



Welcome Home

to

WOODWAY

Public Safety Information

www.woodway-texas.com



The City of Woodway is proud to be served by a very capable and well-trained Public Safety Department. The department is currently served by a dedicated group of 30 sworn officers, approximately 20 volunteer firefighters, and a strong civilian support staff who are eager to be of service to you.

In the state of Texas, there are only a handful of Public Safety Departments whose sworn officers are cross-trained as firefighters and police officers. Woodway is served by such a force and is an excellent example of how officers can possess knowledge and skills within several fields. While the selection and training of officers is much more complex and involved, the benefits and the cost savings to the City are great. The community can expect to receive increased officer availability and expertise. No matter what emergency situation may arise; Woodway is committed to provide the highest level of professional assistance.

We are here to serve and assist you in any situation. I encourage you to browse through web pages to learn more about how we serve the community, ensure your safety, and inform you of the variety of community partnerships and events we have throughout the year.

As you might expect, the public safety efforts in our community depend and relies largely on citizen input and participation. Please do not hesitate to contact the Public Safety Department should you need assistance, have a concern, or a question. You can contact us at (254) 772-4470 or email any of us.

Yost Zakhary, Public Safety Director yzakhary@woodway-texas.com
Assistant Chief Robert Smith rsmith@hot.rr.com
Administrative Captain Barney Witt bdwitt@hot.rr.com
Captain of Patrol Bret Crook bcrook@hot.rr.com
Fire Marshal Justin Zang jzang@hot.rr.com

Sincerely,

Yost Zakhary

CITY OF WOODWAY

Public Safety Building,

920 Estates Drive, Woodway, Texas 76712

Administration: Monday – Friday, 8:00 a.m. to 5:00 p.m.

24-Hour Non-Emergency Dispatch Police/Fire (772-4470)

For Emergencies – Dial 911

Public Safety Department

Chief: Yost Zakhary

Assistant Chief: Robert Smith

Office: 772-4470

Security Checks

Animal Control

Copies of Police Reports

Emergency Management Questions

Employment – Public Safety

Fire/Crime Prevention

Fire Related Problems/Questions

Investigations Questions

Neighborhood Watch

Alarm Monitoring Station

Nuisance Complaints (*high weeds, etc.*)

Patrol Questions

Police Related Problems/Questions

Public Safety Tours

After-hours Emergency Problems in

Water/Sewer/Street (Emergencies only-

dispatch DOES NOT have customer

information)

Woodway Municipal Court

Open: Monday – Friday, 8:00 a.m. - 5:00 p.m.

Court held every Tuesday, 3:30 p.m. to 4:30 p.m.

Judges: Rod Goble, Vikram Deivanayagam, David Bass and Michelle Simpson Tuegel

Court Administrator: Malia Sheldon

Deputy Court Clerk: Jennifer Hestermann

Office: 772-4489

Citations

Court Appearances

Citizens Filing Complaints on City Ordinance Violations

Jury Duty

Solicitors Permits

WOODWAY PUBLIC SAFETY COMMUNITY PROGRAMS

ADULT PROGRAMS

Neighborhood Watch
Citizens Police Academy
HEAT Registration
Smoke Alarm Installation
Home Security Inspections
Civic Organization Talks
Annual Bar-B-Q
Talks Covering Specific Topics
Directed Patrol
Community Bike Ride
Movie Night

CHILDREN PROGRAMS

Anti-Bullying
Department Tours
Kid Identification
Bicycle Registration
July 4th Parade
Kids Safety Camp
Kids Christmas Party
Fire Safe House
Fire Prevention Talks
Bike Safety
School Zone Safety
Directed Patrol
Community Bike Ride
Movie Night

For more information, contact Officer William Dudley at 772-4470



**City of Woodway
Public Safety Department
Neighborhood Watch Program**

The Woodway Public Safety Department is aggressively working on the prevention of crime in the Woodway community. We are using community policing and the Neighborhood Watch Program to do this. This program is vital to crime prevention and the help of Woodway citizens enhances our law enforcement efforts tremendously.

Woodway's Neighborhood Watch Program is an excellent opportunity for neighbors to work together and distribute information. Since 1994, Woodway's citizens have participated in the annual National Night Out with incredible results. The success of this program is due to community support and the section captains. The captains will relay information between the Police Department and the neighbors in their section.

