,550	\$344,230	\$321,417	\$364,662
Supplies & Materials	51,731	118,200	61,648	65,450
Repairs & Maintenance	112,240	131,100	100,300	134,100
Other Services & Charges	1,718,895	1,939,519	1,869,381	2,058,160
Capital	0	10,800	7,523	500
Operating Transfers	718,800	15,700	790,700	20,100
Total Expenditures	\$2,902,216	\$2,559,549	\$3,150,969	\$2,642,972

PERSONNEL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Service/Maintenance	3.00	3.00	3.00	3.00
Office/Clerical	1.40	1.40	1.40	1.40
Technical	1.00	1.00	1.00	1.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.90	0.90	0.90	0.90
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	6.30	6.30	6.30	6.30

MAJOR BUDGET CHANGES

No major changes are budgeted.

WOODWAY, TEXAS

WATER SERVICES - 4501

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits				
Service/Maintenance	\$68,987	\$74,571	\$77,738	\$83,518
Office/Clerical	40,137	42,142	40,991	43,183
Technical	31,161	32,734	32,890	34,716
Management/Supervision	61,606	64,525	64,529	67,704
Overtime	12,497	20,000	15,000	18,000
Insurance	41,129	60,603	41,373	63,948
FICA/Medicare Tax	2,758	3,440	3,400	3,648
Retirement	36,356	38,775	37,913	41,332
Unemployment	0	0	0	0
Workers' Compensation	3,355	4,182	4,268	4,171
Incentive Pay	2,564	3,258	3,315	4,442
Total Salaries & Benefits	\$300,550	\$344,230	\$321,417	\$364,662
Supplies & Materials				
Uniform Service	\$2,623	\$2,000	\$2,698	\$3,000
Immunizations	0	250	0	250
Printing	0	500	250	500
Office Supplies	470	500	250	300
Postage	0	1,800	200	1,000
Supplies - Motor Vehicles	22,190	36,250	29,000	32,000
Minor Tools & Equipment	5,221	4,000	4,000	3,000
Chemicals	21,227	72,500	25,000	25,000
Food/Memorials	0	400	250	400
Total Supplies & Materials	\$51,731	\$118,200	\$61,648	\$65,450
Repairs & Maintenance				
Maintenance - Motor Vehicles	\$7,558	\$8,000	\$6,500	\$8,000
Maintenance - Office Equipment	569	600	300	600
Maintenance - Heavy Equipment	3,034	5,500	5,500	5,500
Maintenance - Pumps & Equipment	31,734	25,000	20,000	25,000
Maintenance - Maitlines	50,373	65,000	45,000	65,000
Maintenance - Storage Tanks	1,742	5,000	3,000	5,000
Maintenance - Meters	14,247	12,000	15,000	15,000
Maintenance - Fire Hydrants	2,983	10,000	5,000	10,000
Total Repairs & Maintenance	\$112,240	\$131,100	\$100,300	\$134,100

WOODWAY, TEXAS

WATER SERVICES - 4501

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Other Services & Charges				
Legal Services	\$0	\$2,500	\$0	\$2,500
Engineering Services	0	2,500	2,085	2,500
Service Charges - General Fund	180,002	186,483	186,483	208,749
Schools/Conferences	2,782	3,000	2,000	3,000
Employment Screening	286	750	300	750
Water Purchases	1,066,936	1,231,000	1,210,970	1,275,000
Water System Fee	11,668	15,000	13,212	15,000
Groundwater System Fee	27,411	50,000	21,000	30,000
Equipment Rental	86	1,500	1,500	1,500
Property/Liability Insurance	29,730	31,786	28,275	29,661
Communications	2,112	3,500	2,256	3,500
Newspaper Notices	640	500	500	500
Electric Service	396,458	400,000	400,000	450,000
Subscriptions/Memberships	150	1,000	800	1,000
Contingency/Emergency Expenditure	634	10,000	0	34,500
Total Other Services & Charges	\$1,718,895	\$1,939,519	\$1,869,381	\$2,058,160
Capital Outlay				
Water Pumps/Wells	\$0	\$0	\$0	\$0
Water Meters	0	0	0	0
Fire Hydrants	0	0	0	0
Machinery & Equipment	0	10,800	7,523	500
Office Equipment	0	0	0	0
Total Capital Outlay	\$0	\$10,800	\$7,523	\$500
Operating Transfers				
Equipment Replacement	\$18,800	\$15,700	\$15,700	\$20,100
Capital Projects Fund	700,000	0	775,000	0
Emergency Reserve Fund Transfer	0	0	0	0
Total Operating Transfers	\$718,800	\$15,700	\$790,700	\$20,100
Total Expenditures	\$2,902,216	\$2,559,549	\$3,150,969	\$2,642,972

**PUBLIC UTILITIES
SEWER SERVICES - 4502**

PROGRAM DESCRIPTION

The Sewer Division maintains the City's sewer collection system, nine lift stations, and an outfall line that transports effluent to the Regional Wastewater Treatment Plant. The lift stations are closely monitored at least once each day, functionally checking both high volume pumps. Any restriction of sewer lines requires cleaning with a high pressure rodder. Persistent blockage requires line excavation. The collection system is monitored each day to prevent spillage of wastewater, and additional inspections are made after heavy rains to identify any overflow of manholes. Infiltration points are identified and repaired. The Division responds 24 hours a day, 7 days a week to repair lines and/or lift stations.

GOALS AND OBJECTIVES FOR 2013-2014

1. Perform ten (10) major trunkline repairs as already identified by contracted camera work.
2. Respond to emergency blockage situations in less than one hour.
3. Answer all requests for service the day received with a phone call, letter or personal visit.
4. Upgrade certification for all employees to the highest certification possible for this department.
5. Perform lift station preventive maintenance on an ongoing basis.
6. Train all employees in the department on the use of the sewer vactor truck.

PERFORMANCE MEASURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
1. Feet of line rodded	70,000	70,000	70,000	70,000
2. Sewer stoppages removed	30	50	100	100
3. Major trunkline repairs	12	15	15	15
4. Miles of sewer line maintained	80	80	80	80
5. Lift stations maintained	10	10	10	10
6. Lift station inspections	2340	2340	2340	2340

WOODWAY, TEXAS

PUBLIC UTILITIES
SEWER SERVICE - 4502

RESOURCES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Operating Revenues	(\$405,323)	(\$298,406)	(\$342,414)	(\$329,414)
Sewer Revenues - Residential	1,040,465	1,050,000	1,023,913	1,030,000
Sewer Revenues - Commercial	95,170	90,000	97,197	95,000
Sewer Tap Fees	8,450	5,000	9,588	7,600
Total Resources	\$738,762	\$846,594	\$788,284	\$803,186

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits	\$194,730	\$228,233	\$202,727	\$226,761
Supplies & Materials	64,955	70,950	54,300	68,500
Repairs & Maintenance	51,305	82,500	78,000	80,500
Other Services & Charges	345,072	379,591	367,945	346,825
Capital	0	320	312	0
Operating Transfers	82,700	85,000	85,000	80,600
Total Expenditures	\$738,762	\$846,594	\$788,284	\$803,186

PERSONNEL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Service/Maintenance	2.00	2.00	2.00	2.00
Office/Clerical	0.20	0.20	0.20	0.20
Technical	1.00	1.00	1.00	1.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.70	0.70	0.70	0.70
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	3.90	3.90	3.90	3.90

MAJOR BUDGET CHANGES

No major changes are budgeted.

WOODWAY, TEXAS

SEWER SERVICES - 4502

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits				
Service/Maintenance	\$43,260	\$50,114	\$45,185	\$47,391
Office/Clerical	\$4,805	\$5,053	\$5,014	\$5,257
Technical	38,494	40,378	40,792	42,839
Management/Supervision	44,008	46,094	46,227	48,525
Overtime	5,526	15,000	3,983	10,000
Insurance	29,387	37,545	30,821	39,588
FICA/Medicare Tax	1,616	2,314	2,082	2,272
Retirement	23,267	26,083	23,977	25,743
Unemployment	0	0	0	0
Worker's Compensation	1,950	2,714	2,274	2,476
Incentive Pay	2,417	2,938	2,372	2,670
Total Salaries & Benefits	\$194,730	\$228,233	\$202,727	\$226,761
Supplies & Materials				
Uniform Service	\$1,256	\$1,500	\$1,500	\$1,500
Immunizations	0	250	0	250
Printing	38	150	100	150
Office Supplies	325	600	500	400
Supplies - Motor Vehicles	25,591	36,250	23,000	32,000
Minor Tools & Equipment	4,254	4,000	4,000	4,000
Chemicals	33,432	28,000	25,000	30,000
Food/Memorials	59	200	200	200
Total Supplies & Materials	\$64,955	\$70,950	\$54,300	\$68,500
Repairs & Maintenance				
Maintenance - Motor Vehicles	\$3,112	\$5,000	\$5,000	\$5,000
Maintenance - Office Equipment	0	0	0	0
Maintenance - Heavy Equipment	5,485	10,000	10,000	8,000
Maintenance - Lift Stations	31,488	17,500	23,000	17,500
Maintenance - Mainlines	11,220	50,000	40,000	50,000
Total Repairs & Maintenance	\$51,305	\$82,500	\$78,000	\$80,500

WOODWAY, TEXAS

SEWER SERVICES - 4502

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Other Services & Charges				
Legal Services	\$0	\$2,500	\$0	\$2,000
Engineering Services	0	5,000	3,000	5,000
Service Charges - General Fund	60,000	62,160	62,160	69,583
Schools/Conferences	1,804	3,000	2,000	3,000
Employment Screening	279	500	250	500
Sewage Treatment Charges - WMARSS	257,304	268,776	268,776	228,948
Equipment Rental	0	4,500	3,000	4,500
Property/Liability Insurance	4,862	5,105	8,328	8,744
Communications	2,036	2,000	1,685	2,500
Newspaper Notices	1,302	700	250	700
Electric Service	17,275	25,000	18,196	21,000
Subscriptions/Memberships	210	350	300	350
Total Other Services & Charges	\$345,072	\$379,591	\$367,945	\$346,825
Capital Outlay				
Sewer Lift Stations	\$0	\$0	\$0	\$0
Machinery & Equipment	0	320	312	0
Office Equipment	0	0	0	0
Total Capital Outlay	\$0	\$320	\$312	\$0
Operating Transfers				
Equipment Replacement	\$82,700	\$85,000	\$85,000	\$80,600
Capital Projects Fund	0	0	0	0
Total Operating Transfers	\$82,700	\$85,000	\$85,000	\$80,600
Total Expenditures	\$738,762	\$846,594	\$788,284	\$803,186

WOODWAY, TEXAS

**PUBLIC UTILITIES
CUSTOMER SERVICE - 4503**

PROGRAM DESCRIPTION

The Customer Service Division coordinates and performs the reading of meters, maintains computer records for utility customers (in excess of 3,600 accounts), bills utility customers, records payments received from customers, handles customer requests for service, performs meter re-reads, changes dead meters and coordinates major repairs with water crews. Customer Service also provides clerical support for the Finance Division with finance, utility billing, and personnel responsibilities. Customer Service is the "first line" contact with citizens regarding utility services, and is staffed by one each - Customer Service Coordinator, Customer Service Clerk, Meter Reader and one-half of an Accounting/Customer Service Clerk.

GOALS AND OBJECTIVES FOR 2013-2014

1. Maintain a "team" focus on the citizen as customer via training, work order tracking, and continuation of customer surveys.
2. Continue to develop all employees' PC abilities in Word and Excel in order to provide efficiency & computerize manual duties.
3. Complete cross training department personnel and implement periodic temporary reassignments.
4. Prepare and mail monthly billings on a timely and efficient basis while maintaining 28-31 day billing cycles.
5. Examine and present recommendations for the use of equalized payment plans.
6. Perform all meter re-reads within 24 hours of request.
7. Replace defective meters within 15 days of identification.
8. Implement a delinquency process for failed accounts and routine write-offs.

PERFORMANCE MEASURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Billing				
1. Average Monthly Customer Accounts				
- Water	3,737	3,750	3,751	3,760
- Irrigation	102	100	103	105
- Sewer	3,549	3,550	3,557	3,560
- Refuse	3,553	3,550	3,552	3,560
2. Utility Bills Issued	46,068	46,100	46,248	46,380
3. Utility Payments Processed				
- % Mail	42.0%	42.0%	41.0%	41.0%
- % ACH	10.0%	10.0%	11.0%	11.0%
- % Other (Walk-in, Night drop, Online)	48.0%	48.0%	48.0%	48.0%
4. Delinquent Notices Issued				
- Reminder Cards	6,134	6,150	6,137	6,150
- Yellow Tags	1,588	1,600	1,590	1,600
- Cut-offs for non-pay	75	100	89	100
5. Late Penalties Assessed	2,584	2,600	2,425	2,500
6. Deferred Payment Plans/Extensions Processed	25	50	38	50
7. Work Orders Processed	4,565	4,575	4,572	4,575
8. Service Applications Processed	428	450	426	450
9. Service Terminations Processed	428	450	426	450
10. Billing Adjustments	175	175	163	175
11. Sanitation Service Calls	522	550	589	600
12. Re-reads Processed	1,648	1,650	1,644	1,650
13. Water Sold (Millions of Gallons)	702	678	683	669
14. Garage Sale Permits Issued	213	225	221	225
Meter Reading				
15. Meters Read	46,068	46,100	46,248	46,380
16. Meters Repaired	6	10	6	10
17. Defective Meters Replaced	121	125	83	100

WOODWAY, TEXAS

PUBLIC UTILITIES
CUSTOMER SERVICE - 4503

RESOURCES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Operating Revenues	\$1,468,441	\$1,510,957	\$1,483,897	\$1,475,042
Reconnects & Transfers	42,435	40,000	44,435	40,000
Interest	11,014	7,500	7,818	7,000
Total Resources	\$1,521,890	\$1,558,457	\$1,536,150	\$1,522,042

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits	\$157,033	\$198,089	\$177,650	\$207,164
Supplies & Materials	31,341	35,650	31,124	36,450
Repairs & Maintenance	14,327	14,700	13,652	14,700
Other Services & Charges	28,755	26,234	29,940	31,219
Capital	0	0	0	1,000
Operating Transfers	1,290,434	1,283,784	1,283,784	1,231,509
Total Expenditures	\$1,521,890	\$1,558,457	\$1,536,150	\$1,522,042

PERSONNEL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Service/Maintenance	1.00	1.00	1.00	1.00
Office/Clerical	2.50	2.50	2.50	2.50
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.30	0.30	0.30
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	3.50	3.80	3.80	3.80

MAJOR BUDGET CHANGES

No major changes are budgeted.

WOODWAY, TEXAS

CUSTOMER SERVICE - 4503

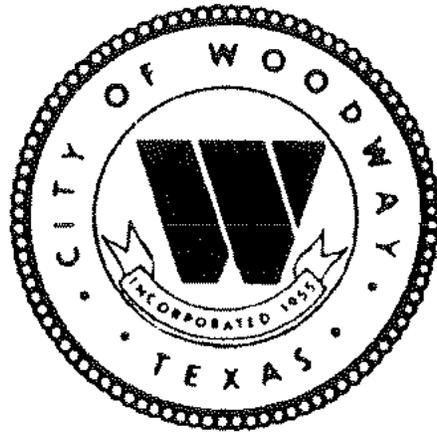
	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Salaries & Benefits				
Service/Maintenance	\$32,871	\$34,454	\$33,571	\$35,151
Office/Clerical	79,770	83,675	83,961	88,118
Professional	0	14,218	11,178	14,668
Overtime	37	1,000	100	1,000
Insurance	21,028	36,530	22,535	38,541
FICA/Medicare Tax	1,656	1,964	1,896	2,049
Retirement	19,021	22,122	21,357	23,213
Unemployment	0	0	0	0
Worker's Compensation	1,018	1,127	1,072	1,080
Team Incentives	0	1,000	0	1,000
Incentive Pay	1,632	1,999	1,980	2,344
Total Salaries & Benefits	\$157,033	\$198,089	\$177,650	\$207,164
Supplies & Materials				
Uniform Service	\$149	\$400	\$200	\$400
Printing	5,030	4,000	4,000	4,000
Office Supplies	1,160	1,200	1,100	1,000
Computer Supplies	1,799	1,500	1,300	1,500
Postage	19,277	20,000	19,875	21,000
Supplies - Motor Vehicles	3,561	7,250	4,049	7,250
Minor Tools & Equipment	325	1,000	500	1,000
Food/Memorials	40	300	100	300
Total Supplies & Materials	\$31,341	\$35,650	\$31,124	\$36,450
Repairs & Maintenance				
Maintenance - Motor Vehicles	\$1,416	\$1,200	\$1,000	\$1,200
Maintenance - Office Equipment	12,911	13,500	12,652	13,500
Total Repairs & Maintenance	\$14,327	\$14,700	\$13,652	\$14,700

WOODWAY, TEXAS

CUSTOMER SERVICE - 4503

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Other Services & Charges				
Special Studies	\$975	\$975	\$975	\$975
Contract Labor	0	0	0	0
Audit Services	6,300	6,300	6,475	6,475
Schools/Conferences	128	500	489	500
Employment Screening	11	0	0	0
Bank Service Charges	7,119	10,000	16,198	17,000
Uncollectible UB	9,495	0	50	0
Property/Liability Insurance	1,576	1,659	1,875	1,969
Newspaper Notices	0	0	0	0
Mail-Handling	2,295	2,500	2,378	2,500
Community Programs	0	0	0	0
Subscriptions/Memberships	0	300	0	300
Contingency	856	4,000	1,500	1,500
Total Other Services & Charges	\$28,755	\$26,234	\$29,940	\$31,219
Capital Outlay				
Office Equipment	\$0	\$0	\$0	\$1,000
Total Capital Outlay	\$0	\$0	\$0	\$1,000
Operating Transfers				
Equipment Replacement	\$2,800	\$2,800	\$2,800	\$2,800
Debt Service - Water	864,263	857,288	857,288	805,138
Debt Service - Sewer	423,371	423,696	423,696	423,571
Total Operating Transfers	\$1,290,434	\$1,283,784	\$1,283,784	\$1,231,509
Total Expenditures	\$1,521,890	\$1,558,457	\$1,536,150	\$1,522,042

WOODWAY, TEXAS



**UTILITY DEBT
SERVICE FUND**



UTILITY DEBT SERVICE FUND

The Utility Debt Service Fund is used for the accumulation of resources to provide for the payment of debt service on the City's Water and Sewer Revenue Bonds and also to provide a reserve as required by the City's bond ordinances. These ordinances currently require the City to maintain a balance equal to the succeeding fiscal year's principal and interest payment.

For FY 2014, the required balance in this fund is \$1,228,709 (the amount of debt service payments to be made in FY 2013-2014). This fund reaches its low balance in August after the yearly principal payments are made. To provide funds for debt service payments, it is necessary for the Utility Fund to transfer \$1,228,709 to this fund in FY 2014.

The debt service on Water and Sewer Bonds, i.e., the amount transferred from the Utility Fund, is provided by water and sewer fees. Issuance of additional bonds may impact Water and Sewer fees, but will have no impact on property tax rates.

It is the City's policy to fund as many projects as possible from the Utility Projects Fund and to incur new debt only when necessary for larger projects. In determining the timing for issuance of new debt, the objective is to minimize the overall debt service; therefore, new debt issuance is usually timed to coincide with a decrease in current debt service.

The following pages contain the current budget for the Utility Debt Service Fund and schedule reflecting current debt service obligations.

WOODWAY, TEXAS

2013-2014
 UTILITY DEBT SERVICE FUND
 - 501 -

The Utility Debt Service Fund accounts for all debt payments associated with utility projects. The debt payments are funded by internal transfers from the Utility Fund.

REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Fund Balance	\$336,815	\$349,267	\$349,267	\$356,343
Revenues				
Transfer from Utility Fund	1,287,634	1,280,984	1,280,984	1,228,709
Interest Income	8,056	6,500	7,076	6,000
	\$1,295,690	\$1,287,484	\$1,288,060	\$1,234,709
Total Resources	\$1,632,505	\$1,636,751	\$1,637,327	\$1,591,052

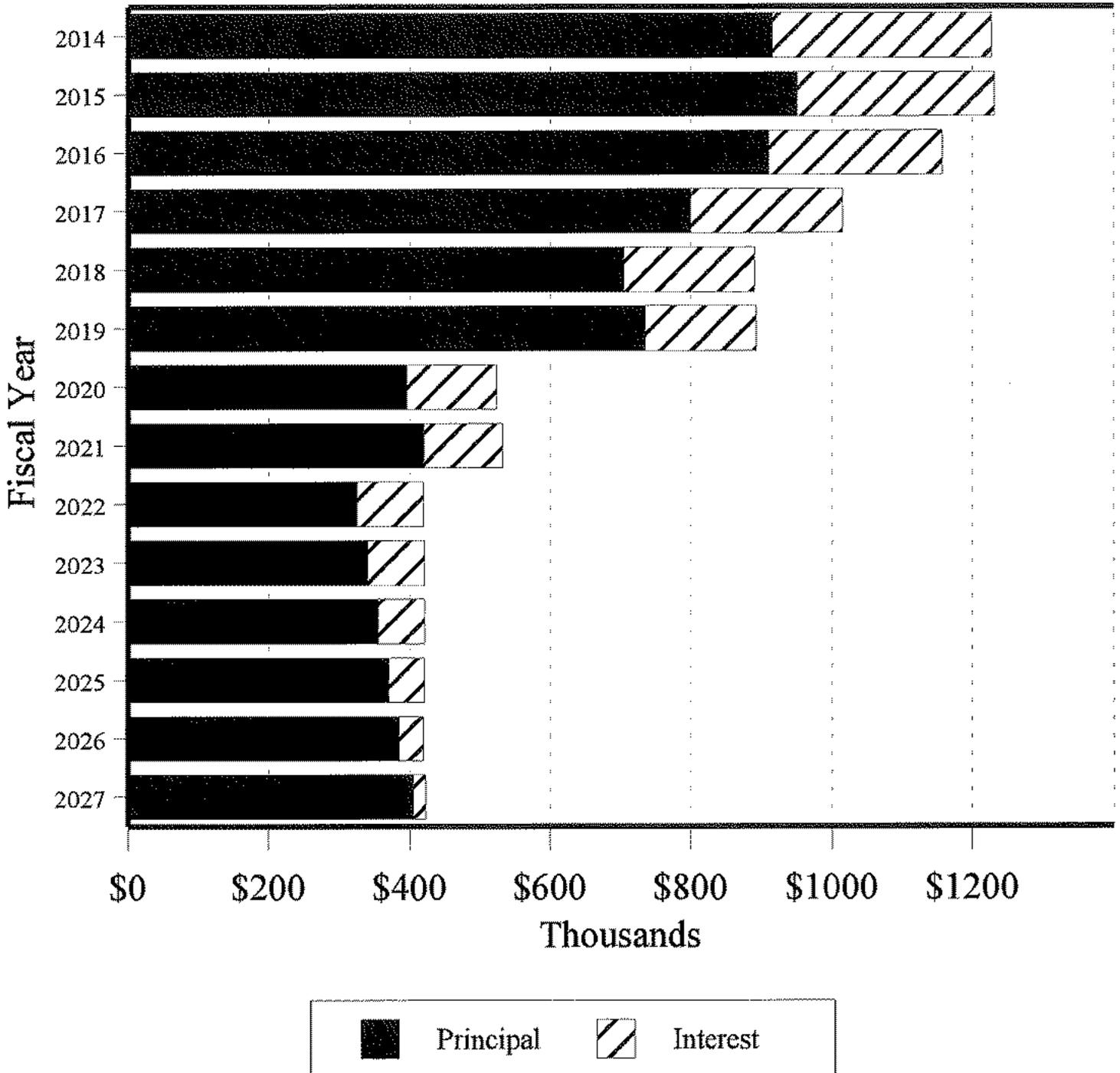
EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Principal	\$920,000	\$940,000	\$940,000	\$915,000
Interest	362,438	339,184	339,184	311,909
Paying Agent Fees	800	1,800	1,800	1,800
Total Expenditures	\$1,283,238	\$1,280,984	\$1,280,984	\$1,228,709
Ending Fund Balance	\$349,267	\$355,767	\$356,343	\$362,343

WOODWAY, TEXAS

WATER WORKS & SEWER SYSTEM
DEBT SERVICE SCHEDULE

DATE	2007 SERIES FISCAL TOTALS		2009 SERIES FISCAL TOTALS		2011 REF SERIES FISCAL TOTALS		FISCAL GRAND TOTALS		
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	TOTAL
2013-2014	235,000	188,171	295,000	70,138	385,000	53,600	915,000	311,909	1,226,909
2014-2015	245,000	177,597	305,000	61,287	400,000	42,050	950,000	280,934	1,230,934
2015-2016	255,000	166,571	315,000	50,613	340,000	30,050	910,000	247,234	1,157,234
2016-2017	265,000	155,097	325,000	39,587	210,000	19,850	800,000	214,534	1,014,534
2017-2018	280,000	144,165	335,000	27,400	90,000	13,550	705,000	185,115	890,115
2018-2019	290,000	132,615	350,000	14,000	95,000	10,850	735,000	157,465	892,465
2019-2020	300,000	120,435			95,000	8,000	395,000	128,435	523,435
2020-2021	315,000	107,835			105,000	4,200	420,000	112,035	532,035
2021-2022	325,000	94,447					325,000	94,447	419,447
2022-2023	340,000	80,635					340,000	80,635	420,635
2023-2024	355,000	66,015					355,000	66,015	421,015
2024-2025	370,000	50,750					370,000	50,750	420,750
2025-2026	385,000	34,562					385,000	34,562	419,562
2026-2027	405,000	17,719					405,000	17,719	422,719
TOTAL	\$4,365,000	\$1,536,614	\$1,925,000	\$263,025	\$1,720,000	\$182,150	\$8,010,000	\$1,981,789	\$9,991,789

UTILITY LONG-TERM DEBT



UTILITY DEBT SERVICE FUND
SCHEDULE OF BONDS OUTSTANDING

REVENUE BOND ISSUE/NOTE	AMOUNT OF ISSUE	INTEREST RATE	YEAR OF MATURITY	AMOUNT OUTSTANDING @ 10/01/2013	2013-2014 PRINCIPAL DUE	2013-2014 INTEREST DUE	2013-2014 TOTAL DUE
C.O. 2007 (Sewer Improvements)	\$5,600,000	4.125% - 4.500%	2027	\$4,365,000	\$235,000	\$188,171	\$423,171
C.O. 2009 (Water Improvements)	\$2,995,000	2.00% - 4.00%	2019	1,925,000	\$295,000	\$70,138	365,138
G.O. 2011 Refunding (Water Improvements)	\$2,705,000	2.00% - 4.00%	2021	1,720,000	385,000	53,600	438,600
TOTAL ALL ISSUES				\$8,010,000	\$915,000	\$311,909	\$1,226,909

" Welcome Home to Woodway "

CAPITAL PROJECT FUNDS



WOODWAY, TEXAS

2013-2014
PARK PROJECTS FUND
- 300 -

The Park Projects Fund is used for projects associated with the City's park lands as considered by the Parks Board. Projects are funded by internal transfers from the General Fund.

REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Fund Balance	\$60,937	\$61,600	\$61,600	\$62,222
Revenues				
Interest Income	663	0	622	500
Miscellaneous Income	0	0	0	0
Transfer from General Fund	0	0	0	0
Transfer from General Projects Fund	0	0	0	0
	\$663	\$0	\$622	\$500
Total Resources	\$61,600	\$61,600	\$62,222	\$62,722

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Parks:				
<u>Contract Labor</u>	\$0	\$0	\$0	\$0
<u>Capital - Bldgs & Improv</u>				
30005 - Whitehall Park Improvements	0	0	0	0
30012 - Woodway Park Restrooms	0	0	0	0
30013 - Family Center Improvements	0	0	0	0
Miscellaneous Parks Board Projects	0	0	0	0
Transfer to General Projects Fund	0	0	0	0
Total Expenditures	\$0	\$0	\$0	\$0
Ending Fund Balance	\$61,600	\$61,600	\$62,222	\$62,722

WOODWAY, TEXAS

2013-2014
 PARK DEDICATION FUND
 - 301 -

The Park Dedication Fund was established to account for funds received from Developers for the purpose of making park improvements in new development areas.

REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Fund Balance	\$11,619	\$11,745	\$11,745	\$11,864
Revenues				
Interest Income	126	100	119	100
Transfer from General Fund	0	0	0	0
Park Fund Dedications	0	0	0	0
	\$126	\$100	\$119	\$100
Total Resources	\$11,745	\$11,845	\$11,864	\$11,964

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Park Improvements	\$0	\$0	\$0	\$0
Total Expenditures	\$0	\$0	\$0	\$0
Ending Fund Balance	\$11,745	\$11,845	\$11,864	\$11,964

GENERAL PROJECTS FUND

The General Projects Fund provides funding for a wide range of general City projects. The majority of these projects are significant in cost, but do not require the use of debt as a funding source. This fund was created in FY 1994-95 by transfer of surplus funds from the General Fund. The major sources of revenue in this fund are year end surplus transfers from the General Fund and interest income.

Major Projects for FY 2014

Slurry Seal Program (\$300,000)

The slurry seal program has been budgeted in the Capital Projects Fund due to the total cost of the program being a large amount. In past years, this program was budgeted in the General Fund as a streets maintenance line item. Each year the City identifies streets in need of repair then a bid is prepared for the entire year's program. Approximately 1/5 of the City's streets can be slurry sealed annually with the \$300,000. We budgeted \$200,000 prior to FY 2010, but have found it to be more economical to budget \$300,000. This allows for substantially more streets to be done due to not duplicating engineering and set up costs.

West Fairway Improvements (\$677,670)

The West Fairway Road improvements project was started last year and was primarily funded out of the Future Capital Street Improvement Fund. The remainder of the project is scheduled to be funded from this General Projects Fund.

Overall Impact on Operating Budget

Slurry Seal Program

The slurry seal program reduces future maintenance costs and extends the overall life of the City's streets. This will reduce labor and material costs associated with street repairs as well as improve the current condition of the streets.

West Fairway Improvements

Replacement of West Fairway Road is long overdue. This is a well traveled road that has many maintenance issues including flooding during heavy rains. In the long run it will be more economical to replace the road than to keep repairing it. Drainage issues can also be corrected during the replacement, that could not have been addressed with repairs. Replacing this road will reduce future maintenance costs as well as alleviate future costs related to damages caused by flooding.

WOODWAY, TEXAS

2013-2014
GENERAL PROJECTS FUND
- 302 -

The General Projects Fund provides funding for non-routine general City projects. These projects are typically significant in cost. The projects are funded through year-end excess transfers from the General Fund.

REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Fund Balance	\$2,238,279	\$1,653,444	\$1,653,444	\$1,872,179
Revenues				
Interest Income	19,456	25,000	16,298	10,000
Miscellaneous Income	0	0	0	0
Transfer from General Fund	875,000	0	650,000	0
Transfer from Park Projects Fund	0	0	0	0
	\$894,456	\$25,000	\$666,298	\$10,000
Total Resources	\$3,132,735	\$1,678,444	\$2,319,742	\$1,882,179

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Public Safety:				
<u>Capital - Machinery & Equipment</u>				
30255 - Digital Radio Conversion	865,468	0	199,900	0
Streets:				
<u>Capital - Buildings & Improvements</u>				
30230 - Slurry Seal Program	278,745	300,000	223,193	300,000
30603 - West Fairway Improvements	0	0	0	677,670
Public Buildings:				
<u>Capital - Buildings & Improvements</u>				
30250 - Public Safety Remodel	57,858	0	1,945	0
30256 - Community Services Building Roof	28,805	0	0	0
30257 - Community Services Building A/C	0	23,000	22,525	0
Arboretum:				
<u>Capital - Buildings & Improvements</u>				
30808 - Arboretum Event Pavilion	229,512	0	0	0
30258 - 1218 & 1220 Wood Valley Property	18,903	0	0	0
Total Expenditures	\$1,479,291	\$323,000	\$447,563	\$977,670
Ending Fund Balance	\$1,653,444	\$1,355,444	\$1,872,179	\$904,509

WOODWAY, TEXAS

2013-2014
 FUTURE CAPITAL STREET IMPROVEMENT FUND
 - 306 -

The Future Capital Street Improvements Fund was established in FY 2002 to account for the proceeds of an incremental property tax increase. These proceeds shall only be used for future capital street improvements in order to offset debt issues and payment of such debt requirements. FY 2002 includes a 0.0183 rate increase. FY 2003 includes a 0.0117 rate increase, for a total FY 2003 rate of .0300. FY 2004 includes a 0.0150 rate increase, for a total FY 2004 rate of .0450. This rate will remain the same for future years.

REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Fund Balance	\$1,375,648	\$1,436,780	\$1,436,780	\$625,946
Revenues				
Ad Valorem Tax	370,866	377,527	373,524	383,647
Delinquent Ad Valorem Taxes	1,933	1,000	2,399	2,000
Interest and Penalties	2,523	2,000	2,542	2,500
Interest Income	17,176	10,000	10,701	5,000
	\$392,498	\$390,527	\$389,166	\$393,147
Total Resources	\$1,768,146	\$1,827,307	\$1,825,946	\$1,019,093

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Streets:				
Capital - Bldgs & Improv.				
Future Capital Projects	331,366	1,500,000	1,200,000	600,000
Total Expenditures	\$331,366	\$1,500,000	\$1,200,000	\$600,000
Ending Fund Balance	\$1,436,780	\$327,307	\$625,946	\$419,093

WOODWAY, TEXAS

2013-2014
ARBORETUM CONSTRUCTION FUND
- 308 -

The Arboretum Construction Fund accounts for major capital/construction expenditures at the Carleen Bright Arboretum. Expenditures are funded mainly from donations and internal transfers.

REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Fund Balance	\$1,664,032	\$206,560	\$206,560	\$251,267
Revenues				
Interest Income	4,228	2,500	1,962	1,500
Sponsorships/Donations	0	0	0	0
Event Sponsorships	0	0	0	0
Designated Memorials/Honorariums	6,180	5,000	5,752	5,000
Arboretum Memberships	6,198	7,000	5,964	6,000
Transfer from General Capital Projects Fund	0	0	0	0
Transfer from Tourism Fund	200,000	0	83,500	0
Bond Proceeds	8,534	0	0	0
	\$225,140	\$14,500	\$97,178	\$12,500
Total Resources	\$1,889,172	\$221,060	\$303,738	\$263,767

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
MISCELLANEOUS CAPITAL IMPROVEMENTS				
Security Camera System	40,031	0	0	0
Arboretum Event Pavilion	1,640,033	0	15,893	0
Arboretum Concrete/Walkway Repairs	0	14,000	12,727	0
Pavilion Interior	0	12,000	5,967	0
Whitehall Renovations	0	15,000	11,884	50,000
Paint Interior & Exterior of Whitehall	0	0	0	8,500
Pond Feasibility Study	0	0	0	20,000
DESIGNATED MEMORIALS/HONORARIUMS	2,548	6,000	6,000	6,000
Total Expenditures	\$1,682,612	\$47,000	\$52,471	\$84,500
Ending Fund Balance	\$206,560	\$174,060	\$251,267	\$179,267
less Designated Fund Balance	14,159	13,159	13,911	12,911
Ending Undesignated Fund Balance	\$192,401	\$160,901	\$237,356	\$166,356

WOODWAY, TEXAS

2013-2014
DEVELOPMENT FUND
- 309 -

The Development Fund was created in FY 2001 to provide funds for both the Community Development Board and the Economic Development Board. Funds are provided as internal general and utility fund transfers.

REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Fund Balance	\$122,525	\$123,858	\$123,858	\$125,109
Revenues				
Interest Income	1,333	1,200	1,251	1,200
Transfer from General Fund	0	0	0	0
Transfer from Utility Fund	0	0	0	0
Transfer from Utility Projects Fund	0	0	0	0
	\$1,333	\$1,200	\$1,251	\$1,200
Total Resources	\$123,858	\$125,058	\$125,109	\$126,309

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Community Development:				
<u>Community Programs</u>				
Miscellaneous Board Initiatives	\$0	\$0	\$0	\$0
Economic Development:				
<u>Community Programs</u>				
Miscellaneous Board Initiatives	0	0	0	0
Total Expenditures	\$0	\$0	\$0	\$0
Ending Fund Balance	\$123,858	\$125,058	\$125,109	\$126,309

WOODWAY, TEXAS

2013-2014
 FAMILY CENTER CONSTRUCTION FUND
 - 310 -

The Family Center Construction Fund accounts for major capital/construction expenditures at the Woodway Family Center. Expenditures are funded mainly from donations and internal transfers.

REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Fund Balance	\$40,144	\$44,826	\$44,826	\$48,275
Revenues				
Interest Income	456	100	443	200
Sponsorships/Donations	3,875	2,000	2,365	2,000
Family Center Memberships	104	0	641	500
Event Sponsorships	5,400	3,000	5,000	4,000
Transfer from General Projects Fund	0	0	0	0
	\$9,835	\$5,100	\$8,449	\$6,700
Total Resources	\$49,979	\$49,926	\$53,275	\$54,975

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
MISCELLANEOUS CAPITAL IMPROVEMENTS				
Roof	0	0	0	0
Master Plan	0	10,000	0	10,000
Additional Soccer Fields (4)	0	23,847	0	0
Sand Volleyball Courts (2)	5,153	0	5,000	0
Total Expenditures	\$5,153	\$33,847	\$5,000	\$10,000
Ending Fund Balance	\$44,826	\$16,079	\$48,275	\$44,975

UTILITY PROJECTS FUND

The Utility Projects Fund provides funding for a wide range of water and sewer projects. This fund was created in FY 1994-95 by transfer of funds from the consolidation of excess Utility and Reserve Funds. The major sources of revenue in this fund are both budgeted and surplus transfers from the Utility Fund and interest income.

Major Projects for FY 2014

Miscellaneous Pump/Well Repair (\$100,000)

This funding is set aside for needed repairs to keep the City's pump and well sites in good working order. In the past we set aside \$75,000 a year for repairs, but in recent years we increased that amount to \$100,000 due to increasing repair costs.

Elysian Lane Water Line Improvements (\$80,000)

The residents on Elysian Lane are serviced by a two inch water line, which doesn't comply with the requirements of the Texas Commission on Environmental Quality (TCEQ). The City budgeted \$70,500 for this project in FY 2012 and budgeted an additional \$9,500 in FY 2014 to upgrade the two inch water line to six inches and to add three fire hydrants, which will allow us to meet TCEQ requirements.

Overall Impact on Operating Budget

Miscellaneous Pump/Well Repair

The pump and well repairs will extend the life of the City's pumps and wells and reduce future repair and maintenance costs. This will also ensure that the repairs are done in a timely manner to minimize the amount of water purchased during the repairs. This will significantly reduce the amount of water purchases in the operating budget.

Elysian Lane Water Line Improvements

The residents on Elysian Lane are serviced by a two inch water line, which doesn't comply with the requirements of the Texas Commission on Environmental Quality (TCEQ). The \$80,000 budgeted to upgrade the two inch water line to six inches and add three fire hydrants will allow us to meet the TCEQ requirements. This will provide better water service to the residents on that street and prevent costly fines for not complying with TCEQ rules and regulations.

WOODWAY, TEXAS

2013-2014
UTILITY PROJECTS FUND
- 504 -

The Utility Projects Fund provides funding for non-routine utility projects. These projects are typically significant in cost. The projects are funded through year-end excess transfers from the Utility Fund.

REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Fund Balance	\$270,949	\$1,003,673	\$1,003,673	\$195,901
Revenues				
Interest Income	3,403	2,500	6,664	2,500
Miscellaneous Income	0	0	182,711	0
Transfer from Utility Fund	700,000	0	775,000	0
Transfer from General Fund	0	0	0	0
	\$703,403	\$2,500	\$964,375	\$2,500
Total Resources	\$974,352	\$1,006,173	\$1,968,048	\$198,401

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Water Services:				
<u>Capital - Water Pumps/Wells</u>				
50418 - Miscellaneous Pump/Well Repair	14,134	100,000	14,734	100,000
50428 - Paint Bosque Well Storage Tank	0	0	0	0
50432 - Pressure Tank Repairs (6)	11,197	0	0	0
50901 - Highway 84 Well	(54,652)	0	0	0
51201 - Business Acres Well	0	1,000,709	1,704,209	0
<u>Capital - Water Mainlines</u>				
50431 - Elysian Lane Water Line Improvements	0	0	7,750	80,000
Sewer Services:				
<u>Capital - Sewer Mainlines</u>				
50433 - Sandalwood Storm Sewer Replacement	0	0	31,850	0
<u>Capital - Sewer Lift Stations</u>				
50415 - Cherry Creek Lift Station Upgrade	0	17,500	13,604	0
50430 - Replace The Woods Lift Station	0	0	0	0
Total Expenditures	(\$29,321)	\$1,118,209	\$1,772,147	\$180,000
Ending Fund Balance	\$1,003,673	(\$112,036)	\$195,901	\$18,401

WOODWAY, TEXAS

2013-2014
 UTILITY IMPACT IMPROVEMENTS
 - 507 -

The Utility Impact Improvement Fund was created to account for developers impact fees and utility expenditures related to future development.

REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Fund Balance	\$37,806	\$37,806	\$37,806	\$37,806
Revenues				
Impact Fees - Water	0	0	0	0
Impact Fees - Wastewater	0	0	0	0
	\$0	\$0	\$0	\$0
Total Resources	\$37,806	\$37,806	\$37,806	\$37,806

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Water	\$0	\$0	\$0	\$0
Wastewater	0	0	0	0
Total Expenditures	\$0	\$0	\$0	\$0
Ending Fund Balance	\$37,806	\$37,806	\$37,806	\$37,806

WOODWAY, TEXAS

2013-2014
2007 UTILITY IMPROVEMENT FUND
- 511 -

The 2007 Utility Improvements Fund was created to account for the proceeds and expenditures of Certificates of Obligation issued in FY 2007. The proceeds are earmarked for utility improvements.

REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Fund Balance	\$713,754	\$413,044	\$413,044	\$409,660
Revenues				
Interest Income	1,949	2,500	4,106	2,500
Bond Proceeds	0	0	0	0
	\$1,949	\$2,500	\$4,106	\$2,500
Total Resources	\$715,703	\$415,544	\$417,150	\$412,160

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Sewer Services:				
<u>Capital - Sewer Lift Stations</u>				
Emergency Repairs	0	0	0	0
<u>Capital - Sewer Treatment System</u>				
WMARSS Improvements	302,659	283,624	7,490	412,160
Total Expenditures	\$302,659	\$283,624	\$7,490	\$412,160
Ending Fund Balance	\$413,044	\$131,920	\$409,660	\$0

WOODWAY, TEXAS

2013-2014
2009 UTILITY IMPROVEMENT FUND
- 512 -

The 2009 Utility Improvements Fund was created to account for the proceeds and expenditures of Certificates of Obligation issued in FY 2009. The proceeds are earmarked for utility improvements.

REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Fund Balance	\$1,813,931	\$558,132	\$558,132	\$0
Revenues				
Interest Income	6,377	2,000	1,392	0
Bond Proceeds	0	0	0	0
	<u>\$6,377</u>	<u>\$2,000</u>	<u>\$1,392</u>	<u>\$0</u>
Total Resources	\$1,820,308	\$560,132	\$559,524	\$0

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Water Services:				
<u>Capital - Water Pumps/Wells</u>				
Year 2009 CIP Projects	1,262,176	622,791	559,524	0
Total Expenditures	\$1,262,176	\$622,791	\$559,524	\$0
Ending Fund Balance	\$558,132	(\$62,659)	\$0	\$0

OTHER FUNDS



TOURISM FUND

The purpose of this fund is to account for resources generated from the local hotel occupancy tax. State law restricts use of the revenue generated from this 7% tax for specific purposes related to tourism. Specifically, use is limited to the following:

- Category A: The acquisition of sites for the construction, improvement, enlarging, equipping, repairing, operation and maintenance of convention center facilities or visitor information center, or both;
- Category B: The furnishing of facilities, personnel and materials for the registration of convention delegates or registrants;
- Category C: Advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the city or its vicinity;
- Category D: The encouragement, promotion, improvement and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, television, radio, tape and sound recording, and other arts related to the presentation, performance, execution and exhibition of these major art forms; and
- Category E: Historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums:
 - (1) at or in the immediate vicinity of convention center facilities or visitor information centers, or
 - (2) located elsewhere in the city or its vicinity that would be frequented by tourists and convention delegates.

At least that portion of the hotel occupancy tax equal to one percent (1%) of the consideration paid by an occupant of hotel rooms shall be allocated for the purposes specified in subsection C. The portion of the hotel occupancy tax revenue allocated by the city for the purposes provided in subsection A above may not exceed seventy-five percent (75%) of the total of such tax revenue. No more than one percent (1%) of the consideration paid by an occupant of hotel rooms may be used for purposes specified in subsection D above. If the city does not allocate any hotel occupancy tax revenues for the purposes provided in subsection A above, then the city may not allocate more than fifty percent (50%) of the hotel occupancy tax revenues for the purposes provided by subsection E above.

WOODWAY, TEXAS

2013-2014
TOURISM FUND
- 200 -

The Tourism Fund accounts for hotel occupancy tax revenue, currently assessed at 7%, and all related expenditures as authorized by statute.

REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Fund Balance	\$212,589	\$161,355	\$161,355	\$243,843
Revenues				
Hotel Occupancy Tax	496,089	460,000	500,000	500,000
Interest Income	3,775	3,500	2,086	2,000
Miscellaneous Income	0	0	0	0
	\$499,864	\$463,500	\$502,086	\$502,000
Total Resources	\$712,453	\$624,855	\$663,441	\$745,843

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Category A: Visitor Information Center				
Principal	\$55,000	\$70,000	\$70,000	\$70,000
Interest	75,468	61,500	61,500	60,100
Paying Agent Fees	0	300	300	300
Transfer to General Fund for Visitor Center O&M	150,642	217,383	132,869	194,083
Transfer to CBA Construction Fund for Improvements	200,000	0	83,500	0
Category B: Conventions				
Conference Sponsorships	0	0	0	0
Category C: Tourism Advertising & Promotions				
Sports Commission	0	0	0	0
Arboretum Marketing Brochure	0	0	0	0
Tourist Promotions (Festivals, etc.)	0	0	0	0
Tourist Advertising (Ads, Billboards, etc.)	69,988	65,715	71,429	71,429
Category D: Arts Organizations and Programs				
Art Exhibition (Outdoor Sculptures, etc.)	0	0	0	0
Total Expenditures	\$551,098	\$414,898	\$419,598	\$395,912
Ending Fund Balance	\$161,355	\$209,957	\$243,843	\$349,931

WOODWAY, TEXAS

**TOURISM FUND
SCHEDULE OF BONDS OUTSTANDING**

GENERAL OBLIGATION ISSUE/NOTE	AMOUNT OF ISSUE	INTEREST RATE	YEAR OF MATURITY	AMOUNT OUTSTANDING @ 10/01/2013	2013-2014 PRINCIPAL DUE	2013-2014 INTEREST DUE	2013-2014 TOTAL DUE
C.O. 2011	\$1,815,000	2.00% - 4.00%	2031	\$1,690,000	\$70,000	\$60,100	\$130,100
TOTAL ALL ISSUES				\$1,690,000	\$70,000	\$60,100	\$130,100

**SPECIAL REVENUE CERTIFICATES OF OBLIGATION
DEBT SERVICE SCHEDULE**

DATE	2011 SERIES FISCAL TOTALS		FISCAL GRAND TOTALS		
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	TOTAL
2013-2014	70,000	60,100	70,000	60,100	130,100
2014-2015	75,000	58,700	75,000	58,700	133,700
2015-2016	75,000	57,200	75,000	57,200	132,200
2016-2017	75,000	55,700	75,000	55,700	130,700
2017-2018	80,000	54,200	80,000	54,200	134,200
2018-2019	80,000	51,800	80,000	51,800	131,800
2019-2020	80,000	49,400	80,000	49,400	129,400
2020-2021	85,000	46,200	85,000	46,200	131,200
2021-2022	90,000	42,800	90,000	42,800	132,800
2022-2023	95,000	39,200	95,000	39,200	134,200
2023-2024	95,000	35,400	95,000	35,400	130,400
2024-2025	100,000	31,600	100,000	31,600	131,600
2025-2026	105,000	27,600	105,000	27,600	132,600
2026-2027	110,000	23,400	110,000	23,400	133,400
2027-2028	115,000	19,000	115,000	19,000	134,000
2028-2029	115,000	14,400	115,000	14,400	129,400
2029-2030	120,000	9,800	120,000	9,800	129,800
2030-2031	125,000	5,000	125,000	5,000	130,000
TOTAL	\$1,690,000	\$681,500	\$1,690,000	\$681,500	\$2,371,500

EQUIPMENT REPLACEMENT FUND

The objectives of this fund are:

1. To provide the necessary cash to replace equipment as it becomes obsolete or worn out and at the same time minimize the year to year budgetary impact of equipment purchases.
2. To provide a means, other than short term borrowing, to purchase additional equipment; and at the same time minimize the year to year budgetary impact of such new acquisitions.

How the fund functions:

Rather than budget for equipment purchases in each department, each department pays a calculated amount into the equipment replacement fund on a yearly basis. This amount is budgeted in each department's operating budget as a transfer to equipment replacement. Equipment purchases are then budgeted in the Equipment Replacement Fund.

Items Available for Replacement

<u>Department</u>	<u>Description</u>	<u>Final Pmt (Year)</u>	<u>Total Payment</u>	<u>Replacement Year</u>
Public Safety	Interior Patrol Vehicle Equipment (3)	2013	13,600	2014
Public Safety	Compressed Air Foam System-Unit 5	2013	80,000	
Public Safety	Miscellaneous Fire Equipment	2013	17,600	
Public Safety	In-Car Video Cameras (3)	2013	12,500	2014
Public Safety	Patrol Vehicle Equipment (3)	2013	6,500	2014
Public Safety	Light Bars (2)	2013	3,500	2014
Public Safety	Portable Radios and Accessories (14)	2013	25,000	
Public Safety	Fire Truck Maintenance	2013	10,000	
Streets	Vibratory Roller	2013	49,000	
Streets	3/4 Ton Pickup	2013	15,500	
Parks	Riding Mower	2013	7,000	2013
Parks	Playground Equipment	2013	2,000	
Water	Trench Box (1/2)	2013	9,000	
Sewer	Trench Box (1/2)	2013	9,000	
Sewer	Man Lift	2013	5,000	
Sewer	3/4 Ton Pickup	2013	22,000	2012

WOODWAY, TEXAS

2013-2014 GENERAL EQUIPMENT REPLACEMENT FUND - 103 -

The equipment replacement fund is used to purchase capital items which are replaced on a routine basis. The fund is reimbursed by the appropriate operating fund in annual repayments over the life of the item.

REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Fund Balance	\$810,431	\$873,178	\$873,178	\$967,162
Revenues				
Interest Income - GF	8,942	10,000	8,648	8,900
Donations/Sponsorships	13,524	0	5,006	0
Transfer from General Fund	299,200	343,300	343,300	366,700
Proceeds for Sale of Fixed Assets - GF	14,275	0	5,655	0
	\$335,941	\$353,300	\$362,609	\$374,700
Total Resources	\$1,146,372	\$1,226,478	\$1,235,787	\$1,341,862

Original				
Cost	Age	Life	Transfer	

GENERAL FUND

Back-up Pumper Truck	Public Safety	148,218	15	25	11,900
Breathing Apparatus (4)	Public Safety	14,165	10	10	1,400
Breathing Apparatus Supplies	Public Safety	23,477	9	10	2,300
Fire Truck	Public Safety	797,979	9	20	19,900
Interior Patrol Vehicle Equipment (3)	Public Safety	7,745	8	8	1,000
Breathing Apparatus Supplies	Public Safety	4,662	8	10	500
Reverse 911 System	Public Safety	36,000	8	10	3,600
Thermal Imager	Public Safety	8,300	7	10	800
Alarm Direct Equipment (2)	Public Safety	17,632	7	10	1,800
Search/Drug K-9	Public Safety	8,075	7	10	800
Mobile Data Terminals (15)	Public Safety	225,000	7	10	22,500
Mobile Laptop Computers (15)	Public Safety	34,356	6	10	3,400
In-Car Video Cameras (3)	Public Safety	13,672	5	5	2,700
Digital Radios (3)	Public Safety	6,162	5	8	800
Patrol Vehicle Equipments (3)	Public Safety	10,623	5	5	2,100
Light Bars (3)	Public Safety	6,309	5	5	1,300
Portable Radios and Accessories (11)	Public Safety	27,345	5	5	5,500
Simultaneous Training Equipment	Public Safety	7,884	5	10	800
Fire Truck Maintenance	Public Safety	10,000	5	5	2,000
Staff CID Vehicles (4)	Public Safety	131,935	5	5	26,400
In-Car Video Cameras (2)	Public Safety	12,597	4	5	2,500
Digital Radio Conversion	Public Safety	97,842	4	15	6,500
Patrol Vehicles (3)	Public Safety	66,417	4	5	13,300
In-Car Video Cameras (5)	Public Safety	19,975	3	5	4,000
Patrol Vehicles (3)	Public Safety	84,458	3	3	28,300
Fire Truck (Rescue Unit)	Public Safety	298,038	3	15	19,900
Bullet Proof Vests (31)	Public Safety	25,728	2	5	5,100
In-Car Video Cameras (3)	Public Safety	15,000	2	5	3,000
Light Bars (3)	Public Safety	6,060	2	5	1,200
Portable Radios (7)	Public Safety	3,333	2	10	300
Electronic Control Devices (Tasers) (3)	Public Safety	17,254	2	5	7,500
Administrative Vehicles (2)	Public Safety	85,694	2	5	17,100
Patrol Vehicles (3)	Public Safety	89,475	2	4	12,400
Phone Recorder System	Public Safety	18,680	1	5	1,700
Mobile Computers (4)	Public Safety	26,656	1	5	4,100
AR 15 Rifles (8)	Public Safety	10,400	1	7	1,500
Administrative Vehicle	Public Safety	41,192	1	5	8,200
Patrol Vehicles (4)	Public Safety	152,576	1	4	38,100
Handheld Electronic Ticketers (2)	Municipal Court	23,035	8	10	2,500
Tractor w/hydraulic box blade	Streets	38,717	14	15	5,200
Dump Truck	Streets	17,760	10	10	7,600
Utility Trailer	Streets	1,280	8	10	200
Concrete Mixer	Streets	2,779	8	10	300
Concrete Cutter	Streets	3,994	8	10	460
Utility Trailer	Streets	2,895	6	10	300
3/4 Ton Pickup	Streets	18,424	5	5	3,700
Backhoe	Streets	51,961	5	15	5,500
Heated Emission Compartment	Streets	9,556	1	10	1,000
Welder	Parks	2,787	8	10	300
Shredder	Parks	10,675	5	15	700
Tractor	Parks	15,134	5	10	1,500
Riding Mower	Parks	5,995	5	5	1,200
Playground Equipment	Parks	9,131	5	5	1,800
3/4 Ton Pickup	Parks	18,434	5	5	3,700
Riding Mower	Parks	6,569	4	5	1,300
Playground Equip-Slide	Parks	750	4	5	200
Commercial Walk Behind Mower	Parks	2,289	4	5	500
Riding Mower	Parks	6,570	3	5	1,300
Playground Equip-Water Fountain	Parks	2,542	3	10	300
Playground Equip-Bridges (2)	Parks	5,500	2	10	600
Riding Mower	Parks	7,153	1	5	1,400
Poage Park Oxzebo	Parks	8,498	1	15	600
1/2 Ton Pickup	Inspection	14,684	4	5	2,900
Utility Vehicle	Arboretum	11,282	4	10	1,100
Commercial Motor	Arboretum	5,351	3	5	1,100
Commercial Tritrailer	Arboretum	1,013	3	6	200
Merqoo	Family Center	1,160	4	10	100
Gym Floor Maintenance Machine	Family Center	4,895	4	10	500
Scoreboards (2)	Family Center	4,048	2	5	800
Total General Fund					366,700

" Welcome Home to Woodway "

WOODWAY, TEXAS

2013-2014
GENERAL EQUIPMENT REPLACEMENT FUND
- 103 -

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Non-Departmental				
Capital - Office FF&E				
20197 - City Wide Computer System (1/2)	0	0	0	75,000
Public Safety:				
Capital - Machinery & Equip				
20122 - Bullet Proof Vests	25,729	0	0	0
20124 - In-Car Video Cameras (3)	15,000	0	0	12,000
20134 - Light Bars	6,000	0	0	0
20142 - Portable Radios	3,333	0	0	0
20150 - Electronic Control Devices (Tasers)	37,200	0	0	0
20157 - Phone Recorder System	0	35,605	18,600	0
20171 - Fire Truck Maintenance	0	10,000	0	0
20179 - Mobile Computers (3)	0	21,000	20,656	15,000
20180 - Surveillance Equipment (1)	0	55,000	0	55,000
20194 - Training Grounds Target System (1)	0	16,000	0	16,000
20196 - AR15 Rifles	0	0	10,400	0
20198 - Glock 22 .40 Caliber Handguns (31)	0	0	0	15,500
20199 - SCBA Air Compressor (1)	0	0	0	30,000
20200 - SCBA Air Cylinders (12)	0	0	0	5,100
Capital - Vehicles				
20101 - Administrative Vehicles (1)	85,694	114,000	41,192	51,000
20102 - Patrol Vehicles (3)	93,525	169,600	152,576	105,000
20143 - Grass Fire Truck (2/3)	0	35,000	0	70,000
Streets:				
Capital - Machinery & Equip				
20184 - Mobile Radio	0	2,250	0	0
20186 - Backhoe	(345)	0	0	0
20195 - Heated Emulsion Compartment	0	15,800	9,550	0
Capital - Vehicles				
20201 - Dump Truck (1/3)	0	0	0	32,000
Parks:				
Capital - Machinery & Equip				
20117 - Riding Mower	0	7,900	7,153	0
20146 - Playground Equip-Poage Gazebo	0	8,500	8,498	0
20184 - Mobile Radio	3,010	2,250	0	0
Woodway Family Center				
Capital - Machinery & Equip				
20173 - Scoreboards	4,048	0	0	0
Total Expenditures	\$273,194	\$492,905	\$268,625	\$481,600
Ending Fund Balance	\$873,178	\$733,573	\$967,162	\$860,262

WOODWAY, TEXAS

2013-2014
 UTILITY EQUIPMENT REPLACEMENT FUND
 - 503 -

The equipment replacement fund is used to purchase capital items which are replaced on a routine basis. The fund is reimbursed by the appropriate operating fund in annual repayments over the life of the item.

REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Fund Balance	\$552,117	\$582,043	\$582,043	\$633,311
Revenues				
Interest Income - UF	6,362	6,000	5,999	5,500
Transfer from Utility Fund	104,300	103,500	103,500	103,500
Proceeds for Sale of Fixed Assets - UF	7,470	0	0	0
	\$118,132	\$109,500	\$109,499	\$109,000
Total Resources	\$670,249	\$691,543	\$691,542	\$742,311

Original	Cost	Age	Life	Transfer
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UTILITY FUND

Trench/Shoring Box	Water	3,965	8	10	400
Inspect Storage & Pressure Tanks	Water	1,975	8	10	200
Master Meters (4)	Water	11,875	8	10	1,200
3/4 Ton Pickup	Water	18,434	5	5	3,700
Valve Machine	Water	66,192	3	10	6,600
Tapping Machine & Accessories	Water	3,159	2	10	300
Chemical Injection System	Water	35,690	2	15	2,400
Chemical Injection System	Water	16,396	1	15	1,100
3/4 Ton Utility Body Truck	Water	20,935	1	5	4,200
Sewer Line Video Camera	Sewer	9,655	10	10	1,900
Vacuum Truck	Sewer	192,665	10	10	38,500
Backhoe	Sewer	56,510	6	10	5,700
Sewer Camera System	Sewer	68,577	6	10	6,900
1 Ton Utility Truck	Sewer	27,075	5	5	5,400
Portable Generator & Connections	Sewer	86,800	4	10	8,700
Harbor Stationary Generator	Sewer	39,000	4	10	3,900
Pipeline Inclinometer System	Sewer	5,740	4	10	600
Stationary Lift Station Generator	Sewer	22,100	3	15	1,500
Stationary Lift Station Generator	Sewer	23,650	2	15	1,600
3/4 Ton Utility Body Truck	Sewer	22,421	2	5	4,500
Stationary Lift Station Generator	Sewer	20,900	1	15	1,400
Compact Truck	Customer Service	14,073	4	5	2,800
Total Utility Fund					103,500

WOODWAY, TEXAS
2013-2014
UTILITY EQUIPMENT REPLACEMENT FUND
- 503 -

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Water Services:				
<u>Capital - Machinery & Equipment</u>				
20184 - Mobile Radios	0	4,500	0	0
20192 - Tapping Machine & Accessories	3,159	0	0	0
20193 - Chemical Injection System (1)	35,966	45,000	16,396	50,000
<u>Capital - Vehicles</u>				
20103 - 3/4 Ton Utility Body Truck	0	26,000	20,935	0
Sewer Services:				
<u>Capital - Machinery & Equipment</u>				
20184 - Mobile Radios	3,010	4,500	0	0
20189 - Stationary Lift Station Generator (1)	23,650	30,000	20,900	36,000
20202 - SCADA System (1/2)	0	0	0	50,000
<u>Capital - Vehicles</u>				
20105 - 3/4 Ton Utility Body Truck	22,421	0	0	0
20158 - Rodder & Vacuum Truck (1/3)	0	0	0	100,000
Total Expenditures	\$88,206	\$110,000	\$58,231	\$236,000
Ending Fund Balance	\$582,043	\$581,543	\$633,311	\$506,311

WOODWAY, TEXAS

2013-2014
UNCLAIMED MONEY FUND
- 203 -

The Unclaimed Money Fund accounts for all unclaimed funds (such as utility account credit balances) as mandated by Chapter 76 of the Texas Property Code.

REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Fund Balance	\$171	\$171	\$171	\$171
Revenues				
Unclaimed Property	0	0	0	0
	\$0	\$0	\$0	\$0
Total Resources	\$171	\$171	\$171	\$171

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Non-Departmental:				
Newspaper Notices	\$0	\$0	\$0	\$0
Total Expenditures	\$0	\$0	\$0	\$0
Ending Fund Balance	\$171	\$171	\$171	\$171

WOODWAY, TEXAS

2013-2014
DRUG SEIZURE/FORFEITURE FUND
 - 210 -

The Drug/Seizure Forfeiture Fund tracks all funds seized by the Public Safety department in conjunction with drug activity. Use of forfeited funds is restricted to expenditures related to drug prevention. Prior to FY 2000, these funds were included in the General Fund.

REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Fund Balance	\$4,641	\$4,627	\$4,627	\$15,373
Revenues				
Interest Income	44	50	106	100
Drug Forfeitures	1,942	0	10,640	0
Transfer from General Fund	0	0	0	0
	<u>\$1,986</u>	<u>\$50</u>	<u>\$10,746</u>	<u>\$100</u>
Total Resources	\$6,627	\$4,677	\$15,373	\$15,473

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Public Safety:				
Uniform Service	\$0	\$0	\$0	\$0
Minor Tools & Equipment	2,000	0	0	0
Machinery & Equipment	0	0	0	0
	<u>\$2,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total Expenditures	\$2,000	\$0	\$0	\$0
Ending Fund Balance	\$4,627	\$4,677	\$15,373	\$15,473

WOODWAY, TEXAS

2013-2014

LAW ENFORCEMENT OFFICER CONTINUING EDUCATION

- 211 -

The Law Enforcement Officer Continuing Education Fund is a restricted fund by the State of Texas for the continued education of public safety personnel. Funding is provided directly from the state as collected with fines. Prior to FY 2000, these funds were included in the General Fund.

REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Fund Balance	\$22,144	\$20,990	\$20,990	\$19,702
Revenues				
Law Enforcement Officers Continuing Educ.	0	0	0	0
Interest Income	241	200	212	150
Transfer from General Fund	0	0	0	0
	\$241	\$200	\$212	\$150
Total Resources	\$22,385	\$21,190	\$21,202	\$19,852

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Public Safety:				
Schools/Conferences	\$1,395	\$5,000	\$1,500	\$2,000
Total Expenditures	\$1,395	\$5,000	\$1,500	\$2,000
Ending Fund Balance	\$20,990	\$16,190	\$19,702	\$17,852

WOODWAY, TEXAS

2013-2014
MUNICIPAL COURT BUILDING SECURITY FUND
- 212 -

The Municipal Court Building Security Fund is a restricted fund for the purpose of improving security in Municipal Court buildings. Funds are provided through a special assessment with fines for violations. Prior to FY 2000, these funds were included in the General Fund.

REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Fund Balance	\$27,961	\$32,705	\$32,705	\$38,102
Revenues				
Municipal Court Building Security	4,997	5,000	5,049	5,000
Interest Income	327	300	348	300
Transfer from General Fund	0	0	0	0
	\$5,324	\$5,300	\$5,397	\$5,300
Total Resources	\$33,285	\$38,005	\$38,102	\$43,402

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Municipal Court:				
Minor Tools & Equipment	\$0	\$0	\$0	\$0
Capital - Buildings & Improvements	\$580	\$0	\$0	\$0
Total Expenditures	\$580	\$0	\$0	\$0
Ending Fund Balance	\$32,705	\$38,005	\$38,102	\$43,402

WOODWAY, TEXAS

2013-2014
MUNICIPAL COURT TECHNOLOGY FUND
- 213 -

The Municipal Court Technology Fund is a restricted fund for the purpose of improving municipal court systems via technology. Funds are provided through a special assessment with fines for violations. Prior to FY 2000, these funds were included in the General Fund.

REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Fund Balance	\$38,162	\$45,245	\$45,245	\$33,371
Revenues				
Municipal Court Technology Fee	6,629	6,500	6,417	6,300
Interest Income	454	200	389	200
Transfer from General Fund	0	0	0	0
	\$7,083	\$6,700	\$6,806	\$6,500
Total Resources	\$45,245	\$51,945	\$52,051	\$39,871

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Municipal Court:				
Capital - Machinery & Equipment	\$0	\$32,000	\$18,680	\$18,000
Capital - Office Equipment	0	0	0	0
Total Expenditures	\$0	\$32,000	\$18,680	\$18,000
Ending Fund Balance	\$45,245	\$19,945	\$33,371	\$21,871

WOODWAY, TEXAS

2013-2014
MUNICIPAL COURT CHILD SAFETY FUND
- 214 -

The Municipal Court Child Safety Fund is a restricted fund for the purpose of enhancing child safety, health, or nutrition. The fund is also used for child abuse prevention and intervention and drug and alcohol abuse prevention. Funds are provided from court fees assessed for the offense of passing a school bus loading or unloading.

REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Fund Balance	\$8,454	\$9,470	\$9,470	\$10,518
Revenues				
Child Safety Fund	1,016	1,200	1,048	1,000
Interest Income	0	0	0	0
Transfer from General Fund	0	0	0	0
	\$1,016	\$1,200	\$1,048	\$1,000
Total Resources	\$9,470	\$10,670	\$10,518	\$11,518

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Municipal Court:				
Community Programs	\$0	\$0	\$0	\$0
Total Expenditures	\$0	\$0	\$0	\$0
Ending Fund Balance	\$9,470	\$10,670	\$10,518	\$11,518

WOODWAY, TEXAS

2013-2014
 ASSET FORFEITURE FUND
 - 215 -

The Asset Forfeiture Fund was set up in FY 2006 to track all funds received from the sale of seized assets.
 Use of forfeited funds is restricted to expenditures related to Public Safety.

REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Fund Balance	\$6,027	\$6,086	\$6,086	\$6,147
Revenues				
Interest Income	59	0	61	0
Asset Forfeitures	0	0	0	0
Transfer from General Fund	0	0	0	0
	\$59	\$0	\$61	\$0
Total Resources	\$6,086	\$6,086	\$6,147	\$6,147

EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Public Safety:				
Uniform Service	\$0	\$0	\$0	\$0
Minor Tools & Equipment	0	0	0	0
Machinery & Equipment	0	0	0	0
Total Expenditures	\$0	\$0	\$0	\$0
Ending Fund Balance	\$6,086	\$6,086	\$6,147	\$6,147

WOODWAY, TEXAS

2013-2014
GENERAL EMERGENCY RESERVE FUND
- 101 -

The General Emergency Reserve Fund is maintained at all times with a Fund Balance of \$150,000 to be used only in an emergency situation designated by City Council.

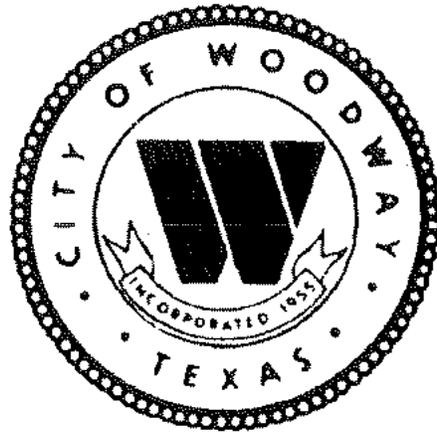
REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Fund Balance	\$150,000	\$150,000	\$150,000	\$150,000
Revenues				
Transfers from General Fund	0	0	0	0
	\$0	\$0	\$0	\$0
Total Resources	\$150,000	\$150,000	\$150,000	\$150,000
EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Transfer to Capital Projects Fund	\$0	\$0	\$0	\$0
Total Expenditures	\$0	\$0	\$0	\$0
Ending Fund Balance	\$150,000	\$150,000	\$150,000	\$150,000

2013-2014
UTILITY EMERGENCY RESERVE FUND
- 502 -

The Utility Emergency Reserve Fund is maintained at all times with a Fund Balance of \$250,000 to be used only in an emergency situation designated by City Council.

REVENUES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Fund Balance	\$250,000	\$250,000	\$250,000	\$250,000
Revenues				
Transfers from Utility Fund	0	0	0	0
	\$0	\$0	\$0	\$0
Total Resources	\$250,000	\$250,000	\$250,000	\$250,000
EXPENDITURES	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 BUDGET
Transfer to Utility Projects Fund	\$0	\$0	\$0	\$0
Total Expenditures	\$0	\$0	\$0	\$0
Ending Fund Balance	\$250,000	\$250,000	\$250,000	\$250,000

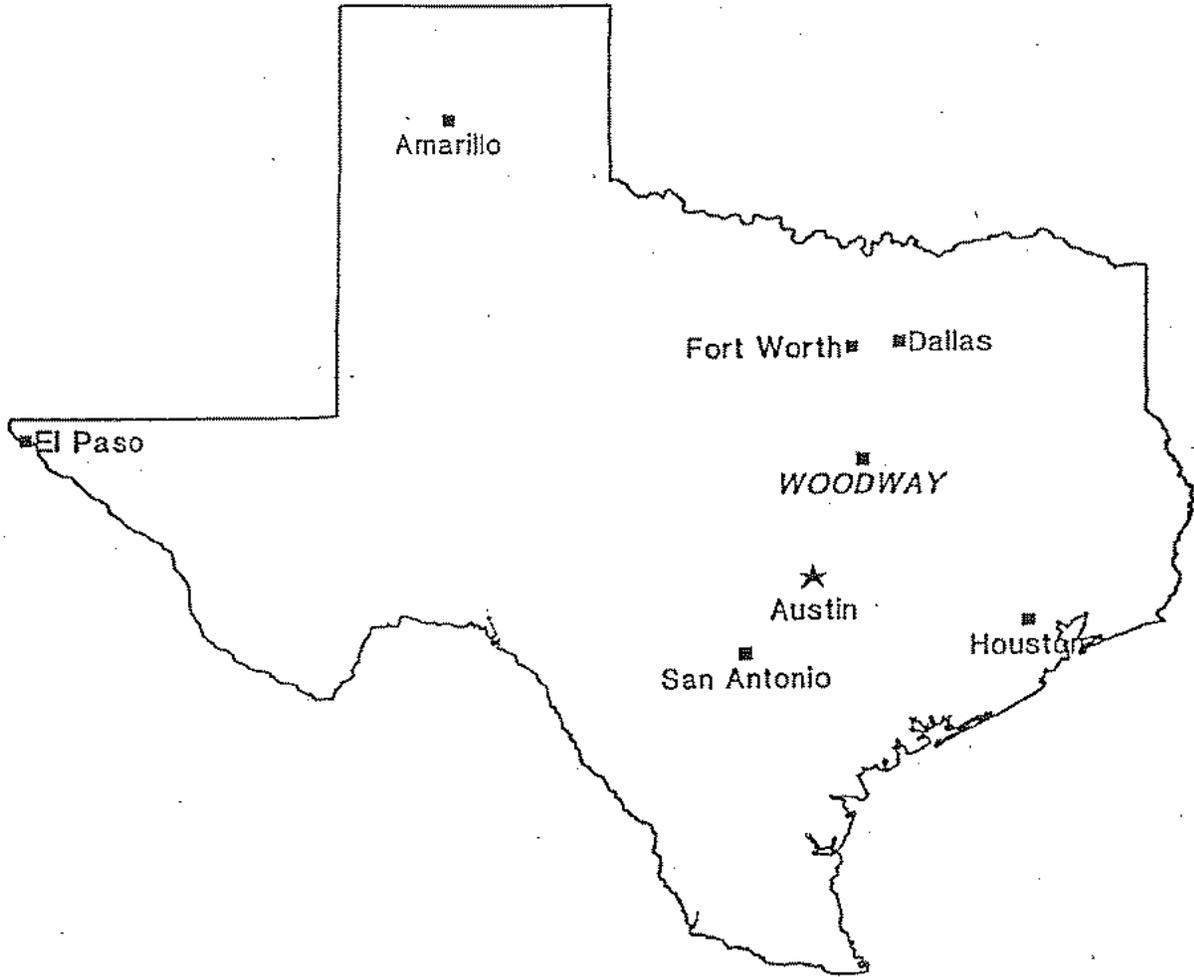
WOODWAY, TEXAS



**STATISTICAL
INFORMATION**

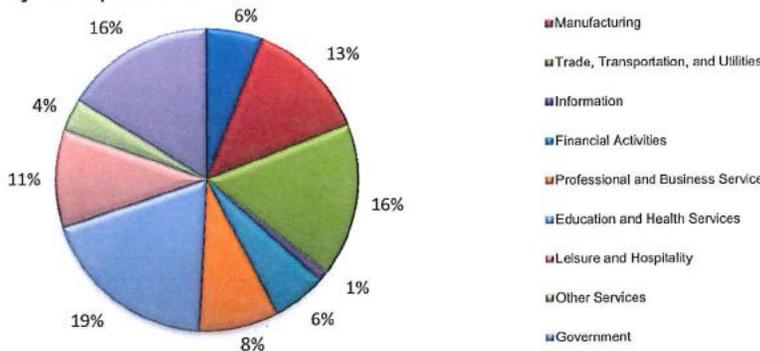


WOODWAY, TEXAS

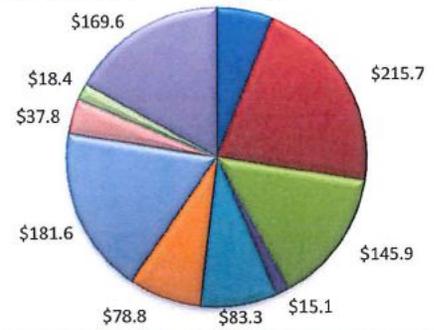


(McLennan)

Industry Composition



Wages by Industry (in millions)
2nd Quarter 2013



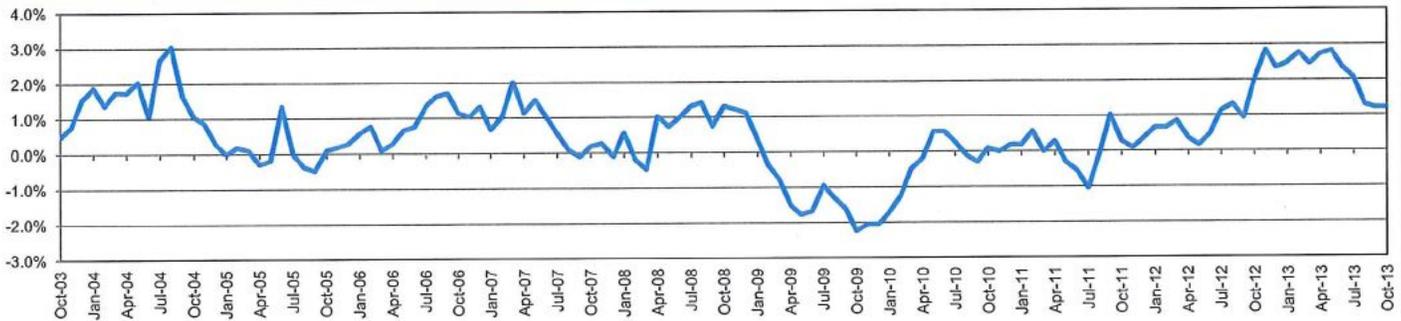
Employment by Industry

	Oct-13	Sep-13	Oct-12	Monthly Change		Annual Change	
				Actual	%	Actual	%
Total Nonfarm	108,700	108,700	107,400	0	0.0%	1,300	1.2%
Mining, Logging, and Construction	6,500	6,400	5,900	100	1.6%	600	10.2%
Manufacturing	14,300	14,500	14,700	-200	-1.4%	-400	-2.7%
Trade, Transportation, and Utilities	17,900	17,800	17,500	100	0.6%	400	2.3%
Information	1,200	1,200	1,300	0	0.0%	-100	-7.7%
Financial Activities	6,200	6,200	6,200	0	0.0%	0	0.0%
Professional and Business Services	9,200	9,200	9,300	0	0.0%	-100	-1.1%
Education and Health Services	20,700	20,600	20,300	100	0.5%	400	2.0%
Leisure and Hospitality	11,400	11,500	10,600	-100	-0.9%	800	7.6%
Other Services	3,800	3,800	3,800	0	0.0%	0	0.0%
Government	17,500	17,500	17,800	0	0.0%	-300	-1.7%

Industry Size Class

Size Class	Employees per firm	Number of Firms	June 2013	
			Employment in Size Class	% Total Employment
9	1000+	12	20,760	20.1%
8	500-999	12	8,234	8.0%
7	250-499	37	12,305	11.9%
6	100-249	123	18,697	18.1%
5	50-99	179	12,561	12.2%
4	20-49	426	13,033	12.6%
3	10-19	635	8,671	8.4%
2	5-9	762	5,051	4.9%
1	1-4	1,859	4,024	3.9%
0	0	269	0	0.0%
Total		4,314	103,336	100.0%

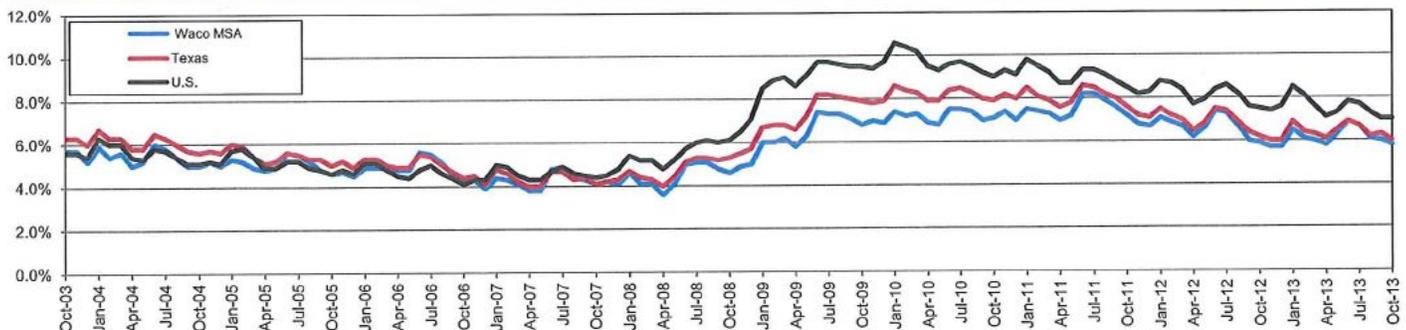
Annual Growth Rate for Total Nonagricultural Employment



Unemployment Information (all estimates in thousands)

	Waco MSA				Texas (Actual)				United States (Actual)			
	C.L.F.	Emp.	Unemp.	Rate	C.L.F.	Emp.	Unemp.	Rate	C.L.F.	Emp.	Unemp.	Rate
Oct-13	116.3	109.6	6.7	5.8	12,784.1	12,013.9	770.2	6.0	154,918.0	144,144.0	10,773.0	7.0
Sep-13	117.6	110.5	7.1	6.0	12,833.7	12,024.4	809.3	6.3	155,536.0	144,651.0	10,885.0	7.0
Oct-12	116.5	109.6	6.9	5.9	12,667.7	11,882.2	785.5	6.2	155,779.0	144,039.0	11,741.0	7.5

Historical Unemployment Rates



WOODWAY, TEXAS

CITY OF WOODWAY
POPULATION DEMOGRAPHICS - 2010

Texas McLennan Co Woodway

Total Population	25,145,561	234,906	8,452
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Age			
Under 5 Years	8%	7%	4%
5 to 19 Years	22%	23%	19%
20 to 29 Years	15%	17%	7%
30 to 39 Years	14%	12%	9%
40 to 49 Years	14%	12%	13%
50 to 59 Years	12%	12%	17%
60 to 69 Years	8%	8%	15%
70 to 79 Years	4%	5%	10%
Over 79 Years	3%	4%	6%
Median Age	33.6	32.7	48.3

Sex			
Male	50%	49%	48%
Female	50%	51%	52%

Race			
White	46%	60%	87%
Black or African American	11%	14%	3%
Hispanic or Latino	38%	24%	7%
American Indian and Alaska Native	0%	0%	0%
Asian	4%	1%	2%
Native Hawaiian and Other Pacific Islander	0%	0%	0%
Other	1%	1%	1%

Source: 2010 Census of U.S. Census Bureau

" Welcome Home to Woodway "

WOODWAY, TEXAS

PROFILE CITY OF WOODWAY

The City of Woodway is a political subdivision and municipal corporation of the State, duly organized and existing under the laws of Texas as set out in the City's Home Rule Charter. The City was incorporated in 1955, and adopted its Home Rule Charter in 1973. The City operates under a Council/Manager form of government with a City Council comprised of the Mayor and six Councilmembers. The Mayor is elected from and by the City Council on an annual basis.

Woodway is a residential suburb of Waco, located in a wooded, rolling hill area adjacent to Waco's southwestern boundary and Lake Waco. Woodway is approximately bounded by U. S. Highway 84, Texas Highway 6, and Lake Waco. The 2010 census reflected a population of 8,452; however, city officials believe the population to be approximately 9,000.

The City provides public safety (police and fire protection), street maintenance, water and sanitary sewer utilities, three recreational parks, an arboretum, a family center for youth sports, public improvement, planning and zoning, and general administrative services.

Public education in Woodway is provided by the Midway Independent School District and the Waco Independent School District. Higher education is provided in the county by Baylor University, McLennan County Community College, and Texas State Technical College. Combined enrollment of the three higher educational institutions is approximately 30,000.