Please see the following list of section captains to find the representative for your neighborhood. If you have any questions or concerns, please contact the Crime Prevention Officer and Neighborhood Watch Coordinator at 772-4470.

WOODWAY PUBLIC SAFETY ALARM DIRECT

What is Alarm Direct?

Alarm Direct has been in existence since 1996 and is offered by the Woodway Public Safety Department for homes and businesses within the city limits of Woodway only. It allows those with burglar, panic, or fire alarms to have their systems monitored directly by the Communications Section of the Woodway Public Safety Department. This allows for alarms to be answered promptly by the correct emergency personnel.

How is this different from the system I have now?

Most current systems in the city are either not monitored or are monitored by an alarm company monitoring system. Most of these stations are not in the Waco area and some are as far away as Colorado. Once the alarm is received at their station, they must contact the appropriate agency to check out the alarm. This adds minutes to the response time, which could be disastrous in the event of a real emergency. Alarm Direct comes directly to the Communications Section of the Public Safety Department, thereby saving the extra minutes from that additional phone call.

Am I charged for false alarms?

You can be. The City Council adopted an alarm ordinance that applies to all alarm users, not just those using Alarm Direct. If police or fire department personnel answer more than five false alarms to the same home or business in any twelve-month period, the charge is \$35.00 per false alarm over five. If police personnel answer more than two hold-up alarms at a business in any twelve-month period, the business will be charged \$50.00 for the third and fourth false hold-up alarm and the charges continue to rise for additional alarms after those.

If I call in because I accidentally set off my alarm, am I still charged?

No. If the alarm user contacts the Public Safety Department and gives the proper disregard code for information that assures that an emergency is not occurring, the alarm is canceled and will not count against the alarm user. Again, Alarm Direct users have an advantage because the call comes directly to the Communications Section, no extra phone calls. Alarms are also not counted against the alarm user in cases of weather, electrical failure or forces beyond the control of the user.

How much is Alarm Direct?

There are no set up fees and no contracts with alarm direct. The cost is \$19.95 per month. Currently, users who pay for a full year in advance receive one month of service free. In addition, Alarm Direct customers who refer new customers to the service receive three free months of service for each referral who joins. Limited to six months a year.

How do I switch to Alarm Direct?

Alarm Direct is capable of receiving most alarm systems currently in use in the city by either phone or IP address. Contact the Public Safety Department at 772-4470 to assist you in switching your alarm system to Alarm Direct.

Woodway Parking Ordinance

Major Highlights

“Prohibited Vehicles”	Defined as any vehicle other than a passenger car or light truck (same as Texas Transportation code)
“Inoperative”	Defined as unable to move in a continuous and uninterrupted sequence under its own power at least 1000 feet.
Public (on-street) Parking of Prohibited Vehicles	Up to 72 hours in a 30 day period with extensions by permit (see “Permit for Extended Parking” below)
Public (on-street) Parking of Inoperative Vehicles	Up to 72 hours in a 30 day period – 1000 feet from where last parked.
Front Yard Parking of Any Vehicle	Must be on impervious paved surface (existing gravel surface as of 9/13/99 “grandfathered”)
Front Yard Parking of Prohibited Vehicles	Must be impervious paved surface (existing gravel surface as of 09/13/99), be parked for leading/unloading, and be parked for no more than 72 hours.
Side Yard Parking of Any Vehicles	Must be on imperious surface (existing gravel surface as of 9/13/99) or screened at least 90% solid from view.
Side Yard Parking of Prohibited Vehicles on Corner Lots	Must be screened at least 90%, to a height of at least 6 feet, regardless whether parked on a impervious surface or not, unless on garage driveway.
Back Yard Parking	Must be enclosed, parked on an impervious surface, or screened at least 90% solid, to a height of at least 6 feet.
Truck Tractor Parking	Not permitted on private property except for up to 72 hours to load/unload.
Permit for Extended Parking	May be issued for prohibited vehicles up to 7 days with conditions.
Permit of Long Term Parking	May be issued for prohibited vehicles for up to 2 year terms under certain conditions.

**Questions? Please contact the City’s Code Enforcement Officer at 772-4470
Public Safety Department**

Woodway Animal Ordinance

Major Highlights

Maximum Number of Animals	No person shall, within any residential zone keep, maintain, harbor or possess more than six (6) dogs, cats, or any combination thereof, over four (4) months of age.
Vaccination of Animals	Dogs and cats must be vaccinated against rabies by a licensed veterinarian. A certificate of vaccination will be kept by owner and a durable vaccination tag will be affixed to a collar worn by the animal at all times.
Animal Establishment Permits	No person shall operate an animal establishment without first obtaining a permit, no such permit shall be issued for a location in a residential zone.
Owner Responsibility	All animals, fowl, and reptiles shall be kept under restraint to by the owner and not allowed to cause a nuisance. The owner will be held responsible for every behavior of such animal, fowl or reptile.
Impoundment	Any peace officer or animal control agent of the public safety department may take up and impound any animal, fowl or reptile found in violation with the ordinance.
Prohibited Animals	It shall be unlawful to keep, maintain, harbor or possess within the city any bats, skunks, poisonous reptiles or any wild animal or reptile whose mature weight exceeds ten (10) pounds
Pens or Enclosures	All pens or enclosures of all animals, fowl, or reptile within the city shall be maintained and kept in such condition as not to become unsanitary, offensive or disagreeable to persons residing in the vicinity. They shall be maintained and kept from permitting the breeding of flies or in any manner cause injury to the health or comfort of the public or any person.
Keeping of Livestock	It is unlawful for any person to keep, maintain, house, harbor or raise any livestock within the city limits unless such livestock is kept, maintained, housed, harbored or raised on an area comprising at least one surface acre for the first animal unit and one-half acre for each additional animal unit.
Keeping of Swine	Swine shall be kept in a suitable pen or enclosure, so that no part of the pen or enclosure shall be closer than two hundred (200) feet from any adjoining property not owned or under the control of the owner of the swine provided that this distance requirement shall not apply if the swine is kept within the owner's dwelling. No person shall keep, maintain, harbor or possess more than six (6) swine, over four (4) months of age and pen or enclosed must not be less than one-fourth (1/4) acre unless the swine is kept within the owner's dwelling.
Keeping of Rabbits or Fowl	No person shall, within any residential zone, keep, maintain, harbor or possess more than six (6) rabbits over four (4) months of age or more than six (6) fowl over four (4) months of age. Rabbits and fowl shall be kept in a suitable pen or enclosure located in the rear yard of the owner's residence or shall be kept within the owner's dwelling.

**Questions? Please contact the City's Code Enforcement Officer at 772-4470
Public Safety Department**

Request for Close Patrol (Security Checks)

Request for close patrol, or “security checks”, are home or business checks requested by the owners while they are out of town, or for extra security. Under normal circumstances, security checks are only placed on a residence or business for a maximum of thirty (30) days. To obtain a security check on your resident or business, contact the Communications Section of the Public Safety Department at 772-4470 and request a “security check”. Please refer to the form below to determine the information you will need prior to contacting the Communications Section to request your security check.

Woodway Public Safety Department Security Check		District		Security Check Number	
Name		Address		Phone	
Name		Address	Phone Numbers		Key
Name		Address	Phone Numbers		Key
Vehicle Make	Model	Color	Lic #	Lic #	Location
Start: _____ End: _____ Additional Information: _____ _____ _____ _____ _____					
Date/Time Received: _____			Received By: _____		
Date/Time Canceled: _____			Cancelled By: _____		

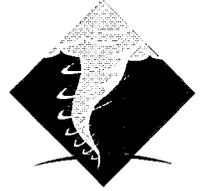
NOTICE!!

**Woodway's
Emergency Warning System
is tested on the first Friday
of each month at 10 a.m.**

**System sirens are located at:
Poage Park,
Whitehall Park,
Harbor Drive,
Western Oaks, and
Badger Ranch**



City of Woodway Emergency Warning System Notice



The City of Woodway conducted the first test of the new emergency warning system on Friday, April 5, 1996 at 10:00 am. Future test will be conducted on the first Friday of each month at 10:00 am. In the case of severe weather the test will be cancelled.

The Emergency Warning System has the capability of voice messages and/or siren tones. The sirens will be sounded for the following reasons:

Tornado ----- STEADY SIREN

Severe Weather (i.e. flash flooding)-----WHOOP SIREN

Other Emergencies (i.e., Hazardous Materials Spill) ----- WAIL SIREN

When the warning system is activated due to an emergency, a siren will sound for approximately 3 minutes, a voice announcement stating the type of emergency will follow. The system will then repeat the siren and voice announcement a second time.