KEY PUBLIC OFFICIALS

<u>Office</u>	<u>Incumbent</u>	<u>Length of Service</u>	<u>Term Expires</u>
Mayor	Donald J. Baker	22 Years	May, 2016
Councilmembers	Jane Kittner	18 Years	May, 2016
	Scott A. Giddings	4 Years	May, 2016
	Gil Lillard	3 Years	May, 2015
	Barbara Grandy	2 Years	May, 2014
	Bob Howard	1 Year	May, 2014
	Mike Tamberella	1 Year	May, 2015
City Manager	Yousry Zakhary	32 Years	N/A

WOODWAY, TEXAS

CITY OF WOODWAY
TEN LARGEST TAXPAYERS

<u>Name of Taxpayer</u>	<u>Nature of Property</u>
Lehigh White Cement Company	Cement Producer
H. E. Butt Grocery Company	Supermarket
Heavin Family Partnership LTD	Weight Management
Hollywood Theaters Inc.	Movie Theater Complex
Spring Waco LP	Hotel/Motel
FCHC Legends LP	Development
Bill H. Berryhill, M.D.	Medical Facility
Dhruvkish Partners LTD	Hotel/Motel
Satya Sai, Inc.	Hotel/Motel
Texas Health Development VI	Medical Facility

WOODWAY, TEXAS

2013-2014 APPLICABLE TAX RATES

SALES OR USE TAX

State	6.25
County	0.50
City	<u>1.50</u>
	8.25%

HOTEL/MOTEL TAX

STATE	6.0%
CITY	7.0%

PROPERTY TAXES - RATE/\$100 ASSESSED VALUE

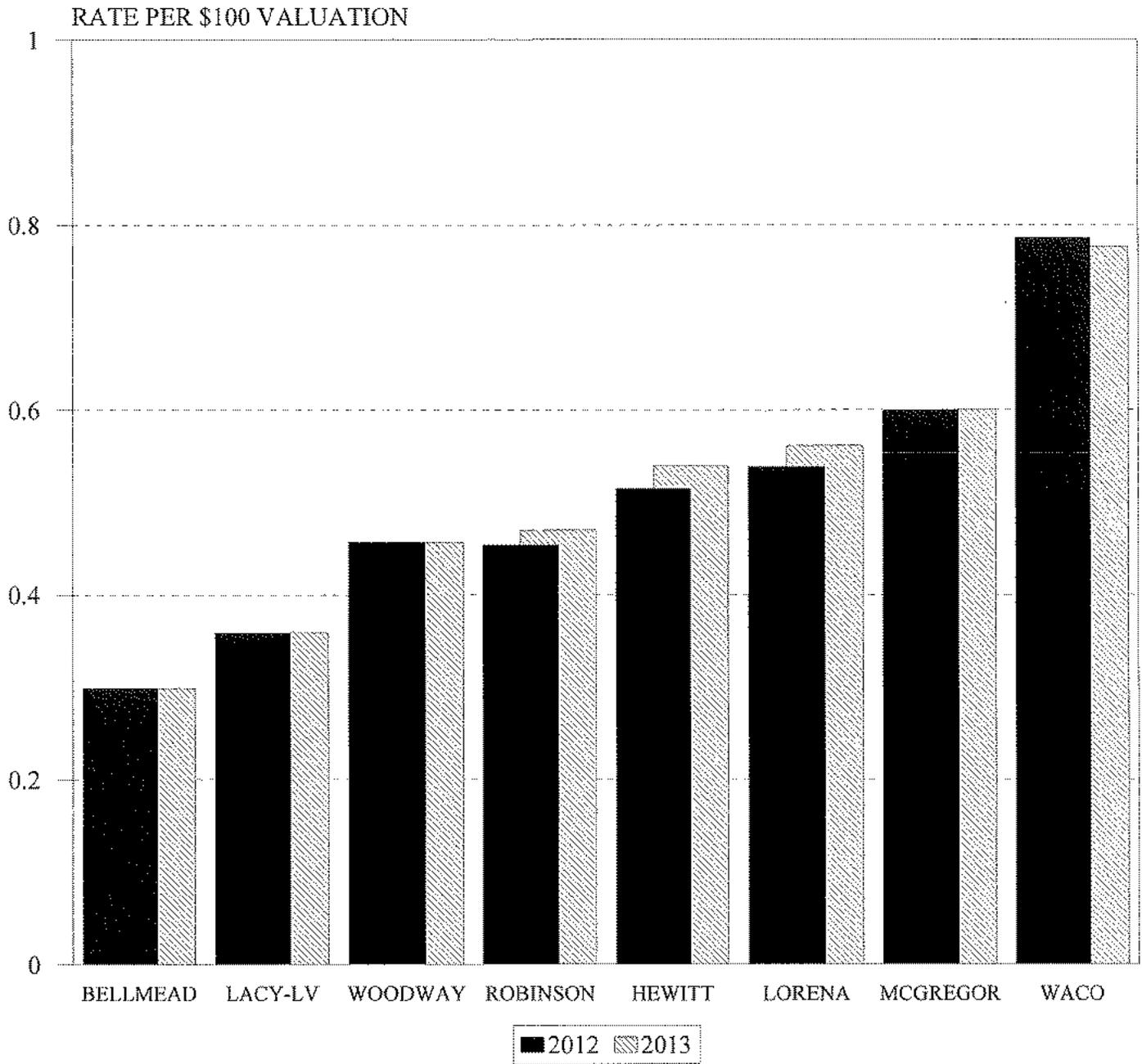
	<u>2011</u>	<u>2012</u>	<u>2013</u>
City of Woodway	\$0.456900	\$0.456900	\$0.456900
Midway ISD	1.320000	1.320000	1.320000
McLennan County	0.442710	0.460573	0.535293
McLennan County Road & Bridge	0.021548	0.023685	0.000000
McLennan Community College	<u>0.152823</u>	<u>0.151530</u>	<u>0.151530</u>
Aggregate Tax Rate	\$2.393981	\$2.412688	\$2.463723

COMPARATIVE PROPERTY TAX RATES (RATE/\$100 ASSESSED VALUE)

<u>City</u>	<u>Population</u>	<u>2012 Tax Rate</u>	<u>2013 Tax Rate</u>
City of Waco	124,805	\$0.786232	\$0.776232
City of McGregor	4,987	0.600000	0.600000
City of Lorena	1,691	0.538900	0.561400
City of Hewitt	13,549	0.514977	0.539677
City of Robinson	10,509	0.453750	0.470000
City of Woodway	8,452	0.456900	0.456900
City of Lacy-Lakeview	6,489	0.359170	0.359170
City of Bellmead	9,901	0.298608	0.298608

WOODWAY, TEXAS

COMPARATIVE PROPERTY TAX RATES



" Welcome Home to Woodway "

CITY OF WOODWAY
COMPARISON OF PROPERTY VALUES

PROPERTY VALUES:	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Real	\$394,938,823	\$418,712,772	\$434,012,677	\$511,022,477	\$550,363,804	\$583,161,685	\$606,787,145	\$641,807,955	\$681,152,371	\$744,682,366	\$782,087,637	\$797,362,253	\$811,171,503	\$828,467,243	\$845,342,905
Personal	46,091,730	48,950,580	53,122,245	55,521,200	57,604,312	60,890,408	68,206,013	72,970,104	81,756,955	89,620,043	89,743,840	86,931,871	86,248,396	75,345,769	74,251,870
less Homestead Cap - Limited Value	(177,453)	(1,090,867)	(44,288)	(11,981,000)	(7,097,882)	(6,799,723)	(3,555,799)	(1,501,268)	(2,489,450)	(8,616,205)	(12,829,886)	(7,746,250)	(4,528,289)	(4,147,891)	(1,583,843)
less Tax Exempt	(13,031,849)	(15,646,787)	(15,646,787)	(23,555,903)	(24,501,284)	(25,064,823)	(22,065,904)	(34,072,292)	(31,774,953)	(32,673,271)	(36,488,869)	(36,550,572)	(34,886,130)	(34,886,130)	(39,520,715)
TOTAL	440,843,048	466,572,455	474,037,288	538,999,980	577,014,311	614,451,086	646,372,536	690,610,887	733,347,384	793,920,269	826,328,520	840,039,003	836,641,038	864,678,991	878,668,217
% change from previous year		5.84%	1.69%	13.48%	7.07%	6.49%	5.20%	6.84%	5.75%	8.39%	4.08%	1.66%	1.98%	0.94%	1.59%

EXEMPTIONS:	2009	2010	2011	2012	2013
OV65 - Elderly Homestead	7,319,000	7,940,000	8,210,000	8,790,000	9,020,000
OV65S - Surviving Spouse	120,000	120,000	140,000	170,000	170,000
DV's - Disabled Veterans	1,427,900	1,452,500	1,461,500	1,584,500	1,579,000
PRODUCTIVITY LOSS - Ag Use	410,830	519,270	508,775	1,086,408	1,611,286
FR - Fireproof	381,910	549,480	667,530	451,480	583,910
PC - Pollution Control	0	0	0	0	0
SO - Solar	0	0	0	0	0
TOTAL	9,649,740	10,581,250	10,987,805	12,085,388	12,964,196
% change from previous year		9.65%	3.84%	9.90%	7.30%

TOTAL TAXABLE VALUE:	2009	2010	2011	2012	2013
	\$481,193,308	\$455,991,205	\$463,059,482	\$526,927,592	\$564,050,136
	\$601,556,702	\$672,410,272	\$677,180,549	\$770,086,113	\$808,560,306
	\$818,109,148	\$883,665,075	\$883,665,075	\$883,665,075	\$883,665,075
% change from previous year		5.75%	1.58%	13.77%	7.07%

Tax Revenue per \$100 of tax rate	2009	2010	2011	2012	2013
	\$43,119.33	\$45,599.12	\$46,306.95	\$52,682.76	\$56,405.01
	\$83,366.51	\$81,810.91	\$80,856.03	\$77,908.61	\$71,638.68
	\$83,366.51	\$83,366.51	\$83,366.51	\$83,366.51	\$83,366.51
Applicable Tax Rate	0.46460	0.46460	0.48299	0.45720	0.45720
Total Tax Revenue	\$2,803,324.11	\$2,118,535.14	\$2,256,622.43	\$2,408,655.75	\$2,578,857.21
	\$3,540,396.02	\$3,540,396.02	\$3,540,396.02	\$3,540,396.02	\$3,540,396.02
	\$3,893,357.92	\$3,893,357.92	\$3,893,357.92	\$3,893,357.92	\$3,893,357.92
% change from previous year		-23.89%	6.26%	6.91%	6.91%

WOODWAY, TEXAS

City of Woodway

Service Charges

FY 2014

(Basis: FY 2014 Budget)

	Total	Water (75%)	Sewer (25%)
5 Administration (FY Budget * 15%)	76,909	57,682	19,227
5 Finance (FY Budget * 20%)	53,424	40,068	13,356
5 Streets (Maint Misc FY Budget * 20%)	6,720	5,040	1,680
5 Streets (Labor FY Budget * 10%)	26,031	19,523	6,508
5 City Secretary (FY Budget * 10%)	18,058	13,544	4,514
1 Inspections (Clerical FY Budget * 55%)	9,858	7,394	2,464
2 Public Bldgs (FY Budget * 20%)	35,063	26,297	8,766
3 Public Safety (Technical/Super FY Budget * 20%)	43,668	32,751	10,917
4 Non-Departmental (FY Budget * 10%)	8,600	6,450	2,150
PROPOSED FY 2014	278,332	208,749	69,583

- 1 FY 1999 - Increase Inspections clerical split from 50% to 55% due to increased clerical time required.
- 2 FY 1999 - Increase Public Buildings from 10% to 20% due to addition of new service center.
- 3 FY 1999 - Increase Public Safety Technical from 10% to 20% due to dispatch as backup for water calls after 5:00pm and weekends as well as water/sewer alarms.
- 4 FY 2007 - Add Non-Departmental due to increased charges that relate to the Utility Fund.
- 5 FY 2008 - Reduce percentages due to reevaluating amount of time required for the Utility Fund.
- 6 FY 2014 - Increase Administration from 10% to 15% due to increased time required.

City of Woodway
Sales & Use Tax Comparison

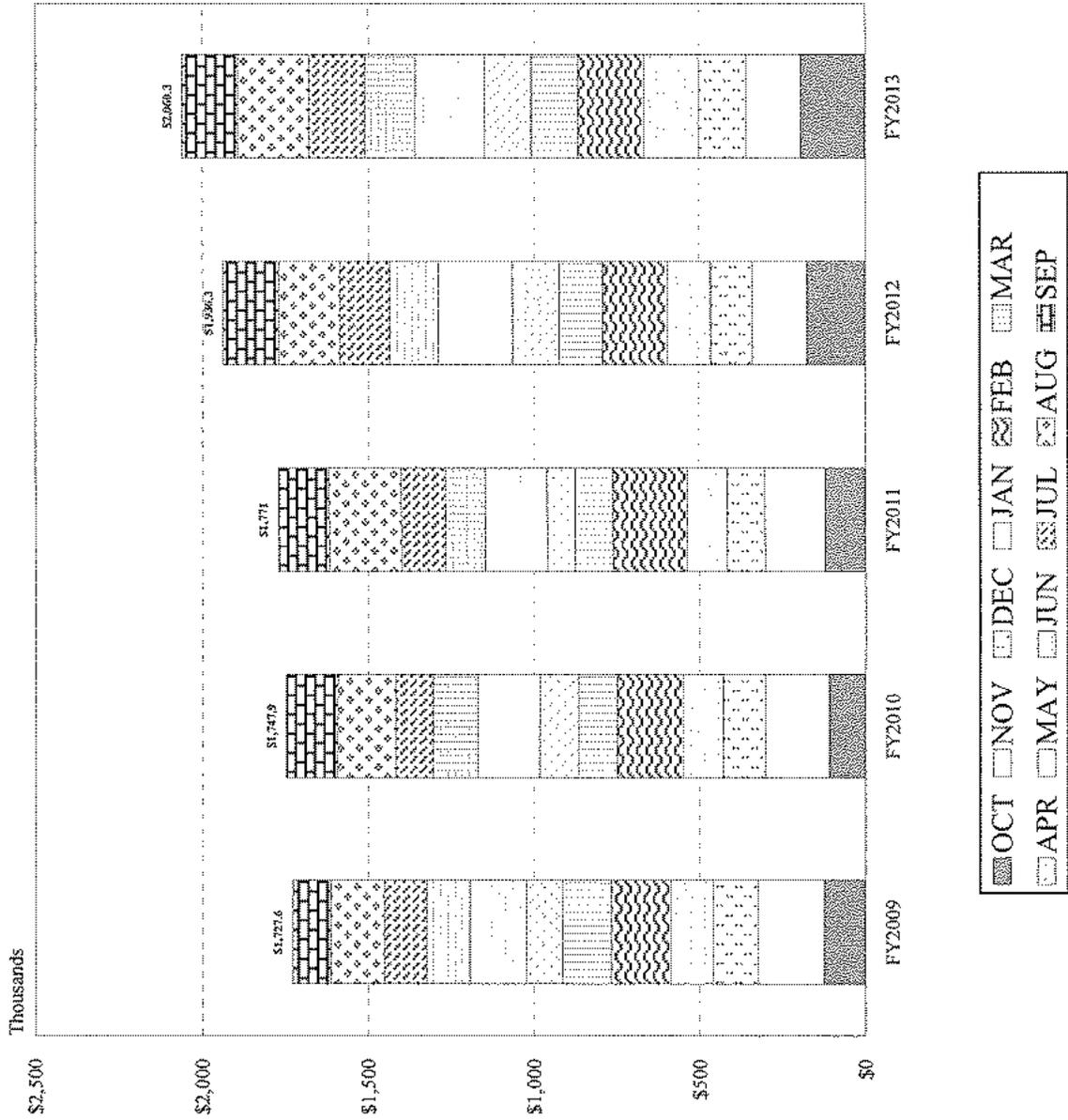
	FY 2009		FY 2010		FY 2011		FY 2012		FY 2013	
	Total Tax Revenue	Total YTD	Total Tax Revenue	Total YTD						
Oct	\$124,756.93	\$124,756.93	\$110,946.95	\$122,632.16	\$175,059.79	\$122,632.16	\$175,059.79	\$195,294.35	\$195,294.35	
Nov	197,021.72	321,778.68	191,724.40	302,383.56	179,751.59	302,383.56	164,030.53	161,310.71	336,605.06	
Dec	139,015.71	460,794.39	127,287.78	429,663.15	115,139.44	417,523.00	127,947.49	146,497.43	503,102.49	
Jan	125,521.54	586,315.93	121,102.59	551,065.74	121,248.47	538,771.47	132,244.13	599,281.94	669,636.68	
Feb	180,720.21	767,036.14	199,704.99	750,772.73	223,753.14	762,504.61	194,135.13	793,417.07	868,966.13	
Mar	147,366.94	914,403.08	117,299.57	868,072.30	114,763.22	877,267.83	131,145.33	934,562.40	1,008,575.80	
Apr	109,246.08	1,023,649.16	115,769.44	983,841.74	83,492.40	960,760.23	139,420.49	1,063,982.89	1,147,700.35	
May	168,626.35	1,192,275.51	183,982.55	1,166,924.29	186,163.62	1,146,923.65	224,035.96	1,288,018.85	1,355,982.32	
Jun	132,068.35	1,324,343.86	135,880.67	1,302,804.96	118,607.67	1,265,531.32	144,840.98	1,432,859.83	1,510,123.03	
Jul	127,139.86	1,451,483.72	114,308.61	1,417,112.97	133,677.78	1,399,209.10	152,335.89	1,585,194.72	1,679,707.41	
Aug	161,205.40	1,612,689.12	176,227.95	1,593,340.92	218,418.76	1,617,627.86	186,199.77	1,771,394.49	1,893,118.34	
Sep	114,868.42	1,727,557.54	154,544.58	1,747,885.50	153,399.80	1,771,027.66	164,880.88	1,936,276.37	2,060,207.32	
TOTAL	\$1,727,557.54		\$1,747,885.50		\$1,771,027.66		\$1,936,276.37		\$2,060,207.32	

Audit Adjustments:

- 09/09 includes year end accrual and reversal of previous year end accrual
- 09/10 includes year end accrual and reversal of previous year end accrual
- 09/11 includes year end accrual and reversal of previous year end accrual
- 09/12 includes year end accrual and reversal of previous year end accrual
- 09/13 includes year end accrual and reversal of previous year end accrual

WOODWAY, TEXAS

SALES & USE TAX COMPARISON



" Welcome Home to Woodway "

**PUBLIC UTILITIES - WATER/WASTEWATER
SYSTEM PROFILE**

Waterworks System

The City of Woodway waterworks system contains six (6) distinct hydropneumatic type pressure plants supplied by deep wells at each plant for a primary source of supply. In addition, the system includes a 3,854 meters distribution system and 7.58 million gallons of storage capacity. The system can produce 4.09 million gallons of water each day.

Monthly Water Rates

	<u>Effective November 1, 2012</u>	<u>Effective November 1, 2013</u>
<u>Residential/Inside City Limits (including Multiple Users)</u>		
First 2,000 gallons	\$27.00 (Minimum)	\$27.00 (Minimum)
2,001 to 15,000 gallons	3.60 /thousand gallons	3.60 /thousand gallons
15,001 to 35,000 gallons	4.60 /thousand gallons	4.60 /thousand gallons
35,001 gallons and over	5.70 /thousand gallons	5.70 /thousand gallons
<u>Commercial/Inside City Limits</u>		
First 2,000 gallons (3/4" meter)	\$37.00 (Minimum)	\$37.00 (Minimum)
First 2,000 gallons (1" meter)	50.00 (Minimum)	50.00 (Minimum)
First 2,000 gallons (1.5" meter)	62.00 (Minimum)	62.00 (Minimum)
First 2,000 gallons (2" meter)	92.00 (Minimum)	92.00 (Minimum)
First 2,000 gallons (3" meter)	150.00 (Minimum)	150.00 (Minimum)
First 2,000 gallons (4" - 8" meter)	300.00 (Minimum)	300.00 (Minimum)
2,001 to 15,000 gallons	3.60 /thousand gallons	3.60 /thousand gallons
15,001 to 35,000 gallons	4.60 /thousand gallons	4.60 /thousand gallons
35,001 gallons and over	5.70 /thousand gallons	5.70 /thousand gallons

Outside City Limits

Rates are 1.5 times the rate for inside the city limits.

Wastewater System

The Wastewater collection system includes ten force main lift stations and gravity flow facilities feeding into a collection system which ties into a regional wastewater treatment plant operated by the City of Waco.

Monthly Wastewater Rates

	<u>Effective November 1, 2012</u>	<u>Effective November 1, 2013</u>
<u>Residential (Based on Average January and February Water Consumption)</u>		
Base	\$13.00 (Minimum)	\$ 14.00 (Minimum)
Usage	2.00 /thousand gallons	2.00 /thousand gallons
<u>Commercial (Based on Average January and February Water Consumption)</u>		
Base	\$16.00 (Minimum)	\$ 17.00 (Minimum)
Usage	2.00 /thousand gallons	2.00 /thousand gallons

WOODWAY, TEXAS

**CITY OF WOODWAY
WATER SALES (HISTORICAL)
ACTUAL GALLONS SOLD**

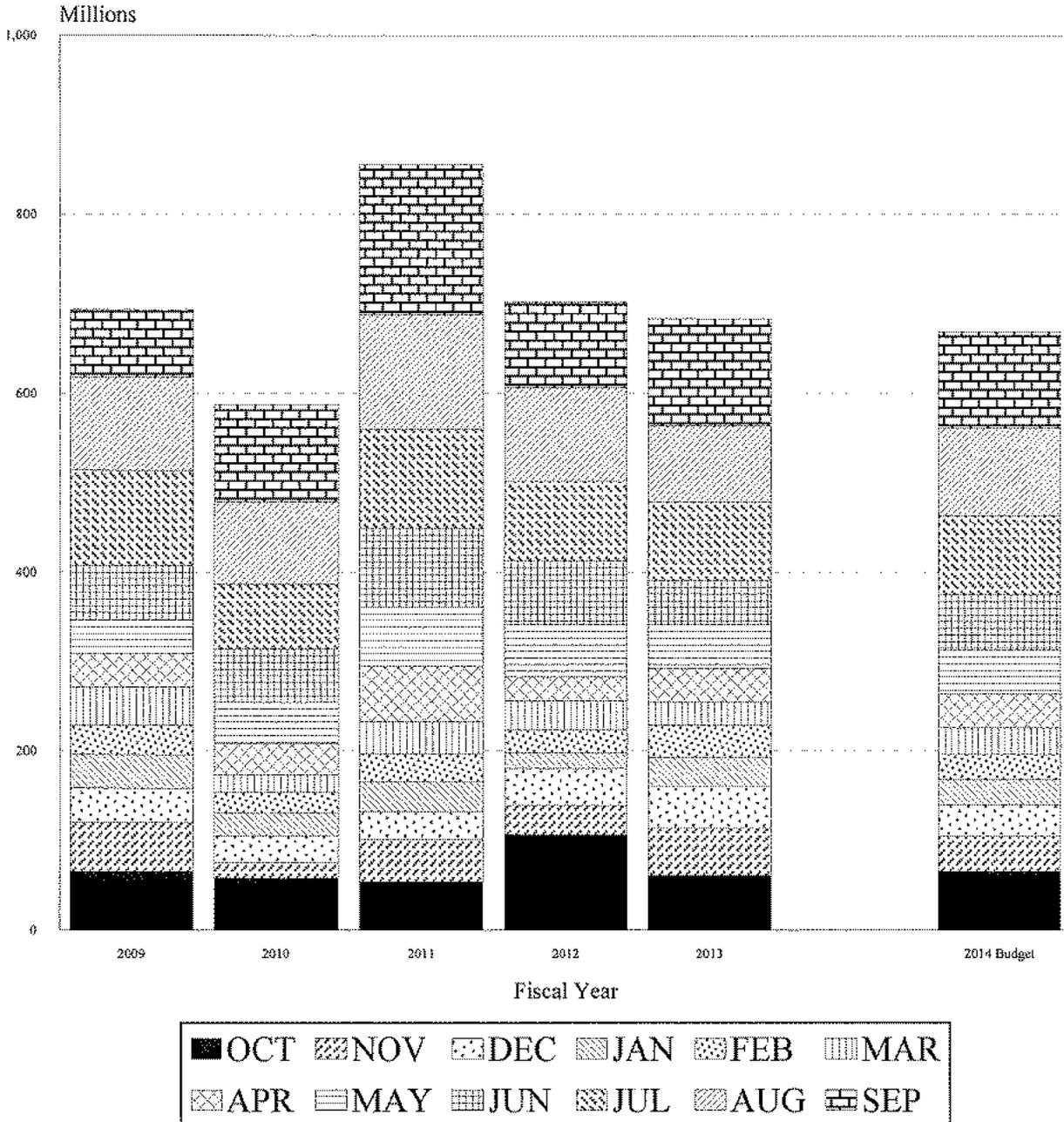
MONTH	FY09	FY10	FY11	FY12	FY13	MONTHLY	
						5 YR AVG	% OF AVG YR
October	65,219,500	58,091,600	54,197,600	106,255,800	61,148,700	68,982,640	9.793%
November	54,446,100	17,305,900	47,481,040	32,595,000	52,480,000	40,861,608	5.801%
December	38,137,166	30,132,600	30,627,416	41,786,700	46,613,100	37,459,396	5.318%
January	37,980,400	25,272,100	33,801,800	17,652,600	32,665,500	29,474,480	4.184%
February	33,310,191	22,433,360	30,872,400	25,231,784	36,206,600	29,610,867	4.204%
March	42,665,100	19,806,800	35,457,340	32,891,200	25,475,680	31,259,224	4.438%
April	37,657,100	35,080,600	62,172,600	26,310,200	38,034,300	39,850,960	5.657%
May	37,220,300	46,262,600	66,714,100	59,040,200	49,057,580	51,658,956	7.334%
June	60,464,484	59,405,800	87,586,300	70,891,300	48,939,600	65,457,497	9.293%
July	106,176,000	72,670,700	110,561,900	88,530,200	88,036,400	93,195,040	13.231%
August	104,939,700	91,678,040	128,192,000	105,042,300	84,684,700	102,907,348	14.609%
September	74,971,100	109,330,400	167,736,400	96,190,400	120,151,900	113,676,040	16.138%
Total Gallons	693,187,141	587,470,500	855,400,896	702,417,684	683,494,060	704,394,056	100.000%

**CITY OF WOODWAY
PROJECTED WATER SALES (GALLONS)
FY 2014**

MONTH	2009-2013 MONTHLY		BUDGET FY 2014	ACTUAL FY 2014	VARIANCE FROM BUDGET	ACTUAL % OF BUDGET	VARIANCE FROM AVERAGE	ACTUAL % OF AVERAGE
	5 YR AVG	% OF AVG YR						
October	68,982,640	9.793%	65,536,020					
November	40,861,608	5.801%	38,820,015					
December	37,459,396	5.318%	35,587,790					
January	29,474,480	4.184%	28,001,829					
February	29,610,867	4.204%	28,131,402					
March	31,259,224	4.438%	29,697,401					
April	39,850,960	5.657%	37,859,863					
May	51,658,956	7.334%	49,077,889					
June	65,457,497	9.293%	62,187,005					
July	93,195,040	13.231%	88,538,681					
August	102,907,348	14.609%	97,765,727					
September	113,676,040	16.138%	107,996,377					
Total Gallons	704,394,056	100.000%	669,200,000	0	0			0

WATER SALES

(GALLONS)



" Welcome Home to Woodway "

WOODWAY, TEXAS

*Summary of New Capital Expenditures
FY 2014*

Department	Description	Amount
General Fund		
Administration	1 - Computer	\$2,500
Arboretum	1 - Commercial Rototiller	3,000
Arboretum	1 - High Speed Floor Burnisher	1,300
Arboretum	1 - Automated External Defibrillator	2,000
Family Center	1 - Automated External Defibrillator	2,000
Finance	1 - Computer	1,000
Public Safety	1 - Portable Defender Ballistic Shield	1,200
Public Safety	1 - Paper Shredder	2,000
- FUND TOTAL -		\$15,000
Utility Fund		
Customer Service	1 - Computer	\$1,000
Water	1 - Mobile Air Compressor	500
- FUND TOTAL -		\$1,500
General Capital Projects Fund		
Streets	West Fairway Street Improvements	\$677,670
Streets	Slurry Seal Program	300,000
- FUND TOTAL -		\$977,670
Future Capital Street Improvement Fund		
Streets	West Fairway Street Improvements	\$600,000
- FUND TOTAL -		\$600,000
Arboretum Construction Fund		
Arboretum	Paint Interior & Exterior of Whitehall	\$8,500
Arboretum	Renovation of Whitehall	50,000
Arboretum	Pond Feasibility Study	20,000
- FUND TOTAL -		\$78,500
Family Center Construction Fund		
Family Center	Mesier Plan	\$10,000
- FUND TOTAL -		\$10,000
Utility Capital Projects Fund		
Water	Miscellaneous Pump/Well Repair	\$100,000
Water	Elysian Lane Water Line Improvements	80,000
- FUND TOTAL -		\$180,000
2007 Utility Improvement Fund		
Waste Water	WMARSS Improvements	\$412,160
- FUND TOTAL -		\$412,160
General Equipment Replacement Fund		
Non-Departmental	1 - New City Wide Computer System	\$75,000
Public Safety	1 - Surveillance Equipment	55,000
Public Safety	1 - Training Grounds Target System	16,000
Public Safety	3 - Patrol Vehicles	105,000
Public Safety	3 - In Vehicle Digital Video Cameras	12,000
Public Safety	1 - Administrative Vehicle	51,000
Public Safety	1 - Grass Fire Truck (\$100,000 Total)	70,000
Public Safety	3 - Mobile Computers	15,000
Public Safety	31 - Glock 22 .40 Caliber Handguns	15,500
Public Safety	1 - SCBA Air Compressor	30,000
Public Safety	12 - SCBA Air Cylinders	5,100
Streets	1 - Dump Truck (\$96,000 Total)	32,000
- FUND TOTAL -		\$481,600
Municipal Court Technology Fund		
Public Safety	2 - Automatic License Plate Reader	\$18,000
- FUND TOTAL -		\$18,000
Utility Equipment Replacement Fund		
Waste Water	1 - Rodder & Vacuum Truck (\$300,000 Total)	\$100,000
Waste Water	1 - Backup Sewer Lift Station Generator	36,000
Waste Water	1 - SCADA System (\$100,000 Total)	50,000
Water	1 - LAS Chemical Injection System	50,000
- FUND TOTAL -		\$236,000
- GRAND TOTAL -		\$3,010,430

" Welcome Home to Woodway "

MASTER FEE SCHEDULE



WOODWAY MASTER FEE SCHEDULE

CITY OF WOODWAY MASTER FEE SCHEDULE I. PUBLIC SAFETY FEES

A. Alarm monitoring		
1.	Direct alarm monthly fee	\$19.95
2.	Nonvalid burglar alarms responded to during a 12-month period	
a.	Five (5) or less	No charge
b.	Six (6) or more	\$35.00 each
3.	Nonvalid holdup alarms responded to during a 12-month period	
a.	Two (2) or less	No charge
b.	Three (3) to four (4)	\$50.00 each
c.	Five (5) to six (6)	\$100.00 each
d.	Seven (7) or more	\$150.00 each
B. Animal control		
1.	Special exemption permit application fee	\$100.00
2.	Pickup fee	
a.	First pickup of animal	\$75.00
b.	Second pickup of animal	\$95.00
c.	Third and subsequent pickups	\$120.00
d.	Overnight boarding fee (per night)	\$15.00
C.	Permit for liquefied flammable gas container	\$80.00
D. Fire services		
1.	Installation and remodeling of fire protection system	
a.	Hood and duct suppression systems	\$30.00 plus \$2.50/head
b.	Sprinkler systems	\$55.00 plus \$0.25/head
c.	Standpipe systems	\$55.00 plus \$5.00/outlet
d.	Fire pump installation	\$30.00
e.	Fire alarm system	\$55.00 plus \$1.00/device
f.	Commercial paint booth systems	\$30.00 plus \$2.50/head
g.	Additional permits initiated	\$35.00
2.	Installation and removal of fuel storage tanks and dispensing systems	
a.	Installation of underground or above ground storage tanks and/or dispensers	\$80.00 for first tank, plus \$25.00 per additional tank at same location and \$2.00/nozzle on dispensers
b.	Removal of underground storage tanks	\$55.00 for first tank, plus \$25.00 per additional tank at same location
3.	Single events or activities	
a.	Pyrotechnical display or fireworks display	\$105.00 plus \$250.00 for each hour of standby per fire company
b.	Special assembly activities	\$105.00 plus \$250.00 for each hour of standby per fire company
c.	Trench burn	\$105.00 plus \$250.00 for each hour of standby per fire company
E.	Solicitor permit	\$50.00 per person

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CITY OF WOODWAY MASTER FEE SCHEDULE
II. CARLEEN BRIGHT ARBORETUM FEES

Note: The suggested fees for the new special events center are based on current market conditions.

A. Whitehall Center and terrace (including kitchen and restrooms)	
1. Rates	
a. Per day - 10:00 a.m. to 1:00 a.m. (includes inside tables and chairs)	\$750.00
b. Off-peak rate (Sunday-Thursday)	\$500.00
2. Non-profit and "Friends" rates	
a. Per day - 10:00 a.m. to 1:00 a.m.	\$650.00
b. Off-peak rate (Sunday-Thursday)	\$400.00
3. Business/organization rentals (includes inside tables and chairs)	
a. First hour of rental (M-Th, 8:00 a.m. to 5:00 p.m., excluding holidays)	\$100.00
b. Each additional hour of rental	\$50.00 (maximum \$200.00)
B. Outdoor learning center/gazebo (Only available as a stand-alone rental Monday-Thursday, 8:00 a.m. to 5:00 p.m.; otherwise included with The Pavilion.)	\$250.00 \$125.00 per hour Monday-Thursday between 8:00 a.m. and 5:00 p.m.
C. The Pavilion	
1. Rates	
a. Saturday rate - 10:00 a.m. to 1:00 a.m. (includes use of inside tables and chairs)	\$2,500.00
b. Friday rate	\$2,000.00
c. Off-peak rate (Sunday-Thursday)	\$1,500.00
2. Non-profit and "Friends" rates	
a. Saturday rate - 10:00 a.m. to 1:00 a.m.	\$2,250.00
b. Friday rate	\$1,750.00
c. Off-peak rate (Sunday-Thursday)	\$1,250.00
3. Business/organization rentals (includes use of inside tables and chairs)	
a. First hour of rental (Monday-Thursday, 8:00 a.m. to 5:00 p.m., excluding holidays)	\$300.00
b. Each additional hour of rental	\$100.00 (maximum \$600.00)
4. Additional services	
a. Cordless microphone rental	\$50.00
b. Screen and projector rental	\$150.00
D. Security (per hour/per officer)	\$30.00
E. Attendant (per hour/per attendant)	\$30.00
Notes: (1) To be paid with rental fees 30 days prior to event; (2) Attendant fees for any portion of use occurring during office hours will be waived	
F. Deposit (refundable/non-refundable in event of cancellation)	
1. Whitehall Center	\$500.00
2. The Pavilion	\$500.00 plus 50% of rental fee
3. Outdoor learning center/gazebo (Only available as a stand-alone rental Monday-Thursday, 8:00 a.m. to 5:00 p.m.)	\$300.00
G. Annual membership - "Friends of the Carleen Bright Arboretum"	\$96.00
H. Other items available for rent at either location	
1. Cocktail table rental	\$5.00 each
2. Portrait easel	\$10.00
3. Table (8') with bar top and black skirting	\$50.00
I. Vendor fee	\$25.00 per vendor, per event
J. Weekend Package Rates	
1. Whitehall Center - Friday and Saturday (25% discount)	\$1,125.00 \$500.00 secure the date deposit

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2.	Whitehall Center - Saturday and Sunday (25% discount)	\$937.50 \$500.00 secure the date deposit
3.	The Pavilion - Friday and Saturday (25% discount)	\$3,375.00 \$500.00 security deposit + 1/2 of rental fee
4.	The Pavilion - Saturday and Sunday (25% discount)	\$3,000.00 \$500.00 security deposit + 1/2 of rental fee
5.	Whitehall Center and The Pavilion - one single day (25% discount off Whitehall Center)	\$2,562.50 Friday \$3,062.50 Saturday \$1,875.00 Sunday \$500.00 security deposit + 1/2 of rental fee
6.	Whitehall Center and The Pavilion - Whitehall Center on Friday, and The Pavilion on Saturday (25% discount off Whitehall Center)	\$3,062.50 \$500.00 security deposit + 1/2 of rental fee
7.	Whitehall Center and The Pavilion - Whitehall Center and The Pavilion on Friday, and The Pavilion on Saturday	\$3,937.50 \$500.00 security deposit + 1/2 of rental fee

CITY OF WOODWAY MASTER FEE SCHEDULE
III. REFUSE SERVICES FEES

A. Residential						
1.	Household single residential unit	\$16.00/month, twice/week pickup				
2.	Large trash/bulky item (per call)	\$60.00/load				
B. Commercial						
1.	Hand pickup	\$19.00/month				
2.	Bulk dumpsters/containers					
a.	Per month - scheduled pickups per week					
	Size	1/Wk	2/Wk	3/Wk	4/Wk	5/Wk
	2 Yd	\$66.00	\$132.00	\$198.00	\$263.00	\$329.00
	3 Yd	\$75.00	\$153.00	\$230.00	\$306.00	\$380.00
	4 Yd	\$87.00	\$173.00	\$260.00	\$345.00	\$434.00
	6 Yd	\$106.00	\$215.00	\$321.00	\$429.00	\$537.00
	8 Yd	\$129.00	\$257.00	\$382.00	\$510.00	\$639.00
	6 Yd k	\$232.00	\$461.00	\$692.00	\$922.00	\$1,154.00
b.	Extra pickup (in addition to regular scheduled pickups)	\$64.00/pickup				
3.	Roll-off containers (per haul, minimum one haul per billing period)					
a.	On call, non-scheduled					
	1) 20 yard	\$208.00				
	2) 30 yard	\$247.00				
	3) 40 yard	\$290.00				
b.	Regular, scheduled (minimum of two pickups per billing period)					
	1) 20 yard	\$196.00				
	2) 30 yard	\$235.00				
	3) 40 yard	\$277.00				

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c.	Deposit	All roll-off/dumpster billing accounts are required to maintain a deposit in the amount equal to one haul charge which will be applied to the final bill
d.	Initial fee	\$20.00
e.	Excessive weight, per each ton over 10 ton maximum	\$25.00
4.	Compactors	
a.	Monthly rental	\$470.00
b.	Compactor wash	\$318.00
5.	Locking lids	
a.	One time set-up charge	\$75.00
b.	Monthly rate	\$0.00 each

CITY OF WOODWAY MASTER FEE SCHEDULE
IV. LANDFILL PERMIT FEES

A.	Passenger vehicles and trucks	
1.	Up to and including half ton pickup truck	\$12.00/load
2.	Three-fourth ton pickup truck	\$18.00/load
3.	One ton pickup truck	\$24.00/load
4.	One and one half ton pickup truck	\$36.00/load
5.	Two ton pickup truck	\$48.00/load
6.	Dump truck (5-6 cubic yards)	\$180.00/load
7.	Dump truck (over 6 cubic yards)	\$24.00/ton
B.	Single axle trailers	
1.	Eight foot trailer	\$24.00/load
2.	Ten foot trailer	\$36.00/load
3.	Twelve foot trailer	\$36.00/load
4.	Over twelve foot trailer	\$60.00/load
C.	Double axle trailers	
1.	Fourteen feet or less	\$60.00/load
2.	Sixteen feet and over	\$96.00/load

CITY OF WOODWAY MASTER FEE SCHEDULE
V. PARKING PERMITS

Long-term parking special permit	\$100.00/permit
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CITY OF WOODWAY MASTER FEE SCHEDULE
VI. GARAGE SALE/ESTATE SALE PERMITS FEES

A.	Garage sale permit fee	\$10.00
B.	Estate sale permit fee	\$50.00

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CITY OF WOODWAY MASTER FEE SCHEDULE
VII. PARK FACILITY RENTAL FEES

A. Pavilion		
1.	Minimum three (3) hours	
	a. Woodway residents	\$50.00
	b. Non-Woodway residents	\$60.00
2.	Additional hours	\$15.00/hour
3.	Use of water and/or electricity	\$5.00 each
4.	Excessive water usage fee (for water slides and etc.)	\$30.00
5.	Excessive electricity usage fee (for overloads)	At cost - for City staff and electrician
B. Gazebo/small shelter		
1.	Minimum three (3) hours	
	a. Woodway residents	\$25.00
	b. Non-Woodway residents	\$35.00
2.	Additional hours	\$15.00/hour
3.	Use of water and/or electricity (if available)	\$5.00 each
4.	Excessive water usage fee (for water slides and etc.)	\$30.00
5.	Excessive electricity usage fee (for overloads)	At cost - for City staff and electrician

CITY OF WOODWAY MASTER FEE SCHEDULE
VIII. WATER RATE SCHEDULE

A. Residential service within the city limits		
1.	First 2,000 gallons	\$27.00/month
2.	2,001 to 15,000 gallons	\$3.60/thousand
3.	15,001 to 35,000 gallons	\$4.60/thousand
4.	35,001 gallons and over	\$5.70/thousand
B. Commercial service within the city limits		
1.	First 2,000 gallons (3/4" meter), minimum	\$37.00/month
2.	First 2,000 gallons (1" meter), minimum	\$50.00/month
3.	First 2,000 gallons (1.5" meter), minimum	\$62.00/month
4.	First 2,000 gallons (2" meter), minimum	\$92.00/month
5.	First 2,000 gallons (3" meter), minimum	\$150.00/month
6.	First 2,000 gallons (4" to 8" meter), minimum	\$300.00/month
7.	2,001 to 15,000 gallons	\$3.60/thousand
8.	15,001 to 35,000 gallons	\$4.60/thousand
9.	35,001 gallons and over	\$5.70/thousand
C.	Service outside the city limits	1.5 times the rate for inside the city limits
D. Service within the city, by multiple users		
1.	First 2,000 gallons	\$27.00/month, times number of users served
2.	2,001 to 15,000 gallons	\$3.60/thousand, times number of users served
3.	15,001 to 35,000 gallons	\$4.60/thousand, times number of users served
4.	35,001 gallons and over	\$5.70/thousand, times number of users served

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CITY OF WOODWAY MASTER FEE SCHEDULE
IX. WATER SERVICE CONNECTION FEES