Example of what would occur in an actual emergency:

Siren: 3 minutes of constant pitch

**Voice: Tornado Warning. Seek shelter immediately
Tornado Warning. Seek shelter immediately**

Siren: 3 minutes of constant pitch

**Voice: Tornado Warning. Seek shelter immediately
Tornado Warning. Seek shelter immediately**

When the warning system is tested, a voice announcement will announce the test, a five second will follow and a second voice announcement will complete the test.

Example of Warning Test:

Voice: This is a test. This is a test of the emergency warning system. This is only a test.

Siren: Five seconds of constant pitch

Voice: This is a test. This is a test of the emergency warning system. This is only a test.

Any citizen wishing to learn more about the Emergency Warning System is urged to contact the Public Safety Director at 772-7740.

CITY OF WOODWAY
PUBLIC SAFETY DEPARTMENT
ANNUAL CITIZENS' POLICE ACADEMY

Frequently Asked Questions (FAQs)

What is a Citizens' Police Academy?

The Citizens' Police Academy is a group of citizens who are interested in learning more about how their Public Safety Department operates and the challenges our community face. It should help citizens gain a better understanding of why certain verdicts are given. Participants in each session commit to meetings for three hours, one night per week, for eleven weeks, to learn about each aspect of the Public Safety Department. The sessions will be in the Woodway Public Safety Department's Training Room.

What is the purpose of the Citizens' Police Academy?

The purpose of the academy is to enhance the positive relations between the Department and the community through education. The goals are to create a growing nucleus of responsible, well-informed citizens who have the potential of influencing public opinions about police and fire services. Citizens will gain an appreciation of problems and challenges facing law enforcement and have an opportunity to offer comments and ideas regarding solutions.

How are citizens selected?

The Public Safety Department seeks to fill each session with a cross section of community representatives. Spaces are on a first-come, first-serve basis.

What subjects are covered?

A variety of topics are covered that will highlight each section and its duties. The academy will begin with a history of the Public Safety Department and a tour of the facilities. Additional topics will include department organization, patrol division, fire services, training, use of force and firearms, street survival and crime prevention. There may also be guest speakers from a K-9 Unit, the District Attorney's Office, and the McLennan County Sheriff's Office. Besides the classroom time, students have the opportunity to ride with patrol officers on their regular shifts and attend a practice session on the training grounds.

Who instructs the academy?

Instructors are officers and personnel from the Public Safety Department, who will speak on their area of expertise. The academy is coordinated through the Public Safety Department's training section.

How do I apply to attend?

Complete and send in the attached application. A background check will be completed. We will notify you if you are selected to participate in the next academy. There is no fee.

WOODWAY PUBLIC SAFETY DEPARTMENT CITIZENS' POLICE ACADEMY APPLICATION



DATE: _____

(PLEASE PRINT)

LAST NAME: _____ FIRST: _____ MI: _____

DATE OF BIRTH: _____ RACE: _____ SEX: _____

MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

OCCUPATION: _____

EMPLOYER: _____

BUSINESS ADDRESS: _____

HOME PHONE: _____ WORK PHONE: _____ CELL PHONE: _____

A LIMITED BACKGROUND CHECK WILL BE DONE ON ALL APPLICATIONS

DRIVERS LICENSE NO.: _____ SSN: _____

Organizations(s) you are involved with, and what awards or recognition you have received: Don't be shy!!

Have you ever been arrested/convicted of a crime? If yes, please explain. _____

Why do you wish to attend the Citizens' Police Academy? _____

How did you hear about the Citizens' Police Academy? _____

Completed application should be sent to: CPA Application, Attn: Chief Zakhary, 920 Estates Drive, Woodway, TX 76712 or drop it off at the Woodway Public Safety building.

CITY OF WOODWAY
PUBLIC SAFETY DEPARTMENT
VOLUNTEER FIREFIGHTER APPLICATION

The City of Woodway is served by a great team of volunteer firefighters who supplement our Public Safety Department. Sign up today to become a volunteer firefighter with the City of Woodway. (This form is also located at www.woodway-texas.com)

Yes, I am interested in becoming a volunteer firefighter for the City of Woodway.

Name

Home Address

Home Phone

Business Phone

Complete and send to:

Woodway Public Safety Department
Personnel & Training
920 Estates Drive
Woodway, Texas 76712

For more information, call 772-4470