A.	Deposit for residential service	
1.	Owners	\$100.00
2.	Renters	\$200.00
B.	Deposit for commercial water service (based on meter size)	
1.	¾" meter; 1" meter; 1.5" meter; 2" meter	\$100.00
2.	3" meter	\$150.00
3.	4" - 8" meter	\$300.00
C.	Initial turn-on fee	\$20.00
D.	Delinquent processing fee	\$15.00
E.	Reconnection fee - working hours (Monday - Friday, 8:00 a.m. - 5:00 p.m.)	\$50.00
F.	Reconnection fee - after hours	\$95.00
G.	Re-read fee - after original read and one re-read	\$20.00
H.	Meter testing fee	\$50.00

CITY OF WOODWAY MASTER FEE SCHEDULE
X. WASTE WATER RATE SCHEDULE

A.	Residential service	
1.	Base (0 g.)	\$14.00/month
2.	Usage per 1,000 gallons (based on average water consumption of monthly service periods beginning in January and February)	\$2.00/thousand
B.	Commercial service	
1.	Base	\$17.00/month
2.	Usage per 1,000 gallons (based on average water consumption of monthly service periods beginning in January and February)	\$2.00/thousand
C.	Any discharge to the sewer works stronger than 250 milligrams per liter BOD and/or 250 milligrams per liter suspended solid, must be approved by the City	
1.	Additional surcharge (per milligram per liter of BOD in excess of 250 milligrams per liter per 1,000,000 gallons of flow)	\$0.08
2.	Additional surcharge (per milligram per liter of suspended solids in excess of 250 milligrams per liter per 1,000,000 gallons of flow)	\$0.10

CITY OF WOODWAY MASTER FEE SCHEDULE
XI. BUILDING PERMITS AND OTHER COMMUNITY SERVICES & DEVELOPMENT DEPARTMENT FEES

A.	General construction permit fees (Penalty for no permit: Double fee for first offense; double fee +\$200.00 for subsequent offenses)	
1.	New residential/commercial/industrial building/deck/patio cover, per square foot of total slab space + floor space of upper levels	\$0.21
	Minimum fee	\$75.00
2.	Repairs/remodels/alterations/additions, per each one thousand dollars (\$1,000.00) of construction cost (\$1,000.00 to \$200,000.00)	\$9.00
	Construction cost over \$200,000.00, per square foot for repaired/remodeled/ altered floor area	\$0.21
	Minimum fee	\$75.00

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3.	Accessory structures	
a.	Buildings	\$9.00/\$1,000.00 of construction cost Minimum \$40.00 for accessory building < 200 square feet Minimum \$75.00 for accessory building ≥ 200 square feet
b.	Wind energy systems	\$9.00/\$1,000.00 of project cost Minimum \$125.00
4.	Second inspection review	\$45.00
5.	Swimming pool permit	\$100.00
6.	Repair/recover/reroof existing buildings	\$35.00
7.	Lawn sprinkler system permit with new or replacement backflow assembly	\$40.00
8.	Miscellaneous - non-permit inspections - commercial checks	\$35.00
9.	Carport, per each one thousand dollars (\$1,000.00) of construction cost	\$9.00
	Minimum fee	\$75.00
10.	Propane piping and testing	\$35.00
11.	Plumbing, mechanical, and electrical permits	
a.	Residential	\$.06/square feet of living space
b.	Commercial	\$9.00 per each \$1,000.00 of construction cost
12.	Commercial parking lot permit, per each one thousand dollars (\$1,000.00) of construction cost	\$9.00
	Minimum fee	\$75.00
13.	Water heater replacement	\$40.00
14.	Replace/repair water/sewer yard lines	\$35.00
15.	Pod/temporary storage container permit (residential) - 30 calendar days, with a maximum of 60 days in a one year period	\$25.00 for 30 calendar days
B.	Signs	
1.	Minimum fee	\$25.00
2.	Non-electrical signs:	
	Zero (0) to thirty-six (36) square feet face area, each sign/side	\$25.00
	All over thirty-six (36) square feet area, each sign/side	\$35.00
3.	Electrical signs:	
	Zero (0) to thirty-six (36) square feet face area, each sign/side	\$60.00
	All over thirty-six (36) square feet area, each sign/side	\$70.00
4.	Billboards, commercial, each panel	\$25.00
C.	House moving	
1.	House moved outside city limits	\$50.00
2.	House moved within city limits	\$100.00
D.	Demolition - Minimum fee, plus actual costs incurred in the event the City is required to perform any services	\$50.00
E.	Water system tap charges	
1.	Where tap already exists and can be readily located	
a.	¾" meter water availability fee	\$550.00
b.	1" meter water availability fee	\$600.00
c.	Change out ¾" meter to 1" meter at same location	\$400.00
2.	Where tap does not exist, is not readily located, or paving cut required, the applicant will reimburse the actual costs incurred by the City based on current labor rates, materials, and equipment costs	
a.	1" water tap / ¾" meter	Minimum \$1,000.00
b.	1" water tap / 1" meter	Minimum \$1,050.00
3.	Larger mainline tap	Fee computed using standard fees plus the additional cost of labor and materials, as determined by City Manager

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4.	Other charges	Charges for existing service to larger service will be accomplished on a labor and materials cost basis, as determined by the City Manager
5.	Water meter equivalency fee	\$1,400.00 per LUE (living unit equivalent)
F.	Public sewer system tap charges (Mandatory connection to the sanitary sewer system is required within city's limits, except where the nearest sanitary sewer is more than two hundred (200) feet from any part of the property)	
1.	Mainline tap for standard 4" tap where tap already exists and can be readily located	\$325.00
2.	Mainline tap for standard 4" tap where tap is not readily available, manhole bore, or pavement cut is required, the applicant will reimburse the actual costs incurred by the City based on current labor rates, materials, and equipment costs	Minimum \$1,000.00
3.	Commercial tap	Cost to be determined by City Manager based on cost recovery
4.	Other taps	Cost to be determined by the City
G.	Public street and sidewalk construction permit charges	
1.	Permit to construct street, drive approach, sidewalk, street intersection, or curb and gutter	\$35.00
2.	Permit to open, dig into, remove the surface from, excavate, or bore/tunnel under any street, sidewalk, alley, public way or place	\$25.00
H.	Platting fees	
1.	Preliminary plat/replat application fee	\$150.00
2.	Final plat, final replat, or amended plat application fee	\$250.00
3.	Preliminary plat/replat, final plat/replat, or amended plat review fees	
a.	First review (fee included with application fee)	\$0.00
b.	Subsequent review(s)	Applicant to reimburse City at cost
4.	Final plat, replat, or amended plat - County filing fee	Applicant to reimburse City at cost
I.	Construction plan review	
1.	First review of non-residential construction plans	\$0.00
2.	Subsequent review(s) of non-residential construction plans	Applicant to reimburse City at cost
J.	Processing fee (due to public hearing requirements) for "Application to Develop in Planned Zoning" and "Application to Develop a Church or School in Residential Zoning"	\$50.00
K.	Processing fee (due to public hearing requirements) for "Application for Change in Zoning Classification"	\$50.00

**CITY OF WOODWAY MASTER FEE SCHEDULE
 XII. WOODWAY FAMILY CENTER FEES**

A.	Gymnasium rental (fees due when booked/non-refundable in event of cancellation) per day	\$200.00 (20% Discount for "Friends")
B.	Room rental (two available) (fees due when booked/non-refundable in event of cancellation)	
1.	Two hours (minimum rental)	\$50.00 (20% Discount for "Friends")
2.	Additional hours	\$25.00 (20% Discount for "Friends")
C.	Attendant (if gym is not open to public)	\$20.00/hour

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D.	Activity registration - youth	
1.	Woodway resident	\$75.00 (\$20.00 Discount for "Friends")
2.	Non-Woodway resident	\$80.00 (\$20.00 Discount for "Friends")
E.	Activity registration - adult	
1.	Woodway resident	\$50.00 (\$20.00 Discount for "Friends")
2.	Non-Woodway resident	\$55.00 (\$20.00 Discount for "Friends")
F.	End of season tournament	\$25.00 per team
G.	Summer camp - per session	\$50.00 (\$20.00 Discount for "Friends")
H.	Tournament registration - team	\$125.00
I.	Sponsorships	
1.	Team (advertise on back of t-shirts)	\$200.00
2.	Center (advertise at center - 3' x 6' banner - one year term)	\$250.00
J.	Walk-in use during business hours	\$3.00/person
K.	Annual membership - "Friends of the Woodway Family Center"	\$96.00

NOTE: All City-sponsored events approved by the City Manager are exempt from paying these fees.

**CITY OF WOODWAY MASTER FEE SCHEDULE
 SUMMARY OF AMENDMENTS AND ADOPTING RESOLUTIONS**

Resolution #	Date of Adoption	Section Amended
R-98-10	09/14/1998	Section I
R-98-16	11/09/1998	Section II.A - II.E.
R-99-05	02/22/1999	Section II.B.
R-99-08	03/22/1999	Section III.
R-99-09	04/12/1999	Section II.F.
R-99-14	07/12/1999	Section III.B.2.b.
R-99-17	08/09/1999	Section II.A. I.c. & 2.c.; II.G., IV
R-00-01	01/10/2000	Section V.A
R-00-05	02/28/2000	Section II.F.
R-00-12	09/11/2000	Section II.A.(1.b.-c. & 2.b.-c.); II.B.2.b.; II.E.; II.H.; III; IV
R-01-18	07/23/2001	Section II.A.(4.a.-b.)
R-01-19	09/10/2001	Section I.B.1.; II.A.(1.a.-b., 2.a.-b., & 3.); II.B.; II.D.; II.E.2.; III; VI
R-02-16	09/16/2002	Section II.B.; II.E.; II.E.2.; II.G.(1. & 2.)
R-03-11	09/15/2003	Section II.C.; II.D.; II.E.; II.H.; III.B.(3.c.)
R-03-21	12/08/2003	Section VII.A.-VII.D.; Section VIII.A.-VIII.B.
R-04-03	04/26/2004	Section IV.A. - IV.C.
R-04-08	08/23/2004	Section V.B.; Section IX.A.-IX.I.
R-04-13	09/13/2004	Section III.B.1.-4.; Section V.; Section VII.A. B.,D.; Section IX.; Section X.
R-05-19	09/12/2005	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-05-19.
R-05-27	11/28/2005	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-05-27.
R-06-05	03/27/2006	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-06-05.
R-06-15	09/11/2006	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-06-15.
R-06-18	10/02/2006	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-06-18.
R-07-07	04/09/2007	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-07-07.

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R-07-15	07/09/2007	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-07-15.
R-07-19	09/10/2007	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-07-19.
R-08-17	09/08/2008	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-08-17.
R-09-16	09/01/2009	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-09-16.
R-10-11	09/01/2010	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-10-11.
R-11-03	01/24/2011	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-11-03.
R-11-06	02/14/11	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-11-06.
R-11-16	08/29/11	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-11-16.
R-11-18	10/24/11	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-11-18.
R-12-02	01/09/12	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-12-02.
R-12-17	06/11/12	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-12-17.
R-12-20	08/20/12	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-12-20.
R-12-22	09/10/12	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-12-22.
R-12-23	09/24/12	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-12-23.
R-13-04	04/08/13	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-13-04.
R-13-07	09/03/13	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-13-07.

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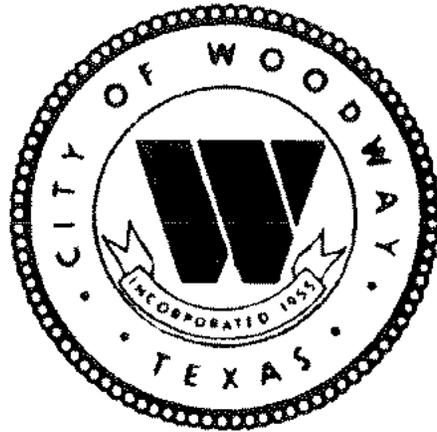


CHART OF ACCOUNTS



WOODWAY, TEXAS

CHART OF ACCOUNTS

Funds

- 100 ***General Fund** - includes general government activities, public safety, streets, parks, etc. These services are financed by taxes, charges for services, fines, and interest.
- 101 ***General Emergency Reserve** - maintains an emergency reserve balance for General Fund operations as required by Finance Policy #200.10.
- 103 ***General Equipment Replacement** - accounts for routine equipment replacement purchases on a payback basis from the General Fund.
- 200 ***Tourism Fund** - accounts for hotel occupancy tax revenue and expenditures authorized by State law.
- 203 **Unclaimed Money Fund** - accounts for unclaimed property under \$100 as required by Chapter 76 of the Texas Property Code.
- 209 **Franchise Security Deposits** - accounts for security deposits received from entities with franchise agreements with the City. Deposits may be used by the City in a remedy situation and must be reimbursed by the entity.
- 210 **Drug Seizure/Forfeiture** - accounts for money seized in drug related incidents as well as the forfeiture of these funds and authorized expenditures.
- 211 **Law Enforcement Continuing Education** - accounts for funds received from the state for the sole purpose of law enforcement officer education.
- 212 **Building Security - Municipal Court** - accounts for court fees authorized by ordinance and the Code of Criminal Procedure for the sole purpose of improving municipal court building security.
- 213 **Municipal Court Technology** - accounts for court fees authorized by ordinance and the Code of Criminal Procedure for the sole purpose of financing the purchase of technological enhancements for a municipal court
- 214 **Muni Court - Child Safety Fund** - established in September 2001 this fund accounts for court fees assessed for the offense of Passing a School Bus Loading or Unloading. Funds are restricted to expenses related to enhancing child safety, health, or nutrition, including child abuse prevention and intervention and drug and alcohol abuse prevention.
- 215 **Asset Forfeiture** - accounts for money received from the sale of seized assets.
- 300 ***Park Capital Projects** - accounts for park improvements as approved by the City Parks & Recreation Commission. Projects are funded by annual transfers from the General Fund.
- 301 **Park Dedications** - accounts for funds collected in lieu of parkland dedications to be used for park development within specified zones of the City.
- 302 ***General Capital Projects** - provides a funding source for general City projects typically significant in cost. Revenue sources for this fund include surplus funds transferred from the General Fund and interest.
- 306 ***Future Capital Street Improvements** - established in FY2002 to account for the proceeds of an incremental property tax increase. These proceeds shall only be used for future capital street improvements in order to offset debt issues and payment of such debt requirements.
- 308 **Arboretum Construction Fund** - accounts for construction and capital needs of the Carleen Bright Arboretum. Financing sources include bond proceeds, donations, and internal transfers.
- 309 **Development Fund** - established in FY2001 to account for new Economic Development and Community Development initiatives. Programs are funded by internal transfers.
- 310 **Family Center Construction Fund** - accounts for construction and capital needs of the Family Center. Financing sources include donations, and internal transfers.
- 400 ***General Debt Service** - accounts for ad valorem tax revenues and expenditures for general debt service.
- 500 ***Utility Fund** - accounts for water and sewer services that are self-supporting and operate much like a private business.
- 501 ***Revenue Debt Service** - accounts for debt service related to water and sewer activities. Funds are provided as transfers from the Utility Fund.
- 502 ***Utility Emergency Reserve** - maintains an emergency reserve balance for Utility Fund operations as required by Finance Policy #200.10.
- 503 ***Utility Equipment Replacement** - accounts for routine equipment replacement purchases on a payback basis from the Utility Fund.
- 504 ***Utility Capital Projects** - provides a funding source for water and sewer related projects typically significant in cost. Revenue sources for this fund include transfers from the Utility Fund and interest.
- 507 **Utility Impact Improvements** - accounts for impact fee revenues received for future water and sewer capital improvements resulting from economic growth as provided for in the City's impact fee program.
- 511 ***07 Utility Improvements** - accounts for bond funds issued in 2007 for sewer utility improvements.
- 512 ***09 Utility Improvements** - accounts for bond funds issued in 2009 for water utility improvements
- 800 **General Fixed Assets** - accounts for the City's general government fixed assets.
- 900 **General Long Term Debt** - accounts for the City's general long term debt liability.
- 998 **Pooled Cash Fund** - accounts for the City's combined cash accounts.

***Major Funds**

WOODWAY, TEXAS

Divisions

General Government

4101 City Secretary's Office
4103 Administration
4105 Finance
4109 Non-Departmental

Impact Fees

4801 Roadway Service Area 1
4802 Roadway Service Area 2
4803 Roadway Service Area 3
4804 Water Impact Fees
4805 Sewer Impact Fees

Public Safety

4201 Police/Fire/Animal Control
4203 Municipal Court

Community Services

4301 Streets
4302 Sanitation
4303 Parks
4304 Public Buildings
4305 Drainage
4401 C.S. Admin/Code Enforcement

Public Utilities

4501 Water Services
4502 Sewer Services
4503 Customer Services

Community Programs

4603 Woodway Family Center
4604 Community Development
4605 Economic Development
4606 Woodway Beautiful
4607 Youth Commission
4608 Tourism
4609 Carleen Bright Arboretum

Debt Service

4702 Series 2002
4703 Series 2003
4705 Series 2005
4706 Series 2006
4707 Series 2007
4709 Series 2009 (Refunding)
4710 Series 2009
4711 Series 2011 (Refunding)
4770 Series 74 1st Lien
4771 Series 74 Jr Lien
4787 Series 87
4789 Series 89
4792 Series 92
4793 Series 93
4794 Series 94
4795 Series 95
4797 Series 1997
4798 Series 1998

WOODWAY, TEXAS

Expenditure Accounts

Salaries & Wages

11	<u>Regular Employees</u>	
	01	Service/Maintenance
	02	Office/Clerical
	03	Technical
	04	Sworn Personnel
	05	Professional
	06	Management/Supervision
12	<u>Temporary Employees</u>	
	01	Temporary/Seasonal
13	<u>Overtime</u>	
	01	Overtime
14	<u>Other</u>	
	01	Employee Firefighters

Employee Benefits

21	01	Health Insurance
22	01	FICA/Medicare
23	01	TMRS
25	01	Unemployment
26	01	Worker's Compensation
27	<u>Other</u>	
	01	Car Allowance
	02	Uniform Service
	03	Immunizations
	04	Team Incentives
	05	Incentive Pay

Professional & Technical Services

31	01	Special Studies
	02	Contract Labor
	03	Boards & Commissions
	04	Audit Services
	05	Tax Collection
	06	Appraisal District
	07	Legal Fees
	08	Engineering Fees
	09	Jury Service
	10	Service Charges - GF
	11	Record Filing Fees
	12	Public Health District

Other Professional

33	01	Schools/Conferences
	02	Animal Control
	03	Employment Screening
	04	Recruiting
	05	Ambulance Charges
	06	Bank Service Charges

Utility Services

41	01	Water Purchase Charges
	02	Water System Fee
	03	Water Service
	10	Sewage Treatment Charges/BRA
	20	Uncollectible UB

Cleaning Disposal Services

42	11	Disposal - Landfill
	12	Collection - Residential
	13	Collection - Commercial
	14	Collection - Hazard Waste
	15	Blue Bags
	16	Collection - Storm Cleanup
	20	Uncollectible UB

Repair & Maintenance Services

43	01	Motor Vehicles
	02	Office Equipment
	03	Machinery & Equipment
	04	Heavy Equipment
	05	Pumps & Equipment
	06	Buildings & Grounds
	07	Streets/Disaster Drill
	08	Parks
	09	Lift Stations
	10	Mainlines
	11	Storage Tanks
	12	Meters
	13	Fire Hydrants

Rentals

44	20	Machinery/Equip Rental
	21	Office Equipment Rental

Insurance

52	01	Property/Liability
	02	Surety Bond

Other Services

53	01	Communications
54	01	Newspaper Notices
55	01	Printing
55	02	Newsletter
56	01	Mail Handling

General Supplies

61	01	Office Supplies
	02	Computer Supplies
	03	Postage
	04	Film & Developing
	05	Motor Vehicle Supplies
	06	Botanical Supplies
	07	Minor Tools
	08	Traffic Supplies
	09	Janitorial Supplies
	10	Chemicals
	11	Fire/Safety Gear
	12	Risk Mgmt Supplies
	13	Community Programs
	14	Election Supplies
	99	Fuel Clearing

WOODWAY, TEXAS

Expenditure Accounts Cont.

Energy Supplies

62	01	Gas Service	52	94 Debt Service
	02	Electric Service	53	95 Debt Service
			54	97 Debt Service

Food

63	01	Food/Memorials	55	98 Debt Service
	02	Banquets/Awards	56	02 Debt Service
			57	03 Debt Service
			58	05 Debt Service

Books and Periodicals

64	01	Subscriptions/Memberships	59	06 Debt Service
			60	09 Debt Service (Refunding)
			61	09 Debt Service

Capital Outlay - Property

71	01	Land	62	11 Debt Service (Refunding)
72	01	Buildings & Improvements	80	07 Debt Service
73	01	Water Wells		
	02	Water Storage Tanks	<u>Debt Service</u>	
	03	Water Pumps/Wells	82	01
	04	Water Mainlines		02
	05	Water Meters		03
	06	Sewer Mainlines		04
	07	Sewer Lift Stations		05
	08	Fire Hydrants		Principal Paid on Bonds
	09	Sewer Treatment System		Interest Paid on Bonds
74	01	Machinery & Equipment		Agents Fees
	02	Vehicles		Bond Issue Costs
	03	Office FF&E		Bond Cost Amortization
	04	Heavy Equipment		

Other Expenditures

80	01	Contingency
	02	Annual Event
	03	Visitor Information Center
	04	Arts Organizations and Programs
	05	Conventions
	06	Arboretum
	07	Tourism Advertising and Promotions
	08	Conference Sponsorships
	09	N.E.T. Initiatives
	10	Dedicated Memorials

Transfers

81	01	Grant Matching
	02	Rate Case Contingency
	03	Equipment Replacement
	04	Park Capital Projects Reserve
	05	Capital Projects
	06	Whitehall Visitors Center
	07	Arboretum
	08	Tourism Fund
	09	Development Fund
	10	General Fund
	11	Utility Fund
	12	GF Emergency Reserve Fund
	13	UF Emergency Reserve Fund
	14	General Projects
50		74 Debt Service
51		87 Debt Service

" Welcome Home to Woodway "

WOODWAY, TEXAS

Capital Projects

10101	Merrifield Pad & Walls	20155	Sewer - Man Lift
20001	Woodfest	20156	Compressed Air Foam System
20101	Admin - Staff Car	20157	Dictaphone Recorder System
20102	PS - Patrol Vehicles	20158	Vacuum Truck
20103	Water - 3/4 Ton Truck	20159	Sewer Line Video Camera
20104	Sewer - Backhoe	20160	P.S. - Miscellaneous Fire Equipment
20105	Sewer - Pickup Trucks	20161	M.C. - Electronic Ticketers
20106	Inspections - Truck	20162	Welder
20107	Public Safety Pumper Truck	20163	P.S. - Reverse 911 System
20108	Shredder	20164	Utility Trailer
20109	Streets - 3/4 Ton Pickup Truck	20165	Cement Mixer
20110	Parks - 3/4 Ton Pickup Truck	20166	Concrete Mixer
20111	Customer Service - Compact Truck	20167	Alarm Monitors
20112	Tractor with Hydraulic Box Blade	20168	P.S. - Alarm Direct Equipment
20113	Air Compressor	20169	P.S. - Search/Drug K-9
20114	Pavement Breaker	20170	P.S. - Mobile Data Terminal
20115	Animal Control - Compact Truck	20171	P.S. - Fire Truck Maintenance
20116	Streets - Dump Truck	20172	Family Center - Copier
20117	Parks - Riding Mower	20173	Family Center - Scoreboards
20118	Carleen Bright Arboretum - Utility Vehicle	20174	Water - Tank Inspection
20119	Carleen Bright Arboretum - Mower	20175	Water - Master Meters
20120	Customer Service - Heavy Duty Laser Printer	20176	Water - Valve Machine
20121	Computer I.D. System	20177	Water - Lift/Rescue Unit
20122	P.S. - Bullet Proof Vests	20178	Admin - Laser Fiche
20123	P.S. - SRT Entry Vests	20179	PS - Mobile Laptop Computers
20124	P.S. - Card Video Cameras	20180	PS - Surveillance Equipment
20125	Streets - Vibratory Roller	20181	PS - Training System
20126	Adm/Insp - 1/2 Ton Pickup	20182	CS - Surveying Equipment
20127	Water - Backhoe Loader	20183	Parks - Walk Behind Mower
20128	Sewer - Dump Truck	20184	PS - Digital Radios
20129	Water - Leak Locator	20185	PS - Armored Vehicle Overhaul
20130	P.S. - Thermal Imager	20186	Streets - Backhoe
20131	P.S. - Radar Unit	20187	WFC - Marquee
20132	P.S. - Redman Training Suit	20188	WFC - Gym Floor Machine
20133	P.S. - Interior Vehicle Equipment	20189	Sewer - Generators
20134	P.S. - Light Bars	20190	Sewer - Pipeline Meter
20135	M.C. - Computer System	20191	Arboretum - Commercial Trimmer
20136	IBM AS400 Computer Upgrade	20192	Arboretum - Tapping Machine
20137	Water - Electronic Meters	20193	LAS Injection System
20138	Water - CL2 Equipment	20194	PS - Training Target System
20139	Water - CL2 Houses	20195	Streets - Heated Emulsion Compartment
20140	P.S. - Pagers	20196	PS - AR15 Rifles
20141	P.S. - Breathing Apparatus	20197	City Wide Computer System
20142	P.S. - Mobile Radios	20198	PS - Glock Handguns
20143	P.S. - Fire Truck	20199	PS - SCBA Air Compressor
20144	Generator	20200	PS - SCBA Air Cylinders
20145	Trench Box	20201	Streets - Dump Truck
20146	Playground Equipment	20202	Sewer - SCADA System
20147	Track Excavator	20402	Arboretum - Phase II
20148	Trash Pump	21301	P.S. - License Plate Reader
20149	Pump	21302	M.C. - Desktop Computer
20150	P.S. - Electronic Stun Guns	30001	Woodway Park Signage/Security Improv.
20151	Well/Pump Repairs - 84 Well	30002	Park Restroom Repair
20152	Well/Pump Repairs - Bosque Well	30003	Disc Golf
20153	Well/Pump Repairs - Business Acres Well	30004	Backstops
20154	Sewer - Backhoe Repair	30005	Whitehall Park Improvements

" Welcome Home to Woodway "

WOODWAY, TEXAS

Capital Projects Cont.

30006	Playground Equipment/Improvements	30404	Estates/Bob-O-Link Street Improvement
30007	Poage Park Improvements	30405	Cherry Creek Drive
30008	Athletic Field Complex	30406	Cherry Creek Place
30009	Woodway Elementary Park Improvements	30407	Bob-O-Link
30010	Marquee	30408	Lazy River
30011	Playground - Woodway First Baptist	30409	Douglas
30012	Woodway Park Restroom	30410	Broad
30013	Family Center Improvements	30411	Cactus
30201	Cherry Creek Drainage	30412	Deb
30202	Long Range Plan/Impact Fee Program	30413	Falcon
30203	Plantings/Beautification	30414	Thrush
30204	Bosque/Estates - Buttons	30415	Whippoorwill (Cardinal to Estates)
30205	Estates/84 Improvements	30416	Whippoorwill (Cardinal to Ivy Ann)
30206	Service Center	30417	Ivy Ann (Woodland West-End)
30207	Outdoor Classroom	30418	Cardinal
30208	Public Safety Training Grounds	30419	Business Acres Drainage
30209	ADA Improvements	30420	Fairway Road Culvert
30210	Early Warning System	30421	Fairway Road Bridge
30211	Park Planner	30422	Year 2000 CIP - Group 1
30212	Alarm Monitoring System	30423	Year 2000 CIP - Group 2
30213	Alarm System Consultant	30424	Year 2001 CIP
30214	Woodfall Repair	30425	Year 2002 CIP
30215	Wedgewood Repair	30427	Year 2004 CIP
30216	Service Center Fuel Facility	30601	Richie Road Bridge
30217	City Hall Improvements	30602	2008 Capital Improvements
30218	AS400 Computer Upgrades/HTE	30603	West Fairway Improvements
30219	Fire Bay Ceiling	30801	Whitehall Center Floor
30220	Equipment Canopy	30802	Whitehall Center French Drain
30221	Sand/Gravel Material Storage	30803	Whitehall Center Back Porch
30222	Public Safety Building Correction Const.	30804	Whitehall Center Maintenance Area Fencing
30223	Park Road Improvements	30805	Whitehall Center Demolish & Remove House
30224	Public Information Marquee	30806	Whitehall Center Camera Security System
30225	Inspection Office Renovation	30807	Whitehall Master Plan
30230	Slurry Seal	30808	Whitehall Event Building
30240	Landscaping	30809	Whitehall Concrete Replacement
30241	P&Z Manual/Code Revisions	30810	Pavilion Interior
30242	Building - 1124 Fairway	30811	Whitehall Renovations
30243	Sidewalks	30812	CBA - Paint Whitehall
30244	Remodel City Hall	30813	CBA - Pond Feasibility Study
30245	New Community Services Offices	30814	CBA - Pavilion Curbs
30246	Gas Tank Canopy	31001	Family Center Gymnasium Floor
30247	New City Hall & Furniture	31002	Family Center Exterior Paint
30248	Property - 1308 Wood Valley	31003	Family Center Interior Paint
30249	Hwy 84 Tower Lighting	31004	Family Center Bathroom Stalls
30250	Public Safety Remodel	31005	Family Center Playground Equipment
30251	Paint Public Buildings	31006	Family Center Ball Field Fencing
30252	Property - Estates Drive	31007	Family Center Erosion Control Plants
30253	9017 Kingswood Drainage	31008	Family Center Capital Improvements
30254	Property - 844 Estates	31009	Family Center Roof
30255	P.S. - Digital Radio Conversion	31010	Family Center Master Plan
30256	Replace Roof - 924 Estates	31011	Family Center Soccer Fields
30257	Replace A/C - 924 Estates	50401	Surface Water Connections
30258	1218 & 1220 Wood Valley	50402	Rainbow Lake Interconnect
30401	Santa Fe Street Improvement	50403	Wedgewood/Woodland West PRV
30402	Taos Street Improvement	50404	Atlas Sewer Line
30403	Old McGregor/Taos/Santa Fe Street Improve	50405	Lift Station Rehabilitation

Capital Projects Cont.

- 50406 Lift Station Telemetry
- 50407 Lift Station Gen Sets
- 50408 Poly Service Replacements
- 50409 Dominion Park Sewer Line
- 50410 Sewer Line Camera Work
- 50411 Poage Drive Project
- 50412 Water System Study
- 50413 Santa Fe Storage Study
- 50414 Rehab Merrifield/G Branch
- 50415 Cherry Creek Lift Station
- 50416 Deer Ridge Lift Station
- 50417 Rework Pump Houses
- 50418 Misc Pump/Well Repairs
- 50419 Misc Fire Hydrant Maintenance
- 50420 Santa Fe/Old McGregor Improvements
- 50421 McGregor Tank Repair
- 50422 Shadow Mountain Lift Station
- 50423 Crown Ridge Lift Station
- 50424 Inflow & Infiltration Analysis/Repairs
- 50425 Badger Ranch - Up Size Sewer
- 50426 Storage Building
- 50427 Wooded Crest Utility Improvements
- 50428 Water - Paint Bosque Tank
- 50429 Water - Disinfection System
- 50430 The Woods Lift Station
- 50431 Water - Elysian Waterline
- 50432 Water - Pressure Tank Repairs
- 50433 Sewer - Sandalwood Storm Sewer
- 50501 Acorn Well Pumping/Piping
- 50502 Bosque Well Pumping/Piping
- 50503 Business Acres Well Pumping/Piping
- 50504 Santa Fe Well Pumping/Piping
- 50505 Paint Storage/ Pressure Tanks
- 50801 Santa Fe Storage Tank
- 50901 Hwy 84 Water Well
- 51101 WMARSS Improvements
- 51102 Sewer Emergency Repairs
- 51201 Business Acres Water Well

BUDGET GLOSSARY



BUDGET GLOSSARY

This document contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader, a budget glossary follows:

ACCRUAL BASIS. The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

ACCRUED EXPENSES. Expenses incurred but not due until a later date.

AD VALOREM TAXES. (Current) All property, real personal, mixed tangible, intangible, annexations, additions, and improvements to property located within the taxing units jurisdiction which are subject to taxation on January 1 of the current fiscal year. Following the final passage of the appropriations ordinance, City Council sets the tax rate and levy for the current fiscal year beginning October 1 and continuing through the following September 30th.

AD VALOREM TAXES. (Delinquent) All taxes are due on receipt of bill and are delinquent if not paid before February 1 of the fiscal year in which it is imposed.

AD VALOREM TAXES. (Penalty and Interest) A delinquent tax incurs a penalty of six (6%) percent of the amount of the tax for the first calendar month it is delinquent, plus one (1%) percent for each additional month of portion of the month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent. However, the delinquent tax on July 1 incurs a total penalty of twelve (12%) percent of the amount of the delinquent tax without regard to the number of months the tax has been delinquent. If a person exercises the split-payment option, as provided by the Property Tax Code, and fails to make the second payment before July 1, the second payment is delinquent and incurs a penalty of (12%) percent of the amount of the unpaid tax. A delinquent tax incurs at the rate of one (1%) percent for each month or portion of a month the tax remains unpaid.

APPROPRIATION. A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

ASSESSED VALUATION. A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the McLennan County Appraisal District.)

BALANCED BUDGET. A budget adopted by the legislative body and authorized by ordinance where the proposed expenditures are equal to or less than the proposed resources.

BOND. A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects (such as buildings, streets, and water and sewer improvements).

BUDGET. A financial plan of projected resources and proposed expenditures for a given period.

WOODWAY, TEXAS

BUDGET CALENDAR. The schedule of key dates or milestones which the City follows in the preparation, adoption, and administration of the budget.

BUDGETED FUNDS. Funds that are planned for certain uses but have not been formally or legally authorized by the legislative body. The budget document that is submitted for Council approval is composed of budgeted funds.

CAPITAL EXPENDITURES. Outflows of spendable resources that result in the acquisition or upgrade of physical assets such as property, buildings, or equipment. They should have a useful life of more than one year and a monetary value of \$5,000 or more.

CAPITAL OUTLAYS. Expenditures that result in the acquisition of or addition to fixed assets.

CAPITAL PROJECTS FUND. A fund created to account for financial resources to be used for acquisition or construction of major capital facilities (other than those financed by proprietary funds, special assessments, and trust funds).

CASH BASIS. A basis of accounting under which transactions are recognized only when cash changes "hands".

COST ACCOUNTING. That method of accounting which provides for assembling and recording of all the elements of cost incurred to accomplish a purpose, to carry on an activity or operations, or to complete a unit of work or a specific job.

CURRENT TAXES. Taxes that are levied and due within the current year.

DEBT SERVICES. Principal and interest obligations for bonds and other debt instruments according to a pre-determined payment schedule.

DEFICIT. (1) The excess of the liabilities of a fund over its assets. (2) The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.

DELINQUENT TAXES. Taxes that remain unpaid on and after the date on which a penalty for non-payment is assessed.

DEPRECIATION. The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation, or the reserve cost, in order to replace the item at the end of its useful life.

DESIGNATED FUND EQUITY. The excess of a fund's assets over its liabilities and reserves which has been officially assigned a particular purpose by the governmental board.

DIVISION. An administrative segment of the City which indicates management responsibility for an operation or a group of related activities within a functional area.

WOODWAY, TEXAS

ENTERPRISE FUND. A fund established to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) for providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. Examples of Enterprise Funds are those for water and sewer systems.

ENCUMBRANCES. Commitments related to unperformed (executory) contracts for goods or services.

EXPENDITURE. This term refers to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds. Note: An encumbrance is not an expenditure. An encumbrance reserves funds to be expended when goods or services are received.

EXPENSES. Charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges.

FISCAL YEAR. The time period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Woodway has specified October 1 to September 30 as its fiscal year.

FIXED ASSETS. Assets of a long-term character which are intended to continue to be held or used, such as land, building, improvements other than buildings, machinery and equipment.

FRANCHISE TAX. This is a charge paid for the use of City streets and public right of way and is in lieu of all other municipal charges, fees, street rentals, pipe taxes or rentals, easement or other like franchise taxes, inspections fees, and/or charges of every kind except Ad Valorem and special assessment taxes for public improvements.

FUNCTION. A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible.

FUND. An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions. Eight commonly used funds in public accounting are: general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, trust and agency funds, internal service funds, and special assessment funds.

FUND BALANCE. Fund balance is the excess of assets over liabilities and is therefore also known as surplus funds.

GENERAL FUND. The fund used to account for all financial resources except those required to be accounted for in another fund.

GENERAL OBLIGATION BONDS. Bonds that finance a variety of public projects such as streets, building, and improvements. These bonds are backed by the full faith and credit of the issuing government.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP). Uniform minimum standards of and guidelines to financial accounting and reporting. These principles: govern the form and content of the basic financial statements of an entity; encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time; include not only broad guidelines of general application, but also detailed practices and procedures; and, provide a standard by which to measure financial presentations.

GOVERNMENTAL FUNDS. It refers to the General Fund, all Special Revenue Funds and the Debt Service Fund.

GRANTS. Contributions or gifts of cash or other assets from another government to be used or expended for a specific purpose, activity, or facility.

HOTEL/MOTEL TAX. Pursuant to a State law, a tax is levied upon the cost of occupancy of any room or space furnished by any hotel/motel. The current rate of taxation is 13% (7% of which is paid to the City and budgeted for limited uses and 6% of which is collected by the State).

INTERFUND TRANSFERS. Amounts transferred from one fund to another.

INTERNAL SERVICE FUNDS. A fund used to account for the financing of goods or services provided by one City department or cost center to other departments, on a cost-reimbursement basis.

INVESTMENTS. Securities and real estate held for the generation of revenue in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in governmental operations.

LEVY. (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, or service charges imposed by a government.

LONG-TERM DEBT. Debt with a maturity of more than one year after the date of issuance.

MODIFIED ACCRUAL BASIS. The accrual basis of accounting adapted to the governmental fund type spending measurement focus. Under this basis, revenues are recognized when they become both "measurable" and "available to finance expenditures within the current period". Expenditures are recognized when the related fund liability is incurred except for: (1) inventories of materials and supplies which may be considered expenditures either when purchased or when used; (2) prepaid insurance and similar items which need not be reported; (3) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period, but for which larger-than-normal amounts which need not be recognized in the current period, but for which larger-than-normal accumulations must be disclosed in the notes to the financial statements; (4) interest on special assessment indebtedness which may be recorded when due rather than accrued, if approximately offset by interest earning on special assessment levies; and (5) principal and interest on long-term debt which are generally recognized when due.

OPERATING BUDGET. A plan of current year expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending, and service delivery activities of government are controlled.

OPERATING TRANSFERS. All INTERFUND transfers other than residual equity transfers.

ORDINANCE. A formal legislative enactment by the governing board of a municipality. If an ordinance is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter is less formal and has a lower legal "status". Ordinarily, statutes or charters will specify or imply those legislative actions which must be by ordinance and those which may be by resolution. Revenue raising measures such as these required for imposition of taxes, special assessments and service charges, universally require ordinances.

OVERLAPPING DEBT. The proportionate share of the debts of local governments located wholly or in part within the limits of the reporting government which must be borne by property within each government.

PERFORMANCE MEASURES. Specific quantitative and qualitative measures of work performed as an objective of the department.

PROGRAM DESCRIPTION. A description of the nature of service delivery provided at a particular level of funding.

PROGRAM OBJECTIVES. Program objectives are quantifiable steps toward accomplishing stated goals. Objectives should have a specific time frame or measurable achievement, and should be able to be reached or completed within the current fiscal year. Objective statements are not required for every activity performed, but should focus on the major steps necessary for achieving established goals.

PROGRAM GOALS. Goals identify the end result the division/department desires to achieve with its activities, but goals are often ongoing and may not be achieved in annover.

PRODUCTIVITY MEASURES. Productivity measures should reflect how well a program is performing its activities to meet the needs of the public and the organization, and they should measure productivity, effectiveness, efficiency or the impact of a services provided. While activity measures indicate "how much" activity the division/department is performing, productivity measures identify "how well" the division/department is performing.

PROPERTY TAX. Property taxes are levied on both real and personal property according to the property's valuation and the tax rate.

PROPRIETARY FUND. Funds, within a governmental accounting system, that operate like business entities. These funds are characterized as either enterprise or internal service funds.

RESERVE. An account or fund restricted for a specific purpose and is, therefore, not available or recommended for general appropriation.

RETAINED EARNINGS. An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

REVENUE BONDS. Bonds for which principal and interest are payable exclusively from earnings from an Enterprise Fund. In addition to a pledge of revenues, such bonds sometimes contain a mortgage on the Enterprise Fund's property.

REVENUES. (1) Increases in governmental fund type net current assets from other than expenditure refunds and residual equity transfers. Under NCGA Statement 1, general long-term debt proceeds and operating transfers in are classified as "other financing sources" rather than revenues. (2) Increases in proprietary fund type net total assets from other than expense refunds, capital contributions, and residual equity transfers. Under NCGA Statement 1, operating transfers in are classified separately from revenues.

SALES TAX. A general "sales tax" is levied on all persons and businesses selling merchandise in the City limits on a retail basis. The current sales tax rate for the City is 8.25% (with only 1.5% rebated to the City from the State).

SERVICE CHARGES. Service charges are allocated to all Enterprise Fund activities (e.g., water/sewer) for indirect management and administrative support provided by General Fund departments.

SURPLUS. The excess of the assets or resources of a fund over its liabilities or obligations.

TAV. Taxable Assessed Valuations.

TAXES. Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the public. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments (neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges).

UNDESIGNATED FUND EQUITY. The excess of a fund's assets over its liabilities and reserves which has not been officially assigned a particular purpose by the governmental board.

UNENCUMBERED BALANCE. The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purchases.

WORKING CAPITAL. Current assets less current liabilities.

WORKLOAD MEASURES. Workload measures reflect major activities of the division/department in terms of quantity of work accomplished. Workload measures should be able to be tracked with a reasonable amount of time and effort.